

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, May 26, 2020 at 3:30 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole, Hoar, Kemps, and McEwen (all Councillors attended electronically)
 Staff: Mark Boysen, Chief Administrative Officer
 Bruce Greig, Manager of Community Planning
 Abby Fortune, Manager of Tourism and Recreation
 Donna Monteith, Chief Financial Officer
 Joey Rotenberg, Manager of Corporate Services
 Nicole Morin, Corporate / Planning Clerk

Regrets:

1. CALL TO ORDER

The meeting was called to order at 3:30 PM.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

Council acknowledged the Yuułu?ıř?atḥ First Nation, on whose traditional territories the District of Ucluelet operates.

3. NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube. Delegates and meeting participants were also advised that the meeting was being conducted via Zoom which may store data on foreign servers.

4. ADDITIONS TO AGENDA

4.1 Streamlined Temporary Approval for Expanded Outdoor Seating Areas

Bruce Greig, Manager of Community Planning

- **Add the report "Streamlined Temporary Approval for Expanded Outdoor Seating Areas" having the report number 20-45 as item 12.5. after page 36 of the MAY 26, 2020 Regular Council Meeting Agenda.**

5. APPROVAL OF AGENDA

5.1 May 26, 2020 Regular Council Agenda

2020.097.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**
THAT Council approve the May 26, 2020 as amended.

CARRIED.

6. ADOPTION OF MINUTES

6.1 May 12, 2020 Regular Minutes

2020.098.REGULAR **It was moved by Councillor Cole and seconded by Councillor Kemps**

THAT Council adopt the May 12, 2020 Regular Meeting Agenda as presented.

CARRIED.

7. UNFINISHED BUSINESS

8. MAYOR'S ANNOUNCEMENTS

The Mayor acknowledged that it is paramedic services week and thanked local paramedics for their contribution to Ucluelet. He also explained that the tsunami warning system will be tested on the third Wednesday of every month at noon.

9. PUBLIC INPUT, DELEGATIONS & PETITIONS

9.1 Public Input

There was no public input.

10. INFORMATION ITEMS

10.1 Affordable Housing in BC

The Honourable Selena Robinson, Ministry of Municipal Affairs and Housing

10.2 BC's Child and Youth in Care Week

Katrine Conroy, Minister of Children and Family Development

11. COUNCIL COMMITTEE REPORTS

11.1 Councillor Marilyn McEwen

Deputy Mayor January - March 2020

- May 13 Wild Pacific Trail Board Meeting.
- Wild Pacific Trail AGM has been rescheduled to a date that has not been determined.
- Will attend the Vancouver Island Regional Library meeting on May 30.
- May 19 Harbour Authority Meeting.

11.2 Councillor Lara Kemps

Deputy Mayor April - June 2020

- May 20 Tourism Ucluelet Board Meeting - PRVC will open June

5th or 6th and the information centre at the Chamber will be closed this summer.

- BCEDA weekly meetings and attended sector round tables.
- May 19 Harbour Authority Meeting.

11.3 Councillor Jennifer Hoar
Deputy Mayor July - September 2020

- May 13 Wild Pacific Trail Board Meeting. Recommended that everyone view the Wild Pacific Trail Love Where You Live videos.
- As of June 7th, hours at the CO-OP will return to 9 AM - 7 PM, seven days a week.
- May 19 Harbour Authority Meeting.

11.4 Councillor Rachelle Cole
Deputy Mayor October - December 2020

- May 19 Harbour Authority Meeting.
- ACRD Meetings.

11.5 Mayor Mayco Noël

- Weekly meetings with MLA Fraser.
- May 19 Harbour Authority Meeting.

12. REPORTS

12.1 COVID-19 Task Force Update (Verbal Report)
Mark Boysen, Chief Administrative Officer

Mr. Boysen provided an update about the Task Force's activities. Their focus has been communications and the capacity of the local healthcare system. Mr. Boysen also noted the importance of using the Co-Op grocery delivery service.

12.2 Reserved Berth Fees Information
Abby Fortune, Manager of Tourism and Recreation

Ms. Fortune presented this report and Council discussed options for providing financial relief for charter operators and recreation fishermen that use the Ucluelet Harbour.

2020.099.REGULAR **It was moved by Mayor Noël and seconded by Councillor Cole**
THAT Council direct Staff to provide a report about amending the Ucluelet Harbour Regulation Bylaw No. 1134, 2011 to allow for monthly reserved berths.

CARRIED.

12.3 Application for Liquor License Changes - Black Rock Resort Lobby

and Foyer
John Towgood, Planner 1

Bruce Greig, Manager of Community Planning, presented this report and explained that Black rock Resort is seeking to change their liquor license to serve alcohol in lobby and foyer of the resort. The recommended motion waives Council's option to receive public input and provide comments about the proposal.

2020.100.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council approve recommendation 1 of report item "Application for Liquor License Changes - Black rock Resort Lobby and Foyer" which states:

1. THAT Council indicate that it does not wish to provide comments to the Liquor and Cannabis Regulation Branch on an application for changes to the liquor primary license for the Black Rock Oceanfront Resort lobby and foyer.

CARRIED.

12.4 Grad Banner Request
Abby Fortune, Manager of Tourism and Recreation

Mark Boysen, Chief Administrative Officer, introduced this report. He explained the project and Council funding options. Ms. Fortune explained that the banners will be installed by a qualified volunteer because specific specialties and equipment are required for the installation.

