

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE UCLUELET COMMUNITY CENTRE, 500 MATTERSON DRIVE
Tuesday, March 29, 2022 at 4:00 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole, Hoar, Kemps, and McEwen
 Staff: Duane Lawrence, Chief Administrative Officer
 Donna Monteith, Chief Financial Officer
 Bruce Greig, Director of Community Planning
 Abby Fortune, Director of Parks and Recreation
 Rick Geddes, Fire Chief
 Paula Mason, Manager of Corporate Services
 Samantha McCullough, Executive Assistant

Regrets:

1 CALL TO ORDER

The meeting was called to order at 4:00pm.

2 ACKNOWLEDGEMENT OF THE YUULU?I?ATH

Council acknowledged the Yuulu?i?ath, on whose traditional territories the District of Ucluelet operates.

3 NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.

4 LATE ITEMS

There were no late items.

5 APPROVAL OF AGENDA

5.1 March 29, 2022 Regular Agenda

2022.2066.REGULAR *It was moved and seconded **THAT** Council approve the March 29, 2022 agenda as presented.*

CARRIED.

6 ADOPTION OF MINUTES

7 PUBLIC INPUT & DELEGATIONS

71 Public Input

There was no public input from the audience, via Zoom or telephone.

72 Delegations

72.1 Joanne Sales, Broombusters Invasive Plant Society Re: Broombusting in Ucluelet

Ms. Sales provided a PowerPoint presentation to Council regarding broombusting in Ucluelet.

72.2 James Rodgers, CARE Network Re: Proposed Regional Fee-for-Animal-Kenneling-Service

Mr. Rodgers gave an overview of the organization's current proposal to Council.

8 UNFINISHED BUSINESS

There was no unfinished business.

9 COMMITTEE OF THE WHOLE

9.1 Firehall Feasibility Study Rick Geddes, Fire Chief (PowerPoint presentation by Todd & Scott Zukiwsky)

Chief Geddes introduced Liberty Construction Management Inc. who provided an overview of the Firehall Feasibility Study. The study included a review of the condition of the existing facility, preparation of a budget for the design and construction of the project, a conceptual block diagrammatic building design, and a three-dimensional concept model as specifically requested by Council in the March 9, 2021 regular meeting. Chief Geddes asked the Committee of the Whole for direction on the following key questions:

1. Does Council wish to proceed with further investigation into the findings of the Study to determine the option that will best suit the District's needs?
2. If so, does Council wish to form an Emergency Services Facility Steering Committee?
3. If Council does not wish to proceed with further investigation into the findings of the Study, will an increase in funding be allocated to bring the current facility into compliance with current standards, regulations, codes, and best practices?

Council gave general direction to proceed with the investigation into the next steps for the replacement of the firehall. Council indicated their desire for Staff

to include an option for the BC Ambulance service to be housed within a new firehall. Council indicated their support for an Emergency Services Facility Steering Committee to work with the Staff on the facility development. Council indicated their support to invest in repairs and maintenance of the firehall until such time as a replacement hall has been built.

- 2022.2067.REGULAR *It was moved and seconded **THAT** Council go into a Committee of the Whole at 5:24pm to discuss Item 9.1 on the agenda.*
*At 5:24pm it was moved and seconded **THAT** Council take a five minute recess, returning at 5:29pm.*
*It was moved and seconded **THAT** the Committee of the Whole portion of the meeting be adjourned at 5:30pm, to return to the Regular Meeting.*
CARRIED.

10 BYLAWS

10.1 Election and Assent Voting Bylaw No. 1305, 2022 Paula Mason, Manager of Corporate Services

Ms. Mason provided a summary of her report, which clarified the various options available and recommended choices Council could make to define how the municipality could proceed with administrative and legislative election procedures, using the proposed draft bylaw to do so.

- 2022.2068.REGULAR *It was moved and seconded **THAT** Council approve Option A, to give Election and Assent Voting Bylaw No. 1305, 2022 first, second and third readings as presented.*
CARRIED.

