

**DISTRICT OF UCLUELET**  
**MINUTES OF THE REGULAR COUNCIL MEETING**  
**HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE**  
**Tuesday, November 9, 2021 at 3:30 PM**

Present:       **Chair:**       Mayor Noël  
                  **Council:**     Councillors Cole, Hoar, Kemps, and McEwen  
                  **Staff:**       Duane Lawrence, Chief Administrative Officer  
                          Donna Monteith, Chief Financial Officer  
                          Bruce Greig, Director of Community Planning  
                          James Macintosh, Director of Engineering Services  
                          Joseph Rotenberg, Manager of Corporate Services

Regrets:

**1. CALL TO ORDER**

The meeting was called to order at 3:30 PM.

**2. ACKNOWLEDGEMENT OF THE YUULU?I?ATH**

Council acknowledged the Yuulu?i?ath, on whose traditional territories the District of Ucluelet operates.

**3. NOTICE OF VIDEO RECORDING**

Audience members and delegates were advised that this proceeding is being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.

**4. LATE ITEMS**

There were no late items.

**5. APPROVAL OF THE AGENDA**

**5.1 November 9 2021, Regular Agenda**

2021.2312.REGULAR   **It was moved by Councillor McEwen and seconded by Councillor Hoar**

*THAT Council adopt the November 9, 2021, Regular Meeting Agenda.*

CARRIED.

**6. UNFINISHED BUSINESS**

There was no unfinished business.

**7. MAYOR'S ANNOUNCEMENTS**

The Mayor noted upcoming local Remembrance Day proceedings and the Public Health Order related to masks.

## 8. PUBLIC INPUT & DELEGATIONS

### 8.1 Public Input

There was no public input.

### 8.2 Delegations

***Troy Clifford, Provincial President, Ambulance Paramedics of BC,  
CUPE Local 873***

**Re: Ambulance Paramedics of British Columbia**

Mr. Clifford presented on behalf of the Ambulance Paramedics of BC, CUPE Local 873. He outlined the role of this organization and discussed service delivery issues. Mr. Clifford noted issues with the Scheduled On Call staffing model and explained the importance of consulting with community members to meet community needs.

***Denise Stys-Norman, Executive Director, Tourism Ucluelet***

**Re: Tourism Ucluelet's 2022 Tactical Plan**

Ms. Stys-Norman presented on behalf of Tourism Ucluelet. She reviewed the 2022 Tactical Plan and outlined Tourism Ucluelet's mandate. Ms. Stys-Norman went on to share some 2021 statistics, and Tourism Ucluelet's current marketing messaging and purpose statement. She outlined their 2021 and 2022 budgets including the current and projected financial implications of COVID-19. Ms. Stys-Norman also highlighted the planned 2022 projects and key staff members.

Ms. Stys-Norman addressed Council questions related to projected revenues.

## 9. REPORTS

### 9.1 Koers Engineering and Associates Ltd. Contract Renewal

***James MacIntosh, Director of Engineering Services***

Mr. MacIntosh presented this report and answered Council questions.

2021.2313.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Kemp**

***THAT Council approve Option A, to authorize an extension of the fee-for-service contract between the District of Ucluelet and Koers & Associates Ltd. from May 26, 2021, through to May 26, 2023.***

CARRIED.

**9.2 Water Distribution System Improvement Implementation Plan**  
***James MacIntosh, Director of Engineering Services***

Mr. MacIntosh provided this report. He noted that the water practitioner report recommendations will start to be actioned in January of 2022. He also addressed implementation timelines and next steps. Mr. MacIntosh also outlined the communication plan provided with the Report.

Mr. MacIntosh answered Council questions.

**9.3 Planning, Building and Bylaw Department Activity Report**  
***Bruce Greig, Director of Community Planning***

Mr. Greig presented this information report. He noted anomalies in the 2021 data, including significant increases in visitation and development related applications.

**9.4 Cheque Listing - Oct 2021**  
***Paula Mason, Administration Clerk***

**10. LEGISLATION**

**10.1 District of Ucluelet Zoning Amendment Bylaw No. 1284, 2021 (Lot 16 Marine Drive) - Adoption**  
***Bruce Greig, Director of Community Planning***

Mr. Greig presented this report. Mr. Greig noted that the referenced covenant has been registered against the property.

2021.2314.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Kemps**  
*THAT Council adopt District of Ucluelet Zoning Amendment Bylaw No. 1284, 2021.*

CARRIED.

2021.2315.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**  
*THAT Council give first, second and third readings to District of Ucluelet Housing Agreement Bylaw No. 1297, 2021.*

CARRIED.

**10.2 Council Procedure Bylaw No. 1300, 2021 (Readings 1-3)**  
***Joseph Rotenberg, Manager of Corporate Services***

2021.2316.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**  
*THAT Council direct Staff to redraft District of Ucluelet Council Procedure Bylaw No. 1300, 2021:*  
*a. to retain the Public Input section of the Agenda;*

*b. to retain the Question Period as set out in Bylaw 1264, 2020; And further*

*THAT Council direct Staff to present the redrafted bylaw at a future meeting.*

CARRIED.

