

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, November 13, 2018 at 7:30 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole, Hoar, Kemps and McEwen
 Staff: Mark Boysen, Chief Administrative Officer
 Marlene Lagoa, Deputy Municipal Clerk
 Warren Cannon, Superintendent of Public Works

Regrets:

1. CALL TO ORDER

1.1 Mayor Noël called the meeting to order at 7:30 PM.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 Council acknowledged the Yuułu?it?ath First Nations on whose traditional territories the District of Ucluelet operates.

3. ADDITIONS TO AGENDA

3.1 There were no additions to the agenda.

4. APPROVAL OF AGENDA

4.1 November 13, 2018 Regular Agenda

2017-001 It was moved by Councillor McEwen and seconded by Councillor Cole
 THAT Council approve the November 13, 2018 agenda as presented.

CARRIED.

5. ADOPTION OF MINUTES

5.1 October 9, 2018 Regular Minutes

2017-002 It was moved by Councillor McEwen and seconded by Councillor Kemps
 THAT Council approve the October 9, 2018 minutes as presented.

CARRIED.

6. UNFINISHED BUSINESS

6.1 There was no unfinished business.

7. MAYOR'S ANNOUNCEMENTS

7.1 • Remembrance Day community event.

- Public Works crew completed paving in community.

8. PUBLIC INPUT, DELEGATIONS & PETITIONS

8.1 There was none.

9. CORRESPONDENCE

9.1 Letter from Minister Mark Re: UBCM
Ministry of Advanced Education, Skills and Training

9.2 Letter from Minister Robinson Re: UBCM
Ministry of Municipal Affairs and Housing

9.3 Follow-up Letter from Minister Robinson Re: UBCM
Ministry of Municipal Affairs and Housing

- CAO Mark Boysen shared he sent questions to Mr. Grant via email and is waiting to hear back.

9.4 Letter from Minister Farnworth Re: UBCM
Ministry of Public Safety and Solicitor General

2017-003 It was moved by Councillor McEwen and seconded by Councillor Cole
THAT COUNCIL direct staff to arrange an evening meeting between Council and Sergeant Steve Mancini to get an update on RCMP activities.

CARRIED.

9.5 Letter from Minister Chen Re: UBCM
Ministry of Children and Family Development

9.6 Letter from Minister Beare Re: UBCM
Ministry of Tourism, Arts and Culture

- CAO Mark Boysen answered questions from Council on the RMI program and next steps.

9.7 Reply from Minister Wilkinson Re: Proposed Recovery for the
Northern and Southern Resident Killer Whales
Ministry of Fisheries, Oceans and the Canadian Coast Guard

- Council discussed and noted that a conclusion from DFO will be coming on December 3rd
- Mayor Noël stated that he had a meeting with Tofino Mayor Josie Osbourne and MP Gord Johns. There is a working meeting coming up in town within the next few weeks.

9.8 Letter to Minister Wilkinson from Chair Jack Re: Proposed
Recovery Strategy for Northern and Southern Resident Killer
Whales
Alberni-Clayoquot Regional District

**9.9 Letter from Attorney General Eby Re: Licenses for the Retail Sale of Non-medical Cannabis
Ministry of Attorney General**

**9.10 Nominations for Electoral Area Representative, LGLA Sessions in February
The Association of Vancouver Island and Coastal Communities**

2017-004 **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT as many Councillors that are able, attend the LGLA Sessions in February in Parksville.

CARRIED.

**9.11 Child Care Planning Project Request for Support
Alberni-Clayoquot Regional District**

2017-005 **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council support the Alberni-Clayoquot Regional District's application to the provincial Community Child Care Planning Program for funding to undertake child care planning activities and develop a 'community child care space creation action plan' for the region's communities.

CARRIED.

**9.12 Surf Advocacy in Ucluelet and the Pacific Rim National Park
Nick Haisch, Surf Junction Campground**

- Mayor Noël provided some background on the surf group's activities.

**9.13 Congratulations and Offer to Provide Industry Briefing to Council
BC Council of Forest Industries**

2017-006 **It was moved by Councillor McEwen and seconded by Councillor Cole**
THAT Council invite the BC Council of Forest Industries to make a presentation to council.

CARRIED.

**9.14 Congratulations and Offer of Educational Opportunities
Housing Central**

- Council discussion noted that the webinar on affordable housing is going to be available in December and that it would be interesting to have someone from Council or staff attend the half day forum in the spring.

**9.15 Congratulations to Mayor and Council
North Island College**

**9.16 Congratulations to Mayor and Council
BC Assessment**

10. INFORMATION ITEMS

**10.1 West Coast Seniors Hub 2018 Fall Forum - Event Summary & Recommendations
Westcoast Community Resources Society**

2017-007 **It was moved by Councillor McEwen and seconded by Councillor Kemps**
THAT Council direct staff to send a thank you letter to Ursula Banke for her work on the West Coast Seniors Hub – Fall Forum.

CARRIED.

**10.2 2018 Annual Report
West Coast Community Resources Society**

**10.3 Hwy 4 Kennedy Hill Safety Improvements Traffic Interruptions Update
Emil Anderson Construction (EAC) Inc.**

11. COUNCIL COMMITTEE REPORTS

11.1 Councillor Rachelle Cole
Deputy Mayor October - December 2019
Sea View Seniors Housing Society

- Attended AGM.

Westcoast Community Resources Society

- Attended AGM.