11 REPORTS

11.1 Tsunami Risk Tolerance - Interim Policy Bruce Greig, Director of Community Planning

Mr. Greig presented an Interim Policy designed to provide clear direction for staff and landowners until such time as new and better information is available or guidance and best practices are provided by other levels of government.

- 2022.2069.REGULAR *It was moved and seconded **THAT** Council adopt Tsunami Risk Tolerance – Interim Policy #8-5280-1.*
CARRIED.

11.2 Notice of Property Disposition Abby Fortune, Director of Parks & Recreation

Ms. Fortune presented a report requesting that Council authorize staff to issue a Notice of Property Disposition for the space the Ucluelet Area & Childcare Society currently occupies, and to proceed with the execution of a five year lease.

- 2022.2070.REGULAR

It was moved and seconded THAT Council authorize staff to issue a public Notice of Proposed Property Disposition, in accordance with section 94 of the Community Charter, for a portion of Lot A, Plan VIP569363, District Lot 281, Land District 09 Except Plan VIP75072 and more commonly referred to as 500 Matterson Drive to the Ucluelet and Area Childcare Society, by way of lease for a term of five years from April 1, 2022, to March 31, 2027, in the amounts of \$23,653.83 in 2022 (pro-rated), \$32,169.21 in 2023, \$32,812.59 in 2024, \$33,468.84 in 2025, \$34,138.22 in 2026, and \$8,705.25 in 2027 (pro-rated) exclusive of tax and utilities; and further THAT Council direct staff to execute the lease agreement accordingly.

CARRIED.

**11.3 Road Closure Request for the Porsche Club Show & Shine event
Abby Fortune, Director of Parks & Recreation**

Ms. Fortune requested Council's approval to close sections of road/dock for the upcoming Porsche Club's Show & Shine event in May 2022.

2022.2071.REGULAR *It was moved and seconded THAT Council approve option A, to authorize the closure of a short section of Main Street (in front of Whiskey Landing) and Cedar Road (in front of the Village Green), and the Main Street Dock (Whiskey Dock) from 9:00 a.m. to 4:00 p.m. on Saturday, May 14th, 2022 for the Porsche Club 'Show and Shine' event.*

CARRIED.

**11.4 Harbour Authority Minutes, September 7, 2021
Abby Fortune, Director of Parks & Recreation**

Ms. Fortune presented the Sept 7, 2021 minutes to Council for information purposes.

**11.5 Harbour Authority Request for Letter to address creosote pilings replacement
Abby Fortune, Director of Parks & Recreation**

Ms. Fortune requested that Council direct staff to write a letter regarding the use of creosote in the Ucluelet Harbour.

2022.2072.REGULAR *It was moved and seconded THAT Council approve Option A, to write a letter to the Department of Fisheries (DFO), Small Craft Harbours, asking that they consider using materials other than creosote, when replacing pilings in the harbour.*

CARRIED.

**11.6 2023 Larch Road Multi-Use Path Project - Grant Applications
John Towgood, Municipal Planner**

Mr. Grieg provided a summary of this report, requesting that Council authorize staff apply for upcoming grants for use with construction costs in the Larch Road project.

2022.2073.REGULAR *It was moved and seconded **THAT** Council, with regard to the 2023 Larch Road Multi-Use Path project, direct Staff to:*

1. *Apply for both the Active Transportation Fund (Federal) and the BC Active Transportation (Provincial) grants.*
2. *Prepare a letter of endorsement from the District of Ucluelet to the two granting agencies to highlight the following points:*
 - I. *That creating a safe and welcoming environment for people on foot and on bicycles in Ucluelet's commercial core is of high importance to the community and its livability.*
 - II. *That making this core area of Ucluelet's public realm more accessible is important to achieve the community's goal to be more inclusive and equitable.*
 - III. *That the proposed works are critical to safely integrate the expected increase in cycling traffic from the new Pacific Rim National Park Reserve's ʔapsčiiik ʔašii multi-use pathway and the Peninsula Road Safety and Beautification project.*
 - IV. *That the improvements in the project area's pedestrian and cycling movement and the beautification of the project area would enhance the visitor and resident experience and support Ucluelet businesses.*

CARRIED.

