

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, May 22, 2018 at 7:30 PM

Present: **Chair:** Mayor St. Jacques
 Council: Councillors McEwen, Mole, Noel, and Oliwa
 Staff: Mark Boysen, Chief Administrative Officer
 Bruce Greig, Manager of Community Planning
 Barb Millar, Manager of Finance
 Marlene Lagoa, Deputy Municipal Clerk

Regrets:

1. CALL TO ORDER

1.1 **Mayor St. Jacques called the meeting to order at 7:30 PM.**

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 **Council acknowledged the Yuułu?it?ath First Nations on whose territories the District of Ucluelet operates.**

3. ADDITIONS TO AGENDA

3.1 **There were no additions to the agenda.**

4. APPROVAL OF AGENDA

4.1 **May 22, 2018 Regular Agenda**

2017-001 **It was moved by Councillor Noel and seconded by Councillor Oliwa**
 THAT Council approve the May 8, 2018 Regular Agenda as presented.

CARRIED.

5. ADOPTION OF MINUTES

5.1 **May 8, 2018 Regular Minutes**

- **Westcoast Multiplex Society:** Replace "Toquaht" with "Tla-o-qui-aht" First Nation.
- **Pacific Coastal Air:** Add "Chamber Manager" after "Tourism Ucluelet".

2017-002 **It was moved by Councillor Mole and seconded by Councillor McEwen**
 THAT Council approve the May 8, 2018 Regular Minutes as amended.

CARRIED.

6. UNFINISHED BUSINESS

6.1 There was no unfinished business.

7. MAYOR'S ANNOUNCEMENTS

7.1 There were no announcements.

8. PUBLIC INPUT, DELEGATIONS & PETITIONS

8.1 Public Input

There were no members of the public who wished to speak.

9. CORRESPONDENCE

**9.1 Premier's Awards for Excellence in Education
Ministry of Education**

2017-003 It was moved by Councillor McEwen and seconded by Councillor Noel
*THAT Council receive correspondence item, "Premier's Award for Excellence
in Education" for information, distribute on Ukee Mail, and that the Education
Liaison share the information with the Parent Advisory Committee (PAC).*

CARRIED.

**9.2 Opportunity for Rental Housing for Local Residents
Chris Le Fevre**

2017-004 It was moved by Councillor Mole and seconded by Councillor McEwen
THAT Council direct Staff to enter into conversations with Chris Le Fevre.

CARRIED.

**9.3 Regional Housing Discussion Invitation
Alberni Clayoquot Health Network**

2017-005 It was moved by Councillor McEwen and seconded by Councillor Mole
*THAT as many members of Council as possible, participate in the upcoming
regional housing discussion.*

CARRIED.

**9.4 8th Biennial Coming Together Forum Invitation
Coastal Family Resource Coalition**

2017-006 It was moved by Councillor Mole and seconded by Councillor McEwen
THAT all of Council attend the Coming Together Forum if they are able to.

CARRIED.

**9.5 Commencement Ceremony Invitation
Ucluelet Secondary School**

2017-007 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT Mayor St. Jacques attend the June 16th USS Commencement
Ceremony.

CARRIED.

9.6 Provincial Employer Health Tax
The City of Langley

2017-008 **It was moved by Councillor Mole and seconded by Councillor McEwen**
THAT Council receive correspondence item, "Provincial Emergency Health
Tax" for information.

CARRIED.

10. INFORMATION ITEMS

10.1 Service Canada Mobile Outreach Site in Ucluelet
Service Canada

10.2 \$10M Investment in ICET Adds Focus on Technology & Innovation
Sectors for the Island & Sunshine Coast
Island Coastal Economic Trust

10.3 Highway 4 - Kennedy Hill Safety Improvements Traffic Interruptions
Update
Emil Anderson Construction (EAC) Inc.

10.4 Border Implications of Bill C-45
The Honourable Mobina Jaffer, Q.C.

10.5 Proposed Amphitrite Centre (Closed Amphitrite Coast Guard
Building)
Mayor Diane St. Jacques, District of Ucluelet

2017-009 **It was moved by Councillor Oliwa and seconded by Councillor Noel**
THAT Council receive information items 10.1 to 10.5 as a block.

CARRIED.

11. COUNCIL COMMITTEE REPORTS

11.1 Councillor Sally Mole
Deputy Mayor January – February

Westcoast Community Resources Society

- Reminded Council of the May 31st Coming Together Forum at the Ucluelet Community Centre.

