

DISTRICT OF UCLUELET
MINUTES OF THE HARBOUR AUTHORITY MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, February 16, 2021 at 3:30 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole, Hoar, Kemps, and McEwen (All via Zoom)
 Staff: Abby Fortune, Manager of Recreation & Tourism (Via Zoom)
 Joseph Rotenberg, Manager of Corporate Services
 Mark Boysen
 Nicole Morin, Corporate / Planning Clerk
 Sharon Evans, Administrative Clerk
 Kevin Cortes, Harbour Manager (Via Zoom)

Regrets:

1 CALL TO ORDER

The meeting was called to order at 3:30 P.M.

2 ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

The Harbour Authority acknowledged the Yuułuꞵiꞵꞵathꞵ First Nation, on whose traditional territories the Harbour Authority operates.

3 NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that this proceeding was being broadcast on YouTube and Zoom, which may store data on foreign servers.

4 LATE ITEMS

There were no late items.

5 APPROVAL OF AGENDA

5.1 February 16, 2021, Regular Harbour Authority Agenda.

2021.2021.HA **It was moved by Councillor Kemps and seconded by Councillor Cole**
 THAT Council adopt February 16, 2021, Regular Harbour Authority Agenda as presented.

CARRIED.

6 ADOPTION OF MINUTES

6.1 December 1, 2020, Regular Harbour Authority Minutes

Council noted a typo on page 4 of the minutes of Thornton Creek Hatcher.

2021.2022.HA **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council adopt the December 1, 2021, Regular Harbour Authority minutes as amended.

CARRIED.

7 UNFINISHED BUSINESS

There was no unfinished business.

8 PUBLIC INPUT & DELEGATIONS

8.1 Public Input

- Via Zoom.
- Via email to communityinput@ucluelet.ca.

There was no public input via Zoom or email.

9 REPORTS

9.1 Ucluelet Harbour Master Plan Update - February 16, 2021 *Abby Fortune, Manager of Recreation & Tourism*

Phil Rinn, District of Ucluelet consultant, provided a progress report on the Draft Ucluelet Harbour Master Plan.

Mr. Rinn noted:

- the survey completion period has closed, 43 responses were submitted, and focus groups will start soon;
- most respondents were recreational users;
- the survey's key themes are an expansion of harbour facilities, additional moorage, kayak-friendly infrastructure, environmental concerns, derelict vessels, and additional car and boat trailer parking;
- Staff is requesting input from members of the Yuułu?it?ath First Nation and commercial fishery operators; and
- the project timeline.

Council noted the importance of engaging with recreational users, which could participate further through the focus groups. Council stressed the importance of conducting the focus groups in-person.

9.2 Harbour Manager Report - February 16, 2021 *Kevin Cortes, Harbour Manager*

Mr. Cortes presented this report which outlines complete projects and issues to be addressed. He expects commercial fishery usage of the docks to increase over the coming months.

Abby Fortune, Manager of Recreation & Tourism, explained that West Coast Marine Response Corporation will pay for the electrical upgrades needed to dock their vessels in the Ucluelet Harbour.

Mr. Cortes noted that the recommended repairs to the Whiskey Dock are subject to budget approval.

9.3 Ucluelet Harbour Authority Project Budget ***Abby Fortune, Manager of Recreation & Tourism***

Ms. Fortune outlined the proposed 2021 harbour projects and 2020 carryover projects. She explained that funding for these proposed projects will be drawn from the Harbour Reserve fund. At the end of 2020, there was approximately \$338,000.00 in this fund.

Ms. Fortune explained that the Whiskey Dock ramp replacement project, which has a cost of \$15,000, would be in addition to the projects proposed in this report.

Kevin Cortes, Harbour Manager, outlined the proposed washroom upgrades, and Ms. Fortune outlined the Water's Edge Walkway design project. Ms. Fortune further explained that the 2021 budget does not allocate funds to solve issues with using the public boat launch at low tide.

- 2021.2023.HA **It was moved by Councillor Hoar and seconded by Councillor McEwen**
1. THAT the Harbour Authority receive for information and discussion the proposed 2021 Small Craft Harbour proposed projects; and
2. THAT the Harbour Authority recommend that Council fund the Whiskey Dock ramp replacement project as well as the proposed 2021 harbour projects listed in the attached report, having a combined total value of \$199,000 through the Small Craft Harbour Reserve.

CARRIED.

2021.2024.HA **It was moved by Mayor Noël and seconded by Councillor Cole**
THAT Council directs staff to provide a report regarding improvements to the public boat launch intended to solve issues with use during low tides.

CARRIED.

9.4 Resolution Tracking - Harbour Authority - February 16, 2021

10 OTHER BUSINESS

There was no other business.

11 QUESTION PERIOD

11.1 Questions via Zoom.

There were no questions via Zoom.

11.2 Questions via communityinput@ucluelet.ca.

There were no questions via email.

12 CLOSED SESSION

12.1 Procedural Motion to Move In-Camera

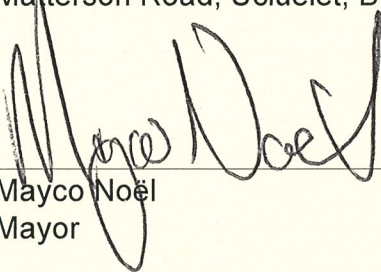
2021.2025.HA **It was moved by Mayor Noël and seconded by Councillor Hoar**
THAT the meeting be closed to the public pursuant to Section 90(1)(c) of the Community Charter to discuss matters related to labour relations or employee relations.

CARRIED.

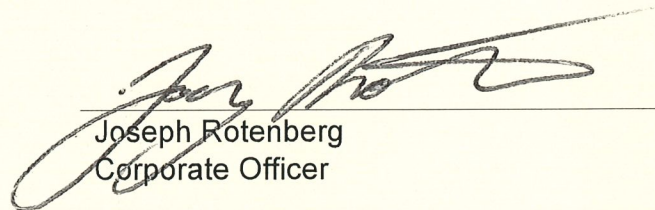
13 ADJOURNMENT

The meeting was adjourned at 4:44 PM.

CERTIFIED CORRECT: Minutes of the Harbour Authority Meeting held on Tuesday, February 16, 2021 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël
Mayor



Joseph Rotenberg
Corporate Officer