

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, October 10, 2017 at 7:30 PM

Present: **Chair:** Acting Mayor Noel
 Council: Councillors McEwen, and Mole
 Staff: Mark Boysen, Chief Administrative Officer;
 Nikki Best, Deputy Municipal Clerk
 Darcey Bouvier, Recording Secretary

Regrets: Mayor St. Jacques, Councillor Oliwa

1. CALL TO ORDER

1.1 Acting Mayor Noel called the meeting to order at 7:30pm

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 Council acknowledged the Yuulu?il?ath First Nations on whose traditional territories the District of Ucluelet operates.

3. ADDITIONS TO AGENDA

3.1 Amendment to the Agenda

- Acting Deputy Mayor Noel announced the removal of Ucluelet and Area Historical Society from Legislation report, "Permissive Tax Exemption Bylaw 1221, 2017 and Bylaw 1222, 2017" under the "Proposed Permissive Property Tax Exemptions for the Years 2018-2022, Bylaw 1221" on page 111 as it should not have been on the report.

4. ADOPTION OF MINUTES

4.1 September 12, 2017 Regular Minutes

2017-001 *THAT Council approve the September 12, 2017 Regular Minutes as presented.
 Moved By Councillor McEwen, Seconded By Councillor Mole*

CARRIED.

4.2 October 03, 2017 Committee of the Whole Minutes

- Correction on page 20, Laura Grieg-Cochrane should be spelled as Laura Griffith-Cochrane.

2017-002 *THAT Council approve the October 03, 2017 Committee of the Whole minutes as amended.*

Moved By Councillor Mole, Seconded By Councillor McEwen

CARRIED.

5. UNFINISHED BUSINESS

6. MAYOR'S ANNOUNCEMENTS

7. PUBLIC INPUT, DELEGATIONS & PETITIONS

7.1 Public Input

7.2 Delegations

Barbara Schramm, Alliance Holdings

Re: Residential Multi Zoning for Alliance Holdings during OCP Review

- Alliance Holdings, which consists of 13 families currently living within the 1900 block of Bay Street are requesting the District revert the zoning back to their original zoning.
- the current CS5 (tourist/commercial) zoning put their homes into legal non-conforming jeopardy
- maintaining their homes has become difficult due to the CS5 zoning which requires them to apply for variance permits to make necessary repairs to their homes.
- the current zoning encourages declining value and poor turnover for new families.
- their homes are a reflection of Ucluelet's military, fishing and logging heritage, which also provide a significant green space for wildlife in the heart of the village.
- returning this block of homes to the original zoning would be consistent with community needs and the OCP.

8. CORRESPONDENCE

8.1 Support for Bill C-352
MP Sheila Malcolmson

Councillor Mole

- Noted this correspondence item has already been presented to Council on a previous agenda with an action item to write a formal endorsement letter, and to address that while Council supported this Bill, Ucluelet's Coast Guard station has been closed; in addition to send a copy of the letter to MP Gord Johns.

**8.2 Request for Action on the Hanjin Spill Update
Pacific Rim Chapter of the Surf Rider Foundation**

2017-003 *THAT Council receive correspondence item, "Request for Action on the Hanjin Spill Update" for information.
Moved By Councillor McEwen, Seconded By Councillor Mole*

CARRIED.

**8.3 Environmental Public Health Week Proclamation Request
Canadian Institute of Public Health Inspectors**

2017-004 *THAT Council receive correspondence item, "Environmental Public Health Week Proclamation Request" for information, also noting the week has since passed.
Moved By Councillor Mole, Seconded By Councillor McEwen*

CARRIED.

**8.4 Saving Lives Through Organ Donation Proclamation Request
The Kidney Foundation of Canada**

2017-005 *THAT Council receive correspondence item, "Saving Lives Through Organ Donation Proclamation Request" for information.
Moved by Councillor McEwen, Seconded By Councillor Mole*

CARRIED.

**8.5 Request to Sign Federal E-Petition 1269 for the Salish Sea
Salish Sea Trust**

2017-006 *THAT Council receive correspondence item, "Request to Sign Federal E-Petition 1269 for the Salish Sea" for information.
Moved by Councillor Mole, Seconded By Councillor McEwen*

CARRIED.

**8.6 Request for Action to Address Child Sex Trafficking in BC
Cathy Peters, Anti-human Trafficking Advocate**

2017-007 *THAT Council receive correspondence item, "Request for Action to Address Child Sex Trafficking in BC" for information.
Moved by Councillor Mole, Seconded By Councillor McEwen*

CARRIED.

9. INFORMATION ITEMS

**9.1 Air Quality Related Health Concerns due to Domestic Wood
Burning
Island Health**

2017-008 *THAT Council receive information item, "Air Quality Related Health Concern due to Domestic Wood Burning" for information and pass onto Staff.
Moved By Councillor McEwen, Seconded By Councillor Mole*

CARRIED.