11.2 Councillor Marilyn McEwen
Deputy Mayor March – April

Ucluelet & Area Historical Society

- Attended May 14th meeting.
- First meeting after AGM and held election of officers.
- Plant sale on Mother's Day was a big success raising \$1845.
- Planning a booth for Ukee Days.
- Group is looking for a letter of acknowledgement from the District regarding the lot they gave up when the Wild Pacific Trail was built. The land was in reserve to be used for a museum. They are looking for a letter acknowledging they will get something in return for relinquishing that land.

2016-10

It was moved by Councillor McEwen and seconded by Councillor Mole.

THAT staff investigate the property that was relinquished by the Ucluelet & Area Historical Society when the Wild Pacific Trail parking lot was built on Coast Guard Road.

CARRIED.

=> Other Reports

Tourism Ucluelet

- Attended May 15th meeting.
- Doing a Bell Media mobile ad campaign for this year instead of the survey.
- Tourism Vancouver Island is now an official Google verifier and will be visiting Ucluelet very soon.
- Fall campaign is called "Canada Surf Highway".
- Working on getting press release out to local businesses encouraging the use of "delays" versus closures.
- Questioned why spring clean up day coincides with the Porsche Club event.
- Questioned why two boats are allowed permanent moorage at Whiskey Dock. Concerns around dock being intended for visiting vessels and where guests, who go out on boats, are parking.

2016-11

It was moved by Councillor McEwen and seconded by Councillor Oliwa.

THAT the Spring Cleanup Day not coincide with any tourism event weekend.

CARRIED.

2016-12

It was moved by Councillor McEwen and seconded by

Councillor Noel.

THAT staff investigate why there are two boats now permanently moored at Whiskey Dock.

CARRIED.

11.3 Councillor Mayco Noel
Deputy Mayor July – October

Ucluelet Chamber of Commerce

- Edge to Edge Marathon has more than 500 runners registered. Chamber is working with Tourism Ucluelet on event advertising.
- Visitor Centre opening May long weekend and every weekend until the summer.
- Five-year plan has been submitted and approved.
- Visitor numbers are up 13% at the junction.
- National Surf Canada Competition was well received.
- Parks Canada visitor numbers at Green Point were three times higher than projected.
- Parks Canada's new bathrooms to open at the end of May.

Barkley Community Forest Board

- Currently on third phase.
- Shareholders are requesting some future projections from the group in order to make sound decisions.
- AGM for shareholders is tentatively scheduled for June 27th.
- Appointments to the Board are currently being advertised.
- Need to confirm the length of the appointment term.
- Financial Audit is taking place right now.
- Island Timberlands have been contracted to complete Phase 3.

2016-13

It was moved by Councillor Noel and seconded by Councillor Oliwa.

THAT CAO Mark Boysen will investigate to confirm the length of the appointment of Ucluelet members at the AGM.

CARRIED.

11.4 Councillor Randy Oliwa
Deputy Mayor May – June

There were no committee reports from Councillor Oliwa.

11.5 Mayor Dianne St. Jacques

Alberni-Clayoquot Regional District Board

- Attended May 9th meeting.
- Discussed marine protected areas. There is a large area right off our coast. Joy Hillier will be presenting to the ACRD Board on where they are in their process.

DFO Fisheries Committees for Groundfish & Hake

- Large catch this year with a portion of the catch being assigned to a foreign factory ship for processing.
- Hake is here and schooling up outside Ucluelet as it has done historically.
- Draft economic impact report has been put out and we should have final copy in the first week of June.

Regional Fisheries Committees

- Attended May 16th meeting.
- New attendees included Eric Angel, Uu-a-thluk Fisheries Program Manager, and Allison Witter, provincial representative.
- Allison Witter wants to visit Ucluelet to meet with us and see our facilities.
- Discussed possibility of fisheries being a topic at the Vancouver Island Economic Development conference.
- West Coast Aquatic are pursuing offering round table services for other fishery sectors as they have been successful with a round table on Salmon.
- Limited success of catching and studying bullfrogs and koi at Sproat Lake.

2016-14

It was moved by Councillor Noel and seconded by Councillor Mole.

THAT Council receive the verbal committee reports.

CARRIED.

12. REPORTS

12.1 January 23, 2018 Tsunami Warning Event Review
Mark Boysen, Chief Administrative Officer

- The Emergency Network group will be meeting on Thursday.
- The group will be reviewing and updating the emergency plan.
- The District has received several responses to the Fire &

Emergency Services Support Contractor. A decision will be made next week.

2017-015

It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council approve recommendation 1 of report item, "January 23, 2018 Tsunami Warning Event Review" which states:

1. *THAT Council receive the January 23, 2018 Tsunami Warning Event Review for information.*

CARRIED.

