

**DISTRICT OF UCLUELET**  
Minutes of the Regular Council Meeting  
held in the George Fraser Room, 500 Matterson Drive,  
Ucluelet, BC on November 12, 2013 at 7:30 pm

**COUNCIL PRESENT:**

Mayor Irving  
Councillor Mole  
Councillor Lyons  
Councillor Oliwa

**STAFF PRESENT:**

Andrew Yeates, CAO  
Patricia Abdulla, Manager of Planning  
Morgan Dosedall, Recording Secretary

**REGRETS:**

Councillor Corlazzoli

**CALL TO ORDER:**

Mayor Irving called the meeting to order at 7:30 pm.

**APPROVAL OF MINUTES:**

*Moved by Councillor Mole, seconded by Councillor Lyons to adopt the October 22, 2013 Regular Council minutes as presented.*

**CARRIED**

*Moved by Councillor Mole, seconded by Councillor Oliwa to adopt the October 30, 2013 Special Council minutes as presented.*

**CARRIED**

**ERRORS OR OMISSIONS:**

- Amend 'Adjournment' statement in October 22, 2013 Regular Council minutes to read: "*Mayor Irving suspended the regular council meeting at 8:24pm and moved in camera under section 90(1) of the Community Charter.*"

**PUBLIC INPUT, DELEGATIONS & PETITIONS:**

None

**CORRESPONDENCE:**

**C-1 The Nature Trust Request for Donation**

Dr. Jasper Lament, CEO of The Nature Trust of BC

*Moved by Councillor Mole, seconded by Councillor Lyons to receive correspondence item C-1 for information.*

**CARRIED**

**INFORMATION ITEMS:**

**I-1 BCAA "Worst Roads Survey"**

Mark Donnelly, President & COO of BCAA Road Safety Foundation

- I-2 Recognition for Japan Love Project**  
Seiji Okada, Consul General of Japan
- I-3 UBCM Meeting regarding Amphitrite Point & Fibre Optics**  
Coralee Oakes, Minister of Community, Sport & Cultural Development
- I-4 Memorandum of Understanding on Regional Higher Learning Initiatives**  
Josie Osborne, Mayor of Tofino
- I-5 Trail Establishment along E&N Rail Corridor**  
Tamie Nohr, District of Lantzville

*Moved by Councillor Lyons, seconded by Councillor Mole to receive information items I-1 through I-5.*

**CARRIED**

*Moved by Councillor Lyons, seconded by Councillor Mole to direct staff to refer each "Ucluelet" road listed in the BCAA "Worst Roads Survey" to the actual authorities responsible; where the authority is the Ministry of Highways, staff are to relay the District of Ucluelet's gratitude for recent upgrades in addition to calling their attention to the BCAA statistical report.*

**CARRIED**

*Moved by Councillor Mole, seconded by Councillor Oliwa to authorize Mayor Irving to sign the Memorandum of Understanding on Regional Higher Learning Initiatives on behalf of District of Ucluelet Council.*

**CARRIED**

## **REPORTS:**

- R-1 Expenditure Voucher G-18/13**  
Jeanette O'Connor, CFO

*Moved by Councillor Lyons, seconded by Councillor Oliwa to receive Expenditure Voucher G-18/13.*

**CARRIED**

- R-2 Communal Garbage Collection System – Lots 37 & 68**  
Patricia Abdulla, Planning Manager

*Moved by Councillor Mole, seconded by Councillor Oliwa to approve recommendations one and two of "Communal Garbage Collection System – Lots 37 and 68" Report to Council, which state:*

- (1) THAT Council receives this report for information and;*
- (2) THAT the SRWs remain in place on Lots 37 and 68.*

**CARRIED**

- R-3 Citizens of Cypress & Cedar Road, Request to Amend CS-1 Zone**  
Patricia Abdulla, Planning Manager

*Moved by Councillor Lyons, seconded by Councillor Mole to receive report R-3.*

**CARRIED**

*Moved by Councillor Oliwa, seconded by Councillor Mole to refer issue of rezoning request for Cedar Road and Cypress Road back to staff to investigate and report back to Council with recommendations on possibilities for resolving this request in an expeditious manner and without the need for the affected residents to wait for completion of the new zoning bylaw to be adopted.*

**CARRIED**

**R-4 ICBC Road Markings & Signage Study**

Patricia Abdulla, Planning Manager and  
Warren Cannon, Superintendent of Public Works

*Moved by Councillor Mole, seconded by Councillor Oliwa to receive report R-4.*

**CARRIED**

**R-5 Holiday Season Hours of Operation for District Office**

Jeanette O'Connor, CFO

*Moved by Councillor Oliwa, seconded by Councillor Lyons to approve recommendation of "Holiday Season Office Hours" Report to Council, which states:*

- (1) THAT Council authorize the closure of the Municipal office for the 2013 holiday season from Monday, December 23, 2013 through Friday, January 3, 2014. The office will reopen on Monday, January 6, 2014.*

**CARRIED**

**R-6 Proposed 2014 Council Meeting Schedule**

Jeanette O'Connor, CFO

*Moved by Councillor Oliwa, seconded by Councillor Mole to approve recommendation of "2014 Council Meeting Schedule" Report to Council, which states:*

- (1) For council to adopt the regular Council meeting schedule for 2014.*

**CARRIED**

**R-7 Status of Bay Street Water Treatment Plant Upgrade**

Warren Cannon, Superintendent of Public Works

*Moved by Councillor Oliwa, seconded by Councillor Mole to approve recommendation of "Bay Street WTP Upgrade" Report to Council, which states:*

