

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, March 12, 2019 at 2:30 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole, Hoar, Kemps, and McEwen
 Staff: Mark Boysen, Chief Administrative Officer
 Marlene Lagoa, Manager of Corporate Services
 Donna Monteith, Director of Finance
 Bruce Greig, Manager of Community Planning

Regrets:

1. CALL TO ORDER

1.1 Mayor Noël called the meeting to order at 2:30 PM.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 Council acknowledged the Yuułu?iŋ?ath First Nations on whose traditional territories the District of Ucluelet operates.

3. ADDITIONS TO AGENDA

3.1 Addition of Agenda Item No. 16. Closed Session

Procedural Motion to Move In-Camera:

THAT the meeting be closed to the public in order to address agenda items under Section 90 (1)(g) and 90 (1)(i) of the *Community Charter*.

4. APPROVAL OF AGENDA

4.1 March 12, 2019 Regular Agenda

2017-001 **It was moved by Councillor McEwen and seconded by Councillor Cole**
THAT Council approve the March 12, 2019 Regular Agenda as amended.

CARRIED.

5. ADOPTION OF MINUTES

5.1 January 30, 2019 Special Minutes

2017-002 **It was moved by Councillor Cole and seconded by Councillor Kemps**
THAT Council approve the January 30, 2019 Special Minutes as presented.

CARRIED.

5.2 February 12, 2019 Regular Minutes

- Under Council Committee Report, add dates of Code Hack event on March 9 & 10.

2017-003

It was moved by Councillor McEwen and seconded by Councillor Cole
THAT Council approve the February 12, 2019 Regular Minutes as amended.

CARRIED.

5.3 February 26, 2019 Regular Minutes

2017-004

It was moved by Councillor McEwen and seconded by Councillor Kemps
THAT Council approve the February 26, 2019 Regular Minutes as presented.

CARRIED.

6. UNFINISHED BUSINESS

7. MAYOR'S ANNOUNCEMENTS

- 7.1
- Happy Birthday to Councillor Marilyn McEwen.
 - Fire Chief posting closed yesterday and there are 25 applicants.
 - Budget Open House is this Thursday from 5:00 – 7:00 PM.

8. PUBLIC INPUT, DELEGATIONS & PETITIONS

8.1 Public Input

A. Marshall, resident, respectfully requested that the District consider and address safety concerns with the placement of the new crosswalk on Peninsula Road in front of the old church.

- CAO Mark Boysen responded that the District will monitor the situation and if there are any concerns, we will address them.

8.2 Delegations

James Rodgers, CARE Network

Re: Letter of Support Request: Regional Animal Shelter

- James Rodgers presented on the work that the CARE Network does on the coast.
- CARE Network has started to put together a plan for animal control and improving the level of care needed for the area.
- Next step moving forward is small semi-mobile and modular animal shelter so they can care for animals.
- Asking for letter of support as they move forward with establishing a regional service.

Council questions and comments:

- Will the facility be centrally located? Yes, looking at leasing land from the ACRD by the Airport; however, there are other locations that have been identified as well.
- What is your timeline for getting a support letter? The ACRD meeting is on March 27th and was hoping for letters of support by then. We will also be putting together applications for grants and in-kind support.

9. CORRESPONDENCE

9.1 Request for Letter of Support for Tla-o-qui-aht First Nation's Canada's Target 1 Nature Fund Challenge Application Tla-o-qui-aht First Nation

- Council asked for more information including a copy of the map showing the buffer zone.
- Council members expressed concern on whether the buffer zone would impact the future of Kennedy Lake as a regional water source.
- Mayor Noël noted that Tla-o-qui-aht was invited to appear as a delegation but were unavailable.
- Item to be brought back under Unfinished Business at the March 26, 2019 Regular Council Meeting.

9.2 Request for Letter of Support - RCMP Appreciation Day RCMP Appreciation - Vernon Committee

2017-005

It was moved by Councillor McEwen and seconded by Councillor Cole THAT Council provide a letter of support to the RCMP Day – Vernon Committee for their efforts to move forward with a petition signed by Canadian citizens that will be directed to the Province of British Columbia and the Government of Canada to ultimately acknowledge February 1st as 'Royal Canadian Mounted Police Day'.

CARRIED.

9.3 Municipal Survivor Climate Challenge District of Highlands

- Council will manage their own tracking and reporting to participate in the Climate Challenge.

2017-006

It was moved by Councillor McEwen and seconded by Councillor Hoar THAT Council participate in the District of Highlands' Municipal Survivor Climate Challenge.

CARRIED.

