

DISTRICT OF UCLUELET
MINUTES OF THE SPECIAL COUNCIL MEETING
HELD IN THE UCLUELET COMMUNITY CENTRE, 500 MATTERSON DRIVE
Thursday, December 8, 2022 at 1:00 PM

Present: **Chair:** Mayor McEwen
 Council: Councillors Anderson, Hoar, Kennington, and Maftai
 Staff: Duane Lawrence, Chief Administrative Officer
 Donna Monteith, Chief Financial Officer
 Bruce Greig, Director of Community Planning
 Abby Fortune, Director of Parks and Recreation
 James MacIntosh, Director of Engineering Services
 Joseph Rotenberg, Manager of Corporate Services
 Rick Geddes, Fire Chief
 Sam Parent, Finance Manager
 Samantha McCullough, Executive Assistant

Regrets:

1. CALL TO ORDER

The meeting was called to order at 1:04 PM on December 8, 2022.

1.1 ACKNOWLEDGEMENT OF THE YUULU?I?ATH
Council acknowledged the Yuulu?i?ath First Nation, on whose traditional territories the District of Ucluelet operates.

1.2 NOTICE OF VIDEO RECORDING
Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube on Zoom which may store data on foreign servers.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF AGENDA

3.1 December 8, 2022, Special Council Agenda

2022.2072.SPECIAL *It was moved and seconded **THAT** the December 8, 2022, Special Council Agenda be adopted as presented.*

CARRIED.

4. REPORTS

4.1 2023 - 2027 Five Year Financial Plan overview (verbal report)
Donna Monteith, Chief Financial Officer

Ms. Monteith outlined the budget process and schedule which includes a public input period. She went on to review legislative requirements, key budget challenges, core services, and revenue sources.

Bruce Greig, Director of Community Planning, provided an overview of the Planning Department's proposed Operating Budget.

James MacIntosh, Director of Engineering Services, outlined the proposed Water, Sewer and, Public Works Operating Budgets. He also outlined Water special projects carried forward from the 2022 budget to the 2023 budget.

Rick Geddes, Fire Chief, presented proposed the Fire and Emergency Services Operating Budget. Chief Geddes, fielded Council questions about their Fire Department revenue sources.

Ms. Monteith and Joseph Rotenberg (Manager of Corporate Services) outlined the proposed 2023 Finance and Administration Operating Budgets and proposed tax funded special projects.

Abby Fortune, Director of Parks and Recreation, outlined the proposed Harbour Budget. Ms. Fortune also outlined the Parks, Cemetery and Recreation Operating Budgets.

Duane Lawrence, Chief Administrative Officer, outlined District of Ucluelet future staffing needs and costing.

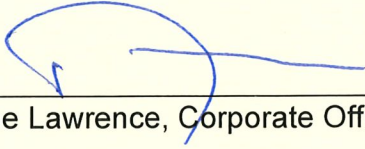
Ms. Monteith outlined the core budget and noted that approximately \$80,000 is required to fund the 2023 core operating budget as a result of an anticipated revenue increase of \$120,000.

Ms. Monteith, outlined the special projects, which are not accounted for in the core budget and noted next steps in the budget process including future meetings.

5. ADJOURNMENT

The meeting was adjourned at 2:58 PM on December 8, 2022.

CERTIFIED CORRECT: Minutes of the Special Council Meeting held on Thursday, December 8, 2022 at 1:00 pm in the Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Duane Lawrence, Corporate Officer



Marilyn McEwen, Mayor