

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE UCLUELET COMMUNITY CENTRE, 500 MATTERSON DRIVE
Tuesday, February 22, 2022 at 4:00 PM

Present: **Chair:** Acting Mayor McEwen
 Council: Councillors Cole, Hoar and Kempes
 Staff: Duane Lawrence, Chief Administrative Officer
 Donna Monteith, Chief Financial Officer
 Bruce Greig, Director of Community Planning
 Abby Fortune, Director of Parks and Recreation
 James MacIntosh, Director of Engineering Services
 Paula Mason, Manager of Corporate Services
 Jenn Horn-Lounsbury, Administration Clerk

Regrets: Mayor Mayco Noel

1 CALL TO ORDER

The meeting was called to order at 4:00PM.

2 ACKNOWLEDGEMENT OF THE YUULU?IF?ATH

Council acknowledged the Yuulu?if?ath, on whose traditional territories the District of Ucluelet operates.

3 NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.

4 LATE ITEMS

5 APPROVAL OF AGENDA

5.1 February 22, 2022 Regular Agenda

2022.2041.REGULAR *It was moved and seconded **THAT** Council adopt the February 22, 2022 Regular Agenda as presented.*

CARRIED.

6 ADOPTION OF MINUTES

6.1 January 25, 2022 Regular Minutes

2022.2042.REGULAR *It was moved and seconded **THAT** Council adopt the January 25, 2022 Regular Minutes as amended.*

CARRIED.

7 PUBLIC INPUT & DELEGATIONS

1 Public Input

In-person: Mr. Arvid Johnson raised concerns about proposed downtown road access changes. Council advised that the topic of the downtown area changes would be addressed at a later point in the meeting.

Email to communityinput@ucluelet.ca : A letter providing input regarding a proposed property development on Peninsula that would be discussed later in the meeting was read into the record.

2 Delegations

Dave McIntosh, Ucluelet Concerned Citizens
Re: Communicating with Council

Mr. McIntosh presented on behalf of the Ucluelet Concerned Citizens group, regarding the process of communication between the District of Ucluelet and members of the public.

8 UNFINISHED BUSINESS

There was no unfinished business.

9 BYLAWS

9.1 Single-Use Item Regulation Amendment Bylaw No. 1298, 2022 *Paula Mason, Manager of Corporate Services*

Ms. Mason provided a brief summary of the proposed bylaw amendment, which includes but is not limited to, the addition of plastic utensils to the list of regulated single-use items.

2022.2043.REGULAR *It was moved and seconded **THAT** Council approve Option A, to give Single-Use Item Regulation Amendment Bylaw No. 1298, 2022 first, second and third readings as presented.*

CARRIED.

10 REPORTS

10.1 Amphitrite House Project Update *Abby Fortune, Director of Parks and Recreation*

Ms. Fortune provided an update on the Amphitrite House project as it relates to the upcoming five-year financial plan.

Councillor Hoar recused herself from the meeting at 4:19pm, returning to the meeting at 4:28pm.

**10.2 Development Permit 1536 Peninsula Road
John Towgood, Municipal Planner**

Mr. Greig provided a brief summary of this report. He clarified that the property owner is in compliance with their existing zoning and is not seeking to remove the trees at the property line.

2022.2044.REGULAR *It was moved and seconded **THAT** Council approve issuance of Development Permit DP21-06 for a two-motel unit addition to the Francis Boutique Inn, located at 1536 Peninsula Road (Lot B, VIP59620, District Lot 282, Section 21, Clayoquot Land District).*

CARRIED.

**10.3 Appointment of Chief and Deputy Election Officers
Paula Mason, Manager of Corporate Services**

Ms. Mason provided a brief summary of this report.

2022.2045.REGULAR *It was moved and seconded **THAT** Council approve Option A, to appoint Joseph Rotenberg as Chief Election Officer and Paula Mason and Samantha McCullough as Deputy Chief Election Officers for the purposes of conducting the 2022 Ucluelet Municipal General Election.*

CARRIED.

**10.4 Water Treatment System Upgrades
James MacIntosh, Director of Engineering Services**

Mr. MacIntosh provided a summary of this report, bringing various elements of the project forward, including recent cost increases.

2022.2046.REGULAR *It was moved and seconded **THAT** Council approve option A: to authorize Staff to complete the Alternative Approval Process for a \$13 million loan as part of the water treatment system project; and, **THAT** Council authorize Staff to issue a Request for Proposal in 2022 for the Design-Bid-Build of the water treatment system project upon a successful Alternative Approval Process; and, **THAT** Council authorize Staff to complete pre-project work for the water treatment system project in an amount not to exceed \$300,000 funded through water reserves and the Investing in Canada Infrastructure Shared Cost Agreement.*

CARRIED.

10.5 Interim Policy for Early Referral of Development Applications to Yuułuʔiłʔatḥ Government for Comment
Bruce Greig, Director of Community Planning

Mr. Greig provided a brief summary of this report, designed to improve communications with Yuułuʔiłʔatḥ, to better consider Indigenous perspectives when making decisions on land use issues, and to streamline the development application process.

2022.2047.REGULAR *It was moved and seconded*
THAT Council approve Option A, to adopt the Referrals Yuułuʔiłʔatḥ Government Interim Policy 13-6830-01 for early referral of development applications to the Yuułuʔiłʔatḥ Government for review and comment; and,
THAT Council invite discussion with the Yuułuʔiłʔatḥ Government on developing communication and referral protocols for proposed developments and operations within the municipality.

