

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, January 10, 2017 at 7:30 PM

Present: **Chair:** Mayor St. Jacques
 Council: Councillors McEwen, Oliwa, Mole, and Noel
 Staff: Jeanette O'Connor, Chief Financial Officer;
 Morgan Dodsall, Deputy Clerk

Regrets:

1. CALL TO ORDER

1.1 Mayor St. Jacques called the meeting to order at 7:30 pm

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 Council acknowledged the Yuułu?it?ath First Nations on whose traditional territories the District of Ucluelet operates.

3. ADDITIONS TO AGENDA

4. ADOPTION OF MINUTES

4.1 December 13, 2016 Public Hearing Minutes

2017-001 **It was moved by Councillor McEwen and seconded by Councillor Oliwa**
THAT Council approve the December 13, 2016 Public Hearing Minutes as presented.

CARRIED.

4.2 December 13, 2016 Regular Minutes

2017-002 **It was moved by Councillor Oliwa and seconded by Councillor Mole**
THAT Council approve the December 13, 2016 Regular Minutes as amended.

CARRIED.

5. UNFINISHED BUSINESS

6. MAYOR'S ANNOUNCEMENTS

7. PUBLIC INPUT, DELEGATIONS & PETITIONS

7.1 Public Input

7.2 Delegations

Tim Webb, CoastSmart Project

Re: Update on Progress and Signage Plans

- Council received a presentation from Randy Mercer on the CoastSmart Project, including background information on the creation of the project, partnerships involved, statistics on water-related incidents, goals of the program, plans to educate on water safety (including signage and short videos) using a marketing/communication strategy, overview of specific deliverables on the west coast, and status of progress on the deliverables.
- Council asked questions and made comments re: March 31 deadline for spending all program money; municipality contribution via staff resources; support for industry buy-in to use those locations for education dissemination; collaboration with District staff and budget to identify locations and costs for signage installation; installing signage at the Junction property for its central location; partnerships with Tourism Tofino and Tourism Ucluelet on marketing; timeline for videos being available for the public; and suggestion to share videos with accommodation providers as a way to increase video distribution

8. CORRESPONDENCE

8.1 Proclamation Request re: "A Day For Our Common Future" on December 11, 2017

Vancouver Island & Coast Conservation Society

2017-003 **It was moved by Councillor McEwen and seconded by Councillor Oliwa**
THAT Council proclaim December 11, 2017 as "A Day for our Common Future".

Vote 3-2 (St. Jacques, Mole, Noel opposed); DEFEATED.

8.2 Feedback Invitation re: Rural Education Strategy Ministry of Community, Sport and Cultural Development

2017-004 **It was moved by Councillor Noel and seconded by Councillor Oliwa**
THAT Council receive correspondence item "Feedback Invitation re: Rural Education Strategy" for information.

CARRIED.

2017-005 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT Council prepare a submission on the challenges and barriers in rural education to be remitted to the Ministry of Education by January 31, 2017.

CARRIED.

9. INFORMATION ITEMS

9.1 Open Letter Appealing Canada to Add Value to Natural Resources District of Kitimat

2017-006 **It was moved by Councillor McEwen and seconded by Councillor Mole**
THAT Council receive information item "Open Letter Appealing Canada to Add Value to Natural Resources".

CARRIED.

10. COUNCIL COMMITTEE REPORTS

10.1 Councillor Sally Mole *Deputy Mayor April – June*

Westcoast Community Resources Society

- Next meeting is January 12th

Coastal Family Resource Coalition

- Meeting would have been January 11, but Coalition is still without a coordinator; a hiring committee is being struck to locate a new one

Food Bank on the Edge

- Food Bank had a successful hamper drive, gave out 110 hampers; were set to open this week, however all the volunteers were unwell, which had never happened before; suggested it might be a good idea to get backup volunteers for the group

Alberni Clayoquot Health Network Table of Partners

- Councilor Mole was not accepted to this board; the West Coast representatives for the Table are Josie Osborne and Laurie Bird

Recreation Commission

- First meeting set for January 11th at 7pm; the meeting will be preceded by a public skateboard meeting at the community centre at 5pm

