

Director of Engineering Services

Background

Reporting to the Chief Administrative Officer (CAO), the Director of Engineering Services is an integral part of the senior management team and works to oversee the management and administration of the District's infrastructure, operations and capital projects. This includes oversight of personnel, equipment, and contracts to effectively provide District water, sewer, public works, and parks services to the community. The position will also oversee road and traffic services, asset management systems and facility maintenance, fleet, waste management, development services, and administer the District's corporate sustainability and climate action programs. This position will oversee the Manager of Operations and is responsible for ensuring that the District's plans, policies, and reports are professional and appropriate to serve the District's current and future needs. Other duties include providing feedback on referrals and inquiries from the development community, oversight of departmental budgets, attending meetings of Council, committees, and other regional bodies as required.

Key Responsibilities

- Plans, implements, and coordinates comprehensive programs for operations and maintenance of the District's water, sewer, parks and trails, roads and sidewalks, drainage, parking, facilities, municipal fleet, and asset management systems.
- Provides direction to the Manager of Operations who oversees operation of the District's water, sewer, public works, roads, drainage and parks systems.
- Works collaboratively with the senior management team and leads the development and maintenance of medium-to long term network plans to ensure the networks meet the community's projected growth and intended levels of service.
- Manages consultants, procurement, delivery and commissioning for new capital projects.
- Oversees development application servicing referrals and agreements, department reports to Council, and major infrastructure planning policies and studies, often involving a multi-disciplinary approach for the consideration of Council.
- Liaises with developers, engineers, lawyers, consultants, regional district staff and other outside agencies.
- Deals with confidential and sensitive information on a regular basis.
- Provides a consistent approach to public engagement and ensures dialogue between the community and District infrastructure projects.
- Assists in providing leadership and a collaborative relationship with Management Team on joint projects and policy decisions.
- Oversees implementation of corporate sustainability and climate action programs in coordination with other senior managers.

Required Knowledge, Skills, and Abilities

- Demonstrated communication and presentation skills with the ability to present complex technical and non-technical issues to Council and stakeholders.
- Ability to manage multiple projects to meet required objectives and deadlines.
- Thorough knowledge of the principles, practices and tools of civil engineering in a municipal setting.
- Ability to establish sound and effective working relationships with others.
- Ability to establish multi-level approach to source out grant funding for capital improvement projects.

Preferred Qualifications

- Professional Engineer eligible for full membership in the Association of Professional Engineers and Geoscientists of BC.
- Minimum 5 years of senior management experience in a supervisory role in local government, preferably in water or sewer services.
- Minimum 5 years of experience in construction and project management of municipal infrastructure projects.