



Addendum #1

To RFP No AWHF 2024-02 Amphitrite House Facility

QUESTION #1

Scope of deliverables: "Oversight and support for user groups during the day if required" + Facility Oversight.... any oversight of guest usage within the venue.

Please clarify are the words "user group" or "guest use" is this the general public and/or a separate organization that has booked the public area through the district?

ANSWER

One of the prime roles of the lessee is oversight of the facility during the prime hours of 9:00 am – 4:00 pm when the public space area is open.

User groups refers to organizations that are using the public space area during the time between 9:00 am – 4:00 pm for presentations/activities. Any specific program times for user groups would be booked with the District to prevent overlap. Please note: the public space area is not a part of the lessee space.

Guest use refers to more to the general public in the public space area

QUESTION #2

"Events could include such opportunities as meetings, fundraisers, and even small celebrations. Programming could include early morning fitness, adult education, interpretive programs and evening lectures or programs. "

Please confirm whether events can be booked between 9 and 4 for using the public space regardless of who has the contract.

ANSWER

As stated in the RFP The public space is intended to be open for general use during the busiest parts of the day. Morning programming, late afternoon and evening rentals/bookings will be undertaken by the District.

Programming and events can be scheduled i.e. The historical society does a talk on Amphitrite Lighthouse. Please note the public space would still be open. Programming and events outside of the 9:00 am – 4:00 pm span of time are at the discretion of the District.

The intent is to have the space open during the day for all, with the potential non-profit groups to run activities.

QUESTION #3

The illustration of the lease area shows unfinished counters, will the bidder need to finish counters or any other infrastructure?

ANSWER

The counters are finished. The lease space is completed without equipment. If further improvements are required, it would be at the cost of the lessee with approval of the District.