

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, September 21, 2021 at 3:30 PM

Present: **Chair:** Councillor Cole
 Council: Councillors Hoar (Via Zoom), Kemps, and McEwen
 Staff: Duane Lawrence, Chief Administrative Officer
 Donna Monteith, Chief Financial Officer
 Bruce Greig, Director of Community Planning
 Abigail Fortune, Director of Parks and Recreation
 James Macintosh, Director of Engineering
 Joseph Rotenberg, Manager of Corporate Services
 Paula Mason, Administration Clerk

Regrets: Mayor Noël

1. CALL TO ORDER

The meeting was called to order at 3:30 PM.

2. ACKNOWLEDGEMENT OF THE YUULU?I?ATH

Council acknowledged the Yuulu?i?ath, on whose traditional territories the District of Ucluelet operates.

3. NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.

4. LATE ITEMS

There were no late items.

5. APPROVAL OF AGENDA

5.1 September 21, 2021, Regular Council Agenda.

Acting Mayor Cole requested that Legislation item 13.1 be addressed before the Report items.

2021.2267.REGULAR **It was moved by Councillor Kemps and seconded by Councillor McEwen**

THAT Council approve the September 21, 2021, Regular Council Agenda as amended.

CARRIED.

6. UNFINISHED BUSINESS

There was no unfinished business.

7. MAYOR'S ANNOUNCEMENTS

Acting Mayor Cole recognized that September 30th is the National Day of Truth and Reconciliation and noted that Mayor Noël sent his regrets in order to participate in Yuulu?ii?ath Day.

8. PUBLIC INPUT & DELEGATIONS

8.1 There was no public input.

8.2 Delegations

Dr. Carrie Marshall and Faye Missar, Coastal Family Resource Coalition
Re: Harm Reduction

Faye Missar and Dr. Carrie Marshall presented on behalf of the Coastal Family Resources Coalition. This presentation provided background about the Coastal Family Resource Coalition and the Harm Reduction Working Group. The delegates focused on harm reduction strategies and initiatives related to local alcohol related substance abuse issues.

The delegates advocated for the development of a local Sobering Assessment Centre and suggested that the District both develop a Municipal Alcohol policy, and increase the hours of the District of Ucluelet Youth Coordinator position.

2021.2268.REGULAR

It was moved by Councillor Kemps and seconded by Councillor Hoar.

THAT Council direct Staff to bring back the alcohol harm reduction information to a future meeting for Council discussion.

CARRIED.

Sergeant Kevin Smith, RCMP
Re: RCMP Update

Sergeant Smith presented on behalf of the Ucluelet RCMP detachment. He reiterated concerns with local alcohol use, provided local RCMP callout statistics, identified priorities, discussed local staffing and outlined available crime reporting tools.

Council discussed the need for additional RCMP officers in Ucluelet and roadside cannabis screening devices.

2021.2269.REGULAR

It was moved by Councillor Hoar and seconded by Councillor McEwen.

THAT Council direct Staff to write a letter in support of stationing additional RCMP officers in Ucluelet.

CARRIED.

**Alys Hoyland, Youth Programming and Beach Clean Coordinator, Surfrider Pacific Rim
Re: Cut the Cutlery: Amending the Single-Use Plastic Regulation Bylaw**

Alys Hoyland and Amorita Adair presented on behalf of Surfrider Pacific Rim. Ms. Hoyland and Ms. Adair noted the environmental impact of plastic pollution, issues with recycling/composting plastic and bioplastic, and explained that there is business support for the recommended amendment.

The Delegates advocated that the District's Single-Use Plastic Regulation Bylaw be amended to prohibit the provision of plastic and bioplastic utensils.

2021.2270.REGULAR

It was moved by Councillor Hoar and seconded by Councillor Kemps.

THAT Council direct Staff to provide a report that reviews amending the Single-Use Plastic Bylaw to include cutlery.

CARRIED.

9. CORRESPONDENCE

9.1 Correspondence Related to Ucluelet Fireworks Bylaw *Stephanie Prewitt*

2021.2271.REGULAR

It was moved by Councillor Kemps and seconded by Councillor McEwen

THAT Council direct Staff to bring forward the District of Ucluelet Fireworks Bylaw for review and discussion at the next Council meeting.

CARRIED.

