

**DISTRICT OF UCLUELET**  
Minutes of the Harbour Authority and Regular Council Meeting  
held in the George Fraser Room, 500 Matterson Drive,  
Uchuelet, BC on April 09, 2013 at 7:30 pm

**COUNCIL PRESENT:**

Mayor Irving  
Councillor Corlazzoli  
Councillor Lyons  
Councillor Mole  
Councillor Oliwa

**STAFF PRESENT:**

Andrew Yeates, CAO  
Morgan Dossall, Recording Secretary

**CALL TO ORDER:**

Mayor Irving called the meeting to order at 7:30 pm.

**APPROVAL OF MINUTES:**

*Moved by Councillor Corlazzoli, seconded by Councillor Lyons to adopt the March 26, 2013 Regular Council minutes as presented.*

**CARRIED**

**ERRORS OR OMISSIONS:**

*Moved by Councillor Lyons, seconded by Councillor Mole to amend the March 26, 2013 Regular Council minutes by replacing "to allow Councillor Lyons..." with "to authorize Councillor Lyons..." in New Business section.*

**CARRIED**

**BUSINESS OUT OF MINUTES:**

- ❖ The Bay Street Water Treatment Facility contract award has a term of 60 days and expires on April 19, 2013.
- ❖ Staff has developed a Special Event Permit application, which was reviewed by Councillor Mole.

**PUBLIC INPUT, DELEGATIONS & PETITIONS:**

None

**CORRESPONDENCE:**

C-1 National Public Works Week Participation Request  
David Sparanese, President PWABC

*Moved by Councillor Irving, seconded by Councillor Lyons to receive correspondence and declare that Public Works Week will take place May 19 - 25, 2013.*

**CARRIED**

- C-2 **Seaview Seniors' Housing Society Fee Waiver Request**  
Susan Payne, Secretary of SSSH

*Moved by Councillor Lyons, seconded by Councillor Oliwa to receive correspondence for discussion and approve the request to waive all fees for UAC hall rental for the 'Spring Fling' on May 18, 2013.*

**CARRIED**

- C-3 **Ucluelet & Area Childcare Society Lease Request**  
Sarah Hagar, Chair of UACS

*Moved by Councillor Mole, seconded by Councillor Corlazzoli to receive correspondence and move item to Committee Reports for discussion.*

**CARRIED**

**INFORMATION ITEMS:**

- I-1 **Derelict/Abandoned Vessels in Canada Report**  
Shelia Malcolmson, Chair of Islands Trust Council

- I-2 **Thank You Letter regarding Coast Guard Closure**  
James Moore, M.P., Minister Responsible for B.C.

*Moved by Councillor Corlazzoli, seconded by Councillor Lyons to receive information items I-1 and I-2.*

**CARRIED**

**I-1:**

*Moved by Councillor Lyons, seconded by Councillor Mole that the District of Ucluelet write a letter of support on behalf of the Island Trust to the Federal Ministry of Transport, and mentioned CC's, in support of their argument.*

**CARRIED**

**REPORTS:**

- R-1 **Expenditure Voucher G-07/13**  
Jeanette O'Connor, CFO

*Moved by Councillor Corlazzoli, seconded by Councillor Lyons to receive Expenditure Voucher G-07/13.*

**CARRIED**

- R-2 **Development Permit for Roman's Restaurant**  
John Towgood, Planning Assistant

*Moved by Councillor Corlazzoli, seconded by Councillor Oliwa to receive the Development Permit report and to refer it back to staff for approval by the Board of Variance before it is brought back to Council.*

**CARRIED**

*Mayor Irving requests that this report be brought back to Council as quickly as possible.*

**LR-1 Application for Summer Music Festival - Otalith**  
Abby Fortune, Director of Parks & Recreation

*Moved by Councillor Lyons, seconded by Councillor Oliwa to receive the Summer Music Festival report and approve the Special Events Permit application for the Otalith Summer Music Festival.*

**CARRIED**

**LR-2 Safety Hazard Sidewalk Report**  
Warren Cannon, Acting Superintendent of Public Works

*Moved by Councillor Corlazzoli, seconded by Councillor Oliwa to receive the Safety Hazard Sidewalk report for discussion.*

**CARRIED**

**LR-3 Road Conditions and Costing of Paving Projects**  
Warren Cannon, Acting Superintendent of Public Works

*Moved by Councillor Lyons, seconded by Councillor Mole to receive the Road Conditions report for discussion.*

**CARRIED**

**LEGISLATION:**

None

**COMMITTEE REPORTS:**

***Councillor Dario Corlazzoli***

**Signage Committee**

- Work is underway with installation date set by end of May 2013.
- Three-phase project: Phase 1 – Junction sign, Phase 2 – Replacement of beach access and directional signs, Phase 3 – Replacement of green business signs, final directional signs and, budget permitting, informational kiosks.

***Councillor Geoff Lyons***

**Central West Coast Forest Society**

- Funding has been approved.

**Ucluelet & Area Historical Society**

- Last meeting April 8, 2013.
- Currently working on their business plan for use of the Coast Guard house (when and if the transfer is received), and getting historical signs for around Ucluelet.
- Society is hosting a Mother's Day plant sale on May 11, 2013 at UAC Hall.

