



**REGULAR COUNCIL MEETING AGENDA**  
 February 12, 2013 at 7:30pm  
 George Fraser Room, Ucluelet Community Centre  
 500 Matterson Drive, Ucluelet, BC

<p><b>CALL TO ORDER:</b></p>	
<p><b>ADOPTION OF MINUTES:</b></p> <p>January 26, 2013 Regular Council Minutes</p>	
<p><b>PUBLIC INPUT, DELEGATIONS &amp; PETITIONS:</b></p> <p><b>D-1 Annual Support Request</b> Allie Bonner, Pacific Rim Whale Festival Society</p> <p><b>D-2 Barkley Community Forest Update</b> Gary Johnsen, Barkley Community Forest</p> <p><b>D-3 Industry Update &amp; Association Activity for 2013</b> Colleen Dane, BC Salmon Farmers Association</p>	
<p><b>CORRESPONDENCE:</b></p> <p><b>C-1 USS 2013 Scholarship &amp; Bursary Awards</b> Carol Sedgwick, Principal</p>	
<p><b>INFORMATION ITEMS:</b></p> <p><b>I-1 CCG Marine Communication &amp; Traffic Services</b> Keith Ashfield, Minister of Fisheries &amp; Oceans</p> <p><b>I-2 2013 Call for Projects</b> Clayoquot Biosphere Trust</p> <p><b>I-3 Call for Nominations</b> Prime Minister's Volunteer Awards</p>	

<p><b>INFORMATION ITEMS CON'T:</b></p> <p><b>I-4 2015 AVICC AGM &amp; Convention</b> Joe Stanhope, AVICC President</p>	
<p><b>REPORTS:</b></p> <p><b>R-1 Expenditure Voucher G-03/13</b> Jeanette O'Connor, CFO</p> <p><b>R-2 Seaplane Base Feasibility Report</b> Abby Fortune, Director of Parks &amp; Recreation</p> <p><b>R-3 Youth Coordinator Update</b> Mandala Smulders, Youth Coordinator</p>	
<p><b>LEGISLATION:</b> N/A</p>	
<p><b>COM -1 COUNCIL COMMITTEE REPORTS</b></p> <p><b>Councillor Dario Corlazzoli</b> <i>Deputy Mayor October-December</i></p> <ul style="list-style-type: none"> <li>◆ Coastal Community Network</li> <li>◆ Ucluelet Chamber of Commerce</li> <li>◆ Ucluelet Recreation Committee</li> <li>◆ Fisheries</li> <li>◆ Signage Committee</li> </ul> <p><b>Councillor Geoff Lyons</b> <i>Deputy Mayor July - September</i></p> <ul style="list-style-type: none"> <li>◆ Local Marine Advisory Committee</li> <li>◆ Central West Coast Forest Society</li> <li>◆ Food Bank on the Edge</li> <li>◆ West Coast Multiplex Society</li> <li>◆ Ucluelet &amp; Area Historical Society</li> <li>◆ Vancouver Island Regional Library Board <i>(alternate)</i></li> </ul> <p><b>Councillor Randy Oliwa</b> <i>Deputy Mayor January-March</i></p> <ul style="list-style-type: none"> <li>◆ Ucluelet Volunteer Fire Brigade</li> <li>◆ Ucluelet/Provincial Emergency Program</li> <li>◆ Sea View Senior's Housing Society</li> <li>◆ Vancouver Island Regional Library Board</li> <li>◆ Parent Advisory Committee/Public School Liaison</li> </ul>	

<b>COM -1 COUNCIL COMMITTEE REPORTS CON'T</b>  <b>Mayor Bill Irving</b> <ul style="list-style-type: none"><li>◆ Alberni-Clayoquot Regional District</li><li>◆ Pacific Rim Harbour Authority</li></ul>	
<b>NEW BUSINESS:</b>	
<b>PUBLIC QUESTION PERIOD:</b>	
<b>ADJOURNMENT</b>	
<b>RESOLVE INTO CLOSED SESSION</b>  <i><u>Notice:</u> This meeting may be closed to the public only where items for consideration meet the requirements of Section 90 of the Community Charter.</i>	

**DISTRICT OF UCLUELET**  
Minutes of the Regular Council Meeting  
held in the George Fraser Room, 500 Matterson Drive,  
Ucluelet, BC on January 22, 2013 at 7:30 pm

**COUNCIL PRESENT:**

Mayor Irving  
Councillor Corlazzoli  
Councillor Lyons  
Councillor Oliwa

**STAFF PRESENT:**

Andrew Yeates, CAO  
Jeanette O'Connor, CFO  
Barb Gudbranson, Recording Secretary

**CALL TO ORDER:**

Mayor Irving called the meeting to order at 7:30 pm.

**APPROVAL OF MINUTES:**

*Moved by Councillor Corlazzoli, seconded by Councillor Lyons to adopt the January 8, 2013 Regular Council minutes as presented.*

**CARRIED**

**BUSINESS OUT OF MINUTES:**

None

**PUBLIC INPUT, DELEGATIONS & PETITIONS:**

Andrew Bailey, 1475 Helen Road - inquired about the new municipal signage and funding source; funds are allocated from the Resort Municipality Initiative.

**D-1 Local Health Area Profile Alberni (70)**

Dr. Paul Hasselback, VIHA

Dr. Hasselback presented the updated Local Health Area Profile.

**D-2 French Immersion Program Update**

Denise Aujla, CPF Pacific Rim Chapter

Discussion took place on a possible French Immersion program for the west coast. Council was requested for assistance with financial support for costs to use the Ucluelet Community Centre and to attend the February 17, 2013 breakfast.

**CORRESPONDENCE:**

**C-1 Technical Working Group request**

Jennifer Spencer, West Coast Aquatic

*Moved by Councillor Lyons, seconded by Councillor Oliwa to invite the West Coast Aquatic to attend council to review the working group findings once completed.*

**CARRIED**

**LC-1 West Coast Wave Initiative – Logistical Support**

Dr. Bradley Buckham, Integrated Energy Systems Institute, UVIC

*Moved by Councillor Lyons, seconded by Councillor Oliwa to continue with the in-kind contributions, and request that information and a presentation be provided to the high school to promote student involvement.*

**CARRIED**

**INFORMATION ITEMS:**

**I-1 Senate Human Rights Committee Study on Cyberbullying**

Honourable Mobina Jaffer, Senator for British Columbia

*Moved by Councillor Corlazzoli, seconded by Councillor Lyons to receive information item I-1.*

**CARRIED**

**REPORTS:**

**R-1 Expenditure Voucher G-02/13**

Jeanette O'Connor, CFO

*Moved by Councillor Corlazzoli, seconded by Councillor Oliwa to receive Expenditure Voucher G-02/13.*

**CARRIED**

**R-2 Draft Consolidated Financial Statements, 2011**

Jeanette O'Connor, CFO

*Moved by Councillor Lyons, seconded by Councillor Oliwa to accept the Draft Consolidated Financial Statements 2011.*

**CARRIED**

**LEGISLATION:**

None

**COMMITTEE REPORTS:**

**Councillor Dario Corlazzoli**

**Ucluelet Chamber of Commerce**

- Grand opening of new facility and open house is scheduled for February 21, 2013. Vancouver Island Leadership will be present and there will be a presentation by Patrick Ross.
- Did not receive community infrastructure grant monies, but confident they will stay within budget. Using savings to complete.
- A request will come forward shortly asking if District could assist with completion of parking lot and landscaping.

