

**DISTRICT OF UCLUELET**  
**MINUTES OF THE REGULAR COUNCIL MEETING**  
**HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE**  
**Tuesday, May 28, 2019 at 4:30 PM**

Present:      **Chair:**            Deputy Mayor Kemps  
                  **Council:**         Councillors Cole, Hoar, and McEwen  
                  **Staff:**             Abigail Fortune, Manager of Parks & Recreation  
                                 Marlene Lagoa, Manager of Corporate Services  
                                 Bruce Greig, Manager of Community Planning

Regrets:        Mayor Noël, Mark Boysen (CAO)

**1. CALL TO ORDER**

**1.1 Acting Mayor Kemps called the meeting to order at 4:33 PM.**

**2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY**

**2.1 Council acknowledged the Yuułu?il?ath First Nations on whose traditional territories the District of Ucluelet operates.**

**3. ADDITIONS TO AGENDA**

**3.1            • Correction to item 13.1 on the Agenda to read:**  
                                      ○ **Marlene Lagoa, Manager of Corporate Services**

**4. APPROVAL OF AGENDA**

**4.1 May 28, 2019 Regular Agenda**

2017-001            **It was moved by Councillor McEwen and seconded by Councillor Hoar**  
                                  ***THAT Council approve the May 28, 2019 Regular Agenda as amended.***  
**CARRIED.**

**5. ADOPTION OF MINUTES**

**5.1 April 23, 2019 Regular Minutes**

2017-002            **It was moved by Councillor Hoar and seconded by Councillor McEwen**  
                                  ***THAT Council approve the April 23, 2019 Regular Minutes as presented.***  
**CARRIED.**

**6. UNFINISHED BUSINESS**

**6.1 There was no unfinished business.**

**7. MAYOR'S ANNOUNCEMENTS**

- Thanked Ucluelet Co-op and all those involved in painting the Lighthouse.
- Go Bike BC is this happening this week and there are a number of events planned.
- Thanked community for assistance with the Cut Broom in Bloom event.
- Thanked SonBird and Re/Max for their involvement in this year's Spring Community Clean-up.
- Japanese Cultural Fair was a great event with good attendance.
- Choir will be performing June 2 at the Ucluelet Community Centre.
- Glee Theatre performance will be June 7-8 at the Ucluelet Community Centre.
- Van Isle 360 International Yacht Race is coming up. The leg to Ucluelet is dedicated to the memory of community member Mark Livingstone.
- June 9 is Adopt a Baby Salmon Day at the Thornton Creek Hatchery.

## 8. PUBLIC INPUT, DELEGATIONS & PETITIONS

### 8.1 Public Input

**P. Timmermans**, shared his concern with a Facebook post by local business advertising the collection of rose petals. He believes it would be devastating if people started to collect plants off the Wild Pacific Trail because they are there for everyone to enjoy. He has spoken to the Wild Pacific Trail Society about writing a letter. Mr. Timmermans asked if there was a policy and whether information could be posted to the Tourism Ucluelet and District website reminding people that harvesting is not allowed.

- Ms. Fortune, responded there is a policy and that she will connect with Tourism Ucluelet about putting something up on the website.

### 8.2 Delegations

**Sandra Riches, BC AdventureSmart**

**Re: Search and Rescue Prevention / BC AdventureSmart**

- Sandra Riches, Executive Director & BC Coordinator, provided an overview of the Adventure Smart program. Highlights included:
  - Vision is to reduce the number and severity of search and rescue incidents across the province.
  - There is a new and free AdventureSmart Trip Planning App.
  - The CoastSmart program was developed on the



- west coast and unique to Tofino and Ucluelet.
- Group will be receiving sustainable funding through the Province starting next year.
- Awareness training is happening this Thursday, May 30, 2019 at the Ucluelet Community Centre.
- Council comments and questions:
  - Council requested the group improve awareness about their training in Ucluelet. Ms. Riches advised there was a staff illness which impacted promotion efforts.
  - Expressed concern that there are no people or funding dedicated to the CoastSmart program.
  - Have you talked to Parks Canada about mirroring the CoastSmart Program with AdventureSmart? Ms. Riches responded that the idea is to work with Parks Canada to get the messaging out there. The funding has concluded for CoastSmart. AdventureSmart will be taking the program under their wing but will work closely with Parks Canada.
  - Recommended sharing the social media templates that could be used by destination marketing organizations.

