

**DISTRICT OF UCLUELET**  
**MINUTES OF THE REGULAR COUNCIL MEETING**  
**HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE**  
**Tuesday, April 14, 2020 at 3:30 PM**

Present: **Chair:** Mayor Noël  
**Council:** Councillors Cole (attending remotely), Hoar (attending remotely), Kemps (attending remotely), and McEwen (attending remotely)  
**Staff:** Mark Boysen, Chief Administrative Officer  
Joseph Rotenberg, Manager of Corporate Services  
Nicole Morin, Corporate / Planning Clerk  
Bruce Greig, Manager of Community Planning (attending remotely)  
Abby Fortune, Manager of Recreation and Tourism (attending remotely)  
Donna Monteith, Chief Financial Officer (attending remotely)

Regrets:

**1 CALL TO ORDER**

**1.1 The meeting was called to order at 3:30 PM.**

**2 ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY**

Council acknowledged the Yuułuꞑifꞑath First Nation, on whose traditional territories the District of Ucluelet operates.

**3 NOTICE OF VIDEO RECORDING AND VIDEO CONFERENCE CALL**

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube. Delegates and meeting participants were also advised that the meeting was being conducted via Zoom which may store data on foreign servers.

**4 ADDITIONS TO AGENDA**

**4.1 There were no additions to the Agenda.**

**5 APPROVAL OF AGENDA**

**5.1 April 14, 2020 Regular Council Meeting Agenda**

2020.055.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen THAT Council approve the April 14, 2020 Regular Council Agenda as presented.**

**CARRIED.**

**6 ADOPTION OF MINUTES**

### 6.1 February 18, 2020 Special Minutes

2020.056.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Cole**  
*THAT Council adopt the February 18, 2020 Special Council Minutes as presented.*

CARRIED.

### 6.2 March 12, 2020 Special Minutes

2020.057.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Kemps**  
*THAT Council adopt the March 12, 2020 Special Council Minutes as presented.*

CARRIED.

### 6.3 March 17, 2020 Regular Minutes

Council noted the following errors:

- Page 19: Under Councillor McEwen's section the Wild Pacific Trail Budget Meeting was actual the District of Ucluelet Special Budget Meeting.
- Page 19: Under Councillor Cole's section the Tofino/Ucluelet AGM was actually Tourism Ucluelet Meeting.
- Page 19: Ad the following events under Councillor Hoar's section:
  - Feb 25, 100 Women Who Care Event
  - Feb 27, West Coast Stewardship Corridor Meeting
  - Mar 1, Wild Pacific Trail Annual Retreat
  - Mar 4, Wild Pacific Trail Meeting

2020.058.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**  
*THAT Council adopt the March 17, 2020 Regular Council Minutes as amended.*

CARRIED.

## 7 UNFINISHED BUSINESS

7.1 There was no unfinished business.

## 8 MAYOR'S ANNOUNCEMENTS

8.1 **The Mayor commended community members and businesses for their exemplary behaviour during the COVID-19 crisis and noted the strengthening of regional relationships.**

81 Public Input

**There was no public input.**

## 9 CORRESPONDENCE

9.1 **COVID19 - Testing Needed for First Resonders**

*John Ranns, Mayor, District of Metchosin*

- 9.2 COVID & Monthly Rental Concerns re: Out of Province Visitors**  
*Jeanette Sheehy, Resident*

**10 INFORMATION ITEMS**

- 10.1 COVID-19 Provincial Economic Stimulus - Phase 2 Recommendations**  
*Lara Kemps, Executive Director, Ucluelet Chamber of Commerce*

**11 COUNCIL COMMITTEE REPORTS**

- 11.1 Councillor Marilyn McEwen**  
*Deputy Mayor January - March 2020*

- 11.2 Councillor Lara Kemps**  
*Deputy Mayor April - June 2020*

Councillor Kemps reported the following:

- Attendance at weekly Vancouver Island and Coast Economic Development Alliance calls.
- Working with representatives from Victoria on the "Think Local First" Campaign which encourages consumers to purchase gift cards from local businesses.
- Regular phone calls with representatives from the Island Coast Economic Trust.
- Working with the BC Chamber of Commerce to advocate for local businesses.

- 11.3 Councillor Jennifer Hoar**  
*Deputy Mayor July - September 2020*

- Noted the importance of residents doing their shopping at the Co-Op as efficiently as possible.

- 11.4 Councillor Rachelle Cole**  
*Deputy Mayor October - December 2020*

Councillor Cole attended the following meetings:

- Harm Reduction Meeting.
- Joint West Coast Community Resources Meeting.
- ACRD EOC Update Meetings.
- BC Ambulance Services Nightly Meetings.

