

**DISTRICT OF UCLUELET**  
**MINUTES OF THE REGULAR COUNCIL MEETING**  
**HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE**  
**Tuesday, January 22, 2019 at 4:30 PM**

Present:      **Chair:**            Mayor Noël  
                  **Council:**        Councillors Cole, Hoar, Kemps, and McEwen  
                  **Staff:**             Mark Boysen, Chief Administrative Officer  
                                 Marlene Lagoa, Manager of Corporate Services  
                                 Abigail Fortune, Manager of Parks and Recreation  
                                 Donna Monteith, Director of Finance

Regrets:

**1. CALL TO ORDER**

- 1.1 Mayor Noël called the meeting to order at 4:32 PM.**
- 1.2 Mayor Noël recessed the regular meeting to reconvene the special meeting at 4:33 PM.**
- 1.3 Mayor Noël reconvened the regular meeting at 4:49 PM.**

**2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY**

- 2.1 Council acknowledged the Yuułu?it?ath First Nations on whose traditional territories the District of Ucluelet operates.**

**3. ADDITIONS TO AGENDA**

- 3.1 There were no additions to the agenda.**

**4. APPROVAL OF AGENDA**

**4.1 January 22, 2019 Regular Agenda**

2017-001                    **It was moved by Councillor McEwen and seconded by Councillor Cole**  
*THAT Council approve the January 22, 2019 Regular Agenda as presented.*  
**CARRIED.**

**5. ADOPTION OF MINUTES**

**5.1 January 8, 2019 Regular Minutes**

Corrections to the Minutes:

- 9.9 Call for Written Submissions – Ride Hailing Services: add note to refer item to Marcie at the Alberni Clayoquot Health Network.

- 11.4 Councillor Marilyn McEwen – Pacific Rim Arts Society:
  - Attended the meeting on December 13, 2018.
  - They are planning for their 50th Anniversary in 2020.
  - Missoula Children’s Theatre is on from January 28 – February 2, 2019.
  - ArtSplash to March 8 – 17, 2019.

2017-002

**It was moved by Councillor McEwen and seconded by Councillor Kemps**  
*THAT Council approve the January 8, 2019 Regular Minutes as amended.*

CARRIED.

**5.2 January 23, 2018 Public Hearing Minutes**

2017-003

**It was moved by Councillor McEwen and seconded by Councillor Kemps**  
*THAT Council approve the January 23, 2018 Regular Minutes as presented.*

CARRIED.

**5.3 August 7, 2018 Public Hearing Minutes**

2017-004

**It was moved by Councillor McEwen and seconded by Councillor Hoar**  
*THAT Council approve the August 7, 2018 Public Hearing Minutes as presented.*

CARRIED.

**6. UNFINISHED BUSINESS**

6.1 There was no unfinished business.

**7. MAYOR’S ANNOUNCEMENTS**

- 7.1
- Next budget meeting Wednesday, January 30, 2019 at 1:00 PM
  - Second Mayor’s luncheon next Thursday, January 31, 2019 from 12:00–1:30 PM.
  - Tomorrow is the Senior’s Luncheon.
  - Tomorrow night there is a Harbour Advisory Commission meeting at 5:30 PM.
  - Ucluelet has been nominated in the Open for Business Award in the Small Business category for the Chamber’s 2018 UBERE program.

**8. PUBLIC INPUT, DELEGATIONS & PETITIONS**

8.1 Public Input

**There were no members of the public who wished to speak.**

8.2 Delegations

**Cris Martin, Food Bank on the Edge  
Re: Food Bank Building**

- Cris Martin presented an update on the current condition of the Food Bank building and plan for a new building and grant opportunities.
- Provided Council with a copy of the feasibility study for the relocation of their building.
- Highlighted the issue of food insecurity and noted the west coast has the third highest living wage in BC.
- During the last two-year period had a 12% increase in client usage.
- Contracted a research assistant to assist with applying for grant opportunities.
- Vision for the new building is to be open and flexible and provide space for other community resources, such as storage, workshops, and community events.
- Council's comments to Cris Martin included:
  - Contacting MLA Scott Fraser about grant opportunities.
  - Option of finding a temporary location for about 36 months, and perhaps including them as part of a new build in the future.

**9. CORRESPONDENCE**

**9.1 Ministry of Citizens' Services Reply Letter, Re: Hwy 4 Cellular Connectivity  
Howard Randell, Executive Director**

- Council discussed the opportunity for the District to apply for new broadcast funding.
- Mayor Noël noted that the letter was sent to District of Tofino's Mayor Osborne.
- This item is to be brought back on the next regular agenda under Unfinished Business.

