

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE UCLUELET COMMUNITY CENTRE, 500 MATTERSON DRIVE
Thursday, October 6, 2022 at 4:00 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Hoar, Kemps, and McEwen
 Staff: Duane Lawrence, Chief Administrative Officer
 James MacIntosh, Director of Engineering Services
 Bruce Greig, Director of Community Planning
 Monica Whitney-Brown, Assistant Planner
 Lailah McCallum, Administrative Clerk
 Joseph Rotenberg, Manager of Corporate Services

Regrets: Councillor Cole

1. CALL TO ORDER

The meeting was called to order at 4:00 PM on October 6.

1.1 ACKNOWLEDGEMENT OF THE YUULU?IŁ?ATH
Council acknowledged the Yuulu?ił?ath, on whose traditional territories the District of Ucluelet operates.

1.2 NOTICE OF VIDEO RECORDING
Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

3.1 October 6, 2022, Regular Council Meeting Agenda.

2022.2179.REGULAR *It was moved and seconded **THAT** the October 6, 2022, Regular Council Meeting Agenda be adopted as presented.*

CARRIED.

4. ADOPTION OF MINUTES

4.1 September 6, 2022, Special Council Minutes

2022.2180.REGULAR *It was moved and seconded **THAT** Council adopt the September 6, 2022, Special Council Minutes as presented.*

CARRIED.

4.2 September 20, 2022, Regular Council Minutes

Council noted a typo on page 4 of the minutes. The second sentence under section 9.1 should read "Council also noted the need for pre-established routes for truck traffic in Ucluelet." not "...pre-established roots..." . .

2022.2181.REGULAR *It was moved and seconded **THAT** Council adopt the September 20, 2022, Regular Council Minutes as amended.*

CARRIED.

5. PUBLIC INPUT & DELEGATIONS

5.1 Public Input

The Mayor sought input from the public.

Patricia Sieber, 1058 Helen Road, spoke in opposition to the Contract Authorization for the Village Green Construction. She provided Council a letter and cited concerns with the loss of parking.

Jann Draeseke, owner of the Crow's Nest (205 Main Street) spoke in opposition to the Contract Authorization for the Village Green Construction. She cited concerns with the loss of parking in front of the Crow's Nest and its impact on this business.

6. UNFINISHED BUSINESS

There was no unfinished business.

7. BYLAWS

7.1 Permissive Tax Exemption Bylaw No. 1318, 2022 *Donna Monteith, Chief Financial Officer*

Duane Lawrence, the Chief Administrative Officer, presented this report.

The Mayor provided an opportunity for public input on the Bylaw. There was no public input.

2022.2182.REGULAR *It was moved and seconded **THAT** Council adopt District of Ucluelet Permissive Tax Exemption Bylaw No. 1318, 2022.*

CARRIED.

8. REPORTS

8.1 Ucluelet Economic Development Corporation - Annual Reports *Joseph Rotenberg, Manager of Corporate Services*

Mr. Rotenberg presented his report.

- 2022.2183.REGULAR *It was moved and seconded **THAT** Council approve the Ucluelet Economic Development Corporation Director's Resolution with the effective date of September 14, 2022 and attached as Appendix B.*
CARRIED.
- 2022.2184.REGULAR *It was moved and seconded **THAT** Council approve the Ucluelet Economic Development Corporation Shareholders' Resolution with the effective date June 29, 2021, attached to this report as Appendix D.*
CARRIED.
- 2022.2185.REGULAR *It was moved and seconded **THAT** Council approve the two Ucluelet Economic Development Corporation Director's Resolutions with the effective date June 29, 2021, attached to this report as Appendix E.*
CARRIED.
- 2022.2186.REGULAR *It was moved and seconded **THAT** Council approve the Ucluelet Economic Development Corporation Shareholders' resolution with the effective date June 29, 2022, attached to this report as Appendix H.*
CARRIED.
- 2022.2187.REGULAR *It was moved and seconded **THAT** Council approve the two Ucluelet Economic Development Corporation Director's Resolutions with the effective date June 29, 2022, attached to this report as Appendix I.*
CARRIED.
- 2022.2188.REGULAR *It was moved and seconded **THAT** Council direct Staff to take the necessary steps to file the Ucluelet Economic Development Corporation Notice of Change of Address, 2021 Annual Report and 2022 Annual Report with BC Registries and Online Services, attached to this report as Appendix A, C, and G, respectively.*
CARRIED.

8.2 Development Permit for a Resort Condo Development at 1003 Peninsula Road
John Towgood, Municipal Planner

Bruce Greig, Director of Community Planning, presented this report.

Georg Venlee, the Applicant, addressed Council questions about the protection of mature trees on the property and mitigating erosion.

The Applicant addressed Council concerns related to Wild Pacific Trail access and protecting the bog on the site.

Jay Bradbury, also the Applicant, noted confirmation from a Yuułu?if?ath Government representative which indicates that the development will not disturb culturally modified trees.

2022.2189.REGULAR *It was moved and seconded **THAT** Council, with regard to the proposed Resort Condo development at 1003 Peninsula Road (Lot 6 Section 21 Clayoquot District Plan VIP67274; PID 024-167-533) approve the issuance of Development Permit 22-05 for three Duplex Resort Condo development and associated landscape.*

CARRIED.