**Ucluelet Recreation Commission**

- Working on completion of Recreation Master Plan, presentation to council to begin in March.

- Recreation Hall proposal, building upgrade and costs report complete and will be forwarded to council.
- Received good report from Youth Coordinator. Requested more detail on the number of youth and activities. There is high usage of teen room. Great response to ski trip.

#### Signage Committee

- Tweaking messages, final design near completion, installation slated for spring.

#### **Councillor Geoff Lyons**

##### Ucluelet & Area Historical Society

- Working on heritage signage with George Fraser Committee and District; signage to be part of a walking tour showing the history of the community.
- AGM is on February 16, 2013 at UCC. Asked Council about waiving UCC rental fee.

##### West Coast Multiplex

- Referendum has been approved. Geotech will assess land for stability to build. The next step is raising 10-12 million dollars.

##### Central West Coast Forest Society

- AGM is February 6, 2013.

##### Ucluelet Aquarium

- Extremely successful year. Good release on December 15, 2012.
- Maintenance and cleaning of tanks over next two months, then collection of specimens for new season. Re-opening March 17, 2013.

#### **Councillor Randy Oliwa**

##### Ucluelet Volunteer Fire Brigade

- Level I training program will be completed by end of March. Port Alberni will continue with additional training.
- Budget discussion on possible new fire truck as it is almost twenty years old.

##### Ucluelet Emergency Program

- Meeting tomorrow night in the EOC. Six municipal staff members will start training process as they will play key roles in the act of an event.

##### Parent Advisory Committee

- Lock-down system now in effect at UES; Additional programs being initiated are Dare, Kindergarten Roots and Respectful Relationships.
- Anti-Bullying Day is February 27, 2013.
- School calendar will stay the same for 2013/14 and 2015/16.
- Teachers from the Elementary and Vancouver Island University have partnered in a new program where together they create a curriculum and critique each other. The program is a good way to pass on skills and information.
- Constable McKinney proposing to run workshop in May on how to be web-safe.
- The Ucluelet Secondary School is applying to be a YES school (Young Entrepreneurs School). If successful USS will be the second YES school in BC. The school will be running a Change it Up! program which will include a full

school assembly, leadership training, faculty workshops and a professional school dance wrap up.

**Mayor Bill Irving**

**Tourism Ucluelet**

- Renting an RV that will be wrapped with Ucluelet images and will travel from Ucluelet to Halifax, from April through June, stopping at functions along the way. Community will see results come the fall with level of bookings.
- Reviewed budget cycle and provincial reporting guidelines. Would like to see a clear decision-making process and strategic planning ideas up to 2018.

**2012 Strategic Planning Review**

- The District's economic development initiatives, infrastructure upgrades, community forest, marine development, signage, parking and various other projects were reviewed.
- Ongoing initiatives include lobbying for fiber optics for the west coast, petitioning against the closure of Amphitrite Coast Guard Station, and continued upgrades to Highway #4.

**NEW BUSINESS:**

*Moved by Councillor Oliwa, seconded by Councillor Corlazzoli for the Manger of Emergency and Environmental Services to contact the Ucluelet High School Vice-Principal to discuss a signage initiative that will tie in with emergency services.*

**CARRIED**

*Moved by Councillor Lyons, seconded by Councillor Oliwa to ask the Ucluelet Elementary School, Ucluelet Secondary School and School District #70 about the pros and cons of initiating a French immersion program.*

**CARRIED**

**Barkley Forest Corporation**

Require direction on funding as the stewardship plans need to start within the next thirty days. Request District of Ucluelet and Toquaht First Nations provide loan of forty five thousand dollars as previously discussed. Need a motion to proceed through UEDC to provide loan to Barkley Community Forest Corporation.

*Moved by Mayor Irving, seconded by Councillor Lyons to provide a loan through UEDC to the Barkley Forest Corporation as agreed to.*

**TABLED**-to budget discussion

*Moved by Councillor Lyons to waive the fees for the Ucluelet & Area Historical Society AGM room costs.*

**MOTION FAILED**

**PUBLIC QUESTION PERIOD**

Council received comments from the public.

**ADJOURNMENT:**

Mayor Irving suspended the regular council meeting at 9:00 pm into a closed session. The closed session was called to order at 9:02 pm and adjourned at 9:24 pm. The regular meeting of council was resumed at 9:25 pm and adjourned at 9:26 pm.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, January 22, 2013 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.

-----  
Bill Irving  
Mayor

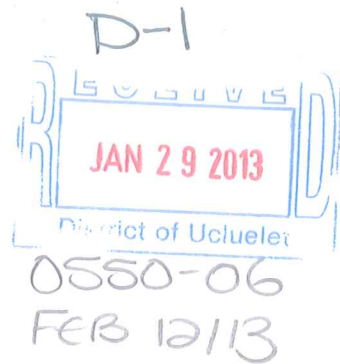
-----  
Andrew Yeates  
CAO

DRAFT





**THE 27<sup>th</sup> ANNUAL PACIFIC RIM WHALE FESTIVAL**  
Box 955 Ucluelet, BC V0R 3A0 CANADA  
250-726-7798 / [info@thepacificrimwhalefestival.com](mailto:info@thepacificrimwhalefestival.com)



## Dear District of Ucluelet,

The Pacific Rim Whale Festival Society is a registered non-profit society (S-0048474) dedicated to engaging community through education and programming in our annual Pacific Rim Whale Festival. Our society strives every spring to increase attendance of locals and visitors, and encourage community participation by creating exciting and educational festival events, content and entertainment. It is our mission to inspire locals and visitors alike to support our communities in an effort to create a sustainable future for the festival and the communities in the off-season.

Our non-profit society is one that relies not only on relative sponsorship and fundraising, but also on awarded grants to organize the festival each year. It is critical to our society to let the world know that we are one of the largest Whale Festivals in the world, hosted in one of the most diverse and unique eco-systems on the planet. We need the District of Ucluelet's help in form of sponsorship to support our marketing campaign and event production for 2013.

It is our hope that the District of Ucluelet will continue their annual support for this year's 27<sup>th</sup> Annual Pacific Rim Whale Festival 2013 as a Festival Sponsor, in the form of \$1000 cash funding and in-kind contributions of facility use and staff support, totaling \$5000. This will put the District at a Stellar Sea Lion festival sponsorship.

### Benefits of Your Sponsorship

Festival sponsorship from the District of Ucluelet provides benefits to our community in the following way:

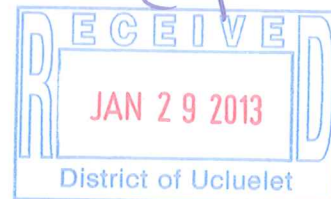
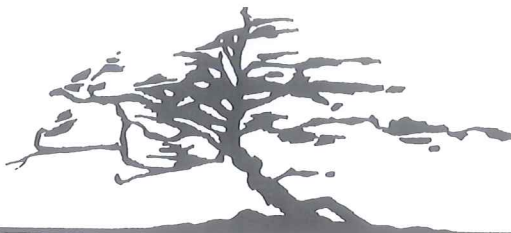
- **Promotion.** The festival attracts tourism through direct advertising opportunities in radio, print and television. This supports our local economic stability through the Winter/Spring Season.
- **Community.** Our many events promote family traditions through education and entertainment, across many generations, race and economic divisions.
- **Partnership.** Your sponsorship allows the community to showcase their coastal heritage and passion for environmentally sustainable living, making The District of Ucluelet an integral partner in promoting our mission to inspire, educate and entertain.

