

**DISTRICT OF UCLUELET**  
**MINUTES OF THE SPECIAL COUNCIL MEETING**  
**HELD IN THE UCLUELET COMMUNITY CENTRE, 500 MATTERSON DRIVE**  
**Thursday, February 24, 2022 at 4:00 PM**

Present:       **Chair:**           Mayor Noël  
                  **Council:**       Councillors Cole, Hoar, Kemps, and McEwen  
                  **Staff:**           Duane Lawrence, Chief Administrative Officer  
                          Donna Monteith, Chief Financial Officer  
                          Bruce Greig, Director of Community Planning  
                          Abby Fortune, Director of Parks & Recreation  
                          James MacIntosh, Director of Engineering Services  
                          Paula Mason, Manager of Corporate Services

Regrets:

**1. CALL TO ORDER**

The meeting was called to order at 4:00pm.

**2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY**

Council acknowledged the Yuułuꞵiꞵꞵath First Nation, on whose traditional territories the District of Ucluelet operates.

**3. NOTICE OF VIDEO RECORDING**

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube, which may store data on foreign servers.

**4. LATE ITEMS**

There were no late items.

**5. APPROVAL OF AGENDA**

**5.1 February 24, 2022 Regular Agenda**

It was moved and seconded **THAT** Council adopt the February 24, 2022 Regular Agenda as presented.

**6. MAYOR'S ANNOUNCEMENTS**

Mayor Noel noted his appreciation for the community's patience during the current Water Flushing program.

**7. PUBLIC INPUT, DELEGATIONS & PETITIONS**

**7.1 Public Input**

- There was no public input via Zoom.
- There was no public input via [communityinput@ucluelet.ca](mailto:communityinput@ucluelet.ca).

**8. REPORTS**

**8.1 2022 - 2026 Five Year Financial Plan overview (verbal report)  
Donna Monteith, Chief Financial Officer**

Ms. Monteith provided a detailed presentation of the proposed budget plan for the next five years. She answered questions from Council and explained how various projects and ongoing municipal operational needs are funded. Ms. Monteith also discussed how she will be presenting Council with a proposed policy for the establishment, maintenance and use of Reserves and Unallocated Surpluses at a future Council meeting. Due to the potential of the budget not being passed until April, Council passed the following resolutions:

2022.2022.SPECIAL *It was moved and seconded*  
***THAT** Council authorize staff to proceed with the COVID-19 2022 expenditures as presented in the February 24, 2022 draft financial plan; and*  
***THAT** Council authorize staff to proceed with an Equipment Financing Loan in the amount of \$350,000.00.*

CARRIED.

**8.2 Closing Speech  
Duane Lawrence, Chief Administrative Officer**

Mr. Lawrence thanked Ms. Monteith for all her hard work over the past month and a half. He spoke to the 20 year Capital Plan and the 5 year Operational Plans that are being prepared for Council's future consideration.

**9. OTHER BUSINESS**

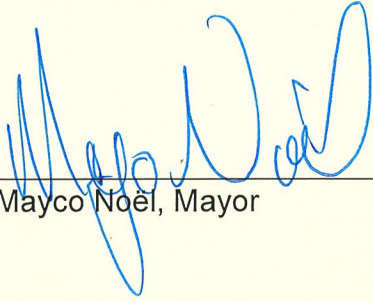
**10. QUESTION PERIOD**

There was no public input.

**11. ADJOURNMENT**

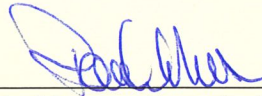
The meeting was adjourned at 5:24pm.

**CERTIFIED CORRECT:** Minutes of the Special Council Meeting held on Thursday, February 24, 2022 at 4:00 pm in the Ucluelet Community Centre 500 Matterson Road, Ucluelet, BC.



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Mayco Noel, Mayor



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Paula Mason, Deputy Corporate Officer