

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, November 10, 2020 at 3:30 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole, Hoar, Kemps, and McEwen
 Staff: Mark Boysen, Chief Administrative Officer
 Donna Monteith, Chief Financial Officer
 Rick Geddes, Fire Chief (Via Zoom)
 Abby Fortune, Manager of Recreation and Tourism (Via Zoom)
 Joseph Rotenberg, Manager of Corporate Services
 Nicole Morin, Corporate / Planning Clerk

Regrets:

1. CALL TO ORDER

The meeting was called to order at 3:30 PM.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

Council acknowledged the Yuułu?ı̄?ath First Nation, on whose traditional territories the District of Ucluelet operates.

3. NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that this meeting was being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.

4. ADDITIONS TO AGENDA

4.1 Add "CLOSED SESSION" as agenda item number 15 and renumber the remaining agenda items accordingly.

- ***Procedural Motion to Move In-Camera:***

THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(e) of the *Community Charter*.

5. APPROVAL OF AGENDA

5.1 November 10, 2020 Regular Council Agenda.

2020.215.REGULAR It was moved by Councillor Kemps and seconded by Councillor Hoar
THAT Council approve the November 10, 2020 Regular Council Agenda as amended.

CARRIED.

6. UNFINISHED BUSINESS

There was no unfinished business.

7. MAYOR'S ANNOUNCEMENTS

The Mayor noted the Prime Minister's statement regarding the rise of COVID-19 cases in Canada as well as challenges associated with the spread of the virus during winter months.

The Mayor urged residents of the Fraser and Vancouver Coastal Health regions to follow the recommendations against travel recently issued by Dr. Bonnie Henry. He also urged residents of the District of Ucluelet to follow all Health Orders and recommendations.

The Mayor noted Remembrance Day is upcoming, thanked those who served for their sacrifices and noted the modified Remembrance Day ceremonies presented by The Army Navy Air Force.

8. PUBLIC INPUT & DELEGATIONS

8.1 Public Input

There was no public input at this time.

8.2 Delegations

Michelle Hall, Surfrider Foundation

Re: Circular Tourism

Ms. Hall explained the principles of Circular Economy as it relates to Tourism. She noted that she completed a case study on Tofino, which included input from the Clayoquot Biosphere Trust, Surfrider Foundation Pacific Rim, Tourism Tofino and the ACRD. Ms. Hall then outlined community concerns related to tourism in Tofino.

The central finding of Ms. Hall's case study was that the socio ecological integrity of the community must be sustained to sustain the economic benefit of tourism. Ms. Hall went on to explain how the principles of circular economy could be used to preserve the socio ecological integrity of Tofino and other communities on the West Coast.

9. CORRESPONDENCE

9.1 **Appointment to the 2021 Vancouver Island Regional Library Board Rosemary Bonanno, Executive Director, Vancouver Island**

Regional Library

2020.216.REGULAR **It was moved by Mayor Noël and seconded by Councillor Cole**

THAT Council appoint Marilyn McEwen as Trustee and Jennifer Hoar as alternate to the 2021 Vancouver Island Regional Library Board.

CARRIED.

9.2 Resolution to Support Local Journalism

Elyse Goatcher-Bergmann, Manager of Corporate Services, District of Tofino

2020.217.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**

WHEREAS Canada's federal government acknowledged in its 2019 budget (p. 173) that "A strong and independent news media is crucial to a well-functioning democracy.";

WHEREAS residents of 190 Canadian communities — including communities on Vancouver Island — lost 250 established news outlets due to closings or mergers between 2008 and 2018, and further lost the essential services provided by roughly 2,000 media workers in 100 communities across Canada due to layoffs in only six weeks from the time the COVID-19 pandemic began;

WHEREAS at least 13 municipal councils — representing more than 1.5 million Canadians — have passed resolutions urging elected representatives of provincial and federal governments to build an ecosystem for robust local journalism to serve all Canadians;

THEREFORE BE IT RESOLVED that the District of Ucluelet Council recognizes that a healthy, professional news media is essential to the proper functioning of democracy in our district; urges nearby municipal councils and across Canada to recognize that a robust news media is essential to the proper functioning of democracy in their jurisdictions; endorses legislation and regulations to support and rejuvenate news outlets across Canada; and urges the federal government to move quickly to pass legislation to ensure an ecosystem for a healthy news media to serve all Canadians;

AND THAT the resolution be forwarded to the area municipalities; local MPs and MLAs; the Union of BC Municipalities; and the Federation of Canadian Municipalities.