11.7 Seasonal Worker Housing: TUP for RV's Pilot – Lessons Learned Bruce Greig, Director of Community Planning

Mr. Greig presented an overview of his report. Council expressed a desire to advertise the application period earlier next year, to encourage residents that really need a TUP to apply early enough to provide time for District staff to process the applications prior to the summer months. TUP applications will not be processed as a batch, but will be considered on an individual basis as received.

11.8 Resolution Tracking - March 2022 Paula Mason, Manager of Corporate Services

12 NOTICE OF MOTION

There were no notices of motion.

13 CORRESPONDENCE

13.1 Support for Build Back Better Funding resolution Henry Braun, Mayor, City of Abbotsford

- 13.2 Reducing Patio Application Red Tape for BC's Hospitality Sector and Economic Recovery**
BC Craft Brewers Guild, Restaurants Canada, Alliance of Beverage Licensees & BC Restaurant and Food Services Association
- 13.3 March 2022 Regional Meetings Update**
Jessica Brooks, A/Assistant Deputy Minister
- 13.4 Parental Leave for Elected Officials - response letter**
Nathan Cullen, Minister, Ministry of Municipal Affairs

14 INFORMATION ITEMS

15 MAYOR'S ANNOUNCEMENTS

15.1

Mayor Noel thanked everyone for their participation in the Whale Festival.

16 COUNCIL COMMITTEE REPORTS

16.1 Councillor Marilyn McEwen
Deputy Mayor January 1 - March 15, 2022

Mar 18: In-camera meeting with VIRL board of trustees.

16.2 Councillor Lara Kemps
Deputy Mayor March 16 - May 31, 2022

No meetings to report.

16.3 Councillor Jennifer Hoar
Deputy Mayor June 1 - August 15, 2022

No meetings to report. Councillor Hoar enjoyed the ArtSplash and Whale Festival events. She announced that the Aquarium is currently accepting sponsorships for aquarium tanks or even just individual critters.

16.4 Councillor Rachelle Cole
Deputy Mayor August 16 - October 31, 2022

Mar 16: Alberni-Clayoquot Health Network meeting

Mar 21: Back Roads working group meeting

Mar 23: ACRD board meeting

Mar 21: Met with the Ucluelet Concerned Citizen's group

BC Ambulance is hiring drivers, unrestricted Class 4 drivers license is not required but some training is necessary.

16.5 Mayor Mayco Noël

Mar 21: Met with the Ucluelet Concerned Citizen's group - a suggestion is that we begin using local bulletin boards again as an additional means of communication for those residents that are not tech savvy.

17 QUESTION PERIOD

17.1 Andrew McLane of First Light Developments - Lot 13, Marine Drive, Ucluelet

Mr. McLane provided an update on his affordable housing project's progress. He announced upcoming purchase prices in the range of \$325,000 - \$365,000 for a three-bedroom house on its own land. They are hoping to open up for pre-sale within the next month.

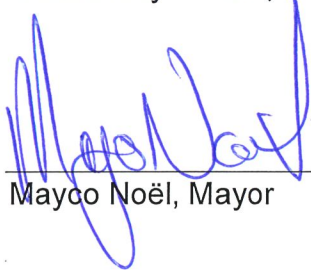
An email received via communityinput@ucluelet.ca from Chris Bozman of Minato Development Co. regarding his support of the Tsunami/Flood Policy was read aloud.

18 ADJOURNMENT

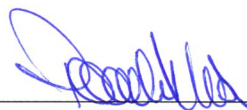
18.1

The meeting was adjourned at 6:43pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, March 29, 2022 at 4:00 pm in the Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël, Mayor



Paula Mason, Deputy Corporate Officer