**Clayoquot Biosphere Trust Society (alternate)**

- Last meeting March 27, 2013.
- Funds have increased by \$200,000 in the past two months.
- AGM date is May 22, 2013.
- Awarded \$67,000 to 21 of 30 applications this year.

#### West Coast Multiplex Society

- AGM date is April 23, 2013.
- Society is looking for volunteers for their various new sub-committees.

#### Budget Committee (chair)

- Council will do a final review of budget next week.
- Budget will go to public input session on April 23, 2013 at 6:30 pm
- Budget is slated for up to three readings at the Regular Council meeting on April 23, 2013. The budget can be amended prior to final adoption, which must be done by May 14, 2013.

#### ***Councillor Sally Mole***

#### Harbour Advisory Commission

- Met April 4, 2013.
- Recommended developing a reserved berthage policy, as none previously existed and Commission wanted one in place before new season starts.

#### Ucluelet & Area Child Care Society

- Last meeting April 2, 2013.
- Councillor Mole met with staff and representative from UACCS to discuss lease, and will be ready to hopefully sign new lease at next meeting on April 24, 2013.
- Society hired a new manager; start date is April 15, 2013.

#### Ucluelet Affordable Housing Society

- Met April 4, 2013.
- Society is working with a consultant on developing a needs assessment and implementation process.

#### Coming Together Forum

- Met April 3, 2013 with representatives all over Vancouver Island.
- Council can expect a report on discussions and outcomes of forum in June 2013.

*Moved by Councillor Mole, seconded by Councillor Corlazzoli to work with staff to create a policy for reserved berthage in District of Ucluelet harbours.*

**CARRIED**

#### ***Councillor Randy Oliwa***

#### Parent Advisory Committee/Public School Liaison

- School Board meeting held April 9, 2013.
- Toured facility to view new improvements after joint collaboration between District of Ucluelet and SD70 in obtaining grants for said improvements.
- Received a letter from the teachers and PAC concerned over permanent loss of Vice Principal position and additional 0.1% budget cutback coming this year.

#### Sea View Senior's Housing Society

- Hosting 'Spring Fling' at UCC Hall on May 18, 2013.
- Society thanks staff for their assistance with parking lot lighting and continued cooperation in joint activities.

### Vancouver Island Regional Library Board

- Regional District will meet with CAOs to discuss community library issues.
- Councillor Oliwa will attend as VIRL representative for District of Ucluelet.

*Moved by Councillor Oliwa, seconded by Councillor Corlazzoli to work with staff to write a letter to School District 70 reinforcing the positive assets of Ucluelet as a great place to raise a family with a growing student population, and disappointment in the budget cuts.*  
**CARRIED**

### *Mayor Bill Irving*

#### Alberni-Clayoquot Regional District

- Next meeting is April 10, 2013.
- Budget allocation from the Regional District is decreasing this year due to assessment issues.

#### Pacific Rim Harbour Authority

- Meeting in June 2013 to discuss reasons for the non-implementation of District of Ucluelet's harbour plan and need for a federal program.

#### Aquarium Board

- Queries, recommendations, and requests will be coming forward once the Board has details in place.

#### Toquart Band

- Attended meeting regarding the boat launch/campground closure in Toquart Bay.
- Kayak groups discussed misrepresentation of issue by the media that the closures were in District of Ucluelet.
- Provincial government has responded and will develop a factually-based press release in collaboration with District of Ucluelet and Chamber of Commerce.

#### Yuułuᑭitᑭatᑭ

- Met with SD70 superintendant, Ucluelet First Nations (Yuułuᑭitᑭatᑭ, Clayoquat, Toquaht), District of Ucluelet, and District of Tofino to discuss issues.
- SC70 superintendant will speak with North College regarding possibility of bringing entry level training classes to the west coast, geared toward west coast activities and opportunities.

#### Ucluelet Article

- B.C. business magazine is writing an article on Ucluelet; will be coming next month to work on the article.

### NEW BUSINESS:

#### Boat Basin Sign

- Sign was removed from boat basin after Council received a petition to remove it; Chamber of Commerce would like to have the sign installed at the new Chamber building.

Bob Wright

- Meeting with Mr. Bob Wright on April 11, 2013 to thank him for his years of investment in the community.

Coast Guard Closure

- Staff and Council have put together a draft press release to present to the Minister of Fisheries and Oceans to re-iterate the District's concerns and possibly persuade them to reverse the closure.

Pat Leslie

- It is with great regret that Council acknowledges the passing of Pat Leslie, a teacher, multiple committee member, and long-term resident of Ucluelet.

*Moved by Councillor Irving, seconded by Councillor Mole to ask staff to build a new "Welcome to Ucluelet", size-appropriate sign for the Small Craft Harbour boat basin using SCH funds.*

**CARRIED**


PUBLIC QUESTION PERIOD

Council received comments from the public.

ADJOURNMENT:

Mayor Irving suspended the regular council meeting at 8:29 pm into closed session. The closed session adjourned at 8:31 pm and the regular council meeting was resumed at 9:00 pm. Mayor Irving adjourned the regular council meeting at 9:02 pm.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, April 09 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.

  
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Bill Irving  
Mayor

  
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Andrew Yeates  
CAO