

DISTRICT OF UCLUELET
MINUTES OF THE SPECIAL COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, September 6, 2022 at 5:30 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole, Hoar, Kemps, and McEwen
 Staff: Duane Lawrence, Chief Administrative Officer
 Donna Monteith, Chief Financial Officer
 Bruce Greig, Director of Community Planning
 Abby Fortune, Director of Parks and Recreation
 John Towgood, Municipal Planner
 Monica Whitney-Brown, Assistant Planner
 Joseph Rotenberg, Manager of Corporate Services

Regrets:

1. CALL TO ORDER

The meeting was called to order at 5:30 PM.

1.1 ACKNOWLEDGEMENT OF THE YUULU?IŁ?ATH

Council acknowledged the Yuulu?ił?ath, on whose traditional territories the District of Ucluelet operates.

1.2 NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube and Zoom which may store data on foreign servers.

2. LATE ITEMS

- 2.1 Add report number 22-135 - "Instructor Insurance" - by the Director of Parks and Recreation as agenda item 6.2.**

2022.2057.SPECIAL *It was moved and seconded:*

***THAT** Council waive the public notification requirements in order to add late agenda item 6.2 under reports regarding the provision of general liability insurance for recreation program instructors through the Municipal Insurance Association to the September 6, 2022 Special meeting of Council; and,*

***THAT** Council approve the addition of the Instructor Insurance report from the Director of Parks and Recreation as item 6.2.*

CARRIED.

3. APPROVAL OF AGENDA

3.1 September 6, 2022, Special Council Agenda.

2022.2058.SPECIAL *It was moved and seconded **THAT** Council approve the September 6, 2022, Special Council Meeting agenda as amended.*
CARRIED.

4. ADOPTION OF MINUTES

4.1 August 2, 2022, Special Council Minutes

2022.2059.SPECIAL *It was moved and seconded **THAT** Council adopt the August 2, 2022, Special Council Meeting Minutes as presented.*
CARRIED.

4.2 August 16, 2022, Regular Council Meeting

2022.2060.SPECIAL *It was moved and seconded **THAT** Council adopt the August 16, 2022, Regular Council Meeting Agenda as presented.*
CARRIED.

5. BYLAWS

**5.1 Bed & Breakfast and Accessory Residential Dwelling Units
Amendments to the Ucluelet Zoning Bylaw.
Bruce Greig, Director of Community Planning**

Mr. Greig presented his report.

Council discussed the proposed Bylaw and sought clarification from Staff. Several Council members proposed revisions to the Bylaw.

2022.2061.SPECIAL *It was moved and seconded **THAT** Council direct staff to bring the District of Ucluelet Zoning Amendment Bylaw No. 1310, 2022 to the November 29, 2022, regular meeting of Council for consideration.*
DEFEATED.

2022.2062.SPECIAL *It was moved and seconded **THAT** Council amend District of Ucluelet Zoning Amendment Bylaw No. 1310, 2022, by deleting sections 404.3(1) through 404.3(4).*
CARRIED.

2022.2063.SPECIAL *It was moved and seconded **THAT** Council give third reading of District of Ucluelet Zoning Amendment Bylaw No. 1310, 2022, as amended.*
CARRIED.

2022.2064.SPECIAL *It was moved and seconded **THAT** Council adopt District of Ucluelet Zoning Amendment Bylaw No. 1310, 2022.*
CARRIED.

2022.2065.SPECIAL *It was moved and seconded **THAT** Council recess for five minutes.*
CARRIED.

Council recessed at 6:58 PM.

5.2 District of Ucluelet Permissive Tax Exemption Bylaw No. 1318, 2022
Donna Monteith, Chief Financial Officer

Ms. Monteith presented her report.

2022.2066.SPECIAL *It was moved and seconded **THAT** Council approve Option A, to give District of Ucluelet Permissive Tax Exemption Bylaw No. 1318, 2022 first, second, and third reading.*

CARRIED.

5.3 Fees and Charges Amendment Bylaw - Adoption
Donna Monteith, Chief Financial Officer

Ms. Monteith presented this report.

Council provided an opportunity for the public to provide input on Bylaw No. 1316, 2022. There was no public input.

2022.2067.SPECIAL *It was moved and seconded **THAT** Council adopt District of Ucluelet Fees and Charges Amendment Bylaw No. 1316, 2022.*

CARRIED.

5.4 Amendments to the Ucluelet Business Regulation and Licensing Bylaw
Bruce Greig, Director of Community Planning

Mr. Greig presented this report.

Council provided an opportunity for the public to provide input on Bylaw No. 1313, 2022. There was no public input.

2022.2068.SPECIAL *It was moved and seconded **THAT** Council adopt District of Ucluelet Business Regulation and Licensing Bylaw Amendment Bylaw No. 1313, 2022.*

CARRIED.

5.5 Municipal and Regional District Tax Bylaw No. 1314, 2022 - Adoption
Joseph Rotenberg, Manager of Corporate Services

Mr. Rotenberg presented this report.

2022.2069.SPECIAL *It was moved and seconded **THAT** Council adopt District of Ucluelet Municipal and Regional District Tax Bylaw No. 1314, 2022.*

CARRIED.

6. REPORTS

**6.1 Appointment of a New Deputy Chief Election Officer for the 2022 General Local Election
Joseph Rotenberg, Manager of Corporate Services**

Mr. Rotenberg presented this report.

2022.2070.SPECIAL *It was moved and seconded THAT Council:*

appoint Abigail Fortune as a District of Ucluelet Deputy Chief Election Officer, effective September 6, 2022; and

rescind Paula Mason's appointment as District of Ucluelet Deputy Chief Election Officer, effective September 16, 2022.

CARRIED.

**6.2 Instructor Insurance
Abby Fortune, Director of Parks and Recreation**

Ms. Fortune presented this report.

2022.2071.SPECIAL *It was moved and seconded:*

THAT Council approve the provision of general liability insurance for contract activity instructors who form the Ucluelet Activity Instructors Group, through the Municipal Insurance Association's Associate Member Program; and,

THAT Council authorize the Director of Parks & Recreation, on behalf of the District of Ucluelet, to enter into Service Provider Agreements with individual recreation instructors for the provision of general liability insurance through the District's liability insurance held with the Municipal Insurance Association of British Columbia.

CARRIED.

7. CORRESPONDENCE

**7.1 Reconsideration of 272 Main St DVP and DVB
Lucio Picciano, Architect, AIBC**

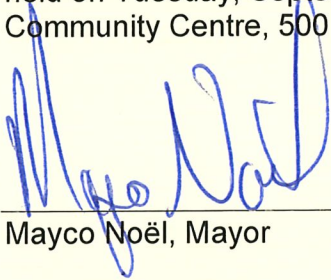
Council discussed the letter and request to reconsider. Council took no further action.

7.2 Invitation to Coastal Marine Strategy Information Session for AVICC

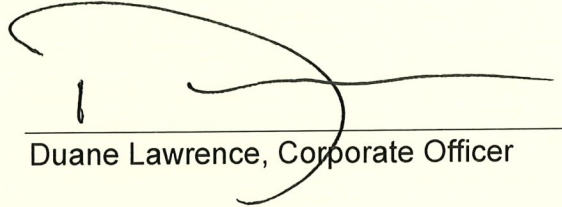
8. ADJOURNMENT

The meet was adjourned at 7:26 PM.

CERTIFIED CORRECT: Minutes of the Special Council Meeting held on Tuesday, September 6, 2022 at 5:30 pm in the Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël, Mayor



Duane Lawrence, Corporate Officer