We look forward to working with the District of Ucluelet to help celebrate the upcoming 27<sup>th</sup> Annual Pacific Rim Whale Festival! If you have any further questions please do not hesitate to contact our office at your convenience.

With gratitude,

**Allie Bonner**

Festival Coordinator 2013  
27<sup>th</sup> Annual Pacific Rim Whale Festival  
(250) 726-7798 / [info@pacificrimwhalefestival.com](mailto:info@pacificrimwhalefestival.com)



# Ucluelet Secondary School

FEB 12 / 13

January 28, 2013

Municipal Clerk  
District of Ucluelet  
Box 999  
Ucluelet, B.C. V0R 3A0

Dear Sir or Madam,

RE: UCLUELET SECONDARY SCHOOL  
2013 SCHOLARSHIP AND BURSARY AWARDS

In the past West Coast organizations and individuals have been very generous in their support of our graduating students. Due to our communities' commitment to our students, many young people have received much needed help for their continued education. We have a strong group of senior students this year who will be actively pursuing post-secondary education.

Your previous scholarship donation was greatly appreciated, and we are hoping for your continued support. We would, however, like to receive confirmation of this support before **March 15, 2013**. This will give the Scholarship Committee ample time to determine the awards for the numerous applicants this year. Please confirm to USS secretary Corrine Corlazzoli, at [ccorlazzoli@sd70.bc.ca](mailto:ccorlazzoli@sd70.bc.ca). If possible please supply an e-mail address so further correspondence can be done electronically.

Enclosed, are the criteria for your scholarship. If the criteria do not meet the present requirements of your company or organization, would you please make the necessary changes and return this sheet to us.

The Commencement Ceremonies will be held **June 1, 2013 at 2:00 pm in the gym**. If you should have any questions or concerns regarding the above process, or about the award itself, please feel free to contact me or Corrine at the school.

We have been most appreciative of your support in the past and look forward to your response for this year.

Respectfully,

Carol Sedgwick  
Principal

attach

C-1(a)

## DISTRICT OF UCLUELET

Awarded at the Commencement Ceremonies.

TYPE:

\$500.00 scholarship award

CRITERIA:

Awarded to a member of the graduating class who is planning to enter the field of Business Administration or Public Administration.

To be used within 18 months.

CONTACT:

Municipal Clerk  
District of Ucluelet  
Box 999  
Ucluelet, B.C.  
V0R 3A0

Email: [info@ucluelet.ca](mailto:info@ucluelet.ca)

*Jeanette O'Connor  
Manager of Finance*



Ottawa, Canada K1A 0E6

JAN 23 2013



His Worship Mayor Bill Irving  
District of Ucluelet  
P.O. Box 999  
200 Main Street  
Ucluelet, British Columbia  
V0R 3A0

Dear Mayor Irving:

Thank you for your correspondence of October 29, 2012, regarding the Canadian Coast Guard's (CCG's) Marine Communications and Traffic Services (MCTS) centres. Thank you also for your kind words of support.

Fisheries and Oceans Canada has examined the way its services are delivered and determined that with the advancement of technology it is possible to make positive changes in the use of its resources.

The decision to consolidate MCTS centres was taken after careful consideration of factors such as their locations, the conditions of their infrastructure, the official languages requirements, and the overall costs required to implement the changes. Consolidation of services into larger centres will also enable a better ability to address spikes in service demands by having an increased complement of personnel where required.

I understand your concern for the economic well-being of the District of Ucluelet; however, the CCG, as part of the Government of Canada, must ensure that it delivers its services in the most efficient way and that it uses its resources wisely for the benefit of all Canadians.

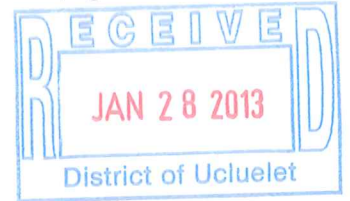
Thank you for taking the time to write.

Yours sincerely,

Keith Ashfield

c.c.: Dr. James Lunney, M.P.

1855-01 p.1



FEB 12/13

I-2

## Clayoquot Biosphere Trust 2013 Call for Projects

The Clayoquot Biosphere Trust (CBT) is excited to announce the eleventh allocation of funds to support community projects in the areas of community development, culture & events, youth & education, and environment & research. The CBT has \$60,000 available in this Call for Projects. Each project will be funded to a maximum of \$8,000.

This is only one stream of CBT funding. The CBT Advisory Committees have annual discretionary budgets which are also used to support local projects. Please see our website or contact staff for more information on applying for discretionary funding.

All applicants must complete the Application for Funding form available at [www.clayoquotbiosphere.org](http://www.clayoquotbiosphere.org) under the heading Grant Seekers. Applications must be received by our office by 4 p.m. February 21, 2013. Approval of funding will be announced by April 15, 2013.

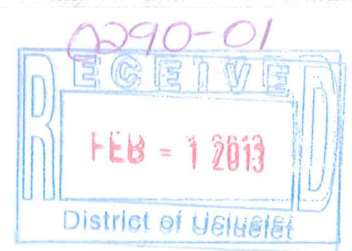
CBT staff is available to assist proponents in the application process. Please address all questions and completed applications for funding to:

Adrienne Mason, Managing Director (Acting)  
[adrienne@clayoquotbiosphere.org](mailto:adrienne@clayoquotbiosphere.org)  
316 Main Street, P.O. Box 67, Tofino, BC  
V0R 2Z0 250-725-2219 (Tofino office)  
250-266-0141 (cell)



## Prime Minister's Volunteer Awards

Call for nominations



Please feel free to use the following article in your communications with your members, associates or employees.

### Seeking Nominations for the Prime Minister's Volunteer Awards

Every day, Canadian communities benefit immensely from volunteer work. Individuals, businesses and not-for-profit organizations from across the country volunteer time, energy and expertise that help improve the well-being of families and communities.

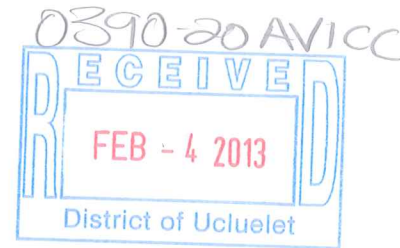
These people and organizations help their communities in an endless variety of ways. For example, individuals and groups of volunteers coach and help to organize activities for children with disabilities. Many businesses and corporations organize events to generate donations to charitable organizations. Not-for-profit organizations implement innovative models that provide new opportunities for youth at risk. These are only a few of many examples of how volunteers help to build stronger Canadian communities.