**9.2 BC Vision Zero Summit Invitation  
Island Health**

2017-005

**It was moved by Councillor McEwen and seconded by Councillor Hoar  
THAT Council authorize Councillor Cole to attend the BC Vision Zero Summit  
in Surrey on February 8, 2019.**

CARRIED.

**9.3 BCMCLC Workshop at AVICC Elected Official Seminars Invitation  
BC Municipal Climate Leadership Council and Community Energy  
Association**

2017-006            **It was moved by Councillor Cole and seconded by Councillor McEwen**  
*THAT Council authorizes Mayor and Councillors to attend the BC Municipal  
Climate Leadership Council Workshop on February 15, 2019.*

CARRIED.

**9.4 AVICC - 2nd Call for Resolutions and Nominations**  
**The Association of Vancouver Island and Coastal Communities**

- Council discussed submitting a resolution to AVICC regarding health care practitioners in rural BC communities.
- Mayor Noël noted the District should be working directly with Island Health before submitting a resolution.
- Mayor Noël is looking to bring forward to AVICC the late 2018 UBCM resolution on the 1% annual utilities tax.
- Councillors Hoar and McEwen volunteered to opt out of attending AVICC in 2019.

2017-007            **It was moved by Councillor Cole and seconded by Councillor McEwen**  
*THAT item 9.4 AVICC - 2nd Call for Resolutions and Nominations be brought  
back on the next regular agenda under Unfinished Business.*

CARRIED.

2017-008            **It was moved by Councillor McEwen and seconded by Councillor Cole**  
*THAT Council support submission of the District of Ucluelet's 2018 UBCM late  
resolution calling for the modernization of utility taxation to the 2019 AVICC  
Convention.*

CARRIED.

**9.5 Community Relations Annual Report and Storm Report**  
**BC Hydro**

- Mayor Noël noted that BC Hydro crews worked hard restoring service to the community following the storm.
- Mayor Noël recognized the District's work on opening an emergency operation centre and getting information out to the community.

2017-009            **It was moved by Councillor McEwen and seconded by Councillor Cole**  
*THAT Council send a letter of thanks to Ted Olynyk and all the crews at BC  
Hydro for all their work following the December windstorm.*

CARRIED.

**10. INFORMATION ITEMS**

**10.1 Executive Director Report - December 2018**  
**Tourism Ucluelet**

- Council expressed concern that the downtown visitor centre won't

be open until the end of May.

- CAO Mark Boysen shared that the District is in the process of updating the agreement with Parks Canada for the visitor centre at the junction.
- Mr. Boysen shared that good progress is being made on establishing washrooms by the downtown visitor centre office.
- Mayor Noël questioned the viability of the downtown office as Tourism Ucluelet sees more value for visitor services at the junction.
- Mayor Noël suggested that Councillor McEwen attend a Tourism Ucluelet meeting in the future.

**10.2 Public Comment Period: Amendments to Schedule 1 of the Species at Risk Act**

**Canadian Wildlife Service / Pacific Region Environment and Climate Change Canada**

**10.3 Upcoming Service Canada Visit to Ucluelet and Tofino  
Service Canada/Government of Canada**

**10.4 Maintenance Work to Begin Along Highway 4 in the Pacific Rim  
National Park Reserve  
Parks Canada**

**11. COUNCIL COMMITTEE REPORTS**

**11.1 Councillor Rachelle Cole**  
*Deputy Mayor October - December 2019*

**Clayoquot Biosphere Trust Society (Alternate)**

- Next meeting is February 7, 2019.

**Coastal Family Resource Coalition**

- Next meeting is February 6, 2019.

**Sea View Seniors Housing Society**

- Seniors Luncheon tomorrow at Forest Glen.

**Ucluelet Volunteer Fire Brigade**

- On January 8, 2019 stopped by AGM to thank volunteers.

**=> Other Reports**

- Attended Ucluelet Emergency Network meeting on January 16, 2019. Discussed how they can get the UAC

Hall setup to be powered by the generator at the Fire Hall during a power outage.

11.2 Councillor Jennifer Hoar  
*Deputy Mayor July - September 2019*

**Aquarium Board**

- Attending meeting last week.
- They are trying to find solutions for storage.
- Biggest issue is how they house their summer hires.
- Mayor Noël asked on the status of the aquarium buying property for staff housing. Councillor Hoar shared that real estate prices are too high and unlikely a solution for this year.