9.4 BC Council of Forest Industries 2019 Annual Convention Invitation Council of Forest Industries

**9.5 West Coast Transportation Update
Alberni Clayoquot Health Network**

- Council asked that the District help to promote the BC Transit Open House.
- CAO Boysen shared that the District of Ucluelet will be advertising shortly for a public information session that will occur next door to the BC Transit Open House on April 4th at the Ucluelet Community Centre.

**9.6 Request to Review Parks & Recreation Bursary
Karen Smith**

Councillor Cole left the meeting at 3:11 PM due to her family relationship.

- CAO Boysen noted that the annual budget for the parks and recreation bursary program increased from \$3000 in 2018 to \$4000 in 2019.
- Council requested that the Manager of Park & Recreation provide additional stats for council's information and they consider it as part of future budgets.
- Council requested that the District send Karen an acknowledgement of receiving the letter and that Council will consider the bursary amount as part of future year's budget.

Councillor Cole returned to the meeting at 3:13 PM.

10. INFORMATION ITEMS

**10.1 Hwy 4 - Kennedy Hill Safety Improvements Traffic Interruptions Update
Emil Anderson Construction Inc.**

**10.2 Passage of Abandoned Vessels Act
Boating BC Association**

- Councillor McEwen shared that the new Act came up at HAABC conference and allows fines to be charged.

11. COUNCIL COMMITTEE REPORTS

**11.1 Councillor Rachelle Cole
Deputy Mayor October - December 2019**

- **Seaview Seniors Housing Society met March 4th. They will be submitting a delegation request to appear at**

the March 26th Regular Council meeting. The next seniors lunch is on March 20th.

- Requested the Rotary Club appear as a delegation to advise Council of current projects and ideas they are working on.
- Met with Gord Johns on March 5th.
- Coastal Family Resource Coalition met on March 6th.
- Attended the International Women's Day celebration, which was organized by the West Coast Family Resources Society and was really well done.
- Attended the Island Health Code Hack in Victoria from March 9-10th. Submitted a proposal for greater care levels of housing for long term care, so people can age in place. We need more specialists, and transportation.

11.2 Councillor Marilyn McEwen

Deputy Mayor November 2018 - March 2019

- Attended the Mayor's Luncheon at the Gray Whale Deli on February 28th. Doug Cole from Weyerhaeuser attended.
- March 5th met with Gord Johns. Discussed: DFO, trolliers, plastics, the new park path, the medical centre they want to build, Kennedy Lake water supply grant, the Coast Guard building and updated him on the BC Transit situation which was news to him.
- March 6th was the Pacific Rim National Park open house for the ʔapsčiiik t'ašii Trail (pronounced 'Ups-cheek ta-shee'). Staff provided handouts and had a map outlining where the trail is going through the park.
- March 8 was International Women's Day. The UCC hosted Professor Leah Shemka from the University of Victoria who spoke at the celebration.
- Whale Festival update - the new Board is meeting weekly and are currently planning a fundraising event March 30th at the Long Beach Lodge.

11.3 Councillor Lara Kemps

Deputy Mayor April - June 2019

- Attended the British Columbia Economic Development Association conference last week.
- Although the Whale Festival is not taking place this year, several organizations came together to create a

calendar share of activities to do over spring break. The calendar was shared with Ucluelet and Tofino Tourism as well as media outlets.

11.4 Councillor Jennifer Hoar
Deputy Mayor July - September 2019

- **Noted that despite the Whale Festival not taking place this year, the Wild Pacific Trail Society is doing a series of events from March 16-24 including trail walks and whale spotting. Watch for the schedule.**

11.5 Mayor Mayco Noël

- **Attended the Island Coastal Economic Trust meeting. They are looking to widen their portfolio. The Province is looking at adding the Indigenous groups and the Gulf Islands, but they are not looking at increasing the amount of funding.**
- **Attended several ACRD meetings. One key point from the Community Action Team was harm reduction and how it lead to the West Coast Emergency Coordination hiring an Emergency Coordinator.**
- **Went to the Hitatsu Assembly. They will be introducing a new funding model for the operations of their community which is going to really benefit them and the region. This is a positive step forward that will give them a lot more independence and opportunities for their lands and resources.**
- **Also met with MP Gord Johns.**
- **Met with Mainroad Contracting about the roads due to the recent icy weather.**
- **Attended the Parks meeting as well which went well.**

12. REPORTS

12.1 Cheque Listing - February 2019
Marlene Lagoa, Manager of Corporate Services

12.2 Development Variance Permit DVP19-01 for 1465 Helen Road
Public Input Opportunity
John Towgood, Planner 1

- **Bruce Greig, Manager of Community Planning, presented DVP19-01 to permit a variance for a parking spot to allow the operation of a B&B guest room for 1465 Helen Road.**
- **Reasons given for requesting the on-site parking variance**

includes slope of the property, removal of all front yard trees, and creating the loss of one on-street parking spot.