9.2 Municipal Proclamation Request - Waste Reduction Week 2021 *Jessie Christophersen, Information and Member Services Coordinator, Recycling Council of British Columbia*

9.3 Virtual Conference ~ Living in the 21st Century: A Seniors' Strategy *Sheila Pither, President, Council of Senior Citizens' Organizations of BC*

2021.2272.REGULAR

It was moved by Councillor Hoar and seconded by Councillor Cole

THAT Council authorize Councillor McEwen and invite Barb Gudbranson to attend the Living in the 21st Century: A Senior's Strategy conference.

CARRIED.

9.4 Rebuild the Village of Lytton

Andrew Hory, Chair and Area B Director, Sandra Daniels, Area A Director, James Furney, Area C Director, Rod Sherrell Area D Director, Regional District of Mount Waddington

10. INFORMATION ITEMS

10.1 Investing in Canada Infrastructure Program (ICIP) – Rural and Northern Communities Program (RNC) - Project # IR0258 - Sanitary Sewer Collection System Expansion, Seaplane Base Road Area
Brian Bedford, Executive Director, Local Government Infrastructure and Finance, Ministry of Municipal Affairs

10.2 Letter from the Honourable Mitzi Dean, Minister of Children and Family Development
Mitzi Dean, Minister of Children and Family Development, Ministry of Children and Family Development

10.3 E-mail from the Honourable Katrina Chen, Minister of State for Child Care
Katrina Chen, Minister of State for Child Care, Ministry of Children and Family Development

11. COUNCIL COMMITTEE REPORTS

11.1 Councillor Marilyn McEwen
Deputy Mayor January - March 2021

- September 7 - Attended a Regular Harbour Authority Meeting.
- September 10 - Met with the Minister of Tourism, Arts, Culture and Sports as well as the Minister of Citizens' Services.
- September 13 - Met with the Minister of Transportation and Infrastructure and attended the Municipal Insurance Association Annual General Meeting.
- September 14 to 17 - Attended the Union of British Columbia Municipalities Annual Convention.
- September 15 - Met with representatives from BC Assessment.
- September 20 - Attended a Vancouver Island Regional Library board meeting.
- The West Coast Multiplex Golf Scrambler Tournament is scheduled for September 25th.

11.2 Councillor Lara Kemps
Deputy Mayor April - June 2021

- September 15 - Attended the West Coast Housing focus group.
- September 16 - Attended the Ucluelet Tourism Plan focus group.

11.3 Councillor Jennifer Hoar
Deputy Mayor July - September 2021

- September 7 - Attended a Regular Harbour Authority Meeting.
- September 8 - Attended a Wild Pacific Trail Board Meeting.
- September 10 - Met with the Minister of Tourism, Arts, Culture and Sports as well as the Minister of Citizens' Services
- September 13 - Met with the Minister of Transportation and Infrastructure.
- September 14 to 17 - Attended the Union of British Columbia Municipalities Annual Convention.
- September 15 - Attended the West Coast Housing focus group.

11.4 Councillor Rachelle Cole
Deputy Mayor October - December 2021

- September 14 to 17 - Attended the Union of British Columbia Municipalities Annual Convention.
- September 15 - Attended the West Coast Housing focus group.
- Attended meetings with ACRD representatives and the Ministry of Health.
- Attended a meeting with ACRD representatives and the Minister of Municipal Affairs.
- Attended the Alberni Valley Health Network Meeting.
- Attended a Barkley Community Forest Board Meeting where the Old Growth Strategy was discussed.

2021.2273.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Kemps**
THAT the meeting be recessed for five minutes.

CARRIED.

The meeting was recessed at 4:52 PM. Council returned to session at 4:57 PM.

11.5 Mayor Mayco Noël

12. REPORTS

12.1 District of Ucluelet Zoning Amendment Bylaw No. 1284, 2021 (Lot 16 Marine Drive) - 3rd Reading
Bruce Greig, Director of Community Planning

Mr. Greig presented this report. He referenced the September 7th, 2021 public hearing, noted Council is now in a position to give the subject

Bylaw third reading, and that final adoption of the Bylaw would be subject to a number of conditions, as outlined in the report.

Council discussed when a traffic assessment would be conducted. It was clarified that this study would be completed during the subdivision process.

Council discussed the input received at the public hearing and noted public input regarding density, traffic, community growth, and infrastructure capacity.

