

6 UNFINISHED BUSINESS

6.1 Signage at Small Craft Harbour

The Harbour Authority asked if the signage for the Personal Floatation Devices at the Main Street and Small Craft Harbours had been replaced? Mark Boysen, Chief Administrative Officer, noted the signage has been replaced.

6.2 Otter Street Dock

The Harbour Authority asked if there is a time frame for the removal of the Otter Street Dock? Mr. Boysen deferred discussion on this issue to item 10.1. "Harbour Resolution Tracker."

7 PUBLIC INPUT, DELEGATIONS & PETITIONS

7.1 Public Input

Doug Kimoto, resident, noted that the Otter Street Dock is a great asset, dock space is at a premium, and demand for dock space appears to be growing. He noted that the Otter Street Dock will be sorely missed, if it is removed.

8 CORRESPONDENCE

8.1 Small Craft Marina *Julie Haddow*

The Harbour Authority asked if there is a policy regarding liveaboards in the harbour? Kevin Cortes, Harbour Manager, explained that the current bylaw allows liveaboards up to 14 days per month. He noted that the Harbour Bylaw should be reviewed.

The Harbour Authority noted that the Harbour Bylaw is seven or eight years old and should be considered. It requested that the Harbour Bylaw be presented to the Harbour Authority for review at the meeting in November.

9 INFORMATION ITEMS

9.1 There were no information items.

10 REPORTS

10.1 Harbour Authority Resolution Tracking *Joseph Rotenburg, Manager of Corporate Services*

Life Jacket Signage:

- Signage has been installed.
- Positive feedback about the signs has been received.
- The Personal Floatation Devices are being used.

Thornton Creek Enhancement Society:

- The 2% voluntary donations to the Society should be mandatory and recommended that this change be made by early 2020.
- The issue should be addressed at the next Harbour Authority Meeting in November.

Harbour Brochure Re-Print:

- A draft brochure designed by Schramm Designs and Nicky Ling was circulated.
- The map has been updated.
- The Harbour Authority requested that walking times to destination like the COOP Grocery Store be identified on the brochures map. CAO requested feedback from Council be sent to him so that it can be finalized.

Harbour Advisory Commission (HAC):

- HAC members were invited to attend this meeting.
- Staff will invite HAC members to future Harbour Authority Meetings.

Harbour Needs Assessment [Expansion of the Outer Boat Basin and Partial Closure of the Otter Street Dock (52 Steps)].

- A letter has been drafted regarding the expansion and partial closure, which will be mailed to residents and property owners within 100 meters of the docks. The letter will also be shared through Ukee Mail.
- Spencer Wright, of the Department of Fisheries and Oceans Canada / Small Crafts Harbours (DFO), noted the following:
 - A timeframe for the dock expansion and partial removal has not been set.
 - Tender for the project has closed but a contractor has not been selected.
 - He will report to the Harbour Manager and CAO regarding timelines after a contractor is selected.
 - The Otter Street Dock will be partially closed only after the Outer Boat Basin expansion has been completed.
- The Harbour Authority asked if there is chance that Otter Street Dock could remain open?
 - In response, Mr. Wright stated that this is not possible at this time, since the process of divestment would take

- longer than the Otter Street Dock can be maintained.
- The Harbour Manager, Kevin Cortes, asked Mr. Wright if DFO had consulted with Canadian Border Services Agency (CBSA) regarding the partial closure?
 - Mr. Wright was not aware of any consultation between DFO and CBSA. Mr. Wright recommended a meeting between CBSA, DFO and the Harbour Master.
 - The Harbour Authority asked if we would be loosing the local CBSA services with the partial closure of Otter Street Dock?
 - Mr. Wright noted that the partial closure there will be sufficient moorage for CBSA operations only.
 - Mr. Cortes raised concerns about removing commercial boats from space reserved for CBSA use on the Otter Street Dock. Mr. Wright, noted that DFO is open to discussing how much dock space is necessary to accommodate CBSA use.
 - Council comments and questions included the following:
 - Noted that this is a reallocation of a services and should result in similar amounts of dock space after the reallocation. She further noted that there is increasing demand for moorage and asked if any additional moorage would be added after the project completed? Mr. Wright noted that more data is required to conduct an expansion project and he will contact Mr. Boysen, Chief Administrative Officer, about this.
 - The Harbour Master Plan may need updating.
 - Community engagement regarding the expansion/reduction project is critical.
 - Mr. Boysen, Chief Administrative Officer, noted that the Harbour Master Plan should address moorage spaces for non-commercial boats. Council recommended that the Harbour Master Plan be brought forward at the next meeting in November for review.