12.2 Edge to Edge Marathon 2018

Abby Fortune, Director of Parks & Recreation

- Councillor McEwen noted there is no full marathon planned as indicated in the report. There is only a half marathon and a 10K run.

2017-016

It was moved by Councillor Mole and seconded by Councillor McEwen
THAT Council approve recommendation 1 of report item, "Edge to Edge Marathon 2018" which states:

1. *THAT Council approves the road closures and additional operational requests for the June 17, 2018 Edge to Edge Marathon.*

CARRIED.

12.3 Cheque Listing - April 2018

Marlene Lagoa, Deputy Municipal Clerk

2017-017

It was moved by Councillor Mole and seconded by Councillor Oliwa
THAT Council approve recommendation 1 of report item, "Cheque Listing - April 2018" which states:

1. *THAT Council receive the District of Ucluelet's April 2018 Cheque Listings for information.*

CARRIED.

13. LEGISLATION

13.1 REPORT - Zoning Bylaw Amendments to Clarify the Definition of Cannabis Sales and Production

Bruce Greig, Manager of Community Planning

2017-018

It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council approve recommendation 1 of legislation item, "Zoning Bylaw Amendments to Clarify the Definition of Cannabis Sales and Production" which states:

1. *THAT Zoning Bylaw Amendment Bylaw No. 1228, 2018 be given third reading.*

CARRIED.

13.2 BYLAW - District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1228, 2018

2017-019 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1228, 2018 be given Third reading.

CARRIED.

13.3 REPORT - Election and Assent Voting Bylaw
Marlene Lagoa, Deputy Municipal Clerk / Chief Election Officer

2017-020 **It was moved by Councillor Noel and seconded by Councillor Mole**
THAT Council approve recommendation 1 of legislation item, "Election and Asset Voting Bylaw No. 1231, 2018" which states:

1. *THAT the Election and Assent Voting Bylaw No. 1231, 2018 be given first, second, and third reading.*

CARRIED.

13.4 BYLAW - Election & Assent Voting Bylaw No. 1231, 2018

2017-021 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT Election and Assent Voting Bylaw No. 1231, 2018 be given First reading.

CARRIED.

2017-022 **It was moved by Councillor McEwen and seconded by Councillor Mole**
THAT Election and Assent Voting Bylaw No. 1231, 2018 be given Second reading.

CARRIED.

2017-023 **It was moved by Councillor Noel and seconded by Councillor Oliwa**
THAT Election and Assent Voting Bylaw No. 1231, 2018 be given Third reading.

CARRIED.

13.5 REPORT - Sewer Parcel Tax Bylaw

2017-024 **It was moved by Councillor Mole and seconded by Councillor McEwen**
THAT Council approve recommendation 1 and 2 of legislation item, "Sewer Parcel Tax Bylaw" which states:

1. *THAT the Sewer Parcel Tax Bylaw No. 1232, 2018 be given first, second, and third reading: and*

2. *THAT a Special Meeting of Council be scheduled for May 24, 2018 to adopt Bylaw No. 1232.*

CARRIED.

13.6 BYLAW - Sewer Parcel Tax Bylaw No. 1232, 2018

2017-025 **It was moved by Councillor Noel and seconded by Councillor Oliwa**
THAT Sewer Parcel Tax Bylaw No. 1232, 2018 be given First reading.

CARRIED.

2017-026 **It was moved by Councillor Mole and seconded by Councillor McEwen**
THAT Sewer Parcel Tax Bylaw No. 1232, 2018 be given Second reading.

CARRIED.

2017-027 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT Sewer Parcel Tax Bylaw No. 1232, 2018 be given Third reading.

CARRIED.

14. OTHER BUSINESS

**14.1 Local Government Awareness Week Proclamation
Office of the Mayor - District of Ucluelet**

- Mayor St. Jacques proclaimed this week, May 20 – 26, 2018, as Local Government Awareness Week.

14.2 Public Works Open House

- On Thursday, May 24th there will be an Open House at the Public Works Yard from 10 am to 2 pm and lunch will be served.

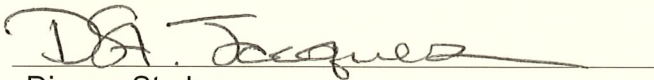
15. QUESTION PERIOD

15.1 There were no members of the public who wished to speak.

16. ADJOURNMENT

16.1 Mayor St. Jacques adjourned the regular meeting at 8:17 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, May 22, 2018 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.


Dianne St. Jacques
Mayor


Mark Boysen
CAO