11.2 Councillor Jennifer Hoar
Deputy Mayor July - September 2019

=> There were no reports from Councillor Hoar.

11.3 Councillor Lara Kemps
Deputy Mayor April - June 2019

Tourism Ucluelet

- Attended meeting last week and provided an update on recent activities.

11.4 Councillor Marilyn McEwen
Deputy Mayor November 2018 - March 2019

Harbour Advisory Commission

- Attended November 8th meeting.
- Manager of Community Planning presented the draft OCP.
- Ucluelet has been selected to host the HAABC annual seminar from Feb 11- 14 at the Ucluelet Community Centre.

=> **Other Reports**

Wild Pacific Trail Society

- Attended November 7th meeting and provided an update on recent activities.

11.5 Mayor Mayco Noël

Alberni-Clayoquot Regional District Board

- Attended three orientations with the ACRD
- First official Board meeting is tomorrow.

Barkley Community Forest

- Mayor took the two new Ucluelet Board members to visit the Community Forest on a Sunday a few weeks ago.
- Offered to take the new Council members on a tour of the community forest as well.

12. REPORTS

12.1 Quarterly Projects Update - 3rd Quarter 2018

Mark Boysen, Chief Administrative Officer

2017-008 **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council approve recommendation 1 of report item, "Quarterly Projects Update - 3rd Quarter 2018" which states:

1. *THAT Council receives this 2018 Q3 update on the progress of budgeted Staff projects.*

CARRIED.

2017-009 **It was moved by Councillor McEwen and seconded by Councillor Cole**
THAT Council direct staff to include the funding source for each budget item in the quarterly reports beginning in 2019.

CARRIED.

12.2 Cheque Listing - October 2018

Marlene Lagoa, Deputy Municipal Clerk

- Council asked questions of staff regarding the redaction of information and for further background on some cheques.

- Abby Fortune, Director of Parks and Recreation, provided an update on the St. Jacques project.

2017-010

It was moved by Councillor Cole and seconded by Councillor Kemps

THAT Council approve recommendation 1 of report item, "Cheque Listing - October 2018" which states:

1. *THAT Council receive the District of Ucluelet's October 2018 Cheque Listing for information.*

CARRIED.

12.3 2018 Election Report

Marlene Lagoa, Deputy Municipal Clerk / Chief Elections Officer

2017-011

It was moved by Councillor Cole and seconded by Councillor Kemps

THAT Council approve recommendation 1 of report item, "2018 Election Report" which states:

1. *THAT Council receive the 2018 Election Report for information.*

CARRIED.

12.4 Clean Water and Waste Fund (Green Infrastructure Environmental Quality Program)

Mark Boysen, Chief Administrative Officer

- CAO Mark Boysen presented an overview of the proposed Kennedy Lake water project.
- Council discussion ensued on letters of support and notifying neighbouring communities.
- CAO Mark Boysen answered questions from Council on the project's past and future budget.
- Council discussion noted that an environmental assessment will need to be conducted at Kennedy Lake as well as there being a need to continue looking at other options.

2017-012

It was moved by Councillor Cole and seconded by Councillor Kemps

THAT Council approve recommendation 2 or report item, "Kennedy Lake Clean Water and Waste Fund Application", which states:

2. *THAT Council request staff bring forward a report to consider a loan authorization for 2019 that would provide future funding for a Kennedy Lake Water Treatment System.*

CARRIED.

13. LEGISLATION

13.1 Application to Amend Zoning Bylaw No. 1160, 2013 (1672 Cedar Road)

John Towgood, Planner 1

- Bruce Greig, Manager of Community Planning, presented an

overview of the development application to rezone 1672 Cedar Road to permit a live/work space on the ground level.

2017-013

It was moved by Councillor McEwen and seconded by Councillor Hoar

THAT Council approve recommendation 1 of legislation item, "Application to Amend Zoning Bylaw No. 1160, 2013 (1672 Cedar Road), which states:

1. *THAT District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1239, 2018 be given first and second reading and advanced to a public hearing.*

CARRIED.

14. OTHER BUSINESS

14.1 Mayor Noël

- Asked about the District being reimbursed from Canadian Crane for the fuel spill in Kennedy Lake last year. CAO Mark Boysen has sent a follow-up email and his understanding is that compensation will be going through the ICBC claim.
- Shared he would like have Council Meetings recorded in the near future and is open to options.

15. QUESTION PERIOD

15.1 There were no questions.

16. CLOSED SESSION

16.1 *Procedural Motion to Move In-Camera:*

- Mayor Noël suspended the regular meeting at 8:50 PM and moved in-camera at 8:54 PM.

2017-014

It was moved by Councillor Kemps and seconded by Councillor McEwen

THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(e) of the Community Charter.

CARRIED.

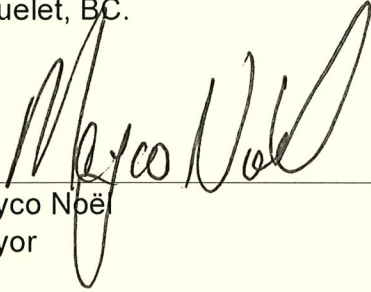
17. ADJOURNMENT

17.1 Mayor Noël adjourned the in-camera meeting at 9:32 PM and resumed the regular meeting.

Mayor Noël adjourned the regular meeting at 9:32 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting

held on Tuesday, November 13, 2018 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noel
Mayor



Mark Boysen
CAO