Bull Rails:

- Use of funds has been approved.
- Kevin Cortes, Harbour Manager, noted that the bull rails have been purchased and materials have arrived. The installation will start, as will replacement of the decking on the Main Street Dock.

Proposed Whiskey Dock Float Improvements:

- Mr. Boysen noted that he has not received the cost estimate from the Engineers and will bring it forward at the next Harbour Authority Meeting.

Mr. Boysen noted that facility assessments are underway and Harbour related buildings are included in that assessment.

10.2 Ucluelet Harbour Report - September 2019

Kevin Cortes, Harbour Manager

Kevin Cortes, Harbour Manager, presented this report. Highlights included:

- Revenues were slow at the beginning of summer. This may be linked to local fishing closures.
- As the summer progressed and fishing areas opened, revenues grew rapidly.
- There was a local shrimp fishery but there was not a tuna fishery.
- Generally it was a good season for local commercial fisheries
- More commercial boats are mooring in Ucluelet for the winter than in past years.

The Harbour Authority comments and questions:

- Noted that The Bayshore, a derelict vessel, has been removed.
- Asked if fishing closures intended to protect the Southern Resident Killer Whales had affected local fisheries? Mr. Cortes noted that it was slower at the beginning of the season. Which may have been linked to the failure to communicate opening along the coast. He also noted that there was a strong beach fishery this season.
- Asked what has happened with Astral Blue (the boat linked to the death of Daniel Archbald and Ryan Daley)? Mr. Cortes, explained that the boat is being managed by the own estates.

11 OTHER BUSINESS

11.1 Seaplane Base Road Signage

HA-003

It was moved by Mayor Noël and seconded by Councillor Cole

THAT Council directs Staff to install signage at the end of Seaplane Base Rd. that directs users to park their boat trailers overnight in the Seaplane Base Recreation Hall parking lot.

CARRIED.

11.2 Scale Installation at Small Craft Harbour

HA-004

It was moved by Mayor Noël and seconded by Councillor Cole

THAT Council directs Staff to install a fish scale at the Small Craft Harbour with District of Ucluelet branding.

CARRIED.

11.3 Scale Educational Component

HA-005

It was moved by Councillor Cole and seconded by Councillor Kemps

THAT Council directs Staff to collaborate with the Ucluelet Aquarium to develop an educational component which will accompany the scale installed at the Small Craft Harbour.

CARRIED.

11.4 Council Comments and Questions

- Requested that any future pilings that are installed not be creosote.
- Asked if there were plans to further extend the sea plane boat launch in the 2020 budget? Mr. Boysen, noted that the matter could be discussed during 2020 budget discussions. Mr. Boysen recommended obtaining a quote from Herold Engineering as they are already familiar with the area and he will bring the estimate to the November budget meeting as well.
- Asked if a kayak launch at the end of Alder Street is planned? Mr. Boysen explained that this has not been formally discussed, but could be discussed at the budget talks.
- Asked if there are any rules regarding fueling vessels at the dock. Mr. Cortes noted that Harbour Regulation Bylaw does not address this issue but he would like to see it addressed in an amended bylaw as gas spillage is a safety risk.
- Asked if West Coast Spill response is still considering making Ucluelet a staging area? Mr. Cortes noted that there is a meeting on that issue next week but he has been informed that Ucluelet has been approved as a staging location.

12 QUESTION PERIOD

12.1

Doug Kimoto, resident and former Harbour Authority Commission member, recommended building a new ramp at the Whiskey Dock intended to increase accessibility during extremely low tides. Also recommended further engaging the DFO regarding dredging in the harbour intended to accommodate large vessels during low tides.

Spencer Write, DFO, noted that dredging is generally discouraged but acknowledged that dredging may be necessary.

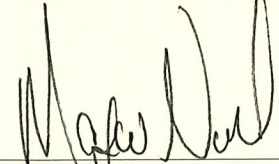
13 ADJOURNMENT

13.1


Mayor Noël adjourned the meeting at 5:34 PM.

CERTIFIED CORRECT: Minutes of the Harbour Authority

Meeting held on Tuesday, September 17, 2019 at 4:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël
Mayor



Mark Boysen
CAO