CARRIED.

9.3 Clayoquot Sound Biosphere Region UNESCO Designation Self Study

Rebecca Hurwitz, Executive Director, CBT

2020.218.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Kemps**

THAT Council direct Staff to write a letter of support for the Clayoquot Biosphere Trust.

10. INFORMATION ITEMS

10.1 INfilm Update, October 24, 2020

Council noted Joan Miller from INfilm should be invited to present a delegation at a future meeting.

10.2 E-mail from the Provincial Director for Child Welfare and Provincial Director of Adoption

Cory Heavener, Provincial Director of Child Welfare and Renaa Bacy, Provincial Director of Adoption, Ministry of Children and Family Development

11. COUNCIL COMMITTEE REPORTS

11.1 Councillor Marilyn McEwen

Deputy Mayor January - March 2020

11.2 Councillor Lara Kemps

Deputy Mayor April - June 2020

- October 28 - attended PAC meeting. SD70 is working towards providing before and after school care at all SD70 elementary school locations. The Elementary School PAC is seeking new executive members, particularly a Secretary.

11.3 Councillor Jennifer Hoar

Deputy Mayor July - September 2020

- November 4 - Wild Pacific Trail Society regular board meeting. The Wild Pacific Trail is now on hellobc.com and their AGM is scheduled for November 18th at 7 PM.
- November 14 - will be the first day of the of the Food Bank on the Edge Reverse Advent Calendar.

11.4 Councillor Rachelle Cole

Deputy Mayor October - December 2020

- Attended ACRD strategic planning session.

11.5 Mayor Mayco Noël

- Reminded residents and visitors to follow Provincial Health Orders and recommendations to help protect the health of the region.

12. REPORTS

12.1 Fire Services for the Toquaht Nation (Verbal Report)
Rick Geddes, Fire Chief

Mr. Geddes provided an update on his work towards establishing a fire service agreement with the Toquaht Nation which is intended to include transferring ownership of a mini pumper to the Toquaht Nation, training, consultation, and fire support in the event of a structure fire in Macoah.

12.2 Signage Remediation
Abby Fortune, Manager of Recreation & Tourism

Ms. Fortune outlined the sign remediation project to be completed by Spring of 2021. She noted that the Whale Watching sign may be relocated at a future date after conducting community consultation. It was clarified that Henry Nolla carved one of the signs.

2020.219.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council approve spending up to \$20,000 from 2020 RMI additional funds for remediation work for current signage.

CARRIED.

12.3 Quarterly Project Update - Q3 2020
Mark Boysen, Chief Administrative Officer

Mr. Boysen noted that the Quarterly Project Update will be presented on the Council section of Ucluelet.ca. He also explained that only two Tsunami Kiosks were planned for 2020 and the washrooms at the Cedar Road Parking Lot are planned for the next stage of that project.

2020.220.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Hoar**
THAT Council receives this Q3 2020 update on the progress of budgeted Staff projects.

CARRIED.

12.4 Grant in Aid and In-Kind Contributions for 2020
Donna Monteith, Chief Financial Officer

Ms. Monteith noted that at the recent Committee of the Whole meeting some community groups reported they were having difficulty performing their 2020 Grant in Aid projects due to the COVID-19 pandemic. Ms. Monteith explained the recommended resolution and noted that Grants in Aid are issued for community groups to complete specific projects.

Council discussed the policy requirement that Grant in Aid recipients return funds in the event that they are unable to complete their project.

2020.221.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**
THAT Council authorize the Chief Financial Officer:

- a. to accept until December 15, 2020, written requests to extend 2020 Grant in Aid funding; and
- b. to extend the project completion deadline for 2020 Grant in Aid funding recipients to March 1, 2022, provided recipients establish in writing that they were unable to complete their 2020 Grant in Aid project due to COVID-19 and they plan to complete the same project before March 1, 2022.

CARRIED.

12.5 Five Year Financial Plan 2020 - 2024 Bylaw Variance Report Q3
Donna Monteith, Chief Financial Officer

Ms. Monteith outlined the findings of the variance report and noted some highlights. She explained that only 33% of the 2020 water budget has been spent and explained that this is due to the deferral of two water reservoir cleanings planned for 2020 to 2021. Ms. Monteith also noted that the work on the cemetery project will commence soon and staff are currently seeking out contractors for that project.