10.2 Councillor Marilyn McEwen *Deputy Mayor July – September*

West Coast Multiplex Society

- Society will meet with West Coast Committee at the end of January to discuss the draft business plan that was presented in December; next regular board meeting will be on February 6th

Wild Pacific Trail Society

- Next meeting is January 11th; annual strategic planning session set for January 15th at Black Rock Resort from 9am to 4pm

=> Other Reports

- Council members attended a workshop put on by the British Columbia Economic Development Association (BCEDA) on January 9th on business retention and expansion; invitees included Tofino and local First Nations; District is on a good track with its OCP review, business license open house, and business walks (which are all great ways to engage businesses); grant is available to hire a 6-month person to work with Ucluelet Chamber of Commerce to do a business inventory and interview business owners to determine challenges they're facing that Council may be able to help with; also discussed the renovation tax break for facade improvements, Councillor McEwen would like to revisit this at some point for Ucluelet

10.3 Councillor Mayco Noel *Deputy Mayor October – December*

Ucluelet Chamber of Commerce

- AGM set for January 28th

Tourism Ucluelet

- Upcoming meeting next week; AGM is set for January 26th at 6pm at Black Rock Resort; AGM will include a presentation from Tourism Vancouver Island and Brent Hohlweg; TU will show more of the new website; Denise is currently working on their roaming tent, which will house their visitor information; currently working on a staff uniform

Community Forest Board

- Upcoming meeting next week; no activity started yet

10.4 Councillor Randy Oliwa *Deputy Mayor January – March*

Aquarium Board

- AGM set for January 11th at 5pm

=> Other Reports

- Noted for the public an article submitted by the District's Emergency Manager to Input Magazine on Exercise Coastal Response, Staunch Maple and Ucluelet's participation; article highlights the new emergency pamphlets that the District is producing, which will be available this season along with hats showcasing new emergency logo; Councillor Oliwa gave congratulations to staff for keeping Ucluelet prepared and well documented in the community

10.5 Mayor Dianne St. Jacques

Alberni-Clayoquot Regional District

- ACRD held their Strategic Planning meeting in December; many communities were represented, which made it a challenge to balance all priorities; discussion included regional parks and, given the new Traverse Trail coming, group is looking to broaden the regional parks committee, on which Ucluelet will be participating; discussion included emergency coordination coast-wide, where the District CAO attended the latest meeting that was held with all communities
- West Coast Committee meeting to be held January 12th at 1:30pm in Tofino to discuss the multiplex

Whale Fest Committee

- Met January 6th; plans are coming along ahead of schedule; the Tug-Of-Whale event is set for March 11th at Wickaninnish Beach

=> **Other Reports**

- Mayor St. Jacques to meet with MLA Don McCrae and MLA Moira Stilwell in Parksville on January 19th; noted that, on behalf of the BC Liberals, MLA McCrae is building a platform for issues important to Vancouver Island; both MLAs stated their interest in gathering more information on Ucluelet's fishing/seafood industry; Mayor St. Jacques intends to also raise discussion of the Lady Rose Marine ferry idea

2017-007 **It was moved by Councillor Noel and seconded by Councillor Mole.**
THAT Council accept all committee reports as presented.

CARRIED.

11. REPORTS

11.1 Expenditure Voucher G-01/17
Jeanette O'Connor, CFO

2017-008 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Council receive Expenditure Voucher G-01/17 for information.

CARRIED.

11.2 Municipal Security Issuing Resolution for New Fire Truck
Morgan Dossdall, Deputy Clerk

2017-009 **It was moved by Councillor McEwen and seconded by Councillor Mole**
THAT Council approve recommendation 1 of "Municipal Security Issuing Resolution For New Fire Truck", which states:

1. *THAT Council approve borrowing from the Municipal Finance Authority of British Columbia, as part of the Spring Borrowing Session, \$475,000 as authorized through District of Ucluelet Fire Truck Loan Authorization Bylaw No., 1195, 2016 and that the Alberni Clayoquot Regional District be requested to consent to our borrowing over a 15-year term and include the borrowing in their Security Issuing Bylaw.*

CARRIED.

