

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE UCLUELET COMMUNITY CENTRE, 500 MATTERSON DRIVE
Tuesday, April 19, 2022 at 4:00 PM

Present: **Chair:** Acting Mayor McEwen
 Council: Councillors Cole & Hoar, Mayor Noël (via Zoom)
 Staff: Duane Lawrence, Chief Administrative Officer
 Donna Monteith, Chief Financial Officer
 Bruce Greig, Director of Community Planning
 Abby Fortune, Director of Parks and Recreation
 James MacIntosh, Director of Engineering Services
 Nicole Morin, Building Official
 Samantha McCullough, Executive Assistant
 Paula Mason, Manager of Corporate Services

Regrets: [Councillor Kemps]

1 CALL TO ORDER

The meeting was called to order at 4:00pm.

2 ACKNOWLEDGEMENT OF THE YUULU?IL?ATH

Council acknowledged the Yuulu?il?ath First Nation, on whose traditional territories the District of Ucluelet operates.

3 NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube, which may store data on foreign servers.

4 LATE ITEMS

There were no late items.

5 APPROVAL OF AGENDA

5.1 April 19, 2022 Special Agenda

2022.2074.REGULAR *It was moved and seconded THAT Council adopt the April 19, 2022 Special Agenda as presented.*

CARRIED.

6 ADOPTION OF MINUTES

6.1 March 15, 2022 Regular Minutes

2022.2075.REGULAR *It was moved and seconded THAT Council adopt the March 15, 2022 Regular Agenda as presented.*

CARRIED.

6.1 March 29, 2022 Regular Minutes

2022.2076.REGULAR *It was moved and seconded THAT Council adopt the March 29, 2022 Regular Agenda as presented.*

CARRIED.

7 PUBLIC INPUT & DELEGATIONS

7.1 Public Input

7.1.1 The following audience members provided input in-person regarding downtown parking concerns:

a) Patricia Sieber - 1058 Helen Road

b) Jan Draeseke - The Crow's Nest / 205 Main Street

The following audience member provided input via Zoom in support of the Pacific Rim Home Development Cooperative's housing initiative:

a) Kerry Harwood - 1136 Coral Way

An email from Josh Anker received via communityinput@ucluelet.ca in support of traffic calming options for the Bay Street area was read aloud.

7.2 Delegations

**7.2.1 Tarni Jacobsen, Pacific Rim Hospice Society
Better at Home program**

Ms. Jacobsen & Ms. Thymaras presented the Better at Home program details to Council.

**7.2.1 Randy Oliwa, Pacific Rim Home Development Cooperative (PRHDC)
Re: Non-Market Housing Project**

Mr. Oliwa provided an update to Council on Pacific Rim Home Development Cooperative's recent milestones and successes, their recently completed business plan and FCM planning grant funding status.

2022.2077.REGULAR *It was moved and seconded THAT Council direct staff to prepare a report regarding the Pacific Rim Home Development Cooperative's initiative to a future meeting of Council for their review.*

CARRIED.

8 UNFINISHED BUSINESS

There was no unfinished business.

2022.2078.REGULAR *It was moved and seconded THAT Council go into a Committee of the Whole at 4:47pm to discuss Item 9.1 on the agenda.*

CARRIED.

9 COMMITTEE OF THE WHOLE

9.1 Traffic Calming Next Steps James MacIntosh, Director of Engineering

Mr. MacIntosh introduced Richard Drdul, who provided an informative presentation regarding the things that should be considered while developing a Traffic Calming Policy, as well as next steps. Mr. MacIntosh then sought direction from Council on the following questions:

1. Does Council support the proposed goals and objectives? Are there additional objectives that should be included, or other considerations?
2. Which traffic calming measures does Council favour? Are there any measures that Council is uncertain about, and if so, what concerns does Council have?
3. Is Council comfortable with the proposed four-step process for traffic calming? Are there any changes to the process that Council would like Staff to consider?
4. Does Council agree with the proposal to require requests for traffic calming to include demonstrated community support of affected residence and businesses prior to a staff/council review?