## 9. CORRESPONDENCE

### 9.1 Meeting Invitation for Regional Education Tourism Program Update and Mingle West Coast Nest

- Deputy Mayor Kemps shared that she will be attending along with staff members Mark Boysen and Abigail Fortune.

### 9.2 Request for Support of Policy Changes to the Bottle Depot Refund System Ucluelet Bottle Depot

- Deputy Mayor Kemps shared that a resolution was passed at AVICC and will be considered at UBCM.

2017-003

**It was moved by Councillor Hoar and seconded by Councillor McEwen**  
*THAT Council write a letter of support for the BC Depot operators calling for a more effective deposit refund system in British Columbia.*

CARRIED.

### 9.3 Thank You to the District Ucluelet Chamber of Commerce

**9.4 Thank You Note  
Ministry of Tourism, Arts and Culture**

**10. INFORMATION ITEMS**

**10.1 Hwy 4 Kennedy Hill Safety Improvements Traffic Interruptions Update  
Emil Anderson Construction (EAC) Inc.**

- Councillor Hoar asked if a meeting has been set with Ministry of Transportation staff.
  - Ms. Lagoa responded yes, meeting will be in early June.

**11. COUNCIL COMMITTEE REPORTS**

**11.1 Councillor Rachelle Cole  
*Deputy Mayor October - December 2019***

**11.2 Councillor Marilyn McEwen  
*Deputy Mayor November 2018 - March 2019***

- **May 26 attended the Wild Pacific Trail Society's AGM.**

**11.3 Councillor Lara Kemps  
*Deputy Mayor April - June 2019***

- **CO-OP AGM happening at 7 pm today at the Ucluelet Community Centre.**

**11.4 Councillor Jennifer Hoar  
*Deputy Mayor July - September 2019***

- **May 26 attended the Wild Pacific Trail Society's AGM and noted it would be nice to find more Directors for this active group.**

**12. REPORTS**

**12.1 Resolution Tracking - May 2019  
*Marlene Lagoa, Manager of Corporate Services***

- Councillor Hoar reminded Councillors to submit their Municipal Survivor Climate Challenge online.

**12.2 Options for Carbon Neutrality for the District of Ucluelet  
*Mark Boysen, Chief Administrative Officer***

2017-004            **It was moved by Councillor McEwen and seconded by Councillor Hoar  
                         THAT Council approve recommendation 1 of report item, "Options for Carbon**



*Neutrality for the District of Ucluelet" as amended which reads:*

1. *THAT Council approve the purchase of verified carbon offsets from Offsetters for 2018 to achieve carbon neutrality, specifically the Synergy Portfolio.*

CARRIED.

### **12.3 Temporary Use Permit - 651 Rainforest Drive Bruce Greig, Manager of Community Planning**

- Bruce Greig, Manager of Community Planning, presented this report. Highlights included:
  - The TUP request was discussed at the May 14, 2019 Council Meeting.
  - Official notice has been given.
  - Noted there is an opportunity for public input and those present should be given an opportunity.
- Council asked if the RV would be seen from the street. Mr. Greig responded no; it is a tree-lined property.

2017-005

**It was moved by Councillor McEwen and seconded by Councillor Hoar THAT Council approve recommendation 1 of report item, "Temporary Use-Permit - 651 Rainforest Drive" which states:**

1. *THAT, subject to public comment, Council authorize issuance of Temporary Use Permit 19-03 for a period of up to three years, to allow seasonal accommodation for two Recreational Vehicle / Trailer spaces on the property at 651 Rainforest Drive.*

CARRIED.

### **12.4 Temporary Use Permit - 1992 Peninsula Road Bruce Greig, Manager of Community Planning**

- Bruce Greig, Manager of Community Planning, presented this report. Highlights included:
  - The application is for one RV for employee housing behind Howler's Restaurant.
  - The applicant is in attendance.
- A. Shimizu, the applicant, addressed Council. Highlights included:
  - Trailer is not visible from the street. It is at the back corner of the property in a heavily forested area.
  - It is beneficial to have someone on-site to watch over it as people try to park and sleep in the parking lot.
- Deputy Mayor Kemps called for public input:
  - P. Timmermans, resident, noted he is in support of this application. The talk amongst students in Nanaimo is not

to go to Ucluelet because there is nowhere to live.

