

**DISTRICT OF UCLUELET**  
**MINUTES OF THE HARBOUR AUTHORITY MEETING**  
**HELD IN THE UCLUELET COMMUNITY CENTRE, 500 MATTERSON DRIVE**  
**Thursday, October 19, 2023 at 4:00 PM**

Present:      **Chair:**            Chair McEwen  
                 **Council:**        Directors Anderson (Via Zoom), Hoar, Kennington, and Maffei  
                 **Staff:**             Duane Lawrence, Chief Administrative Officer  
                             Abby Fortune, Director of Parks and Recreation  
                             Kevin Cortes, Harbour Manager (Contractor)

Regrets:

**1      CALL TO ORDER**

The meeting was called to order at 4:04 PM.

**2      ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY**

The Harbour Authority acknowledged the Yuułu?iŋ?ath, on whose traditional territories the District of Ucluelet operates.

**3      NOTICE OF VIDEO RECORDING**

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube, which may store data on foreign servers.

**4      LATE ITEMS**

There were no late items.

**5      APPROVAL OF AGENDA**

**5.1    October 19, 2023, Regular Harbour Authority Agenda**

2023.2034.HA      *It was moved and seconded **THAT** the October 19, 2023, Regular Harbour Authority Agenda be approved as presented.*

CARRIED.

**6      ADOPTION OF MINUTES**

**6.1    May 16, 2023, Regular Harbour Authority Minutes**

2023.2035.HA      *It was moved and seconded **THAT** the May 16, 2023, Regular Harbour Authority Minutes be adopted as presented.*

CARRIED.

**7      UNFINISHED BUSINESS**

There was no unfinished business.

## 8 REPORTS

### 8.1 Harbour Manager Report - Oct. 19, 2023, Update *Kevin Cortes, Harbour Manager*

Mr. Cortes presented this report. He noted harbour activities this summer including the Van Isle 360 International Yacht Race. Mr. Cortes was informally notified by event organizers that this will likely be the last year of the race. Mr. Cortes also outlined other harbour activities from the past months such as the volumes of both commercial and recreational fishing traffic, a small non-structural vessel fire in the Inner Boat Basin and the installation of new steel pilings at both the Whiskey Dock and at the Floathouse restaurant in the Inner Boat Basin.

Council raised concerns about the steel pilings possibility impacting the herring spawn and Mr. Cortes responded to Council questions related to international boat traffic in the harbour. Council also requested a tour of the Inner Boat Basin Harbour.

### 8.2 Harbour Authority Meetings *Abby Fortune, Director of Recreation & Parks*

Ms. Fortune presented this report.

2023.2036.HA      *It was moved and seconded **THAT** the Harbour Authority direct staff to investigate and report back to Council regarding the incorporation of Harbour Authority meetings into regular Council meetings.*

CARRIED.

### 8.3 Harbour Authority Resolution Tracker - October 19, 2023 *Joseph Rotenberg, Manager of Corporate Services*

## 9 NOTICES OF MOTION

There were no Notices of Motion.

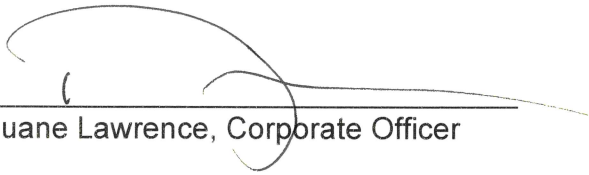
## 10 QUESTION PERIOD

There were no questions.

## 11 ADJOURNMENT

The meeting was adjourned at 4:18 PM.

**CERTIFIED CORRECT:** Minutes of the Harbour Authority  
Meeting held on Thursday, October 19, 2023 at 4:00 pm in the  
Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



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Duane Lawrence, Corporate Officer



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Marilyn McEwen, Chair