The Prime Minister's Volunteer Awards celebrate these Canadians who make a difference. A total of 17 awards are given at both the regional and national level. Award recipients are recognized at a ceremony and can identify an eligible not-for-profit organization to receive a grant for \$5,000 (regional award) or \$10,000 (national award). However, award recipients must first be nominated by someone.

Last year, over 750 individual volunteers, groups of volunteers, businesses and not-for-profit organizations were nominated for the awards. With almost half of all Canadians volunteering, there are many more volunteers who deserve to have their contributions recognized.

Do you know an individual or group of volunteers, a business or not-for-profit organization that is making a difference in your community? Show your appreciation for the contributions they make to our communities by submitting a nomination. This year's call for nominations is open between December 20, 2012, and March 1, 2013.

To learn more about the Prime Minister's Volunteer Awards, including previous award recipients, please visit [www.pm.gc.ca/awards](http://www.pm.gc.ca/awards) or call 1-877-825-0434.



FEB 12/13

I-4

February 4, 2013

Mayor Bill Irving and Council  
District of Ucluelet  
PO Box 999  
Ucluelet, BC V0R 3A0  
Via Email: afortune@ucluelet.ca

Dear Mayor Irving and Council:

On behalf of Executive, I am writing to thank you for forwarding your community's bid to host the 2015 AVICC AGM & Convention, but regret to advise that we are unable to take advantage of your offer.

Our practice is to allow as many of our member communities as is possible the opportunity to host and to move the Convention around the region on a rotational basis so that delegates get a flavor of the entire membership area. In total we had six communities express interest in at least one of the three years. We have chosen to award host community for 2015 to the City of Courtenay who will be celebrating their Centennial that year.

AVICC Executive and our member delegates had a tremendous experience in 2012 in Ucluelet. It will not soon be forgotten and will be difficult for future Conventions to match. Executive encourages your community to come forward again the next time AVICC makes a request for expressions of interest to host for years beyond 2016.

Once again, thank you for your expression of interest. We look forward to seeing you in Sooke in April.

Sincerely,

Chair Joe Stanhope  
President

# District of Ucluelet Expenditure Report

G-03/13

**Date:** February 6, 2013

**Page:** 1 of 3

**CHEQUE LISTING:**

**AMOUNT**

Cheques: # 18411 - # 18531 \$ 550,791.31

**PAYROLL:**

PR 002/13 \$ 54,784.85  
PR 003/13 \$ 56,789.90

\$ 662,366.06

**RECEIVED FOR INFORMATION AT MEETING HELD: February 12, 2013**

*Jeanette O'Connor, CFO*



Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
018411	002	11/01/2013	S9326	SMULDERS MANDALA	120495 120491	SMULDERS SKI TRIP DEC 30/12-JAN 5/13	626.38 358.40		984.78	
018413	002	17/01/2013	bc017	BC HYDRO & POWER A	400002019171	DEC/12	20,288.23		20,288.23	
018414	002	17/01/2013	CC508	TEMPLE CONSULTING	15789 15832	JAN 1-DEC 31/13 JAN 1-DEC 31/13	9,092.16 2,598.40		11,690.56	
018415	002	17/01/2013	CLC12	CARVELLO LAW CORPO	436 397	101007 101002	1,523.65 168.00		1,691.65	
018416	002	17/01/2013	DC001	DOLAN'S CONCRETE L	UP70592	MULCH VIC RD UPGRA	214.85		214.85	
018417	002	17/01/2013	DFC01	DUMAS FREIGHT COMP	22639 15379	CLEARTECH FOURSTAR	194.60 151.18		345.78	
018418	002	17/01/2013	DT002	TOFINO DISTRICT OF	20120509	DEC16-31/12 BLDG I	139.75		139.75	
018419	002	17/01/2013	JI072	JUSTICE INSTITUTE	20032813	EXAMS FFII	50.00		50.00	
018420	002	17/01/2013	ND001	VING VI NEWSPAPER	WNDI00000949	BUS.INC/THK U'S/FI	282.24		282.24	
018421	002	17/01/2013	RD205	ALBERNI-CLAYOQUOT	120502 73-2 2012	COASTAL PLAN 2012 B/L829	6,000.00 24,467.18		30,467.18	
018422	002	17/01/2013	ROGER	ROGERS WIRELESS	1177615087	DEC/12	91.12		91.12	
018423	002	17/01/2013	SC006	SOFTCHOICE CORPORA	3209098	COMPUTERS/ACCESSOR	6,729.83		6,729.83	
018424	002	17/01/2013	SP010	SUPERIOR PROPANE	12138607	DEC/12	541.13		541.13	
018425	002	17/01/2013	ST497	SURVEYOR OF TAXES	120506	2012 SCHOOL TAX FI	224,994.63		224,994.63	
018426	002	17/01/2013	SWE33	SEA WIND ELECTRIC	939536	UCC PATH LGHT	168.81		168.81	
018427	002	17/01/2013	TM005	TELUS MOBILITY	20503102143	DEC/12	1,336.63		1,336.63	
018428	002	17/01/2013	TP002	TELUS	12700451299	DEC/12	4,512.99		4,512.99	
018429	002	17/01/2013	UC142	UCLUELET CONSUMER'	CO108 5558 CO108 6335 CO103 3806	XMAS OPEN HOUSE XMAS PANCAKE BRKFS R/H-GARB CANS	60.98 236.53 40.30		337.81	
018430	002	17/01/2013	UV145	UCLUELET VIDEO SER	DEC/12	DEC/12 948	41.33		41.33	
018431	002	18/01/2013	AD004	TYCO INTEGRATED SE	8300871210	Q1/13 UCC ALARM	144.87		144.87	
018432	002	18/01/2013	BC329	BC RECREATION AND	120505	FORTUNE BCRPA	278.00		278.00	
018433	002	18/01/2013	BCF01	BC FIRE TRAINING O	1207	2013 BCFTOA DUES	100.00		100.00	
018434	002	18/01/2013	BS685	BIRD J STEPHEN	14	D369	3,104.04		3,104.04	
018435	002	18/01/2013	CCH01	CYNAMOKA COFFEE HO	955298	MEDIA	24.64		24.64	
018436	002	18/01/2013	CF005	COLUMBIA FUELS	4195	GREASE	131.60		131.60	
018437	002	18/01/2013	COOP	UCLUELET CONSUMER'	120507	JAN/13	250.00		250.00	
018438	002	18/01/2013	DC001	DOLAN'S CONCRETE L	UP70595 UP71429 UP70594 UK33646 G70596	MULCH VIC RD UPGRA MULCH WORKS YARD MULCH VIC RD UPGRA MULCH VIC RD UPGRA MULCH VIC RD UPGRA	620.97 522.51 207.11 222.97 214.22		1,787.78	
018439	002	18/01/2013	FW050	FAR WEST FOODS GRO	269701	CONCESSION SUPPLIE	84.08		84.08	
018440	002	18/01/2013	KI245	KINVIG IVY	120503	KINVIG AFTERSCHOOL	500.00		500.00	
018441	002	18/01/2013	LGM01	LGMA	2013-DUES	2013 DUES	1,842.40		1,842.40	
018442	002	18/01/2013	NC278	NORTH COWICHAN MUN	120500	HR SESSIONS	190.00		190.00	

R-1(b)