2020.222.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Cole**
THAT Council receive the Five Year Financial Plan 2020-2024 Variance Report for the third quarter ending September 30, 2020.

CARRIED.

12.6 Five Year Financial Plan Meeting Schedule (2021 - 2025)
Donna Monteith, Chief Financial Officer

Ms. Monteith outlined the proposed schedule.

2020.223.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Hoar**
THAT Council approve the Five-Year Financial Plan Meeting Schedule for the years 2021 to 2025 as presented.

CARRIED.

12.7 2021 Council Meeting Schedule
Joseph Rotenberg, Manager of Corporate Services

Council discussed the proposed Council schedule and noted conflicts with annual conventions. Council decided not to change the schedule.

2020.224.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**
1. *THAT Council adopt the proposed 2021 Council Meeting Schedule as presented; and*
2. *THAT Council direct Staff to give notice of the 2021 Council Meeting Schedule in accordance with the Community Charter.*

CARRIED.

12.8 Resolution Tracking - October 2020

Nicole Morin, Corporate/Planning Clerk

12.9 Cheque Listing - October 2020

Nicole Morin, Corporate/Planning Clerk

asked about great pacific consulting.

13. OTHER BUSINESS

13.1 District of Ucluelet Fireworks Bylaw

Mr. Boysen noted that there were limited Bylaw complaints related to fireworks but there has been a trend towards increased regulation of Fireworks across municipalities in British Columbia. Council members noted that they have heard complaints from residents and the RCMP received many complaints related to fireworks on October 31st.

2020.225.REGULAR **It was moved by Mayor Noël and seconded by Councillor Hoar**

THAT Council direct Staff to provide a report with options for revising the Fireworks Bylaw at a later date.

CARRIED.

13.2 Zoning Amendment Bylaw No. 1269, 2020.

Council discussed this motion which was introduced by Councillor Hoar. Mark Boysen, Chief Administrative Officer, noted that if adopted Staff will focus on preparing this report for the next Regular Council Meeting. He also outlined the legislative requirements associated with adopting a zoning bylaw.

2020.226.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Cole**

WHEREAS our understanding in April was that Bylaw 1269, 2020 was specifically related to Lot 13 and its R5 zoning, we now find it affects all zoning in the District. We would like to better understand the impact of these changes and would appreciate more insight into this matter.

THEREFORE, BE IT RESOLVED THAT Council requests staff to write a report on the changes to Floor Area Ratios arising from Bylaw No. 1269, 2020, and its impacts.

CARRIED.

Carried unanimously.

14. QUESTION PERIOD

There were no questions.

15. CLOSED SESSION

15.1 Procedural Motion to Move In-Camera

2020.227.REGULAR **It was moved by Mayor Noël and seconded by Councillor Hoar**
THAT the meeting be closed to the public in order to address agenda items
under Section 90(1)(e) of the Community Charter.

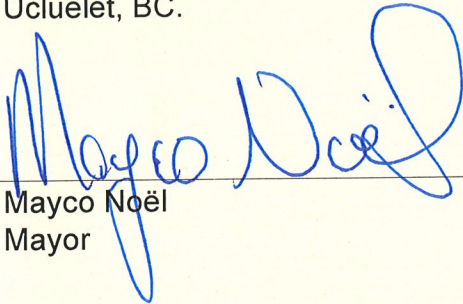
CARRIED.

16. ADJOURNMENT

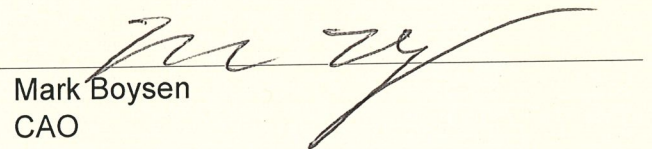
Council returned from the closed session at 5:38 PM.

The meeting was adjourned 5:38 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting
held on Tuesday, November 10, 2020 at 3:30 pm in the George
Fraser Room, Ucluelet Community Centre, 500 Matterson Road,
Ucluelet, BC.



Mayco Noël
Mayor



Mark Boysen
CAO