

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD ELECTRONICALLY AND IN THE GEORGE FRASER COMMUNITY ROOM
IN THE UCLUELET COMMUNITY CENTRE, 500 MATTERSON DRIVE
Tuesday, May 28, 2024 at 4:00 PM

Present: **Chair:** Mayor McEwen
 Council: Councillors Anderson, Hoar, Kennington, and Maffei
 Staff: Duane Lawrence, Chief Administrative Officer
 Abby Fortune, Director of Community Services
 James MacIntosh, Director of Engineering Services
 Joseph Rotenberg, Manager of Corporate Services
 Nancy Owen, Executive Assistant

Regrets:

1. CALL TO ORDER

The May 28, 2024, Regular Council Meeting was called to order at 4:00 PM.

1.1 ACKNOWLEDGEMENT OF THE YUULU?IL?ATH

Council acknowledged the Yuulu?il?ath, on whose traditional territories the District of Ucluelet operates.

1.2 NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

3.1 May, 28, 2024, Regular Council Meeting Agenda

2024.2163.REGULAR *IT WAS MOVED AND SECONDED:*

THAT the May 28, 2024, Regular Council Meeting Agenda be approved as presented.

CARRIED.

4. PUBLIC INPUT & DELEGATIONS

4.1 Delegations

**Sergeant Marc Jones, Ucluelet RCMP Detachment
Re: Quarterly Policing Report and Policing Priorities**

The delegate provided an update on local policing activity and noted higher call volumes than in previous years including increased mental health related calls. The delegate further noted that the Ucluelet detachment has applied for an additional Officer and that speed enforcement in school zones is a priority.

**Dario Phillips & Leon Davies, Ucluelet Skatepark Committee
Re: Ucluelet Skatepark Upgrades**

The delegate noted the value of improving the skatepark, and requested that improvements be funded as soon as possible. He further requested that Resort Municipality Initiative (RMI) funds be dedicated to the skatepark improvements.

In response to Council questions, Staff provided details on RMI eligibility and allocations. Staff also provided details on other potential funding sources for the skatepark improvements.

Council discussed prioritizing improvements to the skatepark and investigating allocating RMI funds to this project.

5. UNFINISHED BUSINESS

There was no unfinished business.

5.1 Procedural Motion to Move into Committee of the Whole

2024.2164.REGULAR *IT WAS MOVED AND SECONDED:*

THAT Council move into Committee of the Whole.

CARRIED.

Council moved into Committee of the Whole at 4:24 PM.

6. COMMITTEE OF THE WHOLE

6.1 Water Sustainability and Conservation

James MacIntosh, Director of Engineering Services

The Committee discussed the questions identified on page five of the report. The Committee noted that an effective information campaign would engage short-term rental providers and residents, and encourage proactive water conservation measures. The Committee also discussed rainwater collection and the importance of water meters.

In response to Committee questions, Staff provided information about the District's water meter program and associated grant funding opportunities.

The Committee discussed different rate structures and reiterated the need for water meters. The Committee also discussed how future growth could affect water supply.

2024.2165.REGULAR *IT WAS MOVED AND SECONDED:
THAT Committee of the Whole recommend that Council Direct Staff to implement a water awareness and conservation communication campaign now.*

CARRIED.

2024.2166.REGULAR *IT WAS MOVED AND SECONDED:
THAT Committee of the Whole recommend that Council implement water restrictions based on the proposed reservoir levels outlined in Report No. 24-47 including the increased levels and restriction stages.*

CARRIED.

2024.2167.REGULAR *IT WAS MOVED AND SECONDED:
THAT Committee of the Whole recommend that Council Direct Staff to present options for using water utility rates to encourage water conservation.*

CARRIED.

2024.2168.REGULAR *IT WAS MOVED AND SECONDED:
THAT Committee of the Whole recommend that Council Direct Staff to investigate engaging a firm to complete a formal water conservation plan.*

CARRIED.

2024.2169.REGULAR *IT WAS MOVED AND SECONDED:
THAT the Committee of the Whole rise and report.*

CARRIED.

The Committee of the Whole rose at 5:04 PM.

6.2 Council's Consideration of the Committee of the Whole's Recommendations Regarding Water Sustainability and Conservation

2024.2170.REGULAR *IT WAS MOVED AND SECONDED:
THAT Staff implement a water awareness and conservation communication campaign now.*

CARRIED.

2024.2171.REGULAR *IT WAS MOVED AND SECONDED:
THAT Staff present regulatory tools that implement water restrictions based on the proposed reservoir levels outlined in Report No. 24-47 including increasing the levels.*

CARRIED.

2024.2172.REGULAR *IT WAS MOVED AND SECONDED:
THAT Staff present options for using water utility rates to encourage water conservation.*

CARRIED.

2024.2173.REGULAR *IT WAS MOVED AND SECONDED:
THAT Staff to investigate engaging a firm to complete a formal water conservation plan.*

CARRIED.

