

**DISTRICT OF UCLUELET**  
**MINUTES OF THE SPECIAL COUNCIL MEETING**  
**HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE**  
**Thursday, February 15, 2018 at 7:30 PM**

Present:      **Chair:**            Mayor St. Jacques  
                  **Council:**        Councillors McEwen, Oliwa, Mole, and Noel  
                  **Staff:**            Mark Boysen, Chief Administrative Officer  
                                 Carolyn Bidwell, Chief Financial Officer  
                                 Barb Millar, Recording Secretary  
                                 Bruce Greig, Manager of Community  
                                 Warren Cannon, Superintendent of Public Works

Regrets:

**1. CALL TO ORDER**

1.1    **Mayor St. Jacques called the meeting to order at 7:32 p.m.**

**2. PUBLIC INPUT, DELEGATIONS & PETITIONS**

2.1    **There were no members of the public who wished to speak.**

**3. ADDITIONS TO AGENDA**

3.1    **There were no additions to the agenda.**

**4. REPORTS**

**4.1 2018 Budget - Public Works Projects**

Warren Cannon, Superintendent of Public Works, presented 2018 Public Works Projects to Council and answered questions.

PROJECT NAME - CEDAR ROAD PARKING PHASE 1

PROJECT NO: PWCP2018-01

- Can other funding sources be used for this project? Council suggestion included RMI money for phase one of Gas Tax money for the parking lot construction.
- Council directed staff to not use tax dollars to fund this project and to only complete the survey and engineering design parking lot and street scape (\$15,500).
- Council noted it was very important to have signage for the parking lot to direct vehicles to use this area as well as signage and pathways from parking lot to main street; and to involve surrounding property owners in the development process to ensure success.

PROJECT NAME - ANCIENT CEDARS TRAILHEAD PARKING  
PROJECT NO: PWCP2018-03

- Council stated they do not have enough information to make a decision on this project.
- Council asked who owns the property where the parking lot is being proposed?

PROJECT NAME - SEWER MASTER PLAN  
PROJECT NO: SSP2018-01

- Council questioned whether this project should go to tender and discussed the pros and cons to using same firm for several years as opposed to having a fresh set of eyes on our infrastructure.

PROJECT NAME - MATTERSON RESERVOIR - INTERCONNECTION CHAMBER  
PROJECT NO: WCP2017-01

- Council commented they would like to see signage posted on worksites to advise the public about District Projects.

PROJECT NAME - KENNEDY LAKE WATER PROJECT  
PROJECT NO: WSP2017-04

- Council asked when there would be dialogue between the Federal Government and the local First Nations; noted that any discussions regarding the water must include the Toquaht First Nation, as Kennedy Lake is their traditional territory.

PROJECT NAME - SEWER RESERVES  
PROJECT NO: SCP2017-02

2017-001

**It was moved by Councillor McEwen and seconded by Councillor Noel**  
*THAT Council direct Staff to reduce the Sewer Reserves Project (SCP2017-02) total cost per year to \$25,000.*

CARRIED.

4.2 **2018 Budget - Planning & Development Projects**

4.3 **2018 Budget - Harbour Projects**

## 5. QUESTION PERIOD

5.1 **There were no members of the public that wished to speak.**

6. ADJOURNMENT.

6.1 Mayor St. Jacques adjourned the special meeting at 9:45 p.m.

**CERTIFIED CORRECT:** Minutes of the Special Council Meeting held on Thursday, February 15, 2018 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Drive, Ucluelet 500 Matterson Road, Ucluelet, BC.



Dianne St. Jacques  
Mayor



Mark Boysen  
CAO