

**DISTRICT OF UCLUELET**  
**MINUTES OF THE REGULAR COUNCIL MEETING**  
**HELD IN THE UCLUELET COMMUNITY CENTRE, 500 MATTERSON DRIVE**  
**Tuesday, November 15, 2022 at 4:00 PM**

Present:      **Chair:**           Mayor McEwen  
                  **Council:**       Councillors Anderson and Hoar  
                  **Staff:**           Duane Lawrence, Chief Administrative Officer  
                          Donna Monteith, Chief Financial Officer  
                          Bruce Greig, Director of Community Planning  
                          Abby Fortune, Director of Parks and Recreation  
                          Joseph Rotenberg, Manager of Corporate Services  
                          Monica Whitney-Brown, Planning Assistant  
                          Samantha McCullough, Executive Assistant

Regrets:       Councillors Kennington and Maftei

**1. CALL TO ORDER**

The meeting was called to order at 4:01 PM on November 15, 2022.

**1.1 ACKNOWLEDGEMENT OF THE YUULU?I?ATH**

**Council acknowledged the Yuulu?i?ath, on whose traditional territories the District of Ucluelet operates.**

**1.2 NOTICE OF VIDEO RECORDING**

**Audience members and delegates were advised that the proceeding was video recorded and broadcasted on YouTube and Zoom, which may store data on foreign servers.**

**2. LATE ITEMS**

There were no late items.

**3. APPROVAL OF THE AGENDA**

**3.1 November 15, 2022, Regular Council Meeting Agenda**

2022.2203.REGULAR   *It was moved and seconded **THAT** agenda Item 5. "Unfinished Business" be replaced with "Public Input".*

CARRIED.

2022.2204.REGULAR   *It was moved and seconded **THAT** the November 15, 2022 council meeting agenda be approved as amended.*

CARRIED.

**4. ADOPTION OF MINUTES**

#### 4.1 October 6, 2022, Regular Minutes

The word "site" was misspelled on page seven of the minutes.

2022.2205.REGULAR *It was moved and seconded **THAT** the October 6, 2022 Regular Minutes be adopted as amended.*

CARRIED.

#### 5. Public Input

Randy Oliwa, 1150 Rupert Road, President of Pac Rim Home Cooperative. He outlined the Cooperative's mandate, their proposal, and upcoming important dates including November 30th membership drive wrap-up and December 7 Annual General Meeting.

#### 6. BYLAWS

##### 6.1 Cemetery Bylaw No. 1206 Amendment *Abby Fortune, Director of Parks and Recreation*

Ms. Fortune presented this report. Ms. Fortune fielded Council questions about impacts on cemetery maintenance.

2022.2206.REGULAR *It was moved and seconded **THAT** Council direct staff to present amendments to District of Ucluelet Cemetery Management Bylaw No. 1206, 2016 to allow non-conforming grave site installations in the lower section of the cemetery.*

CARRIED.

##### 6.2 Ucluelet Garbage Collection and Regulation Bylaw No. 960, 2004 *Abby Fortune, Director of Parks and Recreation*

Ms. Fortune presented this report. Ms. Fortune fielded Council about the bear resistant waste disposal carts.

Council noted concerns related to the outdoor storage of carts and the recommended anchoring system which residents are responsible for implementing.

2022.2207.REGULAR *It was moved and seconded **THAT** Council direct staff to present an amendment to the District of Ucluelet Garbage Collection and Regulation Bylaw No. 960, 2004, to be considered at a future Council meeting, which allows for Bear Resistant Collection Carts to be stored outside provided that the container is anchored to prevent tipping or being dragged away by an adult bear.*

CARRIED.

##### 6.3 Zoning Amendment For 327 Pass Of Melfort *Monica Whitney-Brown, Planning Assistant*

Bruce Greig, Director of Community Planning, presented this report. He noted a typo in Draft Bylaw 1320, 2022 which should be addressed.

Mr. Parker, the Applicant, addressed Council regarding the reasons for FAR expansion.

- 2022.2208.REGULAR *It was moved and seconded **THAT** Council, with regard to the proposed development at 327 Pass of Melfort Place:*
1. *Replace text amendment 1. A in draft District of Ucluelet Zoning Amendment Bylaw No. 1320, 2022, with the following:  
“A. Removing Lot 20 from section R-4.3.2 (1) so that this section reads as follows:  
(1) 0.35 for lands legally described as Strata Lots 2, 4-9, 13-15, 18, 22, 24 and 25, all of Section 1, Barclay District, Strata Plan VIS5896.”*
- CARRIED.
- 2022.2209.REGULAR *2. It was moved and seconded **THAT** Council give first and second reading to District of Ucluelet Zoning Amendment Bylaw No. 1320, 2022 as amended.*
- CARRIED.
- 2022.2210.REGULAR *3. It was moved and seconded **THAT** Council direct staff to give notice for a public hearing to be held on District of Ucluelet Zoning Amendment Bylaw No. 1320, 2022.*
- CARRIED.

**6.4 Zoning Amendment Bylaw No. 1309 – 604 Rainforest Drive  
Bruce Greig, Director of Community Planning**

Mr. Greig presented this report.

- 2022.2211.REGULAR *It was moved and seconded **THAT** Council adopt District of Ucluelet Zoning Amendment Bylaw No. 1309, 2022 and authorize the Director of Community Planning to execute and issue Development Permit 22-04.*
- CARRIED.