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
018443	002	18/01/2013	NI005	NORTH ISLAND LABOR	84227	100013-01;02	56.00		56.00	
018444	002	18/01/2013	SI604	SHU IAN	120504	SHU JAN/13	971.70		971.70	
018445	002	18/01/2013	UC142	UCLUELET CONSUMER'	CO110 2057 CO102 2374	STORAGE TOTES AFTERSCHOOL CLUB	29.10 25.19		54.29	
018446	002	18/01/2013	UR849	UCLUELET RENT-IT C	14861 14847	CHISEL BLADE CHISEL BLADE	116.05 63.84		179.89	
018447	002	18/01/2013	VT001	VANCOUVER ISLAND F	120501	2013 VIFFA DUES	30.00		30.00	
018448	002	18/01/2013	TDS28	THREE DIMENSIONAL	13027-1	PROGRESS PYMT #1	52,930.36	5,293.04	47,637.32	
018449	002	25/01/2013	AFS01	ASSOCIATED FIRE &	10661	BOOTS/COATS	3,556.62		3,556.62	
018450	002	25/01/2013	CF265	CLIVE FREUNDLICH,	9072 9071 9070 9069	HAMPSON-DEC 3&21 FREUNDLICH REMOTE FREUNDLICH ACCOMO FREUNDLICH OCT-DEC	184.80 5,947.20 639.74 12,503.57		19,275.31	
018451	002	25/01/2013	CLC12	CARVELLO LAW CORPO	351	101002	882.56		882.56	
018452	002	25/01/2013	DB438	DEER BAY CONTRACTI	2196	UCC TREES	3,549.28		3,549.28	
018453	002	25/01/2013	EP001	DUNCAN SABINE COLL	27493	AUDIT 2011	26,880.00		26,880.00	
018454	002	25/01/2013	GB059	GIBSON BROS. CONTR	436279 436278 436275 436269	VIC.RD UPGRADE VIC RD UPGRADE VIC RD. UPGRADE VIC RD UPGRADE	114.24 537.60 221.76 221.76		1,095.36	
018455	002	25/01/2013	KA001	KOERS & ASSOCIATES	1142-017	BAY WPT UPGRADE	5,738.88		5,738.88	
018456	002	25/01/2013	TS002	TRAN SIGN LTD.	IN140405	XING SIGNS	802.50		802.50	
018457	002	25/01/2013	UP459	UCLUELET PETRO-CAN	16559 16585 16544 16670 16581	KEYS #5 BULB #4 WIPER LINK #5 COOLANT #3 OIL/FILTER	31.36 64.90 99.68 82.10 49.22		327.26	
018458	002	25/01/2013	UR849	UCLUELET RENT-IT C	14695 14807	GENERATOR SERVICE CHAIN SAW	118.32 1,892.74		2,011.06	
018459	002	25/01/2013	AGS11	AGS BUSINESS SYSTE	716631 716630 423262	JAN/13 LYCHE COPY JAN/13 UCC COPY CO SENSOR	199.68 64.84 120.36		384.88	
018460	002	25/01/2013	AL001	ACKLANDS - GRAINGE	4354 0505509	GLOVES/EYEWAR	207.28		207.28	
018461	002	25/01/2013	APW90	ADVANCE PRESSURE W	11818	KITCHEN EXHAUST SE	336.00		336.00	
018462	002	25/01/2013	BJ003	BIRD J STEPHEN	120508	LUMBER/POSTAGE	249.47		249.47	
018463	002	25/01/2013	BM190	BREAKERS MARINE LT	P13063	WEAR BAR	124.30		124.30	
018464	002	25/01/2013	BS685	BIRD J STEPHEN	15	D370	2,217.24		2,217.24	
018465	002	25/01/2013	CCH01	CYNAMOKA COFFEE HO	173244	STRATEGIC/COUNCIL	53.06		53.06	
018466	002	25/01/2013	CF265	CLIVE FREUNDLICH,	9074 9073	FREUNDLICH-JAN 0-1 FRUNDLICH JAN 9-18	399.84 5,838.00		6,237.84	
018467	002	25/01/2013	DC796	DAVE'S CONTRACTING	249326	LYCHE JAN 7-18	16,661.24		16,661.24	
018468	002	25/01/2013	EL048	ERIK LARSEN DIESEL	710164 710163	RED LGHT #12 HOSE	41.16 97.55		138.71	
018469	002	25/01/2013	FW050	FAR WEST FOODS GRO	269824	TISSUE	33.31		33.31	
018470	002	25/01/2013	GB059	GIBSON BROS. CONTR	436283 436282	VIC RD. UPGRADE VIC.RD. UPGRADE	228.48 114.24		342.72	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
018471	002	25/01/2013	HAA01	HAABC	676	2013 MEMBERSHIP	125.00		125.00	
018472	002	25/01/2013	ICT01	ICOMPASS TECHNOLOG	13129	BCLGL UPDATES	956.90		956.90	
018473	002	25/01/2013	KI245	KINVIG IVY	120510	KINVIG-AFT.SCH CLU	68.87		68.87	
018474	002	25/01/2013	LMDG4	LMDG BUILDING CODE	32145	12290	1,204.00		1,204.00	
018475	002	25/01/2013	S9326	SMULDERS MANDALA	120509	SMULDERS JAN6-19	1,433.60		1,433.60	
018476	002	25/01/2013	UP459	UCLUELET PETRO-CAN	16762 16717	QUAD LIGHT #1 WIPER	32.48 33.58		66.06	
018477	002	25/01/2013	UR849	UCLUELET RENT-IT C	14877 14880 14899	SAW REPAIR WEEDEATER REPAIR GREASE	119.29 39.76 17.90		176.95	
018478	002	25/01/2013	VI200	VANCOUVER ISLAND R	Q1-2013	Q1/13	23,062.00		23,062.00	
018479	002	25/01/2013	CCL88	CORLAZZOLI CONTRAC	592	UCC Blow Down Reme	1,474.17		1,474.17	
018480	002	01/02/2013	AD004	TYCO INTEGRATED SE	80047562	JAN/13	239.68		239.68	
018481	002	01/02/2013	AE003	ACTION EXCAVATING	1632	VIC.RD.UPGRADE	12,691.50		12,691.50	
018482	002	01/02/2013	AL001	ACKLANDS - GRAINGE	4354 0503959 4354 0505533	ORBIT PAD ROAD SALT	39.96 2,524.48		2,564.44	
018483	002	01/02/2013	AQUA1	AQUANODE	DOU00151-947	FLIGHT/ACCOMO/CAR	2,088.56		2,088.56	
018484	002	01/02/2013	CAMA	CAMA - ACAM	3719	APR1/13-MAR31/14	280.00		280.00	
