

**DISTRICT OF UCLUELET**  
**MINUTES OF THE REGULAR COUNCIL MEETING**  
**HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE**  
**Tuesday, August 8, 2017 at 7:30 PM**

Present:       **Chair:**       Acting Mayor McEwen  
                  **Council:**     Councillors Oliwa, Mole, and Noel  
                  **Staff:**       Mark Boysen, Chief Administrative Officer  
                          Don Schaffer, Interim Corporate Officer  
                          Darcey Bouvier, Recording Secretary

Regrets:

**1. CALL TO ORDER**

- 1.1 Acting Mayor McEwen called the regular meeting to order at 7:30 pm.**

**2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY**

- 2.1 Council acknowledged the Yuułu?ił?ath First Nations on whose traditional territories the District of Ucluelet operates.**

**3. ADDITIONS TO AGENDA**

**4. ADOPTION OF MINUTES**

- 4.1 July 11, 2017 Regular Minutes**

**It was moved by Councillor Oliwa and seconded by Councillor Mole**

*THAT Council adopt the July 11, 2017 Regular Minutes as presented.*

CARRIED.

- 4.2 July 11, 2017 Late Items Minutes**

**It was moved by Councillor Noel and seconded by Councillor Oliwa**

*THAT Council adopt the July 11, 2017 Late Items Minutes as presented.*

CARRIED.

**5. UNFINISHED BUSINESS**

- 5.1 Councillor Mole questioned the status of the letter for Tucker Udell.**  
**5.2 Acting Mayor McEwen enquired if the letter to Board of Education requesting a meeting with them had been sent. Mr. Boysen confirmed it was sent July 28, 2017.**

**6. MAYOR'S ANNOUNCEMENTS**

6.1 Acting Mayor McEwen noted that both Mayor St. Jacques and Tofino Mayor Osborne met with Prime Minister Justin Trudeau at the Tin Wis on Saturday.

6.2 Acting Mayor McEwen introduced Brent Ashton, who is the new Bylaw Officer. Mr. Boysen added that Ashton comes to the District with a background in protective services with VIHA, as well as Auxiliary police experience from Westshore RCMP and Saanich PD; Ashton will be starting full time next week.

## 7. PUBLIC INPUT, DELEGATIONS & PETITIONS

### 7.1 Public Input

A. Paquin is the owner of Lot 5, Peninsula Road with the pending campground application (Report item 11.2). He spoke about his development plans for this property and reiterated his intent to protect the natural environment while creating a family friendly resort.

## 8. CORRESPONDENCE

### 8.1 World Suicide Prevention Day Canadian Mental Health Association Mid Island

It was moved by Councillor Mole and seconded by Councillor Oliwa

*THAT Council waive the Ucluelet Community Centre \$40 rental fee.*

CARRIED.

It was moved by Councillor Noel and seconded by Councillor Oliwa

*THAT Council support Councillor Mole in attending the World Suicide Prevention Day Workshop on September 12, 2017 at the Ucluelet Community Centre.*

CARRIED.

### 8.2 Welcome Bay Project Request Westcoast Community Resources Society

It was moved by Councillor Mole and seconded by Councillor Oliwa

*THAT Council receive correspondence item, "Welcome Bay Project Request" for discussion.*

CARRIED.

It was moved by Councillor Noel and seconded by Councillor Mole

*THAT Council receive correspondence item, "Welcome Bay Project Request" for information and direct Staff to follow up.*

CARRIED.

**8.3 Action on Abandoned Vessels**  
**Sheila Malcolmson**  
**Member of Parliament for Nanaimo - Ladysmith**

**It was moved by Councillor Oliwa and seconded by Councillor Mole**

*THAT Council support Bill C-352 by writing a formal endorsement letter, but outline in the letter that while Council does support this Bill, Ucluelet's Coast Guard station is closed and send a copy of the letter to MP Gord Johns.*

CARRIED.

**9. INFORMATION ITEMS**

**9.1 Alberni Clayoquot Working Together To Reduce Poverty Protocol Agreement**  
**Alberni Clayoquot Health Network**

**It was moved by Councillor Oliwa and seconded by Councillor Mole**

*THAT Council receive information item, "Alberni Clayoquot Working Together To Reduce Poverty Protocol Agreement" for information and urge everyone to participate in their online survey which will be posted on the District of Ucluelet's website.*

CARRIED.

**9.2 Clayoquot Biosphere Trust Update**  
**Geoff Lyons**

**It was moved by Councillor Noel and seconded by Councillor Mole**

*That Council receive information item, "Clayoquot Biosphere Trust Update" for information.*

CARRIED.

**It was moved by Councillor Noel and seconded by Councillor Mole**

*THAT Council direct staff to write a letter to Geoff Lyons thanking him for his update and to congratulate him on his appointment as Treasurer, as a member of the Executive Committee, and to the CBT Investment Committee.*

CARRIED.

**10. COUNCIL COMMITTEE REPORTS**

**10.1 Councillor Sally Mole**  
*Deputy Mayor April – June*

**=> Other Reports**

- Thank you to everyone who organized, participated and volunteered at Ukee Days. It was a great event, wonderful energy and amazing effort by all. It was really nice to see the community out there enjoying themselves.

