



ACCESSIBILITY COMMITTEE OF COUNCIL
Tuesday, July 25th, 2023 @ 3:00 pm
Ucluelet Community Centre
500 Matterson Drive, Ucluelet

AGENDA

1. CALL TO ORDER
 - 1.1. ACKNOWLEDGEMENT TO THE YUUTUʔIʔATH
The committee would like to acknowledge Yuutuʔiʔath on whose traditional territories the District of Ucluelet operates.
2. INTRODUCTIONS
3. APPROVAL OF THE AGENDA
4. ADOPTION OF MINUTES
 - 4.1. July 13, 2023
5. UNFINISHED BUSINESS
 - 5.1. Brainstorming Accessibility Standards categories
6. REPORTS/INFORMATION
 - 6.1.1. N/A
7. CORRESPONDENCE/INFORMATION ITEMS
 - 7.1. N/A
8. NEW BUSINESS
 - 8.1. August meeting date remove
9. ADJOURNMENT

DISTRICT OF UCLUELET
MINUTES OF THE ACCESSIBILITY COMMITTEE
HELD IN THE UCLUELET COMMUNITY CENTRE, 500 MATTERSON DRIVE
Thursday, July 13, 2023

Present: Chair: Councillor Ian Kennington
Committee: Margaret Morrison, Scott Murray, Mary Ruff, Todd Smith
Staff: Abby Fortune, Director of Parks & Recreation
Judy Bloedorn, Recreation Administrative Coord.

1. CALL TO ORDER

The July 13, 2023, Accessibility Committee Meeting was called to order at 3:05pm

The committee acknowledged Yuuṭuʔiʔaṭṭ on whose traditional territories the District of Ucluelet operates.

2. INTRODUCTIONS

Introductions were made amongst committee participants

3. APPROVAL OF THE AGENDA

- a. July 13, 2023, Accessibility Committee Agenda
 - i. It was moved and seconded THAT the July 13, 2023, Accessibility Committee Meeting Agenda be approved as presented
- i. CARRIED.

4. ADOPTION OF MINUTES

- a. N/A

5. UNFINISHED BUSINESS

- a. N/A

6. REPORTS/INFORMATION

The Accessibility Committee reviewed:

The Terms of Reference and role of the committee

- 1. Establish a Committee

2. Create a plan
3. Create public feedback mechanism.

The Mandate of Accessibility Committee

The Accessibility Standards

1. Employment
2. Delivery of services
3. Built environment
4. Info & communication (confidentiality)
5. Transportation
6. Health
7. Education/knowledge
8. Procurement

The committee discussed the accessibility standards categories as a starting place for creating a framework and policy; with the role of identifying barriers to individuals in or interacting with the District of Ucluelet. Further discussion ensued around potentially funding, limitations, and support. What issues are we trying to address, what makes sense and general areas of improvement, and what can the committee rank and present to Council.

Som of the areas discussed were:

1. Accessible tourism
2. Municipal standard and policy– i.e. social procurement policy
3. Council Strategic plan alignment
4. OCP is complimentary and review (tying in)
5. Synergy with DOT/ACRD/Parks Canada/First Nations/TU/Emergency planning and being able to move forward collectively and assist with different priorities.
6. Framework within the accessibility category (Scope):
 - a. Area
 - b. What we found
 - c. Action
 - d. Timeline
 - e. Funding
 - f. Responsibility

7. CORRESPONDENCE/INFORMATION ITEMS

- a. The Accessibility Barriers of Ucluelet - R. Zurowski

The committee reviewed the letter

Ms. Fortune discussed the jurisdictions and within the scope of the committee and District.

Any historical correspondence available for review will be forwarded to the committee.

8. NEW BUSINESS

a. Next Steps

- i. brain storming
- ii. framework/index
- iii. feedback (start bringing in other organizations)
- iv. priorities and actions and funding *risk mitigation
- v. develop the plan
- vi. additional feedback
- vii. final 3-year plan
- viii. presentation to Council
- ix. monitoring

b. Determine meeting dates

- i. Next Meeting date – 3:00 - 5pm Tuesday July 25
- ii. Following August 16th 3:30 – 5pm, followed by Sept 13th, October 4th, Oct 25th

Margaret Morrison moved, and Todd Smith seconded to accept meetings proposed, dates and times

CARRIED

9. ADJOURNMENT

- i. Meeting adjourned 4:38pm