CARRIED.

10.6 Village Green Revitalization project
Bruce Greig, Director of Community Planning

Mr. Greig provided an update on the project, reviewing questions and concerns that were received through the Public Engagement period. Members of the audience were given a chance to make comments and ask questions, prior to the Question Period. Mr. Greig was available to answer questions the audience raised through Council, including the clarification that no roads were being closed within the scope of the current project. Council discussed the possibility of omitting the parking spaces directly in front of the Crow's Nest store from the current project.

Council took a 5 minute recess at 5:43pm, while a resolution was drafted.

2022.2048.REGULAR **THAT** Council direct staff to work with the Village Green consultants to reduce loss of parking in front of the Crow's Nest building, or defer implementation of pedestrian improvements to a future project.

CARRIED.

11 NOTICE OF MOTION
There were no Notices of Motions.

12 CORRESPONDENCE

12.1 Request for a Proclamation from the District Municipality of Ucluelet
Deirdre Syms, Interim Executive Director, BC Epilepsy Society

12.2 Support for Bill C-216: A Health Based Approach to the Substance Use Act

Leslie Baird, Mayor, Village of Cumberland

12.3 Support for the legal challenge of the Government of Quebec - Bill 21

Lisa Helps, Victoria Mayor, City of Victoria

12.4 Seeking your endorsement for Bill C-229

Peter Julian, MP, New Westminster - Burnaby

Councillor Hoar recused herself from the meeting at 6:05pm, returning to the meeting at 6:07pm.

12.5 Ucluelet Children's Centre - Letter of Support request

Kathy deVries, Daycare Manager, Ucluelet Children's Centre

2022.2049.REGULAR *THAT Council direct Staff to write a letter of support for the Ucluelet Children's Centres application to the Coop Community Spaces Grant, for the playground redesign and pea gravel replacement and that the District will accept the grant funding on behalf of the Ucluelet Children's Centre.*

CARRIED.

12.6 Correspondence received re: Village Green

Ucluelet residents

Additional pages, containing signatures, of the Open Letter to Council sent by Ms. Keith-Ferris were delivered in person at the beginning of the meeting. Each member of Council was given a copy.

13 INFORMATION ITEMS

13.1 Village of Chase - Support for BC Wildfire Petition

Rod Crowe, Mayor, Village of Chase

13.2 C.A.R.E. Network - Letters of Support

Ucluelet/Tofino Residents

13.3 Better at Home 2022

Tarni Jacobsen, Executive Director, Pacific Rim Hospice Society

2022.2050.REGULAR *THAT Council direct staff to invite Pacific Rim Hospice to attend as a delegate at a future meeting of Council, to provide more information about the Better at Home 2022 program.*

CARRIED.

13.4 New Food Bank Building

Board of Directors, Food Bank on the Edge Society

13.5 January 2022 Cheque Listing
Paula Mason, Manager of Corporate Services

13.6 February 2022 Resolution Tracking
Paula Mason, Manager of Corporate Services

14 MAYOR'S ANNOUNCEMENTS

15 COUNCIL COMMITTEE REPORTS

15.1 Councillor Marilyn McEwen
Deputy Mayor January 1 - March 15, 2022

Attended the following meetings:

- Met with Denise Stys-Norman of Tourism Ucluelet re: MRDT
- Grant In Aid Committee of the Whole - Societies meeting
- Vancouver Island Regional Library AGM

15.2 Councillor Lara Kemps
Deputy Mayor March 16 - May 31, 2022

Attended the following meetings:

- Tourism Master Plan meeting
- MRDT renewal meeting with Tourism Vancouver Island in attendance
- Grant In Aid Committee of the Whole - Societies meeting

15.3 Councillor Jennifer Hoar
Deputy Mayor June 1 - August 15, 2022

Attended the following meetings:

- MRDT renewal meeting with Tourism Vancouver Island in attendance
- Grant In Aid Committee of the Whole - Societies meeting

15.4 Councillor Rachelle Cole
Deputy Mayor August 16 - October 31, 2022

Attended the following meetings:

- Health Network meeting
- Coastal Family Resource Coalition meeting
- Barkley Community Forest meeting
- Alberni-Clayoquot Regional Hospital District meeting
- ACRD Grant In Aid Committee of the Whole meeting
- Ucluelet Grant In Aid Committee of the Whole - Societies meeting

15.5 Mayor Mayco Noël

16 QUESTION PERIOD

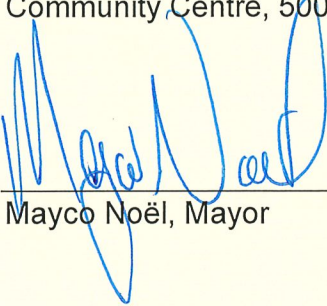
17 CLOSED SESSION

The Closed Session was deferred to a future meeting of Council.

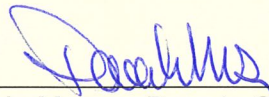
18 ADJOURNMENT

The meeting was adjourned at 6:27pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, February 22, 2022 at 4:00 pm in the Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël, Mayor



Paula Mason, Deputy Corporate Officer