018485	002	01/02/2013	CE004	CORPORATE EXPRESS	31912092 31988052 32009522 31919050	PHOTOCOPY/BINDERS/M PENS/STORAGE BINDERS CRAFT/PAPER/BINDER	1,147.44 444.30 33.94 359.28		1,984.96	
018486	002	01/02/2013	CE477	CROW EXCAVATING	201304	CHAINSAW COURSE	1,758.96		1,758.96	
018487	002	01/02/2013	CHMZ	CHMZ-FM RADIO LTD	13010014	FREE FITNESS WEEK	378.00		378.00	
018488	002	01/02/2013	CIVIN	CIVIC INFO BC	2013044	MEMBRSHIP	145.60		145.60	
018489	002	01/02/2013	CP300	CRITERION PICTURES	758227 758313 758297	JAN 18/13 LIC#210007 JAN/13	17.86 1,232.00 17.25		1,267.11	
018490	002	01/02/2013	DC001	DOLAN'S CONCRETE L	UP70603 UP70597	MATTERSON RES. SAN VIC RD,UPGRADE	301.97 738.16		1,040.13	
018491	002	01/02/2013	DT002	TOFINO DISTRICT OF	30130006	SWIM NOODLES	89.56		89.56	
018492	002	01/02/2013	ET978	EEFTINK TED	120520	REIMBURSEMENT EEFT	75.33		75.33	
018493	002	01/02/2013	FW050	FAR WEST FOODS GRO	269837	FOIL	39.61		39.61	
018494	002	01/02/2013	GB059	GIBSON BROS. CONTR	436289 436286 436291	VIC.RD. UPGRADE VIC.RD.UPGRADE VIC.RD. UPGRADE	691.44 342.72 389.76		1,423.92	
018495	002	01/02/2013	GW178	GRAY WHALE DELICAT	91095	McNEILL	93.40		93.40	
018496	002	01/02/2013	IC163	ICON DEVELOPMENTS	012213-01	DOOR REPAIR	56.00		56.00	
018497	002	01/02/2013	IH042	INNER HARMONY SERV	2047	JAN/13	2,511.60		2,511.60	
018498	002	01/02/2013	IMS01	ISLAND MAILING SYS	743	INK/LABELS	149.97		149.97	
018499	002	01/02/2013	KJ988	KROL JOANNE	120515	KROL-JAN/13 DROP I	219.58		219.58	
018500	002	01/02/2013	KS073	TOTAL DELIVERY SYS	146879	NORTH ISLAND LABS	57.18		57.18	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
018501	002	01/02/2013	LB200	LONG BEACH PLUMBIN	3362	EYEWSH STN	245.32		245.32	
018502	002	01/02/2013	LGM01	LGMA	12872	ADMIN SEC	476.00		476.00	
018503	002	01/02/2013	LOI04	LIESCH OFFICE INTE	120513	FRONT DESKS	2,113.32		2,113.32	
018504	002	01/02/2013	MC481	MARTIN CHRISTINE	120516	MARTIN-NOV-JAN YOG	132.52		132.52	
018505	002	01/02/2013	ML648	MOORE LISA	120519	MOORE REIMBURSEMEN	47.03		47.03	
018506	002	01/02/2013	ND001	VING VI NEWSPAPER	WNDI0000964 WNDI00000977	JAN/13 ELECTION/FREE FITN	500.86 336.00		836.86	
018507	002	01/02/2013	NI005	NORTH ISLAND LABOR	84298 84419 84371	100146-01/02 100254-01/02 100255-01/02	56.00 218.40 56.00		330.40	
018508	002	01/02/2013	PC004	ORKIN CANADA	IN4527966	JAN/13	109.76		109.76	
018509	002	01/02/2013	PW724	PETE'S GO WEST	1744	LAMINATE FOR LYCHE	25.75		25.75	
018510	002	01/02/2013	RL068	RIVERA LYVIER	120514	RIVERA JAN1-29 DRO	819.30		819.30	
018511	002	01/02/2013	SA505	SAFETY AUTHORITY	590196	HANDI LIFT	133.00		133.00	
018512	002	01/02/2013	SF061	STEVENS FLICKERINE	120517	STEVENS-NOV/JAN YO	426.88		426.88	
018513	002	01/02/2013	TK000	TUSON KIM	120518	TUSCON-GYRO/DANCE/	1,048.60		1,048.60	
018514	002	01/02/2013	UC142	UCLUELET CONSUMER'	CO103 8950 CO108 5337 CO102 5127 CO103 2666 CO110 4861	KITCHEN/DAIRY CREAM/FRUIT K-AID/SALT/CRACKER CREAM/SOAP/SPICE EMERG.COORDINATOR	26.21 25.31 17.12 39.59 51.26		159.49	
018515	002	01/02/2013	UI923	UKEE INFO TECH	10016 10014	JAN14-15-18/13 JAN11/13	982.80 403.20		1,386.00	
018516	002	01/02/2013	UR849	UCLUELET RENT-IT C	14950 14941 14906	CHAINS FLAT FILES GAS FOR BRSH.CUTTE	59.14 138.84 99.57		297.55	
018517	002	01/02/2013	UV145	UCLUELET VIDEO SER	2013	JAN/13-JAN/14	805.27		805.27	
018518	002	01/02/2013	WI219	WALCO INDUSTRIES L	19502 19534	JAN/13 RENTAL #36 CLEANOUT	280.00 532.00		812.00	
018519	002	01/02/2013	WP166	WINDSOR PLYWOOD -	90330A	WIRE/FASTENERS	35.20		35.20	
018520	002	01/02/2013	BMO01	BMO FINANCIAL GROU	120511	114933 BOUCHER OVE	1,000.00		1,000.00	
018521	002	01/02/2013	CCH01	CYNAMOKA COFFEE HO	173247	REG.WORKING GRP	369.60		369.60	
018522	002	01/02/2013	TSC19	TRANSPARENT SOLUTI	6060 5943 6063	DOMAIN TRANSFER DOMAIN RENEWAL DOMAIN FEE MONTHLY	2,428.65 330.40 61.48		2,820.53	
018523	002	01/02/2013	UR849	UCLUELET RENT-IT C	14752 14961	FUEL PRIMER CHISEL BLADE	18.85 32.67		51.52	
018524	002	01/02/2013	WC168	WORKSAFE BC	Q4/12	Q4/12	5,548.51		5,548.51	
018525	002	01/02/2013	BC700	BC LIFE	72280	FEB/13	2,573.46		2,573.46	
018526	002	01/02/2013	CGISC	CGIS CENTRE	41306	FEB/13	372.52		372.52	
018527	002	01/02/2013	PB002	PACIFIC BLUE CROSS	JAN/13 FEB/13	JAN/13 053617 FEB/13 081897	4,387.16 4,494.80		8,881.96	
018528	002	01/02/2013	PC381	PETRO CANADA PRODU	956772 956941 957335 957904	#2 DEC/12 DEC/12 DEC/12 DEC/12	69.84 100.00 180.25 100.00		864.43	

