

JOB POSTING

POSITION:	Casual Operations Labourer
TERM:	Casual
DEPARTMENT:	Operations
WORK LOCATION:	District of Ucluelet (On-Site)
RATE OF PAY:	\$29.77 per hour (<i>Less 10% during probationary period, plus 12% in lieu of benefits</i>)
POSTING DATE:	October 20, 2025
CLOSING DATE:	November 3, 2025

JOB SUMMARY

Reporting to the Manager of Operations the Casual Labourer will be responsible for assisting in the general duties and supports required for the parks and public works team. As a casual position shifts will vary depending on operational requirements and are scheduled on an as needed basis. The role involves working outdoors in all weather conditions, a variety of physically demanding tasks and duties related to the maintenance of civic property, including but not limited to parks, grounds, boulevards, trails, and various infrastructure systems throughout the District of Ucluelet.

Principal Responsibilities:

- Assists in the inspection, installation, and maintenance of water, wastewater, and storm water infrastructure with support of an accredited operator;
- Inspects, maintains and operates equipment, vehicles, and buildings as directed by the Foreperson or designate;
- Inspects and maintains roadways, ditches, sidewalks, and signage;
- Assists in the construction, maintenance and repair of municipal infrastructure where required
- When required, performs a variety of entry-level tasks related to parks, grounds and trails;
- Routine power and hand tool equipment maintenance;
- Assists in special event site preparation for the Recreation Department;
- Performs other duties as assigned.

Required Knowledge, Skills, and Abilities:

- Able to communicate effectively, orally and in written form, with other employees, supervisors, and the general public;
- Possess skills, knowledge, and experience in operating and maintaining small power equipment such as chainsaws, rotary trimmers, edgers and drills etc.;
- Capable of safely operating mobile power equipment;
- Ability to deal courteously and respectfully towards the public and fellow staff members in a team environment;
- Ability to carry out minor repairs to small equipment and tools;
- Strong work ethic;

- Proven time management skills;
- Must be adaptive, and flexible;
- Ability to work well in a team environment, as well as the ability to work independently with minimal supervision;

Education, Work Experience, Required Qualifications:

- Sufficient physical ability and coordination to carry out the demands of heavy manual outdoor work in all weather conditions;
- Knowledge and experience in the operation of small power equipment;
- Training or post- secondary education in a related field preferred;
- Current Occupational First Aid Level 1;
- Valid B.C. Driver's License, Class 5;
- Current Drivers Abstract must be submitted as a condition of employment (The license must not include any restrictions that would affect the ability to legally and safely carry out the responsibilities of the position);
- The successful applicant will be required to provide criminal record clearance as a condition of employment.

Working Conditions:

- Outdoor working environment, in all weather conditions;
- Standing for long periods of time;
- Lifting, bending, reaching, pulling, pushing,
- Evening and weekend shifts are required;
- Use of machinery;

How To Apply:

Applicants meeting the above qualifications may apply by sending a cover letter & resume in one (1) PDF document, including three (3) relevant references.

To: Samantha McCullough, Manager of Human Resources & Communications
 Email: careers@ucluelet.ca
 Office: 200 Main Street, Ucluelet BC
 Mail: District of Ucluelet, Box 999, Ucluelet, BC V0R 3A0

Only applications received before the position close date will be considered. The District of Ucluelet wishes to express our appreciation to all applicants for their interest and effort in applying for the position and advise that only those selected for an interview will be contacted. Thank you.