

DISTRICT OF UCLUELET
MINUTES OF THE HARBOUR AUTHORITY MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, September 15, 2020 at 3:30 PM

Present: **Chair:** Mayor Noël
 Harbour
 Authority: Councillors Cole, Hoar, Kemps, and McEwen
 Staff: Mark Boysen, Chief Administrative Officer
 Abby Fortune, Manager of Recreation & Tourism
 Joseph Rotenberg, Manager of Corporate Services
 Kevin Cortes, Harbour Manager (Contractor)

Regrets:

1 CALL TO ORDER

The meeting was called to order at 3:30 PM.

2 ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

The Harbour Authority acknowledged the Yuułuꞵiꞵꞵath First Nation, on whose traditional territories the Harbour Authority operates.

3 NOTICE OF VIDEO CONFERENCING

Audience members and delegates were advised that the meeting was being conducted by Zoom and Zoom may store data on foreign servers.

4 ADDITIONS TO AGENDA

4.1 Add the Department of Fisheries and Oceans meetings as item 10.1.

4.2 Add the Procedural Motion to Move In-Camera as item 10.2.

- ***THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(c) of the Community Charter.***

5 APPROVAL OF AGENDA

5.1 September 15, 2020 Harbour Authority Agenda

2020.2031.HA **It was moved by Councillor Cole and seconded by Councillor McEwen**
THAT the Harbour Authority approve the September 15, 2020 Harbour Authority Agenda as amended.

CARRIED.

6 ADOPTION OF MINUTES

6.1 May 19, 2020 Harbour Authority

2020.2032.HA It was moved by Councillor Cole and seconded by Councillor McEwen
*THAT the Harbour Authority adopt the May 19, 2020 Harbour Authority
Minutes as presented.*

CARRIED.

7 UNFINISHED BUSINESS

There was no unfinished business.

8 PUBLIC INPUT, DELEGATIONS & PETITIONS

8.1 Public Input

There was no public input.

9 REPORTS

9.1 Harbour Authority Master Plan Update *Abby Fortune, Manager of Recreation & Tourism*

Ms. Fortune introduced Phil Rinn, Landscape Architect and Interpretive Planner with Urban Systems LTD. Urban Systems LTD. has been contracted to develop the Harbour Authority Master Plan.

Mr. Rinn attended via Zoom and presented a slideshow about the Master Plan which addressed the following:

- purpose of the Master Plan;
- current Harbour Master Plan and it's deficits;
- changes that have occurred since the current Harbour Master Plan was published in 2012;
- process associated with developing a Master Plan and what has been completed to date;
- scope of the subject area and physical plan boundaries;
- three areas of focus:
 - Northern part of the harbour which includes the Pat Leslie Public Boat Launch, Small Craft Harbour and Outer Boat Basin;
 - Centre part of the harbour which includes the Whiskey Dock and key feature near that Dock like the Village Green and Cedar Road Parking Lot;
 - Southern part of the Harbour which includes 52 Steps and the Alder Street Park;
- potential areas for consideration;
- communication and engagement plan;

- draft table of contents; and
- project timeline and next steps.

The Harbour Authority recommended:

- that boundaries of the physical focus area (scope) of the Master Plan be extended to the South and North;
- that the plan consider issues associated with kayaking;
- increased focus and time for engagement, particularly with individuals that own homes and businesses along the harbour shoreline; and
- that the plan look at the importance of the 52 Steps dock and it's potential for liveaboards.

9.2 Western Canada Marine Response Corporation Agreement *Abby Fortune, Manager of Recreation & Tourism*

Ms. Fortune presented this report. She outlined the Harbour User Agreement (the "Agreement") and Letter of Intent. The Harbour Authority discussed the fees outline in the Agreement and the number of users that may be displaced by this Agreement.

The Harbour Manager, Mr. Cortes, noted that the Agreement could result in more rafting of boats in other areas of the harbour during peak season.

The Harbour Authority discussed the expected electricity use by the Harbour User. WCRMC will be looking at installing a metre for their site. Report to follow. Council also discussed the proposed gate.

2020.2033.HA **It was moved by Councillor McEwen and seconded by Councillor Cole**
THAT the Harbour Authority approve recommendation 1 of report item "Western Canada Marine Response Corporation Agreement" which states:

1. THAT the Harbour Authority approve the Harbour User Agreement between the District of Ucluelet and the Western Canada Marine Response Corporation with a term from October 1, 2020 to January 3, 2022.

CARRIED.

2020.2034.HA **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT the Harbour Authority approve recommendation 2 of report item "Western Canada Marine Response Corporation Agreement" which states:

2. THAT the Harbour authority approve the Letter of Intent for the Harbour User Agreement related to the Subject Premises (Ucluelet West Harbour Outer Basin - Float C) between the District of Ucluelet and the

9.3 Harbour Authority Resolution Tracker

The Harbour Authority discussed the signage which the District is working with the Aquarium Society to prepare. Staff noted that the project will likely be rolled out in the spring. The Harbour Authority recommended Nuu-chah-nulth language and Yuułuʔiłʔatḥ cultural elements be incorporated in the signage.

The Harbour Authority noted that a backdrop with the District's logo had not been installed behind the fish scale. Staff noted that the backdrop was recently received and will be installed in the spring.

9.4 Ucluelet Manager Report *Kevin Cortes, Harbour Manager*

Mr. Cortes presented this report. He noted that harbour operations started slowly but revenues picked up significantly and are currently at 70% of what it typical for this time of the year.

Mr. Cortes further noted that Tuna boats were docking in Ucluelet rather than going into US waters to avoid having to quarantine upon reentry into Canada and that the recreational fishermen reacted positively to the new Harbour Regulation Bylaw which allows for three month reserve berths.

10 OTHER BUSINESS

10.1 Meeting with the Minister of Fisheries, Oceans and the Canadian Coast Guard

Mayor Noël noted that he will be requesting a meeting with the Minister of Fisheries, Oceans and the Canadian Coast Guard to discuss the Amphitrite Lands, protecting salmon stocks and the DFO's role in the management of the Ucluelet Harbour.

10.2 Procedural Motion to Move In-Camera

THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(c) of the Community Charter.

2020.2035.HA **It was moved by Mayor Noël and seconded by Councillor Hoar**
THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(c) of the Community Charter.

CARRIED.

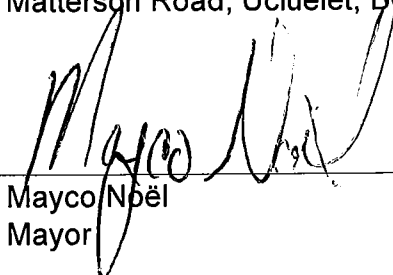
11 QUESTION PERIOD

There were no questions from the public.


12 ADJOURNMENT

The meeting was adjourned at 4:51 PM.

CERTIFIED CORRECT: Minutes of the Harbour Authority Meeting held on Tuesday, September 15, 2020 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël
Mayor



Mark Boysen
CAO