R-1(e)

Report: M:\livelap\apchklsx.p  
 Version: 010003-L58.67.00  
 User ID: barb2

District of Ucluelet  
 AP Cheque Listing  
 Cheque # From 018411 To 018531(Cheques only)

Page: 5 of 5  
 Date: 06/02/13  
 Time: 15:17:04

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void	
					958626	DEC/12	105.50				
					956974	DEC/12	50.00				
					956985	DEC/12	100.00				
					956987	DEC/12	87.07				
					960188	JAN/13	114.80				
					DEC/12DISCOUN	DISCOUNT DEC/12	27.68-				
					DEC12DISCOUNT	DEC/12 DISCOUNT	15.35-				
018529	002	01/02/2013	PC381	PETRO CANADA PRODU	957197	DEC/12	60.00		564.78		
					957472	#18 DEC/12	10.00				
					957339	DEC/12	52.22				
					957440	DEC/12	65.45				
					957734	DEC/12	60.00				
					958204	DEC/12	60.00				
					957460	DEC/12	50.00				
					957492	#3 DEC/12	50.00				
					957762	#18 DEC/12	10.00				
					958196	#10 DEC/12	97.11				
					957937	DEC/12	50.00				
018530	002	01/02/2013	PC381	PETRO CANADA PRODU	958760	DEC/12	60.00		795.48		
					959682	JAN/13	60.00				
					960155	JAN/13	60.00				
					960130	JAN/13	97.16				
					959786	JAN/13	100.00				
					959795	JAN/13	100.00				
					960197	JAN/13	60.00				
					959818	JAN/13	100.00				
					960398	JAN/13	70.00				
					958761	#3 DEC/12	75.00				
					958529	DEC/12	13.32				
018531	002	01/02/2013	PC381	PETRO CANADA PRODU	960523	JAN/13	40.00		311.80		
					960561	JAN/13	65.00				
					960708	#8 JAN/13	97.00				
					960732	#10 JAN/13	100.00				
					960706	JAN/13	9.80				
Total:							550,791.31	5,293.04	545,498.27		

\*\*\* End of Report \*\*\*



**REPORT TO COUNCIL**

**MEETING DATE:** TUESDAY, FEBRUARY 12, 2013 **FILE No:** 5260 20 REC HALL

**FROM:** ABBY FORTUNE, DIRECTOR OF PARKS & RECREATION

**SUBJECT:** SEAPLANE BASE FEASIBILITY REPORT

**PURPOSE**

To provide Mayor and Council information on the long term feasibility and use of Seaplane base Recreation Hall

At the Regular Recreation Commission meeting of September 12, 2012 the Ucluelet Recreation Commission made a motion for recommendation:

*It was moved by Commissioner Mole and seconded by Commissioner Chandler to recommend to Council that the Seaplane Base Recreation Hall be kept as a municipal asset. Further to this motion, it was moved to refer the Seaplane Base Recreation Hall to the 2013 budget process for a five year capital maintenance plan.*

**CARRIED**

**BACKGROUND**

Built in 1938, the Seaplane Base Recreation Hall is currently over 74 years old. This building has supplied recreation opportunities for multiple generations over many years. It is now at the stage where the Mayor & Council of the District of Ucluelet need to consider the viability, longevity and whether this building is meeting the needs of the community – both present day and into the future.

**USAGE**

The Seaplane Base Recreation Hall was declared a much needed and appreciated service to the community of Ucluelet well beyond its original intent. Although it is currently not as highly used it does provide a facility for "hard use sports" that could not be offered in the Community Centre or the school gyms. One excellent recent example of this kind of use is the Roller Derby Team as well as established others such as floor hockey, basketball and Ukee Days.

R-2(a)

Demand in overall programming has grown significantly over the last two year period. In order to accommodate a more diverse range of activities and to further develop recreational programming, alternative use facilities are essential. One of the primary functions within the mandate of the Parks & Recreation Department is to provide opportunities for quality recreational experiences through offering outstanding programs, facilities and service. With some necessary upgrading, along with the kind of regular maintenance older buildings necessitate, this facility offers an affordable additional space to round out a more complete recreational experience for a wide spectrum of citizens.

*I love the Seaplane Base! There's just something awesome about it. I get to practice roller derby twice a week there... sometimes three when were really lucky. I feel blessed to have a space that's affordable for us to rent. Not to mention that there's space and time for us to practice. Driving to Port Alberni is costly and dangerous, at least thru the winter months. So I hope to keep the Sea Plane Base going, it's our only option! And out here, I really think it's great for the community to be able to have such buildings that bring us together by playing sports or whatever the function. Thank you!!!!*

- Carmen Buckley

*I spend six hours a week practicing roller skating at the Recreation Hall in Ucluelet. The Black Pearls Roller derby team practices two to three times a week at the Hall and we host the Alberni Valley Roller Girls once a month for a league practices. The Jr. Derby team also practices every week at the hall. Several times a year community Roller Rama events occur to get the members of our community on wheels. The Recreation hall as it is a great facility that is well used and well loved by a large group of women and teens who are becoming strong and inspired through the sport of roller derby.*

- Beth Luchies, Black Pearls

*"It's a good place to play sports. Kids come along and they play too. It's a good place to go."*

*Jennifer George – Weekly Facility User (Ball Hockey)*

Usage includes but is not limited to:

- Ball hockey
- Kids Floor Hockey
- Adult Roller Derby
- Teen Roller Derby
- Roller Skating
- USS gym classes
- Gymnastics
- Indoor Soccer Practices – 3 teams
- Basketball
- Birthday Parties (floor hockey or roller skating)
- Ukee Days
- Halloween Howl

**CURRENT OPERATIONAL****EXPENSES**

Janitorial	\$650/month	7,800
Phone	\$105/month	1,260
Hydro (average)	\$100/month	1,200
Fuel (average)	\$170/month	2,040
PCO		400
<b>ANNUAL TOTAL</b>		<b>12,700</b>

**RENTAL REVENUE**

**2012** **2,147**

- Does not include Ucluelet Parks & Recreation Program usage
- Expect to see a revenue increase in 2013 to approximately \$3,000 - \$3,500

**OPTIONS FOR FACILITY*****OPTION # 1: Building Repaired*****REQUIRED REPAIRS/MAINTENANCE FOR THE BUILDING – SHORT TERM**

- Ground moisture under the hall must be addressed
  - Drainage and air flow around the entire facility must be addressed as a part of the upgrades.
1. Floor repair:
    - Remove plywood and framing off perimeter pony wall
    - Cut and remove flooring 3ft back
    - Replace and remove bottom 2 ft of 12 posts
    - Replace rotten sill plates
    - Replace joists as needed
    - Resheet floor where required
  2. Four of the exterior decks should be replaced.
  3. The main front entrance should be re done in the future to deal with drainage issues.
  4. Cleaning and fixing downspouts.
  5. All doorways and entrances, stair cases and landings. Inspected, repaired, or replaced as needed.
  6. Gutters repaired with proper drainage pipes
  7. Siding on the front side to be fixed and secured.
  8. Painting
  9. Bathroom/custodial space redo



R-2(d)

**Cost of repairs**

Floor Repairs	26,000
Painting exterior*	7,500
Painting Interior*	5,000
Exterior Perimeter Drainage (PW)	5,000
Layer Ground with poly Materials & labour	7,500
Stairs/Landing (4 decks)	3,800
Front Entrance Redo	3,500
Gutters	1,000
Exterior Repairs (cosmetic)	2,000
Bathroom fixtures replaced/redo*	10,000
<b>TOTAL</b>	<b>71,300</b>

\* Portions could be phased in 2-3 years

**OPTION #2: DEMOLISH**

\$50,000

**OPTION #3: NEW BUILDING**

3,700/ft building

\$925,000\*

*\*Please note this is based on \$250/square feet for commercial building*

**OPTION #4: DO NOTHING FOR 2013**

Investigate repairs and budgeting for 2014

- Some safety concerns would need to be addressed in 2013

**LONG TERM ISSUES**

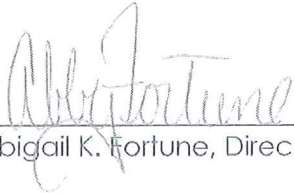
1. Parking lot needs to be reworked graded, maybe even a coat of the black gravel
2. Electrical – the building was wired many years ago – and even though section have been rewired for safety purposes, the system ultimately needs to be looked at
3. Plumbing is also antiquated – and is an ongoing problem
4. Storage – for user groups and equipment in terms of lack of
5. Kitchen needs to be closed off

R-2(e)

SUMMARY

Seaplane Base Recreation Hall is a worthwhile asset for the District of Ucluelet that is well used by a number of programs and groups. It is important that a baseline is determined for upgrades and maintenance of the building so the District of Ucluelet can provide long term access and programming to this facility.