**9.2 Public Review of Tree Farm Licence 54 (TFL54)
Ma-Mook Forest Resources Ltd & Forsite Consultants Ltd**

2017-009 *THAT Council receive information item, "Public Review of Tree Farm Licence 54 (TFL54)" for information.
Moved By Councillor Mole, Seconded By Councillor McEwen*

CARRIED.

**9.3 27th Anniversary of Foster Family Month
Katrine Conroy, Minister of Children and Family Development**

Councillor Mole

- During the Coalition meeting it was noted there is a need for foster families across the West Coast.

2017-010 *THAT Council receive information item, "27th Anniversary of Foster Family Month" for information.
Moved By Councillor McEwen, Seconded By Councillor Mole*

CARRIED.

10. COUNCIL COMMITTEE REPORTS

10.1 Councillor Sally Mole
Deputy Mayor April – June

Ucluelet & Area Child Care Society

- September 21, 2017 was a Daycare meeting. Looking to expand, one of the options they are looking at is using the UAC for before and after school care.

Westcoast Community Resources Society

- AGM October 04, 2017 and recognized 25 years of operation.
- All of their directors have agreed to stay on.

Coastal Family Resource Coalition

- October 04, 2017. Met at the new health centre, the building is beautiful and the model is something to consider when looking at a health centre in Ucluelet.
- Clayoquot Biosphere Trust announced their Neighbourhood small grants are out, these can be found online on the CBT website.
- Need for Foster families here on the West Coast.

- Need for Hospice volunteers, especially in Ucluelet
- Meeting was lead by our new Chair, Faye Missar. New literacy coordinator was also present, Brooke Woods.

Food Bank on the Edge

- Food drive was held at the end of September and was very successful. Approximately the same amount was collected as in previous years. Thank you to all who participated.

10.2 Councillor Marilyn McEwen
Deputy Mayor July – September

West Coast Multiplex Society

- Met on October 2, 2017. Treasurer Maureen Wells is moving away, Carry Ho will be replacing Maureen as treasurer.
- Final presentation by the architects VDA on Thursday, October 12th at the Tofino District Office. It was delayed; question about the fees associated with site services.
- Meeting with VIU Pam Shaw, aiming to have the survey take place in November. Discussed how the survey should reach homes, electronic is great however hard copies will go out as well.
- Fundraiser golf scramble raised over \$20,000. It was the most successful tournament yet with 28 sponsors, 19 hole sponsors and 60 golfers.
- Presentation to the Ahousaht council, great reception and on board with having a nice arena.
- Attended the Regional Gathering on September 17th at the Kwistis Visitor Centre. All 8 communities attended to show their support.

Wild Pacific Trail Society

- Going over what to do with all 40 benches along the trail. Some in need of repair/maintenance, accidentally worked on private benches and subsequently sent out apology letters; will look at each bench individually and figure out who will be renewing. Looking at marking benches, possibly with dog tags. These numbers will be specifically associated to a location on the trail, this will help emergency responders to locate people by the number on bench.
- Applying for a tourism grant \$2,500 to have their own tent.
- Currently repairing a lot of the signs along the trail, some

- have been replaced
- Halloween event, Pumpkins In The Mist will be on October 29th on the Wild Pacific Trail.
- Merchandise was being sold in three locations: Black Rock, Waters Edge and the Pacific Rim Visitor Centre. Total sales: \$9547. Thank you to Tracy Eftink who looks after purchasing, distributing, & getting the logos added. Looking at children's t-shirts.
- Board retreat will be at the Black Rock in February.

Vancouver Island Regional Library Board – Trustee

- Adopted their 2018-2022 financial plan; also adopted a budget of 36, 487,900.12 for 2018. Municipal and rural levies contribute a large portion of that.
- They came up with four business cases, all approved; innovation incubator which using the acronym of steam (Science, Technology, Engineering, Arts, Mathematics) Task staff to develop kits that will include hard ware, software, equipment, training, best practices guidelines, technical support and measurement tools. Every branch will be able to for people to check out.
- 2nd business case was for Indigenous Voices; going to work with Elders in all zones to share stories and skills related to Indigenous Culture and experience. This is going to happen in 24 libraries, Tofino and Ucluelet included. They will pay an honourarium to the Elders.
- The other two are a trainer position and an advocacy partnership and promotion positions.

=> Other Reports

- We all attended UBCM Convention at the Vancouver Convention Centre September 25-29th. During this time we had the opportunity to have some really great meetings with Ministers, attended lots of workshops, and participated in events throughout the week.

10.3 Councillor Mayco Noel *Deputy Mayor October – December*

Ucluelet Chamber of Commerce

- The Chamber is currently working collaboratively with Tourism Ucluelet (TU). TU is currently rolling out a new marketing model and the Chamber is actively working on how can they can best support their membership.