Council expressed their support of the proposed goals and objectives and their preference for speed humps over traffic circles. They expressed their comfort with the proposed four-step process and had no changes they wished to make to said process. Council was in support of gathering the affected resident's and business community's feedback prior to a staff review. Staff will return to Council in May 2022 with a draft Traffic Calming Policy for review.

2022.2079.REGULAR *It was moved and seconded THAT the Committee of the Whole portion of the meeting be adjourned at 5:24 pm, to return to the Regular Meeting.*

CARRIED.

10 BYLAWS

10.1 2022-2026 Financial Plan Bylaw No. 1307, 2022 / Annual Tax Rates Bylaw No. 1308, 2022 Donna Monteith, Chief Financial Officer

Ms. Monteith gave an overview of the process used to prepare both the Financial Plan and Annual Tax Rates bylaws, including an extended public engagement period.

2022.2080.REGULAR *It was moved and seconded THAT the District of Ucluelet 2022–2026 Financial Plan Bylaw No. 1307, 2022 be given first, second, and third reading.*

It was moved and seconded THAT the District of Ucluelet Annual Tax Rates Bylaw No. 1308, 2022 be given first, second, and third reading.

CARRIED.

**10.1 Adoption of Elections and Assent Voting Bylaw No. 1305, 2022
Paula Mason, Manager of Corporate Services**

Ms. Mason provided a brief overview of the revised proposed Election & Assent Voting bylaw.

2022.2081.REGULAR *It was moved and seconded THAT Council rescind third reading of Elections and Assent Voting Bylaw No. 1305, 2022.*

It was moved and seconded THAT Council give third reading to Elections and Assent Voting Bylaw No. 1305, 2022 as amended.

It was moved and seconded THAT Council adopt the Elections and Assent Voting Bylaw No. 1305, 2022.

CARRIED.

11 REPORTS

**11.1 Amphitrite Point Park Project Funding
Abby Fortune, Director of Parks & Recreation**

Ms. Fortune provided an overview of her report and requested Council to approve the use of additional RMI funds and proceed with Phase 1.

2022.2082.REGULAR *It was moved and seconded THAT Council direct staff to remove the landscaping component from the Amphitrite Point Park Project.*

It was moved and seconded THAT Council direct staff to amend the 2022-2026 capital budget to include an additional allocation of \$331,230 from the Resort Municipality Initiative funds for total project cost of \$1,692,000 for the Amphitrite Point Park Project.

It was moved and seconded THAT Council direct staff to proceed with the issuance of a request for proposal for the completion of the Amphitrite House project.

CARRIED.

**11.1 CARE Network Proposal For Comprehensive Animal Related Services
Paula Mason, Manager of Corporate Services**

Ms. Mason provided an overview of the options Council could take to support the CARE Network non-profit organization in their endeavors to become a regional animal kenneling service, managed by the ACRD.

2022.2083.REGULAR *It was moved and seconded THAT Council approve Option A, to direct staff to write a letter of support to ACRD asking that they consider CARE Network's proposal to establish a regional West Coast animal kenneling service; and further, THAT Council direct staff to write letters of support on behalf of the CARE Network for use in any grant applications they chose to submit.*

CARRIED.

12 NOTICE OF MOTION

12.1 Councillor Hoar will be bringing a motion forward at the next regular meeting of Council to recognize and celebrate World Ocean's Day 2022 and the advancement of ocean conservation in Canada.

2022.2084.REGULAR *It was moved and seconded THAT Council take a brief recess at 5:49pm, returning at 5:56pm.*

CARRIED.

13 CORRESPONDENCE

**13.1 Notes from meeting of Ucluelet Concerned citizens - March 21, 2022
Patricia Sieber, Ucluelet Concerned Citizens group**

Acting Mayor McEwen requested that staff mount some project information boards in the area of the Village Green. She also asked that more Community Notice boards be added to the municipal building as well as at the Ucluelet Community Centre. Mr. Lawrence confirmed that our Communications staff is currently looking into perhaps adding a Notice Board at the post office area. Mayor Noel suggested that staff look into the use of the digital sign located outside the high school as the District funded 50% of the cost for the sign with its use in mind.