**Wild Pacific Trail Society**

- Spring Cove Trail is close to being done.
- They are still working on the placement of the sidewalks.
- There was damage to the lighthouse loop view point which has been fixed.
- It is their 20th anniversary year.
- This is the first year they are spending more on education than trail maintenance.
- They are planning on hiring staff for trail maintenance this year.
- Planning a whale week during spring break at Amphitrite.
- Discussed issues with tour buses parking and whether to begin licencing tour groups.

11.3 Councillor Lara Kemps  
*Deputy Mayor April - June 2019*

**Recreation Commission**

- Next meeting has been delayed as the group is still waiting for terms of reference for the committees.

**Education Liaison - PACs**

- Missed the last meeting due to conflict with Ucluelet & Area Child Care Society meeting.

**Ucluelet & Area Child Care Society**

- Reviewed staff wages and licensing an after-school

- program.
- Working on a letter to go to Council concerning the lease agreement.

11.4 Councillor Marilyn McEwen  
*Deputy Mayor November 2018 - March 2019*

**Alberni-Clayoquot Regional District Board - Alternate**

- Attended meeting on January 9, 2019 as the alternate.
- At the Committee of the Whole meeting voted on strategic priorities.
- The elections for Beaufort and Cheery Creek Directors was declared invalid by the Supreme Court. They will be holding by-elections for those areas.

**Vancouver Island Regional Library Board**

- Attended AGM on January 19, 2019.
- There are 29 new trustees representing 38 communities on Vancouver Island.
- Their new strategy is to own the libraries and not to be tenants.
- Submitting a grant application to the Canada Infrastructure Fund for the Courtenay branch.

**West Coast Multiplex Society**

- Attended as a delegation at the West Coast Committee Meeting on January 17, 2019 requesting a letter of support.

**=> Other Reports**

- Attended January 14, 2019 teleconference interview on health in rural communities with the Rural Coordination Centre of BC.

11.5 Mayor Mayco Noël

**West Coast Committee**

- Attended meeting January 17, 2019.
- West coast transit service implementation being delayed one year to 2021-2022.

- Providing a letter of support for the West Coast Multiplex.
- Update on airport services, upgrades and finding new uses and airport revenue sources.

#### **DFO Fisheries Committees for Groundfish & Hake**

- Attended meeting yesterday in Parksville on Initial 2019 Five Nations Multi-species Fishery Management Plan.
- Disappointed that there was no draft plan or information to take away.
- Concern was expressed with the low number of crab traps being offered to the five Nations.

## **12. REPORTS**

### **12.1 Amphitrite Point Project Funding Application *Abigail Fortune, Manager of Parks & Recreation***

- Abby Fortune, Manager of Parks and Recreation, presented an overview of the Investing in Canada Infrastructure funding program and on the Amphitrite Point project feasibility study.
- Tomorrow is the deadline for applications.
- District is awaiting letters of support from MLA Scott Fraser, the Chamber, and Wild Pacific Trail Society.
- Since the writing of the report the project timelines have changed. Grant decisions will be made by late summer or fall which pushes the timeline out to May 2022 which will work well with RMI funding.
- Council questions and discussion highlights included:
  - If project is not approved, staff would look for other funding sources.
  - The District's portion will be distributed over a three-year period.
  - Concerned with the maintenance and operating costs of the facility. Staff noted that RMI will not cover operating, but we can collect revenue through use of the space. Mayor Noël suggested working with Tourism Ucluelet instead of using taxpayers' money to support the tourism industry.
  - Suggested that staff get support letters from our neighbouring communities such as Ucluelet First Nation.
  - Asked when Council will see the budget plan for RMI funds. Staff are currently working on the 2019-2022 Resort Development Strategy and will present on future public realm projects at the January 30th budget meeting.

2017-010

**It was moved by Councillor McEwen and seconded by Councillor Cole**



*THAT Council approve recommendation 1 & 2 of report item, "Amphitrite Point Project Funding Application" which states:*

- 1. THAT Council direct staff to submit a grant funding application for Amphitrite Point Project through the Investing in Canada Infrastructure Program – Community, Culture, and Recreation Program Funding.*
- 2. THAT Council support the Amphitrite Point Project and commits the District of Ucluelet to its share of \$362,926 in funding for the project.*

CARRIED.

## **12.2 Resolution Tracking - January 2019**

***Marlene Lagao, Manager of Corporate Services***

2017-011

**It was moved by Councillor Cole and seconded by Councillor Kempf**

*THAT Council approve recommendation 1 of report item, "Resolution Tracking - January 2019" which states:*

- 1. THAT Council direct staff to schedule a meeting with Minister Adrian Dix and MLA Scott Fraser to discuss the proposed health centre.*

CARRIED.

