

DISTRICT OF UCLUELET
MINUTES OF THE SPECIAL COUNCIL MEETING
HELD IN THE UCLUELET COMMUNITY CENTRE, 500 MATTERSON DRIVE
Thursday, April 13, 2023 at 1:00 PM

Present: **Chair:** Mayor McEwen
 Council: Councillors Anderson, Hoar, Kennington, and Maftai
 Staff: Duane Lawrence, Chief Administrative Officer
 Donna Monteith, Chief Financial Officer
 Abby Fortune, Director of Parks and Recreation
 James MacIntosh, Director of Engineering Services
 Joseph Rotenberg, Manager of Corporate Services
 Samantha McCullough, Manager of Communications and Human Resources

Regrets:

1. CALL TO ORDER

The meeting was called to order at 1:02 PM.

1.1 ACKNOWLEDGEMENT OF THE YUULU?IL?ATH

Council acknowledged the Yuulu?il?ath, on whose traditional territories the District of Ucluelet operates.

1.2 NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding is being video recorded and broadcast on YouTube on Zoom which may store data on foreign servers.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF AGENDA

3.1 April 13, 2023, Special Council Meeting

2023.2028.SPECIAL *It was moved and seconded **THAT** the April 13, 2023, Special Council Meeting agenda be approved as presented.*

CARRIED.

4. REPORTS

4.1 2023 - 2027 Draft Five-Year Financial Plan (Verbal Report)
Donna Monteith, Chief Financial Officer

Ms. Monteith presented this report. She presented a PowerPoint presentation on the:

- budget process;
- public input process, including budget open house, and the feedback, which is included in the agenda package;
- 2023 revised property tax impact of the proposed budget, which includes a property tax increase of 9.82% for single family home with an average assessed value (this is down from the 10.04% increase presented at the budget meeting in February, 2023);
- 2023 municipal tax increase breakdown;
- 2023 tax impact on various property types with various assessed values;
- 2023 - 2027 core revenue summary and core expense summary;
- operational project summary including potential funding sources;
- BC Growing Communities Fund grant which amounts to \$1,489,000 as well as recommended allocations to the following projects:
 - Peninsula Road Stormwater;
 - Mercantile Waterline Replacement; and
 - various infrastructure repairs, replacements and additions;
- 2023 proposed capital project summary including potential funding sources; and
- 2023 consolidated revenues and expenses.

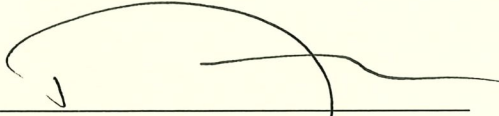
Ms. Monteith responded to Council questions related to leasing District vehicles and noted that this option was investigated in the past, outlined the rationale for purchasing vehicles adopted at that time, and noted that leasing may be an option to consider in the future. Ms. Monteith also responded to Council questions related to eligible uses of BC Growing Community Fund which is for local infrastructure replacement, repair and construction.

- 2023.2029.SPECIAL *It was moved and seconded **THAT** Council pre-authorize the 2023 budget expenditures as presented at the April 13, 2023 Special Council Meeting.*
CARRIED.
- 2023.2030.SPECIAL *It was moved and seconded **THAT** Council direct staff to prepare the 2023-2027 Five-Year Financial Plan bylaw.*
CARRIED.
- 2023.2031.SPECIAL *It was moved and seconded **THAT** Council direct staff to prepare the 2023 Tax Rates bylaw.*
CARRIED.

5. ADJOURNMENT

The meeting was adjourned at 1:29 PM.

CERTIFIED CORRECT: Minutes of the Special Council Meeting
held on Thursday, April 13, 2023 at 1:00 pm in the Ucluelet
Community Centre, 500 Matterson Road, Ucluelet, BC.



Duane Lawrence, Corporate Officer



Marilyn McEwen, Mayor