

DISTRICT OF UCLUELET
MINUTES OF THE HARBOUR AUTHORITY MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Monday, May 2, 2022 at 4:00 PM

Present: **Chair:** Mayor Noël
 Harbour
 Authority
 Members: Board Member Cole, Hoar, Kemps, and McEwen
 Staff: Duane Lawrence, Chief Administrative Officer
 Abby Fortune, Director of Parks and Recreation
 Paula Mason, Manager of Corporate Services
 Kevin Cortes, Harbour Manager (Contractor)

Regrets:

1 CALL TO ORDER

1.1 The meeting was called to order at 4:00pm.

2 ACKNOWLEDGEMENT OF YUULU?IŁ?ATH

2.1 Harbour Authority acknowledged the Yuulu?ił?ath First Nation, on whose traditional territories the District of Ucluelet operates.

3 NOTICE OF VIDEO RECORDING

3.1 Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube, which may store data on foreign servers.

4 APPROVAL OF AGENDA

4.1 May 2, 2022 Agenda

2022.2027.HA *It was moved and seconded THAT the Harbour Authority adopt the May 2, 2022 agenda as presented.*

CARRIED.

5 ADOPTION OF MINUTES

5.1 March 1, 2022 Regular Harbour Authority Minutes

2022.2028.HA *It was moved and seconded THAT the Harbour Authority adopt the March 1, 2022 Regular Harbour Authority Minutes as presented.*

CARRIED.

6 PUBLIC INPUT, DELEGATIONS & PETITIONS

6.1 Public Input

There was no public input.

6.2 WestCoast Wild Adventures Ltd - fuel boat Louis Rouleau, Owner/Operator, WestCoast Wild Adventures Ltd.

Mr. Rouleau, owner of WestCoast Wild Adventures Ltd. outlined his request to dock a fuel boat next to the existing airplane float at the fish cleaning dock in the Ucluelet Small Craft Harbour.

Staff will provide a follow-up report to the Harbour Authority.

2022.2029.HA *It was moved and seconded THAT the Harbour Authority direct staff to provide a report to be presented at a Special Harbour Authority meeting, to be advertised for and held within the next 30 days, outlining pros and cons of WestCoast Wild Adventures' request to dock a fuel boat next to the existing airplane float dock.*

CARRIED.

7 UNFINISHED BUSINESS

There was no unfinished business.

8 REPORTS

8.1 Harbour Master Contract Authorization Abby Fortune, Director of Parks & Recreation

Ms. fortune provided this report.

The Harbour Authority discussed the proposed contract and obtained clarification from staff.

2022.2030.HA *It was moved and seconded THAT the Harbour Authority approve Option A, to recommend to the District of Ucluelet Council to award a five-year contract between Kasslyn Contracting and the District of Ucluelet for Harbour Master services in the amount of 42% of gross revenues collected under the District of Ucluelet Harbour Regulation Amendment Bylaw 1296, 2021 plus GST.*

CARRIED.

9 NOTICE OF MOTION

There were no notices of motion.

10 CORRESPONDENCE

The Harbour Authority discussed strategies for increasing public engagement with harbour users and upgrades to the harbour pilings. The Harbour Authority noted the importance of replacing pilings with environmentally friendly pilings.

11 INFORMATION ITEMS

**11.1 Harbour Manager Report – May 2, 2022 Update
Kevin Cortes, Harbour Manager**

Mr. Cortes presented this information report.

**11.2 Harbour Authority Resolution Tracking
Abby Fortune, Director of Parks & Recreation**

Ms. Fortune presented this report. Council sought clarification on several items on the tracker.

12 MAYOR'S ANNOUNCEMENTS

There were no announcements.

13 HARBOUR AUTHORITY COMMITTEE REPORTS

There were no reports.

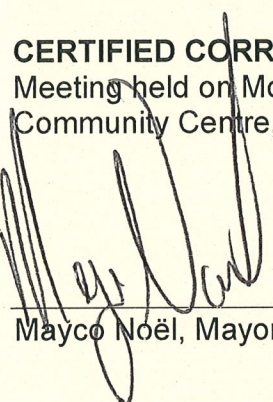
14 QUESTION PERIOD

There were no questions.

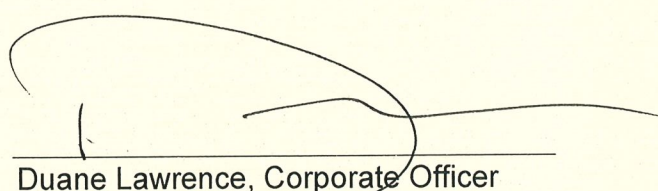
15 ADJOURNMENT

The meeting was adjourned at 4:47 pm.

CERTIFIED CORRECT: Minutes of the Harbour Authority Meeting held on Monday, May 2, 2022 at 4:00 pm in the Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël, Mayor



Duane Lawrence, Corporate Officer