- Attended a Chamber meeting last week with Mayor St. Jacques, this provided a great opportunity to see exactly how the board is working and the direction they are going. They are currently waiting for their funding to come in which unfortunately delays their momentum forward a bit.
- One topic that came up and should be a Staff item was the Ucluelet sign at the junction. What is the policy for sign at the junction? The Chamber would like to use the sign but didn't know if there was a policy in place regarding the Ucluelet sign.
- Marathon, which has previously been held in June because it was a "shoulder" season, (which isn't anymore) so discussion surround whether or not to hold it in October.
- Chambers hours of operation are from 10:00 am to 2:00pm; Lara Kemps works from 9:00 am to 3:00 pm, Monday to Friday.
- The Green Point Campground will be closing November 15th

Barkley Community Forest Board

- Exciting news, we are getting our initial start-up investment of \$45,000; our CFO should receive our payment of \$22,500 shortly.
- Theft of fire wood is still an issue out there

=> Other Reports

- We all attended the UBCM Convention; topics discussed included legalization of cannabis, Airbnb; we spoke with several different Ministers; met with MLA Scott Fraser - looking forward to working meetings with him in the future.

2016-11

THAT Council receive the Council Committee reports.

Moved By Acting Mayor Noel, Seconded By Councillor Mole

CARRIED.

10.4 Councillor Randy Oliwa
Deputy Mayor January – March

10.5 Mayor Dianne St. Jacques

11. REPORTS

11.1 Credit Card Limit Increase
Carolyn Bidwell, Chief Financial Officer

2017-012

THAT Council approve recommendation 1 of report item, "Credit Card Limit Increase" which states:

1. *THAT Council approve a combined credit card limit increase for management staff of the District of Ucluelet from \$15,000 to \$50,000.*

Moved by Councillor McEwen, Seconded By Councillor Mole

CARRIED.

**11.2 Application for Strata Conversion of a Commercial Building
Located at 325 Forbes Road
John Towgood, Planner 1**

2017-013

THAT Council approve recommendation 1 & 2 of report item, "Application for Strata Conversion of a Commercial Building Located at 325 Forbes Road" which states:

1. *THAT Council approve the strata conversion of the commercial building located at 325 Forbes Road subject to:*

(a) submission of a report from a qualified professional verifying that the proposed strata conversion is in substantial compliance with the current BC Building Code;

(b) completion of individual service connections and metering; and

2. *THAT the Mayor and Corporate Officer be authorized to execute all documentation relating to this matter.*

Moved By Councillor McEwen, Seconded By Councillor Mole

CARRIED.

**11.3 1638 Cedar Road Proposed Purchase
John Towgood, Planner 1**

2017-014

THAT Council approve recommendation 1 of report item, "1638 Cedar Road Proposed Purchase" which states:

1. *THAT Council direct Staff to purchase 1638 Cedar Road, Lot: 1, Plan VIP33640, District: 09, PID 000-255-921 for the purpose of a community parking lot utilizing the following funding sources:*

(a) \$150,000 - Resort Municipality Initiative (RMI) funds.

(b) \$140,000 - Existing reserve funds.

Moved By Councillor Mole, Seconded By Councillor McEwen.

CARRIED.

12. LEGISLATION

**12.1 Permissive Tax Exemptions
Carolyn Bidwell, Chief Financial Officer**

2017-015

THAT Council approve recommendation 1 & 2 of legislation item, "Permissive Tax Exemption Bylaw 1221, 2017 and Bylaw 1222, 2017" which states:

1. *THAT Council gives First, Second, and Third Reading to "District of Ucluelet 2018-2022 Permissive Tax Exemption Bylaw 1221, 2017"*

2. THAT Council gives First, Second, and Third Reading to "District of Ucluelet 2018-2027 Permissive Tax Exemption Bylaw 1222, 2017"
Moved By Councillor McEwen, Seconded By Councillor Mole

CARRIED.

12.2 District of Ucluelet 2018-2027 Permissive Tax Exemption Bylaw No 1221, 2017

2017-016 THAT District of Ucluelet 2018 - 2022 Permissive Tax Exemption Bylaw No 1221, 2017 be given First, Second and Third Reading.
Moved By Councillor McEwen, Seconded By Councillor Mole

CARRIED.

12.3 District of Ucluelet 2018-2022 Permissive Tax Exemption Bylaw No 1222, 2017

2017-017 THAT District of Ucluelet 2018-2027 Permissive Tax Exemption Bylaw No 1222, 2017 be given First, Second and Third Reading.
Moved By Councillor Mole, Seconded By Councillor McEwen

CARRIED.

13. LATE ITEMS

14. NEW BUSINESS

15. QUESTION PERIOD

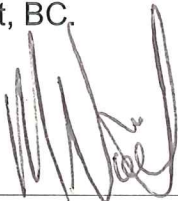
16. CLOSED SESSION

There is no closed session for the October 10, 2017 Council meeting.

17. ADJOURNMENT

17.1 Acting Mayor Noel adjourned the regular meeting at 8:23 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, October 10, 2017 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noel
Acting Mayor



Mark Boysen
CAO