Seaplane Base Recreation Hall provides a much needed and unique space for programs and user groups not available anywhere else in Ucluelet. The Seaplane Base Recreation Hall is an important asset for the District of Ucluelet. The community needs a building that allows for the hard use sports. Council needs to consider its options.



---

Abigail K. Fortune, Director of Parks & Recreation

R-3



## REPORT TO COUNCIL

**MEETING DATE: TUESDAY, FEBRUARY 12, 2013**

**FILE NO: 5120-20 YOUTH**

**FROM: MANDALA SMULDERS, YOUTH COORDINATOR**

**SUBJECT: UPDATE ON YOUTH PROGRAMS AND THE EDGE YOUTH ROOM**

---

### **Purpose:**

To provide Council with an update on the current progress of The Edge Youth Room and programming.

### **Long-term Overview:**

In the initial planning of last year's pilot project there were six key principles that were recognized. It was determined that these principles must always be considered and maintained when setting benchmarks:

- 1. Partnerships:** Who we want to work with, collaborate with, resources available, sustainable engagement with community over the long term.
- 2. Funding:** Local, regional, national grant opportunities and social programs
- 3. Sustainability:** Creating programs, benchmarks, appropriate resources documented for consistency and future resources.
- 4. Leadership:** To maintain a level of leadership in ecological sustainability. This will be evident in the programming, partnerships, funding and delivery.
- 5. Programming:** Maintaining engagement of youth, youth involvement/ leadership in planning, capacity building, and success of creating programs that are meaningful and relevant.

**Detailed Principles:**

**1. Partnerships:** There were a number of partnerships established in the past that have continued to be very valuable resources, as well, additional partnerships have been established in the past few months. Coastal Family Resource Coalition meetings occur on the first Wednesday of every month. These meetings have been a very valuable resource as there are representatives from many different organizations that attend, and therefore, have provided the opportunity to learn about other programs and establish partnerships within the entire Ucluelet-Tofino region.

Currently we are partnering with the following organizations:

- Central Westcoast Forest Society
- Clayoquot Biosphere Trust
- Coastal Family Resource Coalition
- Nuuchahnulth Tribal Council
- Pacific Rim Arts Society
- Pacific Rim National Park
- Ucluelet Aquarium
- Ucluelet First Nation
- Ucluelet RCMP
- Ucluelet Secondary School
- Vancouver Island Health Authority
- Westcoast Community Resources Society

Partnerships and collaborative efforts will continue to be researched and sought out.

**2. Funding:** A video grant from TELUS Community Action Team and Clayoquot Biosphere Trust was used to run the Youth Voice Video program in December. Nine teenagers were given the opportunity to write a script, storyboard, act, film and edit a video. The final product is available on the Clayoquot Biosphere Trust website and on YouTube at <http://www.youtube.com/watch?v=fU-neAuEyyE&feature=share>.

We currently have a Youth Leadership grant from Clayoquot Biosphere Trust that has to be used by August 31, 2013. Planning, partnering and programming have started for this grant and will run from March through to July, 2013.

There is currently a call out for projects from Clayoquot Biosphere Trust, the application is underway and will be submitted before Feb. 21, 2013. The proposed project will focus on health and wellness for youth, with some focus on ecological restoration.

Additional funding options are continuously being researched.

**3. Sustainability:** In order to achieve sustainable programs that will engage youth over a long period of time, I have been trying to establish solid partnerships that will be long lasting. I have been very diligent about reporting what has worked, what could work and what really does not work. The most important way to ensure a sustainable youth program is to maintain flexibility. The teenagers are very spontaneous, and therefore, require programs that are flexible to their wants and needs. Long term planning has been paired with short term spontaneity to provide the teens with a well-rounded, sustainable program.

**4. Leadership:** There have been a number of partnerships established to ensure the teens are exposed to issues around stewardship and volunteerism, while giving them an opportunity to explore the diverse ecosystems within this region. Some of these partnerships include The Ucluelet Aquarium, Clayoquot Biosphere Trust, Pacific Rim National Park and Central Westcoast Forest Society.

The Guys and Girls of the Wild Coast program will be running again in April this year. This program will consist of a three day intensive course where teens partake in outdoor activities, restoration projects and mental health workshops. The goal of this program is to increase the skill set and self-confidence of the teens.

**5. Programming:** Through consistent hours of operation, the Youth Room has proved to be a place where teens come on a daily basis to engage with their peers, as well as with an adult they can relate to. There is one young man who comes into the Youth Room at least twice a week to do homework on the computers as he does not have access to a computer at home, he will also often ask for help with homework. On many occasions there have been teens tutoring one another in the room. There have also been many ping pong matches, board game rivalries, foosball battles and great conversations.

There have been two very successful Mt. Washington trips. These trips are not only a great way for me to engage with the youth, but they are also a great way to encourage engagement between youth who do not always engage

R-3(c)

with one another. There are two more trips planned for the next couple months, both of which I will be attending.

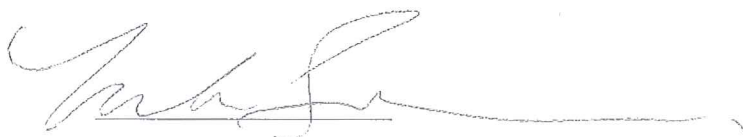
There have been a number of food-related evenings including pizza night, cookie-baking night, pie-baking night, and taco night. Through pie and cookie sales, the teens have been able to raise money for the teen room; these funds are used to provide other food-related events.

There have been weekly movie nights on Wednesday nights. These nights have been very successful; they have consistently brought out 10-25 teens each week. Some weeks involve a dinner component before the movie, although, there have been some financial challenges with dinner nights. I have found that when a drop-in fee is required, I will receive significantly less teens for a given event. Because dinner nights cost money, my options are limited. I am currently looking into funding that will allow me to run dinner nights without a drop-in fee in order to reduce the barriers and make the programs accessible to all teens.

I feel that the greatest success so far is the relationships that I have established with the teens. We have a mutual respect for one another and we have a lot of fun together. I believe that they feel very comfortable approaching me and know that I am open for any discussion. With the recent passing of Zack Jakubowsky the teens have been in a very vulnerable state; I believe the Youth Room has been a place where the teens feel comfortable to speak their minds and express their feelings.

I hope to continue building long lasting relationships with the teens as I believe that a strong foundation will help to ensure a successful youth program in the future.

Thank you,



Mandala Smulders

Youth Coordinator