**13.1 The Case for Basic income for Municipalities - Support for AVICC
Resolution R37
Councillor Marianne Alto, City of Victoria / Councillor Dale Bass,
City of Kamloops**

**13.2 Renewing Tofino General Hospital
Laura McDonald, President, Tofino-long Beach Chamber of
Commerce**

14 INFORMATION ITEMS

**14.1 Tourism Master Plan Update Presentation
Abby Fortune, Director of Parks & Recreation**

Ms. Fortune introduced Mr. Dan Wilson of WCS Engagement & Planning, who provided a review of the plan's purpose, process, priorities, as well as next steps.

**14.1 Update on Village Green: Main & Cedar Intersection
Bruce Grieg, Director of Community Planning**

Mr. Greig provided an update to Council on the development of the design work for the Village Green revitalization project – in particular the road alignment, sidewalks and parking areas in the vicinity of the Main Street and Cedar Road intersection. Council gave direction to staff to proceed with the Option 2 - 95% design as presented. Council also requested staff to explore costs for exploring the addition of parking stalls within the Cedar Hub Parking Hub, for consideration in the 2023 budget.

2022.2085.REGULAR *It was moved and seconded THAT Council direct staff to explore costs for adding parking stalls within the current extents of the Cedar Road Parking Hub, for consideration in the 2023 budget.*

CARRIED.

**14.2 ACRD Press Release
Heather Thomson, ACRD Communications Coordinator**

**14.3 Around the Region ACRD Newsletter
ACRD Administrative Services**

15 MAYOR'S ANNOUNCEMENTS

15.1

Mayor Noel took a moment to pay respects to Mr. Elling Reite, a long time resident of Ucluelet. Elling, at almost 100 years of age contributed greatly to the community, building both Island West Resort and Whispering Pines trailer park. Mayor Noel made mentioned of Elling's strong beliefs in entrepreneurship and community. A Celebration of Life will be held at 2:00pm on April 30th, 2022 at the Ucluelet Community Centre.

16 COUNCIL COMMITTEE REPORTS

**15.1 Councillor Marilyn McEwen
*Deputy Mayor January 1 - March 15, 2022***

March 29: Attended the Tourism Ucluelet AGM
April 1-3: Attended the AVICC convention
April 6-8: Attended the LGLA conference

16.1 Councillor Lara Kemp

Deputy Mayor March 16 - May 31, 2022

16.2 Councillor Jennifer Hoar
Deputy Mayor June 1 - August 15, 2022

April 1-3: Attended the AVICC convention

April 6-8: Attended the LGLA conference Councillor Hoar mentioned a wonderful take way from her convention participation "Remember to be a great ancestor."

16.3 Councillor Rachelle Cole
Deputy Mayor August 16 - October 31, 2022

April 1-3: Attended the AVICC convention

April 4: Attended a Communities Building Youth meeting

April 6-8: Attended the LGLA conference

April 13: Attended the West Coast Committee / ACRD / ACRHD meetings

April 20: 2022 West Coast Job Expo will be happening at the Ucluelet Community Centre from 1-4pm.

16.4 Mayor Mayco Noël

Mayor Noel expressed great concerns with regard to the new BC Ambulance Staffing Model and the lack of current staffing at our local station.

17 QUESTION PERIOD

17.1

The following audience members provided in-person comments regarding Item 14.2 Village Green Update, specifically parking:

a) Patricia Sieber - 1058 Helen Road

b) Jan Draeseke - The Crow's Nest / 205 Main Street

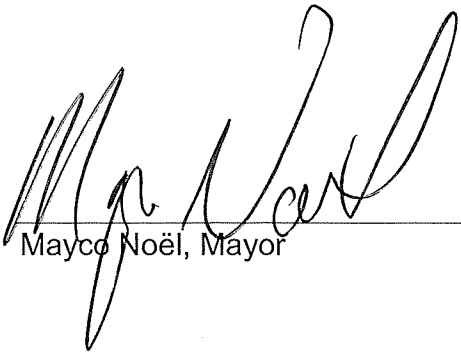
There was no further input via Zoom or via communityinput@ucluelet.ca.

18 ADJOURNMENT

18.1

The meeting was adjourned at 7:13pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, April 19, 2022 at 4:00 pm in the Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël, Mayor



Paula Mason, Deputy Corporate Officer