

**DISTRICT OF UCLUELET**  
**MINUTES OF THE REGULAR COUNCIL MEETING**  
**HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE**  
**Tuesday, April 27, 2021 at 3:30 PM**

Present:      **Chair:**            Mayor Noël  
                 **Council:**        Councillors Cole, McEwen, Hoar and Kemps (Councillors Kemps and Hoar  
   Attended Via Zoom)  
                 **Staff:**            Andy Laidlaw, Acting Chief Administrative Officer (Via Zoom)  
   Donna Monteith, Chief Financial Officer (Via Zoom)  
   Bruce Greig, Manager of Community Planning (Via Zoom)  
   Rick Geddes, Fire Chief  
   Abby Fortune, Manager of Recreation & Tourism (Via Zoom)  
   Joseph Rotenberg, Manager of Corporate Services  
   Sharon Evans, Administrative Clerk

Regrets:

**1.      CALL TO ORDER**

The meeting was called to order at 3:30 PM.

**2.      ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY**

Council acknowledged the Yuułuʔiłʔatḥ First Nation, on whose traditional territories the District of Ucluelet operates.

**3.      NOTICE OF VIDEO RECORDING**

Audience members and delegates were advised that this proceeding was being broadcast on YouTube and Zoom, which may store data on foreign servers.

**4.      LATE ITEMS**

- 4.1    **Replace the attachment to Item 6.1 "March 4, 2021, Committee of the Whole Minutes" at page five of the agenda with the revised "March 4, 2021, Committee of the Whole Minutes".**
- 4.2    **Replace the attachment to Item 6.4 "March 26, 2021, Special Minutes" at page thirty-three of the agenda with the revised "March 26, 2021, Special Minutes".**
- 4.3    **Replace the attachment to Item 6.5 "April 1, 2021, Special Budget Minutes" at page thirty-five of the agenda with the revised "April 1, 2021, Special Budget Minutes".**

**5.      APPROVAL OF AGENDA**



**5.1 April 27, 2021, Regular Meeting Agenda**

2021.2150.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Cole**  
*THAT Council approve the April 27, 2021, Regular Meeting Agenda as amended.*

CARRIED.

**6. ADOPTION OF MINUTES**

**6.1 March 4, 2021, Committee of the Whole Minutes**

Council noted that Margaret Morrison is spelt incorrectly on page two and Ms. Morrison spoke on behalf of the Paula Ross Dance Society.

2021.2151.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**  
*THAT Council adopt the March 4, 2021, Committee of the Whole Minutes as amended.*

CARRIED.

**6.2 March 18, 2021, Special Minutes**

2021.2152.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**  
*THAT Council adopt the March 18, 2021, Special Minutes as presented.*

CARRIED.

**6.3 March 23, 2021, Regular Minutes**

Council noted that "aerial apparatus" is misspelled on page 24 of the agenda package.

2021.2153.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Kemps**  
*THAT Council adopt the March 23, 2021, Regular Minutes as amended.*

CARRIED.

**6.4 March 26, 2021, Special Minutes**

2021.2154.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Kemps**  
*THAT Council adopt the March 26, 2021, Special Minutes as presented.*

CARRIED.

**6.5 April 1, 2021, Special Budget Minutes**

Council noted a typo on page 37 of the agenda. The second line in the third paragraph should read "Council commented that we have absorbed a CPI totaling 3.1% over the last two years,..."

2021.2155.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Kemps**  
*THAT Council adopt the April 1, 2021, Special Minutes as amended.*



CARRIED.

**7. UNFINISHED BUSINESS**

There was no unfinished business.

**8. MAYOR'S ANNOUNCEMENTS**

**8.1 The Mayor presented the Fire Service Exemplary Service Award to Chief Geddes and thanked him for his years of service.**

**9. PUBLIC INPUT, DELEGATIONS & PETITIONS**

9.1 Public Input

**Public input via Zoom.**

There was no public input via Zoom.

**Public input via [communityinput@ucluelet.ca](mailto:communityinput@ucluelet.ca)**

There was no public input via email.

**10. CORRESPONDENCE**

**10.1 Letter Regarding Support for Laid Off Hospitality Workers  
*Lisa Helps, Mayor, City of Victoria***

2021.2156.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Hoar**  
*THAT Council direct Staff to write a letter in support of the City of Victoria's March 31, 2021, motion in support of hospitality workers whose livelihoods have been affected by the COVID-19 Pandemic.*

CARRIED.

**10.2 Moratorium on Recreation Wolf Hunting on Vancouver Island  
*Samantha Web, President, Wild Wise***

2021.2157.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**  
*THAT Council direct staff to send a letter in support of the District of Oak Bay's resolution regarding a moratorium on recreational wolf hunting on Vancouver Island.*

CARRIED.

**11. INFORMATION ITEMS**

**11.1 Thank You Letter  
*First Ucluelet Pathfinders***

**12. COUNCIL COMMITTEE REPORTS**



**12.1 Councillor Marilyn McEwen**  
***Deputy Mayor January - March 2021***

**12.2 Councillor Lara Kemps**  
***Deputy Mayor April - June 2021***

- April 25 - Attended Ucluelet Secondary School Pac meeting.
- April 21 - Attended West Coast NEST Program Review meeting.
- April 27 - Attended ACRD Backroads Camping Working Group meeting.

**12.3 Councillor Jennifer Hoar**  
***Deputy Mayor July - September 2021***

- April 16 - Met with the Local Canadian Rangers.