- Council questions and comments:
  - Is the permit only seasonal with a maximum stay for six months? Mr. Greig responded that TUPs are to allow the use and may be renewed for up to three years. The seasonal occupancy is that recreational vehicles (RVs) are not permanent dwelling units. RVs need to be inspected to ensure they are safe.
  - Concern was expressed with the permit being labelled seasonal as the employee lives there 12 months a year.
  - Would like staff to follow-up on temporary permits on a regular basis.
  - Concern was expressed with the lack of water and sewer services. Mr. Greig responded that connection to services is not being proposed. If that is Council's wish it can be made a condition. In this case their solution is to provide some of those services in the restaurant.
  
- Council discussion ensued on amending the temporary use permit to require connections to water and sewer services. Highlights included:
  - It would be cost prohibitive to provide due to location away from water and sewer line.
  - It is an important ask for future applications, but this is a special case.
  - Knowledge that the employee already has access and uses facilities at the restaurant.
  - Adding this requirement will add extra cost. The applicant is trying to solve their staffing and housing problems.

2017-006

**It was moved by Councillor Kemp and seconded by Councillor Cole**  
*THAT the main motion be amended by adding, subject to water and sewer service connections.*

DEFEATED.

2017-007

**It was moved by Councillor Cole and seconded by Councillor Hoar**  
*THAT Council approve recommendation 1 of report item, "Temporary Use Permit - 1992 Peninsula Road" which states:*

1. *THAT, subject to public comment, Council authorize issuance of Temporary Use Permit 19-04 for a period of up to three years, to allow seasonal accommodation for one Recreational Vehicle / Trailer space on the property at 1992 Peninsula Road.*

CARRIED.



**13. LEGISLATION**

**13.1 Zoning Bylaw Amendment (VR-2) - Adoption**  
**Marlene Lagoa, Manager of Corporate Services**

2017-008           **It was moved by Councillor Hoar and seconded by Councillor McEwen**  
*THAT Council approve recommendation 1 of legislation item, "Zoning Bylaw Amendment (VR-2) - Adoption" which states:*

1. *THAT the "District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1241, 2019" be adopted.*

CARRIED.

**13.2 Single-Use Plastics Bylaw - Adoption**  
**Marlene Lagoa, Manager of Corporate Services**

2017-009           **It was moved by Councillor Hoar and seconded by Councillor Cole**  
*THAT Council approve recommendation 1 of legislation item, "Single-Use Plastics Bylaw - Adoption" which states:*

1. *THAT the "District of Ucluelet Single-use Plastic Regulation Bylaw No. 1247, 2019" be adopted.*

CARRIED.

**14. OTHER BUSINESS**

**15. QUESTION PERIOD**

**15.1 There were no members of the public who wished to speak.**

**16. CLOSED SESSION**

**16.1 Procedural Motion to Move In-Camera**

2017-010           **It was moved by Councillor Kemps and seconded by Councillor Hoar**  
*THAT the meeting be closed to the public in order to address agenda items under Sections 90(1)(e), (g), and (i), and Section 90(2)(b) of the Community Charter.*

CARRIED.

**16.2 Acting Mayor Kemps suspended the regular meeting at 5:24 PM and moved in-camera at 5:30 PM.**

**16.3 Acting Mayor Kemps adjourned the in-camera meeting at 5:35 PM and resumed the open meeting.**

**16.4 Rise & Report from Closed Session**

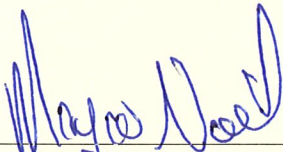
2017-011           *THAT Council of the District of Ucluelet accept the offer made by the KUU-US Crisis Line Society to purchase the property at 1686 Bay Street and legally described as PID: 002-407-299, Lot 11, District Lot 282, Clayoquot District, Plan 26711 and that Deputy Mayor Kemps and the Manager of Parks and Recreation are hereby authorized to execute, on behalf of the District, the*

*purchase contract, the Form A transfer and all other documents necessary to transfer the property.*

**17. ADJOURNMENT**


**17.1 Acting Mayor Kemps adjourned the meeting at 5:37 PM.**

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, May 28, 2019 at 4:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



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Mayco Noël  
Mayor



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Mark Boysen  
CAO