



**2025 By-Election
Candidate Information Session
ucluelet.ca/elections**

Candidate Eligibility

Eligibility requirements (Local Government Act):

- 18 years of age
- Canadian citizen
- BC resident for six months before nomination
- Not disqualified by law from voting in an election in BC, or from being nominated for, elected to, or holding the elected office
- Candidate residency in the jurisdiction is not required

Time Commitment

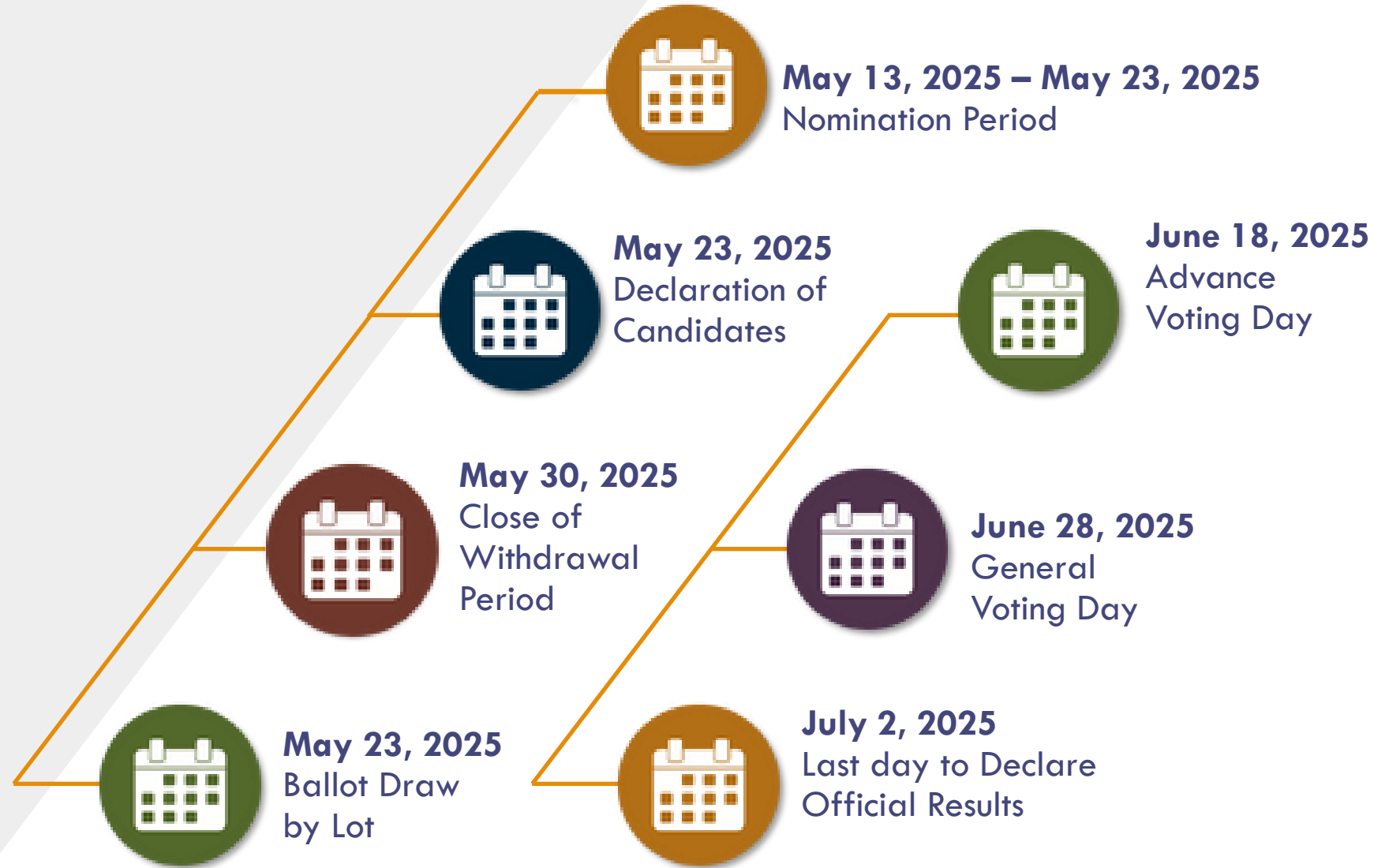
Meetings

- 21-24 Regular Council Meetings per year (scheduled)
- 2-3 Committee of the Whole Meetings per year (scheduled)
- 3-4 Harbour Authority Meetings (scheduled)
- Special Public Meetings & Hearings (as needed)
- Department Orientations (November)
- Budget Review & Planning (Annually)
- Council Strategic Planning
- Local & Regional Committees
- Public Appearances, Events & Political Events
- Annual Conferences