2022.2190.REGULAR *It was moved and seconded **THAT** with regard to the proposed Resort Condo development at 1003 Peninsula Road (Lot 6 Section 21 Clayoquot District Plan VIP67274; PID 024-167-533) any trail building in environmentally sensitive areas be overseen by a Qualified Environmental Professional.*

CARRIED.

8.3 Development Permit for Food Truck Cluster at 1708 Peninsula Road
Monica Whitney-Brown, Assistant Planner

Ms. Whitney-Brown presented this report.

The Mayor invited the Development Permit applicant to speak. The applicant did not speak.

The Mayor invited the Business License applicant to speak. The applicant did not speak.

2022.2191.REGULAR *It was moved and seconded **THAT** Council authorize the Director of Community Planning to execute and issue Development Permit 22-08 to allow a total of three mobile vending spaces to be operated at 1708 Peninsula Road, Lot 1, Plan VIP5190, Clayoquot District.*

CARRIED.

2022.2192.REGULAR *It was moved and seconded **THAT** Council approve the issuance of a mobile vending business license for the "Big Wave Café" food trailer at 1708 Peninsula Road.*

CARRIED.

8.4 Contract Authorization - Village Green Construction
James MacIntosh, Director of Engineering Services

Mr. MacIntosh presented this report. Bruce Greig, Director of Community Planning, outlined the specific elements of the project and those elements that had been eliminated in order to reduce the scope of the project and its budget.

Mr. MacIntosh addressed Council questions about the project's new proposed schedule.

Mr. MacIntosh and Mr. Greig addressed Council questions about the future location of the bus stop currently located in front of the Ucluelet Aquarium which will be shifted north west on Cedar Road to a location in front of Whiskey Landing Development.

Mr. Greig addressed Council questions about the loss of parking due to the Project as well as future potential additional parking in the Cedar Road Parking Lot.

Council discussed the project and its reduced scope.

2022.2193.REGULAR *It was moved and seconded **THAT** Council authorize the Director of Finance to reallocated \$150,000 within the 2023 Resort Development Strategy to the Village Green Revitalization Project.*

CARRIED.

2022.2194.REGULAR *It was moved and seconded **THAT** Council authorize the Mayor and Corporate Officer to execute a \$1,138,000 contract between the District of Ucluelet and Hazelwood Construction Services Inc. for the supply of all materials and labour to construct the Village Green Revitalization Project.*

CARRIED.

2022.2195.REGULAR *It was moved and seconded **THAT** the meeting be recessed for twenty minutes.*

CARRIED.

Council recessed at 5:05 PM.

Council returned to session at 5:25 PM.

9. NOTICE OF MOTION

There were no notices of motions.

10. INFORMATION ITEMS

10.1 Resolution Tracker

Joseph Rotenberg, Manager of Corporate Services

10.2 British Columbia Youth Parliament, 94th Parliament

Ambrose Yung, Registrar, Youth Parliament of BC Alumni Society

Council requested that Staff forward this information item to Ucluelet Secondary School.

10.3 Honouring Caregivers in British Columbia

Mitzi Dean, Minister of Children and Family Development

10.4 West Coast transit service

Laura McDonald, President, Tofino Chamber of Commerce

Duane Lawrence, the Chief Administrative Officer, noted that staff can advocate for the Minister to reconsider their decision. He also noted that the West Coast CAO's have been discussing ways to implement this services at the municipal level rather than through BC Transit.

11. MAYOR'S ANNOUNCEMENTS AND COUNCIL COMMITTEE REPORTS

11.1 Councillor Marilyn McEwen ***Deputy Mayor January 1 - March 15, 2022***

Noted that it has been pleasure to serve as a Councillor.

11.2 Councillor Lara Kemps ***Deputy Mayor March 16 - May 31, 2022***

Outlined her experience serving on Council.

Noted that the Edge 2 Edge Marathon is on October 16, 2022, and over 630 racers have registered. Councillor Kemps encouraged residents to volunteer at the Marathon.

11.3 Councillor Jennifer Hoar ***Deputy Mayor June 1 - August 15, 2022***

Attended the Wild Pacific Trail Society meeting on October 5, 2022.

Wild Pacific Trail Society AGM will occur on October 23, 2022.

Councillor Hoar also noted that it was a pleasure to work with the Council Members and Staff.

11.4 Councillor Rachelle Cole ***Deputy Mayor August 16 - October 31, 2022***

11.5 Mayor Noël

The Mayor thanked his fellow Council members for their hard work throughout the term and presented gifts.

12. QUESTION PERIOD

The Mayor called for questions from the public. There were no questions.

13. CLOSED SESSION

13.1 Procedural Motion to Move In-Camera

THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(c) of the Community Charter.

- **90(1)(c) labour relations or other employee relations.**


2022.2196.REGULAR *It was moved and seconded **THAT** the meeting be closed to the public in order to address agenda items under Section 90(1)(c) of the Community Charter.*
CARRIED.

The meeting was closed to the public at 5:37 PM.
Council returned to open session at 7:05 PM.


14. ADJOURNMENT

The meeting was adjourned at 7:05 PM on October 6, 2022.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Thursday, October 6, 2022 at 4:00 pm in the Ucluelet Community Centre 500 Matterson Road, Ucluelet, BC.



Duane Lawrence, Corporate Officer



Marilyn McEwen, Mayor