She also recommended District communications that encourages residents not to leave the West Coast and that any concerns that arose during the Easter long weekend be addressed before the May long weekend.

## 11.5 Mayor Mayco Noël

Mayor Noël attended meetings with the the MLA Fraser and encouraged residents to sign up for Ukee Mail and submit feedback about the Lot 13 Affordable Housing Development.

## 12 REPORTS

### 12.1 Committee of the Whole - Cancellation

*Joseph Rotenberg, Manager of Corporate Services*

2020.059.REGULAR **It was moved by Mayor Noël and seconded by Councillor Cole**

*THAT Council reschedule the April 23, 2020 Committee of the Whole Meeting to June 16, 2020 at 3:30 PM.*

CARRIED.

### 12.2 Cheque Listing - March 2020

*Nicole Morin, Corporate / Planning Clerk*

### 12.3 Resolution Tracker - March 2020

*Nicole Morin, Corporate / Planning Clerk*

### 12.4 COVID-19 Bylaw Education and Enforcement

*Bruce Greig, Manager of Community Planning*

Bruce Greig, summarized the Bylaw Officer's activities over the Easter long weekend and sought Council's endorsement of the Ucluelet Bylaw Enforcement Priorities During COVID-19 policy. Mr. Greig also discussed options A and B outlined at the end of the attached report.

2020.060.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Cole**

*THAT Council approve recommendation 1 of report item, "COVID-19 Bylaw Education and Enforcement" which sates:*

*1. THAT Council formally endorse the District of Ucluelet Bylaw Enforcement Priorities During COVID-19 policy.*

CARRIED.

2020.061.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**

*THAT Council approve recommendation A of report item, "COVID-19 Bylaw Education and Enforcement" which sates:*

*A. THAT Council engage the Hesquiaht, Ahousaht, Tla-o-qui-aht, Toquaht and Yuułu?it?ath governments, District of Tofino and Alberni-Clayoquot Regional District to discuss a coordinated approach for the West Coast to:*

*i. lobby Island Health and/or the Government of BC to pass an order restricting tourist and other non-essential travel to the West Coast at this time; and,*

*ii. take a consistent approach when exercising legislated local government and/or treaty powers to curtail businesses and activities which are not complying with recommendations of the Public Health Officers to stop the spread of COVID-19.*

CARRIED.

**12.5 COVID-19 Response and Impacts**  
**Mark Boysen, Chief Administrative Officer**

Mark Boysen, Chief Administrative Officer, and Donna Monteith, Chief Financial Officer, presented this report. It highlighted the District's response to COVID-19 and the District's new budget direction which will be considered at the April 28, 2020 Regular Council Meeting.

**13 LEGISLATION**

**13.1 Revenue Anticipation Bylaw No. 1273, 2020**  
**Donna Monteith, Chief Financial Officer**

2020.062.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Cole**  
*THAT Council approve recommendation 1 of legislation item, "Revenue Anticipation Bylaw No. 1273, 2020" which sates:*

*1. THAT District of Ucluelet Revenue Anticipation Bylaw No. 1273, 2020 be given first reading.*

CARRIED.

2020.063.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Cole**  
*THAT Council approve recommendation 2 of legislation item, "Revenue Anticipation Bylaw No. 1273, 2020" which sates:*

*2. THAT District of Ucluelet Revenue Anticipation Bylaw No. 1273, 2020 be given second reading.*

CARRIED.

2020.064.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Kempes**  
*THAT Council approve recommendation 3 of legislation item, "Revenue Anticipation Bylaw No. 1273, 2020" which sates:*

*3. THAT District of Ucluelet Revenue Anticipation Bylaw No. 1273, 2020 be given third reading.*

CARRIED.

2020.065.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**  
*THAT Council approve recommendation 4 of legislation item, "Revenue*

*Anticipation Bylaw No. 1273, 2020" which sates:*

*4. THAT District of Ucluelet Revenue Anticipation Bylaw No. 1273, 2020  
be adopted.*

CARRIED.

**14 OTHER BUSINESS**

**14.1 There was no other business.**

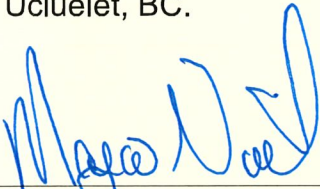
**15 QUESTION PERIOD**

**15.1 There were no questions.**

**16 ADJOURNMENT**

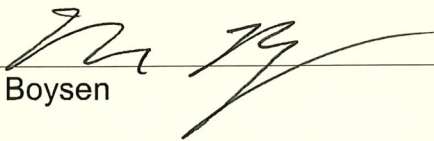
**16.1 The Meeting was adjourned at 4:43 PM.**

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, April 14, 2020 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



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Mayco Noël  
Mayor



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Mark Boysen  
CAO