2020.101.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Hoar**
1. THAT Council contribute \$1,000 towards the cost of 2020 Ucluelet Secondary School graduation banners.

CARRIED.

2020.102.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**
THAT Council approve recommendation 2 of report item "Grad Banner Request" which states:

2. THAT Council support installation of the temporary banners and the graduation parade scheduled for Saturday, June 20, 2020.

CARRIED.

12.5 Streamlined Temporary Approval for Expanded Outdoor Seating Areas
Bruce Greig, Manager of Community Planning

Bruce Greig presented this report. He noted some sidewalks along Peninsula Road fall within the Ministry of Transportation and Infrastructure's right-of-way and the proposal would allow existing liquor

licenses holders to expand the area of their existing licenses within a defined service area. The proposal would not permit the consumption of alcohol in parks or other public spaces.

Council discussed the proposed June 1, 2020 deadline, substance abuse issues, public seating near the entrance to town and parking issues that could result from the adoption of these recommendations.

2020.103.REGULAR It was moved by Councillor Hoar and seconded by Councillor McEwen
THAT Council approve recommendation 1 of report item "Streamlined Temporary Approval for Expanding Outdoor Seating Areas" which states:

1. THAT Council direct Staff to prepare, as a District initiative, Development Permits valid from June 1, 2020, through October 31, 2020, for expanded outdoor seating areas in the locations generally shown in Appendix 'A' to the staff report dated May 26, 2020, for any adjacent business requesting such expansion;

CARRIED.

2020.104.REGULAR It was moved by Councillor Hoar and seconded by Councillor McEwen
THAT Council approve recommendation 2 of report item "Streamlined Temporary Approval for Expanding Outdoor Seating Areas" which states:

2. THAT Council direct Staff to explore options for a streamlined approval process for utilizing District road right-of-way areas for expanded outdoor seating, including confirmation of insurance;

CARRIED.

2020.105.REGULAR It was moved by Councillor Hoar and seconded by Councillor McEwen
THAT Council approve recommendation 3 of report item "Streamlined Temporary Approval for Expanding Outdoor Seating Areas" which states:

3. THAT Council direct Staff to contact the Ministry of Transportation and Infrastructure (MoTI) to seek approval for temporary encroachment within those areas of Peninsula Road under MoTI jurisdiction where adjacent restaurants wish to temporarily expand their outdoor seating;

CARRIED.

2020.106.REGULAR It was moved by Councillor Hoar and seconded by Councillor McEwen
THAT Council approve recommendation 4 of report item "Streamlined Temporary Approval for Expanding Outdoor Seating Areas" which states:

4. THAT Council direct Staff to make physical changes to outdoor spaces to increase public outdoor seating opportunities, as generally shown in Appendix 'A' to the staff report dated May 26, 2020, and report back to Council as necessary if such works exceed existing operational budgets;

CARRIED.

2020.107.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**
THAT Council approve recommendation 5 of report item "Streamlined Temporary Approval for Expanding Outdoor Seating Areas" which states:

5. THAT Council request that the Ucluelet Chamber of Commerce assist in reaching out to all food and beverage operators located in the centre of town, to spread the message that any businesses wishing to expand their outdoor seating to enable safe distancing of patrons during the COVID-19 pandemic should contact the District by June 1st to discuss their plans and the streamlined process for obtaining their Development Permit and, if necessary, approvals for use of public space; and,

CARRIED.

2020.108.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**
THAT Council approve recommendation 6 of report item "Streamlined Temporary Approval for Expanding Outdoor Seating Areas" which states:

6. THAT Council direct Staff to share the staff report dated May 26, 2020, with the Liquor and Cannabis Regulation Branch (LCRB) and indicate that the District expresses pre-approval for any liquor primary and manufacturer establishments who may apply for an expanded service area per LCRB Policy Directive 20-13.

CARRIED.

13. LEGISLATION

13.1 Council Procedure Bylaw Update *Joseph Rotenberg, Manager of Corporate Services*

Mr. Rotenberg presented this report and out the some of the changes proposed in the new Council Procedure Bylaw.

2020.109.REGULAR **It was moved by Councillor Cole and seconded by Councillor Kemp**
THAT Council approve recommendation 1 of report item "Council Procedure Bylaw Update" which states:

1. THAT Council give "District of Ucluelet Council Procedures Bylaw No. 1264, 2020" first reading.

CARRIED.

2020.110.REGULAR **It was moved by Councillor Cole and seconded by Councillor Hoar**
THAT Council approve recommendation 2 of report item "Council Procedure Bylaw Update" which states:

2. THAT Council give "District of Ucluelet Council Procedures Bylaw No. 1264, 2020" second reading and direct Staff to provide notice of the

proposed bylaw.

CARRIED.

14. OTHER BUSINESS

14.1 Council discussed the reopening of District owned playground equipment and the after school daycare program.

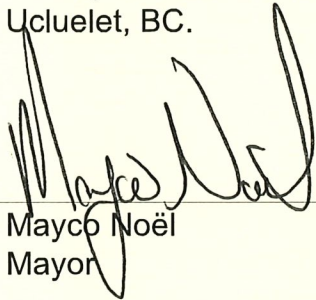
15. QUESTION PERIOD

There were no questions from the public.

16. ADJOURNMENT

The meeting was adjourned at 5:08 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, May 26, 2020 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël
Mayor



Mark Boysen
CAO