11.3 Fire Protection and Domestic Water Outlets for Small Craft Harbour
Jeanette O'Connor, CFO

2017-010 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT Council approve recommendation 1 of report item "Fire Protection and Domestic Water Outlets For Small Craft Harbour", which states:

1. *THAT Council direct District staff to secure and oversee a contractor for the installation of fire protection for the Small Craft Harbour breakwaters.*

CARRIED.

12. LEGISLATION

12.1 REPORT

Zoning Amendment Bylaw No. 1212 - Adoption

John Towgood, Planner 1

2017-011 **It was moved by Councillor McEwen and seconded by Councillor Oliwa**
THAT Council approve recommendation 1 of legislative report item "Proposal To Amend Zoning Bylaw No. 1160, 2013 By Removing Lot: 6 Plan: VIP76238 District: 09 From R-2 Zone - Medium Density Residential and Place It In GH Zone-Guest House" which states:

1. *THAT Zoning Amendment Bylaw No. 1212, 2016 be given Fourth and Final Reading.*

CARRIED.

12.2 BYLAW

Zoning Amendment Bylaw No. 1212, 2016

2017-012 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Council give Fourth Reading and final Adoption to Zoning Amendment Bylaw No. 1212, 2016.

CARRIED.

13. LATE ITEMS

14. NEW BUSINESS

14.1 Councillor Oliwa

2017-013 **It was moved by Councillor Oliwa and seconded by Councillor Noel**
THAT District Staff be directed to address dark street lights as soon as possible.

CARRIED.

2017-014 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT District staff be directed to prepare a report on the Rural Dividend Fund grant criteria and the District of Ucluelet's grant submission for review by Council during their strategic planning session.

CARRIED.

2017-015 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT Council review the status of the Tax Revitalization Bylaw.

CARRIED.

2017-016 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT District staff be directed to arrange a meeting with Tourism Ucluelet and the Ucluelet Chamber of Commerce to devise recommendations for the future integration and harmonization of the District's and Tourism Ucluelet's websites.

CARRIED.

2017-017 **It was moved by Councillor Noel and seconded by Councillor Oliwa**
*THAT District staff be directed to distribute the proposed rate increases for
business license fees prior to the Open House on January 17, 2017.*
CARRIED.

2017-018 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
*THAT District staff be directed to forward a report to Council clarifying the
existence and/or stipulations of any green belt or tree-cutting covenants that
exist for Hyphocus Island, as outlined in the Official Community Plan.*
CARRIED.

14.2 Councillor Noel

- Council agreed to postpone the February 14th Public Budget Meeting until after Council has had their working meeting on January 16th

2017-019 **It was moved by Councillor Noel and seconded by Councillor Oliwa**
*THAT Council approve amending the February 14, 2017 Regular Council
meeting starting time to 10:00 am.*
CARRIED.

15. QUESTION PERIOD

15.1 Council received questions and/or comments from the public re:

- A breakdown of picnic equipment purchased by the District in the last cheque run

16. CLOSED SESSION

16.1 Procedural Motion to Move In-Camera

2017-020 **It was moved by Councillor Mole and seconded by Councillor Oliwa**
*THAT the meeting be closed to the public in order to address agenda items
under Section 90(1), subsection (d), of the Community Charter.*
CARRIED.

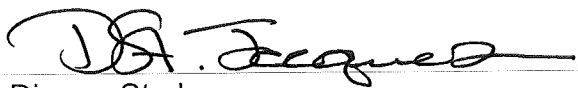
16.2 Mayor St. Jacques suspended the Regular Meeting at 9:17 pm and moved in-camera at 9:22 pm.

17. ADJOURNMENT

17.1 Mayor St. Jacques adjourned the in-camera meeting at 10:09 pm and resumed the meeting.

17.2 Mayor St. Jacques adjourned the regular meeting at 10:10 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, January 10, 2017 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Dianne St. Jacques
Mayor



Jeanette O'Connor
CFO