- Mr. Greig noted that Council should provide an opportunity for the public to be heard at this time.
- The applicant addressed Council, highlights included:
 - there is no on-site parking for their house;
 - received approval from direct neighbours;
 - expect a maximum of two guests travelling in one vehicle;
 - guest will park directly in front of the house; and
 - the short-term rental has been running for two years.

Councillor Cole left the meeting at 3:38 PM due to the subject property being in her neighbourhood.

- Council's questions and comments included:
- Will the variance mean more people at this address? There has been a bit of a short-term rental use in the past. They applied for a business licence which triggered this variance request.
- Would the variance be just for these owners or permanent? The variance is tied to the property and not the owners, so the variance would apply as long as the B&B use continues. However, if the B&B use is discontinued, or if the house were demolished and re-built at some point in the future, then the variance would no longer apply and the property would need to meet the zoning requirements in place at the time.
- Parking is always an issue in the summer especially at 52 steps and one parking spot is not going to compound that issue.
- Concern was expressed that the next owners of the property may not be as good as a neighbour as the current owners.

Councillor Cole returned to the meeting at 4:41 PM.

2017-007

It was moved by Councillor McEwen and seconded by Councillor Hoar

THAT Council approve recommendation 1 of report item, "Development Variance Permit DVP19-01 for 1465 Helen RD" which states:

1. *THAT Council approve DVP19-01 to allow a single Bed and Breakfast guest room to occur on Lot 22, Plan VIP1116 Section 21, Clayoquot District (1465 Helen Road) without the parking space required by Section 505.1 of the District of Ucluelet Zoning Bylaw No. 1160, 2013.*

CARRIED.

12.3 Ucluelet Climate Action Plan Draft

Mark Boysen, Chief Administrative Officer

- CAO Boysen introduced Maya Chorobik from the Community Energy Association.

- Last year the District received FCM funding to put together a Climate Action Plan.
- The draft plan is being presented to Council today for feedback and to address any questions.
- Public input on the plan will be accepted by email until next Wednesday.
- A final version of the plan will come before Council for adoption on March 26.
- Maya Chorobik presented the draft plan titled 'Clean Energy for the Safe Harbour'.
- Mayor Noël noted the success of the Builder Step Code workshop held last year.

13. LEGISLATION

13.1 Sewer Parcel Tax Bylaw 2019-2020 (Adoption)

Donna Monteith, Director of Finance

2017-008

It was moved by Councillor McEwen and seconded by Councillor Cole THAT Council approve recommendation 1 of legislation item, "Sewer Parcel Tax Bylaw 2019-2020 (Adoption)" which states:

1. THAT the Sewer Parcel Tax Bylaw No. 1243, 2019 be adopted.

CARRIED.

14. OTHER BUSINESS

14.1 Ucluelet Elementary School Traffic Concerns

Mark Boysen, Chief Administrative Officer

- CAO Boysen noted that at the last council meeting, from which he was absent, staff were asked to look for traffic solutions in the school zone areas.
- Staff do not have information ready for today but will for the next meeting.
- Staff have reached out to the School Board; the School Board Trustee has been invited to come speak with Council; RCMP has been contacted about enforcement in the area; in the future staff will be bringing a report on some options being prepared by engineering professionals.

15. QUESTION PERIOD

15.1 N. O'Malley, resident, asked for the date of the Open House. Mayor Noël responded it would be on April 4, 2019.

P. Timmermans, resident, suggests there needs to be an education component in the region to avoid the issue of people neglecting

their pets.

16. CLOSED SESSION

16.1 Procedural Motion to Move In-Camera

2017-009

It was moved by Councillor McEwen and seconded by Councillor Cole
THAT the meeting be closed to the public in order to address agenda items under Section 90 (1)(g) and 90 (1)(i) of the Community Charter.

CARRIED.

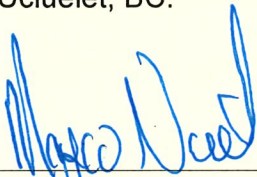
16.2 Mayor Noël suspended the regular meeting 4:08 PM and resumed in-camera at 4:18 PM.

16.3 Mayor Noël adjourned the in-camera meeting at 4:47 PM and resumed the open meeting.

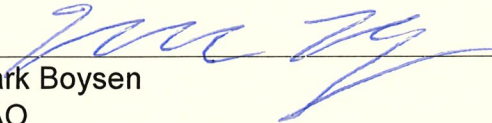
17. ADJOURNMENT

17.1 Mayor Noël adjourned the meeting at 4:47 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, March 12, 2019 at 2:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël
Mayor



Mark Boysen
CAO