



**REGULAR MEETING OF COUNCIL  
Tuesday, November 29, 2022 @ 4:00 PM  
Ucluelet Community Centre,  
500 Matterson Drive, Ucluelet**

**LATE AGENDA**

	Page
1. LATE ITEMS	
1.1. Alberni Clayoquot Health Network Table of Partners 2022 - Call for Members <a href="#">ACHN Member Recruitment 2022</a>	3 - 6
1.2. Alberni Clayoquot Health Network Transportation Action Table <a href="#">TOR - Transportation Action Table</a>	7 - 8





## **ALBERNI CLAYOQUOT HEALTH NETWORK TABLE OF PARTNERS 2022 – CALL FOR MEMBERS**

### **SUMMARY**

The Alberni Clayoquot Health Network is a mechanism for citizens working and living in the Alberni Clayoquot Regional District to come together and speak with a collective voice on health issues and share ideas and resources to build healthier communities. The Network aims to improve health and well-being and focus on the social determinants of health. Learn more and download the ACHN's Strategic Plan, at [www.achn.ca](http://www.achn.ca).

The Table of Partners is a leadership table that provides guidance to the Health Network and acts as a key liaison with Alberni Clayoquot Regional District and Island Health. The Alberni Clayoquot Health Network's Table of Partners members commit to a two year term. To ensure consistency, half the seats will expire every December. Members wishing to continue are encouraged to reapply and new applications will be sought from community members meeting the criteria outlined in the following package.

If you are actively engaged in community building and social health issues in the region, this may be the right opportunity for you to contribute to the ACHN. Please read the following document carefully, fill out the attached application form, and submit to:

**ACHN Coordinator**

**[achn@acrd.bc.ca](mailto:achn@acrd.bc.ca)**

**By 4:00 pm on December 13<sup>th</sup>, 2022**

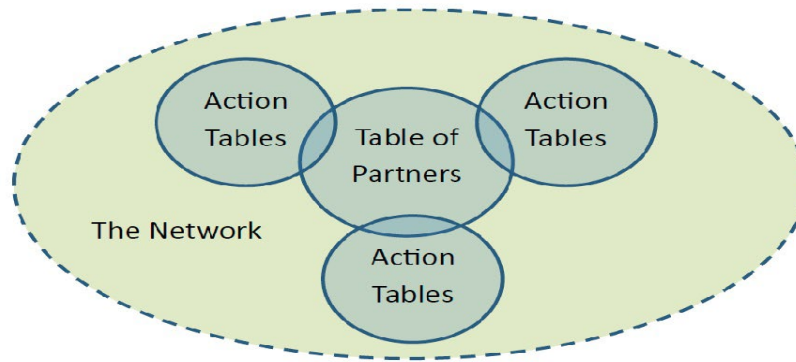


## BACKGROUND

Local Health Area 70 is the third largest health area on Vancouver Island. This geographically diverse area spans 6904 km<sup>2</sup> with three municipalities, ten Nuu-chah-nulth First Nations and six electoral areas within the Alberni Clayoquot Regional District (ACRD). The ACRD hosts a population of over 30,000 people.

The geography of this region challenges organizations and communities to do things differently. The regional health network model presents a unique opportunity for the region to unite, addressing priorities around social indicators which no one community or organization can do in isolation. The Alberni Clayoquot Health Network (ACHN) leverages the strengths of regional assets to ensure equitable participation throughout the region. We strive to increase participation in conversations by developing meaningful relationships and processes, examining solutions which address regional needs and stimulate innovative solutions.

## HOW TO GET INVOLVED



The purpose of the ACHN is to network like-minded organizations, agencies, and networks that are already working to improve community health, we “network the networks”, to better support the work you are already doing. Rather than create additional work, meetings or duplicate what you do best we would like to meet you where you are to assist in providing supports to work more effectively as a region. To do this we aim host or support regional **network gatherings** each year which can be learning events, planning events and/or networking events – based on your feedback. We convene new and support existing **action tables** related to strategic priorities of the ACHN on issues which no one community, organization or group can take on independently. Lastly we have a **Table of Partners** to help us expedite decisions and leverage resources.



## TABLE OF PARTNERS – CALL FOR MEMBERS

The Table of Partners is a small group of decision makers and regional representatives tasked with directing the work of the Alberni Clayoquot Health Network. This Table meets once monthly and contributes expertise, time, energy, and other resources in order to help guide and direct the overall work of the health network. We strive to ensure membership is reflective of the region, its unique communities and priorities. Members are expected to share expertise, tools and best practices to bring information from the ACHN to their own organization/key community contacts, and vice versa.

We are currently recruiting for the Table of Partners. Recognizing the time commitment for this work as well as the emphasis on regional priorities we are seeking applications from individuals and strive to meet the following criteria in our selection:

- **Commitment to meetings.** Ability to attend of the Table of Partners meetings to the best of their ability 10 months out of the year. Meetings are on the third Wednesday of the month from 9:30 to 12:00 in the ACRD Board Room or online by Zoom.
- **Term.** Can commit to a two year term.
- **Endorsement to participate.** From their organization, agency or government to participate.
- **Fit with mandate.** Ideally holds a position with a mandate to serve multiple communities and/or areas of focus with in the region.
- **Voice.** Can provide regional context and knowledge.
- **Influence.** Can help influence, leverage or allocate resources.
- **Knowledge.** Is informed and involved with regional community development initiatives and social indicators of health.