**12.4 Councillor Rachelle Cole**  
***Deputy Mayor October - December 2021***

- April 6 - Attended Barkley Community Forest Board meeting.
- April 8 - Attended District of Ucluelet Public Hearing.
- April 22 - Attended Elementary School PAC meeting.
- April 26 - Attended Alberni Valley Health Network meeting.

**12.5 Mayor Mayco Noël**

- April 27 - Met with representatives of the Onni Group regarding the Wyndansea property.
- Attended a meeting with Resort Municipality Mayors.
- Attended a Ground Fish Association meeting.

**13. REPORTS**

**13.1 Matterson Drive Speeding Concern**  
***Warren Cannon, Manager of Operations***

Mr. Cannon presented this report, which proposed the installation of two new speed humps on Matterson Road near Bay Street and Victoria Road.

Council noted concerns with speeding along Matterson Drive from Peninsula Road to Bay Street and the need for speed calming devices in this area. They also noted concerns with children walking along Larch Road to and from school and the need for a sidewalk on Larch Road.

2021.2158.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**



**1. THAT** Council direct Staff to install the removable rubber speed calming device, initially purchased for the school zone area improvement project, west of Victoria Road along Matterson Drive; and

**2. THAT** Council direct Staff to purchase and install a removable rubber raised crosswalk device at the crosswalk located along Matterson Drive east of Bay Street utilizing funds from the Community Works Fund (Gas Tax) estimated at \$12,000.

CARRIED.

**13.2 Change of Council Schedule - May 11, 2021**  
**Joseph Rotenberg, Manager of Corporate Services**

2021.2159.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Hoar**  
**THAT** the May 11, 2021, Regular Council meeting be rescheduled to start at 5:00 PM rather than 3:30 PM.

CARRIED.

**14. LEGISLATION**

**14.1 Updated Burning Regulations**  
**Rick Geddes, Fire Chief**

Chief Geddes presented this report and outlined the proposed new Outdoor Burning Bylaw.

Council raised concerns associated with the proposed prohibition on burning yard waste and associated challenges with disposal of yard waste. Council also discussed District bylaws related to composting and animal attractants.

2021.2160.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**  
**THAT** the District of Ucluelet Outdoor Burning Bylaw No. 1288, 2021 be given first, second and third reading.

CARRIED.

2021.2161.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**  
**THAT** Council direct Staff to present a report regarding options for the disposal of yard waste.

CARRIED.

**14.2 Zoning Amendment for 829 Rainforest Drive**  
**Bruce Greig, Manager of Community Planning**



Mr. Greig outlined this report, the attached rezoning application and zoning amendment bylaw. He noted that the rezoning would allow for an accessory dwelling unit which may not be used for short term rentals.

2021.2162.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Cole**  
*THAT Council give first and second reading to District of Ucluelet Zoning Amendment Bylaw No. 1291, 2021, and refer the bylaw to a public hearing.*  
CARRIED.

**14.3 District of Ucluelet Zoning Amendment Bylaw No. 1287, 2021  
(Garage FAR Exemption) - Adoption**  
**Joseph Rotenberg, Manager of Corporate Services**

Council discussed the proposed Bylaw and Bruce Greig, Manager of Community Planning, distinguished zoning regulations related to Floor Area Ratio (FAR) from zoning regulations related to lot coverage.

Councillor Cole noted that building size is already regulated by lot coverage regulations and advocated for no size cap on the exemption for garages in the calculation of Floor Area Ratio in the R-1 Zone.

2021.2163.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**  
*THAT District of Ucluelet Zoning Amendment Bylaw No. 1287, 2021, be adopted.*  
CARRIED.

**14.4 Five Year Financial Plan and Tax Rates Bylaws - Adoption**  
**Donna Monteith, Chief Financial Officer**

Ms. Monteith presented this report and outlined the budget process to date. She also noted budget feedback received by the District and included in the Agenda package.

2021.2164.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**  
*THAT the District of Ucluelet 2021–2025 Financial Plan Bylaw No. 1289, 2021 be given third reading and be adopted.*  
CARRIED.

2021.2165.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Kemps**  
*THAT the District of Ucluelet Annual Tax Rates Bylaw No. 1290, 2021 be given third reading and be adopted.*  
CARRIED.

**15. OTHER BUSINESS**

There was no other business.



**16. QUESTION PERIOD**

**16.1 Questions via Zoom.**

There were no questions via Zoom.

**16.2 Questions via communityinput@ucluelet.ca.**

There were no questions via email.

**17. CLOSED SESSION**

**17.1 Procedural Motion to Move In-Camera**

2021.2166.REGULAR **It was moved by Mayor Noël and seconded by Councillor Hoar**

*THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(i) and (l) of the Community Charter related to:*

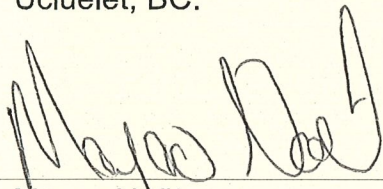
- *the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and*
- *discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98.*

CARRIED.

**18. ADJOURNMENT**

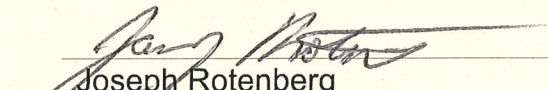
The meeting was adjourned at 5:44 PM.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, April 27, 2021 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



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Mayco Noël  
Mayor



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Joseph Rotenberg  
Corporate Officer