- (1) THAT Council receives the Bay Street Water Treatment Plant Upgrade report for information.*

**CARRIED**

**LEGISLATION:**

**L-1 Third Reading of Bylaw No.1158, 2013 – RZ#13-02 for 286 Main Street**

Patricia Abdulla, Planning Manager

*Moved by Councillor Oliwa, seconded by Councillor Lyons to approve recommendation of "3<sup>rd</sup> Reading Report – Rezoning #13-02, 286 Main Street CS-1 Village Square Zone to Amended CS-1 Village Square Zone" Report to Council, which states:*

- (1) THAT Council give Third Reading to Bylaw #1158.*

**CARRIED**

*Moved by Councillor Lyons, seconded by Councillor Oliwa to give third reading to Bylaw No.1158, 2013.*

**CARRIED**

**L-2 Final Adoption of Bylaw No.1156, 2013 – RZ#13-01 for 1601 Peninsula Road**

Patricia Abdulla, Planning Manager

*Moved by Councillor Oliwa, seconded by Councillor Mole to adopt Bylaw No.1156, 2013.*

**CARRIED**

**L-3 DP#13-02 and DVP#13-02 for 1601 Peninsula Road**

Patricia Abdulla, Planning Manager

*Moved by Councillor Oliwa, seconded by Councillor Lyons to approve recommendation of “Development Permit and Development Variance Permit #13-02 for 1601 Peninsula Road, Lot A, DL 282, Clayoquot District Plan 3550” Report to Council, which states:*

- (1) THAT Council give approval for Development Permit and Development Variance Permit #13-02 (DP and DVP #13-02) in accordance and following upon Final Adoption of the preceding staff report introducing Bylaw #1156 for consideration of Final Adoption.*

**CARRIED**

**COMMITTEE REPORTS:**

***Councillor Geoff Lyons***

Food Bank on the Edge

- Met last week
- Christmas food hamper program (for entire west coast) aiming for 80 hampers by December 21; all volunteers welcome on Dec.21 to help pack hampers
- Sign by Whale’s Tail shows progress on hamper project (updated each week)

Clayoquot Biosphere Trust Society

- Held finance meeting; \$14 million in account almost up to date
- CBT held celebration last weekend; lots of events and presentations, very successful

***Councillor Sally Mole***

Westcoast Community Resources Society

- Held AGM October 24, 2013; no quorum in attendance, so will discuss AGM business November 14; two new board members

Ucluelet Recreation Commission

- AGM held October 29, 2013; no quorum in attendance
- Held open house to showcase Parks and Recreation Master Plan
- Looking for new members

Westcoast Coalition

- Met November 6, 2013

EcoTrust

- Met November 7, 2013
- EcoTrust reps from Tofino, Ucluelet, Ucluelet First Nations, Tla-o-qui-aht discussed regional energy/sustainability projects

### Harbour Advisory Committee

- Met November 7, 2013
- Will present meeting minutes and recommendations at next Council meeting

### ***Councillor Randy Oliwa***

No committee reports

### ***Mayor Bill Irving***

#### Pacific Rim Harbour Authority

- Met October 30, 2013
- Comprises group of seven individuals representing 90 harbours on west coast of British Columbia
- Discussed issues re: derelict vessels, safety, federal investment in harbours
- Additional funds released this year for small craft harbours and improvements
- Recommendation out of meeting: Every float should have a ladder every 60m, under federal regulations. If harbour under WorkSafeBC, distance is reduced to 30m.

#### Fibre Optics

- Follow-up meeting with Telus, BC Hydro, Network BC, and District Council to keep project of bringing fibre optics to west coast moving forward; initially stalled due to higher than expected costs
- Working Group sent letter to Premier requesting her involvement

#### Remembrance Day

- Over 250 people gathered
- Highlights efforts of Cenotaph Committee and Army & Navy in planning cenotaph installation next year

*Moved by Councillor Mole, seconded by Councillor Lyons to receive all committee reports.*

**CARRIED**

### **NEW BUSINESS:**

#### Cenotaph

- After high turnout on Remembrance Day, Cenotaph Committee may need to consider new locations for cenotaph that can accommodate these numbers

### **PUBLIC QUESTION PERIOD**

Council received comments from the public regarding:

- ❖ Encouraging volunteerism in the community
- ❖ Examples of Successful Petitions to the Board of Variance
- ❖ House Insurance and Zoning on Cedar and Cypress Road
- ❖ More information on energy and sustainability report

**ADJOURNMENT:**

*Moved by Councillor Oliwa, seconded by Councillor Mole that it is in the opinion of Council that the public interest requires that persons other than members of Council and Officers be excluded from the meeting to consider confidential matters related to a legal issue, pursuant to section 90(1), subsections (d) and (g) of the Community Charter and that Council continue the meeting in closed session.*

**CARRIED**

Mayor Irving suspended the regular council meeting at 8:03pm, and moved in-camera at 8:08pm under section 90(1) of the Community Charter.

Mayor Irving adjourned the in-camera session at 8:56pm and resumed the regular council meeting at 8:57pm.

*Moved by Councillor Lyons, seconded by Councillor Mole to direct staff to write letters of support in the nominations of B. Touchie, and two others for the 2013 BC Achievement Award.*

**CARRIED**

Mayor Irving adjourned the regular council meeting at 8:58pm.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday November 12, 2013 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC



Bill Irving  
Mayor



Andrew Yeates  
CAO