## INTERESTED?

Let us know a little bit about you by filling out the following questions. Please do not hesitate to get in touch with the ACHN Coordinator, Marcie DeWitt at [achn@acrd.bc.ca](mailto:achn@acrd.bc.ca), 250.726.5019, if you have questions or require more information!

Don't forget there are a variety of ways to participate, let us know if you have interest in hearing about upcoming opportunities and action tables. We will add you to our mailing list to ensure you get up to date information!

***We look forward to our ongoing working relationship, building healthy communities and taking action on shared priorities***



**APPLICATION**

Name: \_\_\_\_\_

Title and Organization: \_\_\_\_\_

Do you have, or can you get, endorsement from your organization to participate?  
 Yes    No    Will Confirm

The Table of Partners places emphasis on the ability of members to commit to monthly meetings. Can you attend monthly meetings?    Yes    No    Will Confirm

Can you commit to the Table of Partners for 2 years?    Yes    No    Will Confirm

Please note that at this time the ACHN does not provide a stipend or travel expenses. Would this be an impediment for your participation?    Yes    No    Will Confirm

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

How can you help inform, influence, leverage or allocate resources with the AHCN? \_\_\_\_\_

\_\_\_\_\_

Communities you work with: \_\_\_\_\_

\_\_\_\_\_

What is your role with in your organization or community and how do you see as a benefit to the ACHN? \_\_\_\_\_

\_\_\_\_\_

Tell us a little about your interest and experience in community health and development: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

***Deadline for applications is December 13<sup>th</sup>, 2022 please ensure we receive your information by 4:00 pm to [achn@acrd.bc.ca](mailto:achn@acrd.bc.ca) Thank you for your interest!***

---

# ALBERNI CLAYOQUOT HEALTH NETWORK

## *TRANSPORTATION ACTION TABLE*

### TERMS OF REFERENCE

#### PURPOSE

The action table will work cooperatively with key partners to advance accessible and affordable transportation options in the Alberni Clayoquot Region.

#### SCOPE

Informed by community knowledge and work which has been amassed on the topic of regional transportation the Transportation Action Table will:

- Promote new partnerships, lobby around priorities and solutions identified out of consultation process.
- Manage information distribution and collection between membership and stakeholder groups to increase opportunities to address regional transportation needs.
- Promote transportation planning that focuses on community-based, multi-stakeholder partnerships that extend service beyond conventional transit systems to meet the unique needs of rural and remote life.
- Plan with principles of transportation equity with a focus on issues which increase transportation accessibility and mobility, defined as peoples' ability to reach activities that society considers basic or essential.

#### ACTIVITIES

Supported by the Alberni Clayoquot Health Network (ACHN) Coordinator the Transportation Action Table will:

- Connect with regional transportation initiatives and stakeholders to identify and move forward collective actions.
- Identify regional opportunities to support or lead initiatives and projects which address transportation through the action table, working groups or through support of other established mechanisms.
- Develop communications based on local data and information to support decision making and decision makers.
- Assist in influencing decisions with local and provincial governments as well as other tables as identified.

#### MEETINGS

The ACHN Regional Transportation Action Table will aim to meet every second month, with the intent of maintaining a high level perspective of regional transportation activities. Meetings of working groups and special project meetings will be called as needed with information being communicated back to the action table. The action table will aim to alternate meetings between communities and sub regions with in the ACRD when feasible or when appropriate to the topic. Meeting locations will be chosen based on access to telecommunications for broader participation.

To ensure timely response and action on issues of access in the region the ACHN Regional Transportation Action Table will utilize a constellation model to pool information from regional tables as well as working groups struck by the Action Table. The action table will access ACHN mechanisms of facilitated meetings supported by the ACHN Coordinator, rely on the ACHN Chair for official communications and ACHN Table of Partners for oversight.

## MEMBERSHIP



Membership to the ACHN Regional Transportation Action Table will be made up of a group of up to 15 active participants who have an interest in promoting regional access, information to support the process as well as an ability to leverage resources. Membership will be reviewed annually, additional stakeholders will be engaged as needed based on project scope and mandate. Action table participants will utilize networks to pull in information and key stakeholders to inform process and/or strike a working group based on a specific goal.

The action table will aim to engage and incorporate membership from key stakeholders in the region to increase impact; these include but are not limited to:

- Local leadership
- Health Authorities
- Non profits
- Transportation providers
- School District
- Chamber of Commerce
- Economic development corporations
- Transportation working groups and committees
- Local ministry representatives

## RESOURCES

The action table will utilize the ACHN model to support meetings and work identified with access to coordination, chair and the ACHN Table of Partners for oversight.

Agendas, minutes, venue and administrative support provided by the ACRD/ACHN.

The ACHN Coordinator will facilitate timely communications, provide project management when needed as well as aid in the development of communication tools.