**11. NOTICES OF MOTION**

There were no Notices of Motion.

**12. CORRESPONDENCE**

**12.1 Appointment to the 2022 Vancouver Island Regional Library Board  
*Ben Hyman, Executive Director, Vancouver Island Regional Library***

2021.2317.REGULAR **It was moved by Mayor Noël and seconded by Councillor Cole**

*THAT Councillor McEwen be appointed to represent the District of Ucluelet on the Vancouver Island Regional Library Board for the 2022 year.*

CARRIED.

**12.2 Paid Sick Leave for Workers  
*Lisa Helps, Mayor, City of Victoria***

**12.3 Fireworks and Pets  
*Steph Prewitt***

**12.4 Whiskey Landing Strata Council Water Billing  
*Christine Brice, Strata Manager***

The Mayor noted that this matter already came before Council and has been dealt with by Staff.

**12.5 VIS 6724, The Moorage, Street Parking Signage and Enforcement  
*Christine Brice, Strata Manager***

**13. INFORMATION ITEMS**

**13.1 Letter from Cory Heavener and Renaa Bacy, Office of the Provincial Director of Child Welfare  
*Cory Heavener, Assistant Deputy Minister and Provincial Director of Child Welfare, and Renaa Bacy, Provincial Director of Adoption***

**13.2 Letter from Minister of Tourism, Arts, Culture and Sport  
*Melanie Mark, Minister of Tourism, Arts, Culture and Sport***

**13.3 Wildlife Related Page on District Websites?  
*Bob Hansen, Pacific Rim WildSafeBC Coordinator***

**13.4 CleanBC Roadmap to 2030 Announcement  
*Josie Osborne, Minister of Municipal Affairs***

**13.5 Introduction of Bill 26 in BC Legislature**  
*Tara Faganello, Assistant Deputy Minister, Ministry of Municipal Affairs*

**13.6 BC Forest Workers are Climate Change Heroes**  
*Steven F. Kozuki, Executive Director, Forest Enhancement Society of BC*

**13.7 AVICC Workshop Suggestions, Hotels for 2022 Convention**

2021.2318.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Cole**  
*THAT Councillor Cole, Councillor McEwen, Councillor Hoar, Councillor Kemps, and Mayor Noël be approved to attend the 2022 Annual AVICC Conference in Victoria.*

CARRIED.

2021.2319.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**  
*THAT Councillors Cole, McEwen, Hoar, Kemps, and Mayor Noël be approved to attend the Local Government Leadership academy conference, February 9 – 11, 2022 in Richmond.*

CARRIED.

#### **14. COUNCIL COMMITTEE REPORTS**

**14.1 Councillor Marilyn McEwen**  
*Deputy Mayor January - March 2021*

Attended the virtual Vancouver Island Economic Alliance conference on October 27 & 28, 2021

**14.2 Councillor Lara Kemps**  
*Deputy Mayor April - June 2021*

**14.3 Councillor Jennifer Hoar**  
*Deputy Mayor July - September 2021*

Attended the virtual Vancouver Island Economic Alliance conference on October 27 & 28, 2021

Attended the Wild Pacific Trail Meeting on December 3, 2021

**14.4 Councillor Rachelle Cole**  
*Deputy Mayor October - December 2021*

Attended the virtual Vancouver Island Economic Alliance conference on October 27 & 28, 2021

Attended the Coastal Family Resource Coalition session on November 3, 2021

**14.5 Mayor Mayco Noël**

Met with Bob Hanson from WildSafeBC. Mr. Hansen noted the need for increased Bylaw measures associated with Wild Life Attractants.

**15. OTHER BUSINESS**

**15.1 There was no other business.**

**16. QUESTION PERIOD**

There were no questions.

**17. CLOSED SESSION**

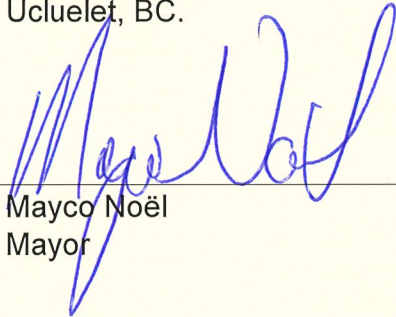
There was no closed session.

**18. RECONVENE FROM CLOSED SESSION**

**19. ADJOURNMENT**

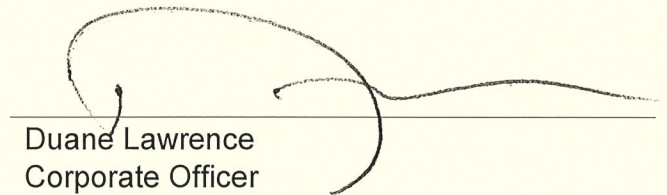
The meeting was adjourned at 5:20 PM.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, November 9, 2021 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



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Mayco Noël  
Mayor



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Duane Lawrence  
Corporate Officer