Council discussed giving the bylaw third reading and noted local housing supply issues, the importance of density, the diverse mix of housing proposed, concerns with the current zoning which allows vacation rentals, the importance of the proposed rental apartment building, and the sense of community which may accompany this denser form of development. Council also discussed the need for sidewalks in the area.

2021.2274.REGULAR **It was moved by Councillor Kemps and seconded by Councillor McEwen**

THAT Council give third reading to District of Ucluelet Zoning Amendment Bylaw No.1284, 2021.

CARRIED.

**12.2 Project Update - 2021 West Coast Housing Need Assessment
Bruce Greig, Director of Community Planning**

Mr. Greig presented this report. He introduced Sandy Mackay, of M'akola Development Services. Mr. Mackay outlined the preliminary findings of the West Coast Housing Need and Demand Study and next steps.

**12.3 Ucluelet Housing - 2021 Update
Bruce Greig, Director of Community Planning**

Mr. Greig presented this report and discussed the recommended motions.

Council discussed some of the strategies identified in the report, including strategies for developing housing on District owned land, synergies with neighbouring communities, containing the spread of short-term rentals, and allowing for carriage houses.

Council further discussed the need to incorporate these goals and strategies into the Official Community Plan.

2021.2275.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**

1. **THAT** Council adopt the following goals aimed at improving the availability and affordability of housing in the community:
- a. prioritize long-term residential housing;
 - b. slow and contain the proliferation of short-term vacation rentals within residential neighbourhoods;
 - c. create opportunities for more diverse and new forms of housing, with a priority on more affordable forms of housing; and,
 - d. create opportunities for the development of new rental housing.

CARRIED.

2021.2276.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Kemps**

2. **THAT** Council direct staff to further explore regulatory and developmental strategies to action Council's goals for addressing housing availability and affordability in the community.

CARRIED.

12.4 Five Year Financial Plan Meeting Schedule (2022-2026)
Donna Monteith, Chief Financial Officer

Ms. Monteith outlined the proposed Five Year Financial Plan Meeting schedule and noted there is no need for Council to adopt the recommended motion.

12.5 District of Ucluelet Water Treatment System Upgrade Project
Joseph Rotenberg, Manager of Corporate Services

12.6 District of Ucluelet Signing Authority
Joseph Rotenberg, Manager of Corporate Services

2021.2277.REGULAR **It was moved by Councillor Kemps and seconded by Councillor McEwen**

- THAT** Council delegate District of Ucluelet signing authority to Duane Lawrence, Chief Administrative Officer.

CARRIED.

12.7 Regular Council Meeting Schedule Change
Joseph Rotenberg, Manager of Corporate Services

2021.2278.REGULAR **It was moved by Councillor Kemps and seconded by Councillor McEwen**

- THAT** Council reschedule the October 26, 2021 Regular Meeting to October 25, 2021 at 5:00 PM.

CARRIED.

12.8 Resolution Tracking - August 2021
Joseph Rotenberg, Manager of Corporate Services

12.9 Cheque Listing - August 2021
Paula Mason, Administration Clerk

13. LEGISLATION

13.1 District of Ucluelet Harbour Amendment Bylaw No. 1296, 2021
Abigail K. Fortune, Director of Parks and Recreation

Ms. Fortune outlined the proposed changes to the moorage rates.

2021.2279.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**

THAT Council give District of Ucluelet Harbour Regulation Amendment Bylaw No. 1296, 2021 first, second and third reading.

CARRIED.

14. NOTICE OF MOTION

There were no Notices of Motion.

15. OTHER BUSINESS

There was no other business.

16. QUESTION PERIOD

There were no questions.

17. CLOSED SESSION

17.1 Procedural Motion to Move In-Camera

2021.2280.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**

THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(c) of the Community Charter related to labour relations or other employee relations.

CARRIED.

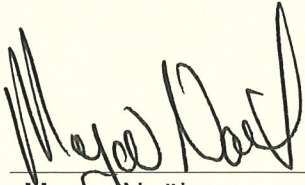
18. RETURN FROM CLOSED SESSION

The meeting returned from closed session at 6:09 PM.


19. ADJOURNMENT

The meeting was adjourned at 6:10 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, September 21, 2021 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayo Noël
Mayor



Joseph Rotenberg
Corporate Officer