7. REPORTS

7.1 Engineering Contract Authorization - Lost Shoe Creek Aquifer Filtration Plant *James MacIntosh, Director of Engineering Services*

Mr. MacIntosh presented this report.

Council noted concerns with escalating construction costs. Staff noted that costs are stabilizing and provided information about the Investing in Canada Infrastructure Program.

2024.2174.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council authorize the Corporate Officer and the Mayor to enter into and execute a contract between McElhanney Engineering and the District of Ucluelet for the design of the Lost Shoe Creek Aquifer Filtration Plant for a total cost of \$1,240,000 plus GST.*

CARRIED.

8. NOTICE OF MOTION

There were no notices of motion.

9. CORRESPONDENCE

9.1 Union of BC Municipalities (UBCM) Minister Meetings

Council discussed requesting a meeting with Minister of Energy, Mines and Low Carbon Innovation to discuss establishing a wave energy facility in Ucluelet.

2024.2175.REGULAR *IT WAS MOVED AND SECONDED:
THAT Staff setup a meeting with the Ministry of Energy, Mines and Low Carbon Innovation regarding wave energy implementation or discussions.*

CARRIED.

2024.2176.REGULAR *IT WAS MOVED AND SECONDED:
THAT Staff request a ministerial meeting at the 2024 Union of British Columbia Municipalities conference regarding local infrastructure challenges and future development.*

CARRIED.

9.2 Big Wave Risk Assessment Group to hold Surf Safety Training in

Tofino (District of Ucluelet)
Zach Dilonno, Managing Director, Big Wave Risk Assessment Group

Councillor Anderson will engage with the Big Wave Assessment Group to discuss local challenges and resources.

10. MAYOR'S ANNOUNCEMENTS AND COUNCIL COMMITTEE REPORTS

10.1 Councillor Shawn Anderson ***Deputy Mayor, April 1 - June 30, 2024***

Councillor Anderson attended an Alberni Clayoquot Health network meeting where the Ucluelet Medical Centre was discussed. He also attended the Future of Aging Summit.

Councillor Anderson met with some residents to discuss local housing issues. Concerns with the conversion of long-term rental units into short-term rentals were raised. Mr. Anderson engaged the Residential Tenancy Branch to learn more about protections for renters under the Residential Tenancy Act.

Councillor Anderson attended a meeting with MLA Osborne where the District's supportive housing development at 1300 Peninsulas Road was discussed. The same day he attended the grand opening of Little Beans. Councillor Anderson also met with BC Housing to learn more about why the District's supportive housing development at 1300 Peninsula Road was not funded.

10.2 Councillor Jennifer Hoar ***Deputy Mayor, January 1 - March 31, 2024***

Councillor Hoar met with MLA Osborne and attended the Little Beans grand opening. She also attended the Pacific Rim Art Society Fire Fighter Gala.

Councillor Hoar noted that Rock Around West Coast is scheduled for June 8th and 9th.

10.3 Councillor Ian Kennington ***Deputy Mayor, July 1 - September 30, 2024***

10.4 Councillor Mark Maffei ***Deputy Mayor, October 1 - December 31, 2024***

10.5 Mayor Marilyn McEwen

On May 15th Mayor McEwen attended a Barkley Community Forest (BCF) Board meeting. A Community Forest tour is scheduled for Council after BCF's Annual General Meeting on June 28th.

On May 16th the Mayor attended a tour of the Spirit Point Lodge Site located at the Midlands with the Alberni-Clayoquot Regional District (ACRD), and on May 17th she attended a meeting with MLA Osborne and the grand opening of Little Beans.

On May 22nd the Mayor attended an ACRD Board meeting held in Ucluelet where the Longbeach Airport line painting contract was awarded, tipping fees at the Westcoast Dump were increased, and a report on health professional recruitment and retention was received.

On May 24th the Mayor sat in on an the Island Health Quarterly Update.

On May 28th she attended a meeting about West Coast Transit. Ridership has tripled since the program launched but there are ongoing labour issues related to the work schedule, and some users have reported issues with purchasing single fares because an App is required to pay. An express bus between Tofino and Ucluelet was recommended.

11. QUESTION PERIOD

11.1 Dennis Morgan Owner, Ucluelet Brewing Company

Mr. Morgan requested information on the proposed zoning amendments related to short-term rentals in residential zones and noted concerns with the lack of staff housing.

Mr. Morgan recommended that Council provide a forum to educate renters about their rights under the Residential Tenancy Act. He further recommended improvements to the District's communications, particularly with regard to District housing initiatives.

12. CLOSED SESSION

There was no closed session.

13. ADJOURNMENT

13.1 Procedural Motion to Adjourn

2024.2177.REGULAR *IT WAS MOVED AND SECONDED:*

THAT the May 28, 2024, Regular Council Meeting be adjourned at 5:57PM.

CARRIED.

CERTIFIED CORRECT:

Duane Lawrence, Corporate Officer

Marilyn McEwen, Mayor