Agendas

- Agendas are provided 5 days before the meeting date, and can be several hundred pages in length

2025 BY-ELECTION KEY DATES



Role of Election Officials

Chief Election Officer (CEO)

- Administering the election
- Delegate responsibilities and powers to other election officials

Deputy Chief Election Officer (DCEO)

- Performs duties of the Chief Election Officer, when CEO is absent or unable to act
- Exercise delegated authorities

Election Officials

- Oversees the vote and exercise delegated authorities

Mark Brown

Chief Election Officer
(E) mbrown@ucluelet.ca
(T) 250-927-0304

Ed Chow

Deputy Chief Election Officer
(E) echow@ucluelet.ca
(T) 250-726-7744

Kelly Wharton

Deputy Chief Election Officer
(E) kwharton@ucluelet.ca
(T) 250-726-7744

VOTERS

Resident Electors

- Live in Ucluelet and meet all other qualifications

Non-Resident Property Electors

- Own property in Ucluelet but live elsewhere and meet all other qualifications
- Can't vote more than once
- One vote per property

Voters List

- Candidates entitled to copy voters list
- Candidate responsible for protecting personal information on the list

Nomination Packages And Nomination Period

- **Nomination Packages**

Available for download at district website or pickup at the District Office

- **Nomination Period**

Begins at 9:00am May 13, 2025

Ends at 4:00pm on May 23, 2025

- **Document Submission**

By 4:00pm May 30, 2025

- **Portions of the Nomination package will be available to the public for review**

Book an appointment with the Ed Chow, Deputy Chief Election Officer to submit nomination documents. Allow plenty of time before the submission deadline.

*Appointments available throughout the Nomination Period. Email echow@ucluelet.ca

Candidate Representatives

Financial Agent

- Responsible to meet all financial requirements of the *Local Election Campaign Financing Act*
- Candidate or appointed person
- Submit Form C4 to the CEO
- * Questions should be directed to Elections BC.

Official Agent

- Represents the candidate from time to time. Can appoint scrutineers.
- Candidates **may** appoint an Official Agent
- Official Agent can be the Financial Agent
- Submit Form C5 to the CEO

Scrutineers

- Observes the vote and ballot counting
- Each candidate **may** appoint 1 scrutineer for each ballot box
- Submit Form C6 to the CEO
- Scrutineers must sign a solemn declaration

Campaign Period

- **Campaign Period**

Begins at 12:01am on May 31, 2025

Ends at 4:00pm on June 28, 2025

*Expenses used in this period are subject to an expense limit and must be reported on the campaign financing disclosure statement.

- **Candidate Expense Limits for Ucluelet are as follows:**

Councillor candidates \$ 5,398.92

Questions? Contact Elections BC

Election Signage

Install and Removal

- Must not be displayed before May 30, 2025
- Must be removed by July 5, 2025

100 Metre Rule

- Election signage **must not** be placed within 100 metres of the Ucluelet Community Centre during voting on June 18 and June 28, 2025

Signage Restrictions

- See nomination packages for local sign restrictions
- See Ministry of Transportation and Transit policy on Highway Rights of Way

Election Offences

Election offences as set out in Part 3, Division 18 of the *LGA* and in Part 7 of the *LECFA*. Here are a few of the more common ones to note, some more subtle than others:

- Vote buying
- Accepting an inducement to vote
- Intimidation
- Advertising on General Voting Day
- Falsely withdrawing a candidate or an endorsement
- Fraudulently voting
- Interfering with ballots or ballot boxes
- Canvassing/advertising within 100 metres of a voting place
- Any other activity contrary to the *LGA*



All Candidates Meeting

An all-candidates meeting is traditionally hosted by the Ucluelet Chamber of Commerce for general elections. They will be in touch with candidates directly with details.

After the Election

Campaign Finance Disclosure Statement

- Elections BC will provide details, forms and reminders
- All candidates must file Campaign Disclosure Statements with Elections BC by September 26, 2025
- Late penalties will apply

First day Candidate may take oath of office – July 8, 2025

First Council Meeting following by-election – July 8, 2025

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- Questions?



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THANK YOU!
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