**6.5 Zoning Amendment and Development Permit For 1683 Larch Road  
John Towgood, Municipal Planner**

Bruce Greig, Director of Community Planning, presented this report. Mr. Greig fielded Council questions related to garbage, fire truck access, and the construction of a zero overhang building.

The Applicant was invited to speak but was not in attendance at the meeting.

- 2022.2212.REGULAR *It was moved and seconded **THAT** Council, with regard to the proposed development at 1683 Larch Road:*

1. Give first and second reading to District of Ucluelet Zoning Amendment Bylaw No. 1319, 2022; and,
2. Direct staff to give notice for a public hearing to be held on District of Ucluelet Zoning Amendment Bylaw No. 1319, 2022 and Development Variance Permit 22-07.

CARRIED.

## 7. REPORTS

### 7.1 Business License for Mobile Vendor at 1708 Peninsula Road *Monica Whitney-Brown, Planning Assistant*

Ms. Whitney-Brown represented this report. She addressed Council questions related to the number of businesses permitted to operate on site. Bruce Greig, Director of Community Planning addressed questions about access to garbage disposal facilities.

The Applicant was not available to speak.

2022.2213.REGULAR *It was moved and seconded THAT Council approve the issuance of a mobile vending business license for Nuglife Food Truck to be operated at 1708 Peninsula Road, Lot 1, Plan VIP5190, Clayoquot District, subject to the conditions in Appendix A, attached to staff report No. 22-152.*

CARRIED.

### 7.2 Environmental Development Permit For 384 Marine Drive *Monica Whitney-Brown, Planning Assistant*

This report was presented by Ms. Whitney-Brown. The Applicant and property owners' Agent, Doug Cole of 16802 3rd Ave. La Conner, Washington, USA, addressed questions related to the location of the retaining wall vis a vis the riparian zone, the location of the proposed home and history of the property.

2022.2214.REGULAR *It was moved and seconded THAT Council authorize the Director of Community Planning to execute and issue Development Permit DP22-12 for the property at 384 Marine Drive to allow subdivision and construction of a single-family dwelling on a lot within a Marine Shoreline and Riparian Development permit area.*

CARRIED.

### 7.3 BC Active Transportation Grant Funding Request *Donna Monteith, Chief Financial Officer*

Ms. Monteith presented this report. Council noted their support for the project.

2022.2215.REGULAR *It was moved and seconded:*

- **THAT** Council approve the BC Active Transportation Infrastructure grant application for the 2023 Larch Road Multi Use Path project, by contributing a maximum of \$198,750; and
- **THAT** Council shall provide overall grant management.

CARRIED.

## 8. NOTICE OF MOTION

There were no notices of motion.

## 9. CORRESPONDENCE

### 9.1 The Moorage Street Parking Signage and Enforcement *Christine Brice, Strata Manager | Ardent Properties INC.*

Council discussed this correspondence item and request for increased yellow curbing.

2022.2216.REGULAR *It was moved and seconded THAT Staff provide a report about options for Ardent Properties.*

CARRIED.

### 9.2 District of Ucluelet - Request to Present on Social Issues & Solutions in Your Community and United Way British Columbia Local Impact *Michael McKnight, President & CEO, United Way British Columbia | Lower Mainland*

2022.2217.REGULAR *It was moved and seconded THAT Council direct Staff to invite the United Way British Columbia to become a delegation a future council meeting.*

CARRIED.

### 9.3 Adoption Awareness Month *Honourable Mitzi Dean MCFD*

### 9.4 Aquaculture Update from DFO - Net Pen Transition Plan Engagement Session- November 25, 2022 *AVICC*

Mayor McEwen, Councillor Hoar, and Councillor Anderson intend to attend this meeting.

## 10. INFORMATION ITEMS

### 10.1 2022 Election Report *Joseph Rotenberg, Chief Elections Officer*

### 10.2 New Online Course to Support Responsible Conduct *Nathan Cullen, Minister of Municipal Affairs Jen Ford, President, UBCM*

***Corrie Griffiths, President, LGMA***

**11. MAYOR'S ANNOUNCEMENTS AND COUNCIL COMMITTEE REPORTS**

**11.1 Councillor Shawn Anderson**

**11.2 Councillor Jennifer Hoar**

***Deputy Mayor, November 1 - December 31, 2022***

November 11 - attended Remembrance Day service in Victoria

**11.3 Councillor Ian Kennington**

**11.4 Councillor Mark Maffei**

**11.5 Mayor Marilyn McEwen**

Mayor McEwen noted upcoming events including:

- November 25 - Midnight Madness
- November 26 - Christmas Market
- November 27 - Tedd Eeftink's Celebration of Life

Mayor McEwen attended the following meetings:

- November 8 - met with MLA Osborne to discuss how the MLA's office can support the District of Ucluelet.
- November 9 - Barkley Community Forest Meeting
- November 9 - ACRD Inaugural Board Meeting
- November 11 - Remembrance Day Ceremony
- November 14 - Met with the RCMP to discuss the skillset of a new Sergeant to be hired

**12. QUESTION PERIOD**

There were no questions.

**13. ADJOURNMENT**

The meeting was adjourned at 5:15 PM on November 15, 2022.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, November 15, 2022 at 4:00 pm in the Ucluelet Community Centre 500 Matterson Road, Ucluelet, BC.

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Duane Lawrence, Corporate Officer

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Marilyn McEwen, Mayor