## **12.3 2019 Council Appointments Update**

***Mayco Noël, Mayor***

- Mayor Noël presented his report asking Council to reconsider the appointments of council liaisons to community groups following what was heard at November 29, 2018 Committee of Whole meeting with community group representatives.
- Mayor Noël gave as an example the earlier delegation from the Food Bank and how important is for all of Council to hear important updates instead of these community groups assuming one Councillor is relaying their messages correctly.
- Mayor Noël also raised the pressure and discomfort that is added to Council's responsibility on regularly reporting out on committee meetings.
- Mayor Noël outlined the improvements being made to improve communications with Ucluelet Community Groups. Two meetings are schedule for 2019 and a centralized email distribution list for community groups will be established.
- Councillor Cole raised that she supported the issue initially as she thought it would mean that Councillors would not get paid to attend meetings. Her concern is that some of her community groups want to have a council liaison and will be disappointed.
- Council discussed the pros and cons of discontinuing the council liaison appointments.
- Staff noted their concern with the council committee reports include the length of meeting time it takes out of each meeting to report on decisions made at another meeting, and the risk of sharing incorrect or confidential information.

2017-012

**It was moved by Councillor Kemps and seconded by Councillor McEwen**  
*THAT Council approve recommendation 1, 2 & 3 of report item, "2019 Council Appointments Update" which states:*

1. *THAT Council discontinue the appointment of a council liaison to the following community groups effective January 22, 2019:*
  - *Aquarium Board*
  - *Central West Coast Forest Society*
  - *Coastal Family Resource Coalition*
  - *Education Liaison to Parent Advisory Councils*
  - *Food Bank on the Edge*
  - *Pacific Rim Arts Society*
  - *Pacific Rim Whale Festival Society*
  - *Sea View Seniors Housing Society*
  - *Tourism Ucluelet*
  - *Ucluelet & Area Child Care Society*
  - *Ucluelet & Area Historical Society*
  - *Ucluelet Chamber of Commerce*
  - *Ucluelet Emergency Network*
  - *Ucluelet Volunteer Fire Brigade*
  - *West Coast Multiplex Society*
  - *Westcoast Community Resources Society*
  - *Wild Pacific Trail Society*
2. *THAT Council direct staff to setup an email list that includes Ucluelet community groups and Council.*
3. *THAT Council schedule to meet with Ucluelet community groups on April 26, 2019 and November 1, 2019.*

CARRIED.

### 13. LEGISLATION

#### 13.1 Council Expense Reimbursement Policy

***Marlene Lagoa, Manager of Corporate Services***

2017-013

**It was moved by Councillor Cole and seconded by Councillor Kemps**

*THAT Council approve recommendation 1 of legislation item, "Council Expense Reimbursement Policy" which states:*

1. *THAT Council adopt the Council Expense Reimbursement Policy.*

CARRIED.

### 14. OTHER BUSINESS

#### 14.1 Canadian Air Crane

- Mayor Noël raised his concerns with Canadian Air Crane's delay in reimbursing fire gear and equipment that was destroyed in the June 2017 fuel spill at Kennedy Lake.

- Mayor has reached out to the Barkley Community Forest, and partner Toquaht Holdings, asking them to send a letter on their dissatisfaction with how they have treated the matter.

2017-014

**It was moved by Mayor Noël and seconded by Councillor McEwen**

*THAT Council direct staff to send a joint letter with Barkley Community Forest Corporation partner Toquaht Holdings to Canadian Air Crane expressing our dissatisfaction with how they are handling the outstanding balance owed to the District of Ucluelet for the 2017 fuel tanker spill.*

CARRIED.

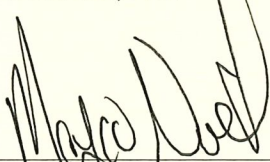
## 15. QUESTION PERIOD

- 15.1
- **P. Timmermans**, shared that he does like to hear a report on the fisheries. He asked if Council could incorporate issues like that in the Mayor's announcements and suggested using the Westerly News as a communication tool. Mayor Noël responded that updates on his activities will continue and that the District will begin webcasting council meetings.

## 16. ADJOURNMENT

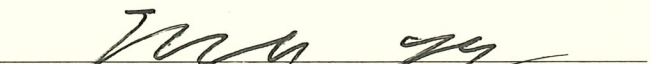
16.1 Mayor Noël adjourned the meeting at 7:17 PM.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, January 22, 2019 at 4:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



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Mayor Noël  
Mayor



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Mark Boysen  
CAO