

## JOB POSTING

<b>POSITION:</b>	Parks Operator I – Full-Time, Permanent
<b>DEPARTMENT:</b>	Operations
<b>RATE OF PAY:</b>	\$26.92 per hour (40 hours/week) <i>(Less 10% during probationary period)</i>
<b>HOURS OF WORK:</b>	Tuesday to Saturday, 8:00 AM to 4:30 PM
<b>POSTING DATE:</b>	March 21, 2024
<b>CLOSING DATE:</b>	April 4, 2024

---

### JOB SUMMARY

The District of Ucluelet, situated on the edge of Vancouver Island's beautiful west coast, is offering a unique opportunity for a qualified candidate interested in fulfilling the role of Parks Operator I. This is a permanent full-time position.

This position is responsible for a variety of tasks and duties of a physical nature relating primarily to parks, grounds, boulevards, trails, and recreation areas of the District of Ucluelet. The Parks Operator I reports to the Parks Foreperson or designate.

### JOB DESCRIPTION

#### Principal Responsibilities

- Performs a variety of parks and recreation-related tasks including but not limited to installation and maintenance of grassed and landscaped areas, gardens, boulevards, planters, playground equipment, garbage cans, picnic tables, benches trails and boardwalks;
- Assists personnel such as Groundskeeper and Public Works personnel;
- Preparation of fields for recreation activities including cutting, weeding, top dressing, fertilizing, lining of field and other field maintenance as needed;
- Park inspection, clean up, raking, sweeping, litter and garbage clean-up, trimming and bushing;
- Routine power and hand tool equipment maintenance;
- Assists in Special Event site preparation for the Recreation Department;
- Maintenance of park amenities including benches, picnic tables, playground equipment, garbage cans and furnishings;
- Routine inspection of municipal trails, paths and boardwalks. Repair of any damaged areas and removal of any hazards;
- Perform landscaping activities;
- Regularly inspects, cleans and disinfects public washrooms and outhouses as assigned;
- Performs other duties as may be assigned by the Employee's immediate supervisor.

#### Required Knowledge Skills & Abilities

- Able to communicate effectively, orally and in written form, with other employees, supervisors, and the general public;
- Possess skills, knowledge, and experience in operating and maintaining small power equipment, chainsaw, rotary trimmer, edger and drill;
- Capable of operating mobile power equipment;

- Ability to deal courteously and respectfully towards the public and fellow staff members in a team environment;
- Ability to carry out minor repairs to small equipment and tools;
- Strong work ethic;
- Proven time management skills;
- Must be adaptive, and flexible;
- Ability to work well in a team environment, as well as the ability to work independently with minimal supervision;
- Demonstrated experience in one or more of the following:
  - Horticulture;
  - Landscaping;
  - Garden Services.

**Minimum Qualifications:**

- Possession of Grade 12 level of education or equivalent;
- Occupational First Aid/CPR Level 1;
- Sufficient physical strength, stamina, and coordination to permit the performance of heavy manual outdoor work in all weather conditions.;
- The successful applicant will be required to provide criminal record clearance as a condition of employment;
- Valid B.C. Driver's License Class 5;
- Current Drivers Abstract must be submitted as a condition of employment (*The license must not include any restrictions that would affect the ability to legally and safely carry out the responsibilities of the position*).

**Working Conditions**

- Outdoor working environment;
- Standing for longer periods of time;
- Lifting, bending, reaching;
- Use of machinery.

---

**How to apply:**

Applicants meeting the above qualifications may apply by sending:

- ✓ Cover letter – in PDF format;
- ✓ Resume - in PDF format.;
- ✓ References.

To: Samantha McCullough, Manager of Human Resources & Communications

Email: [careers@ucluelet.ca](mailto:careers@ucluelet.ca).

Office: 200 Main Street, Ucluelet BC

Mail: District of Ucluelet, Box 999, Ucluelet, BC V0R 3A0

*Only applications received before the position close date will be considered. The District of Ucluelet wishes to express our appreciation to all applicants for their interest and effort in applying for the position and advise that only those selected for an interview will be contacted. Thank you.*