**10.2** Councillor Marilyn McEwen  
*Deputy Mayor July – September*

**West Coast Multiplex Society**

- Met last night. They are one of the recipients of the Salt Water Classic Fundraiser; this event brought in over \$80,000. The Society had the most volunteers there, but unsure at this time how much money will be donated to the Society.
- Final presentation by VDA should be the first week of September; which takes into account all the feedback they received regarding phase 1 of the design. They are also working on the draft survey that go out to the public by October. Society to meet to finalize the wording on the survey, which will then be turned over to VIU to format it into a user friendly format.
- Hamilton and Associates that works closely with the Board met with Island Coastal Economic Trust (ICET) on July 13, 2017. ICET provided them with good information on fundraising opportunities.
- Had a delegation to the Toquaht Council on July 27, 2017; and Ahousaht Council on September 13, 2017; the Society is reaching out to all the First Nations communities to ensure that everyone is on board.
- Scheduled a meeting with our MP and MLA in Port Alberni on September 8, 2017 for an update.
- Big fundraiser, the Golf Scramble which is on September 16th at 1:00 at the Long Beach Golf Course

**Wild Pacific Trail Society**

- Summer visitor statistics for a combined total of all four sections: July 2015 - 84,189; July 2016 - 110,608; July 2017 - 120,141.

**10.3** Councillor Mayco Noel  
*Deputy Mayor October – December*

**10.4** Councillor Randy Oliwa  
*Deputy Mayor January – March*

**11. REPORTS**

**11.1 Request Delegation of Authority to Sign Minutes**

***Don Schaffer, Interim Deputy Corporate Officer***

**It was moved by Councillor Mole and seconded by Councillor Noel**

*THAT Council approve recommendation 1 of report item, "Delegation of Authority to Sign Minutes", which states:*

1. *THAT Council delegate the authority to sign Council meeting minutes from January to June, 2017, to the Interim Deputy Corporate Officer.*

CARRIED.

**11.2 Development Permit and Variance for Campground**  
***John Towgood, Planner 1***

**It was moved by Councillor Noel and seconded by Councillor Mole**

*THAT Council approve recommendation 1 of report item, "Development Permit and Variance for Campground on Lot 5, Plan VIP67274", which states:*

1. *THAT Council approve Development Permit DP17-07 and Development Variance Permit DVP17-03 for Lot 5, Plan VIP67274, P.I.D 024-167-525.*

CARRIED.

**11.3 Request for Release of Funds - Bog Interpretive Walk**  
***Abby Fortune, Director of Parks and Recreation***

**It was moved by Councillor Oliwa and seconded by Councillor Mole**

*THAT Council approve recommendation 1 and 2 of report item, "Wild Pacific Trail Society - Bog Interpretive Walk", which states:*

1. *THAT Council support the Lighthouse Loop Bog Interpretive Walk Project and*
2. *THAT Council authorizes the release of the funds from Special Projects Budget of \$10, 000*

CARRIED.

**11.4 Quarterly Projects Update**  
***Mark Boysen, Chief Administrative Officer***

**It was moved by Councillor Oliwa and seconded by Councillor Noel**

*THAT Council receive report item, "Quarterly Projects Update - 2nd Quarter 2017" for information.*

CARRIED.

**11.5 Water Master Plan Update**  
***Warren Cannon, Public Works Superintendent***

**It was moved by Councillor Oliwa and seconded by Councillor Mole**

*THAT Council receive report item, "Water Master Plan Update" for information.*

CARRIED.

**11.6 Water Master Plan Update - Appendix A**

**11.7 Water Master Plan Update - Appendix B**

**It was moved by Councillor Mole and seconded by Councillor Noel**

*THAT Council receive report items 11.6 and 11.7, "Appendix A and Appendix B" for information.*

CARRIED.

**11.8 Short-Term Rental Program - Host Compliance**

*Karla Robison, Environmental & Protective Services Manager*

**It was moved by Councillor Mole and seconded by Councillor Noel**

*THAT Council receive report item, "11.8 Short-Term Rental Program - The Host Compliance Tool and Next Steps and 11.9, Appendix A" for information.*

CARRIED.

**11.9 Short-Term Rental Program - Appendix A**

**12. LEGISLATION**

**13. LATE ITEMS**

**14. NEW BUSINESS**

**14.1 Councillor Oliwa**

- Congratulations to everyone who participated in making Ukee Days a success.
- Received an email request from BC Hydro requesting a meeting. This was in response to their application on July 11, 2017 (Request for water servicing to BC Hydro Lot 479 Alberni-Clayoquot Regional District) being denied. Suggested to put BC Hydro on the list for meetings at the upcoming UBCM. CAO Boysen stated there was already a request received from BC Hydro to meet at the UBCM.

**15. QUESTION PERIOD**

**16. CLOSED SESSION**

**16.1 Procedural Motion to Move In-Camera**

**It was moved by Councillor Noel and seconded by Councillor Mole**

*THAT the meeting be closed to the public in order to address agenda items under Section 90(1) of the Community Charter.*

CARRIED.

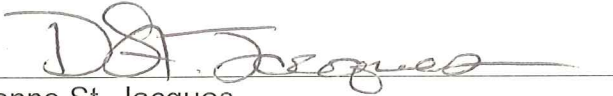
**16.2 Acting Mayor McEwen suspended the regular meeting at 9:10pm and moved in-camera at 9:15pm**

**17. ADJOURNMENT**

17.1 Acting Mayor McEwen adjourned the in-camera meeting at 9:55pm and resumed the regular meeting.

17.2 Acting Mayor McEwen adjourned the regular meeting at 9:55pm.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, August 8, 2017 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Dianne St. Jacques  
Mayor



Mark Boysen  
CAO