

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, September 13, 2016 at 7:30 PM

Present: **Chair:** Mayor St. Jacques
 Council: Councillors McEwen, Oliwa, Mole, and Noel
 Staff: Andrew Yeates, Chief Administrative Officer;
 Morgan Dossdall, Deputy Clerk

Regrets:

1. CALL TO ORDER

1.1 Mayor St. Jacques called the meeting to order at 7:30 pm

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 Mayor St. Jacques acknowledged the Yuułuꞵiꞵaꞵ First Nations on whose traditional territories the District of Ucluelet operates.

3. ADDITIONS TO AGENDA

3.1 Request re: Letter of Support for Car Service to Ucluelet
Lady Rose Marine Services

2016-347 **It was moved by Mayor St. Jacques and seconded by Councillor Mole**
*THAT Council approve adding one late item to the agenda from Lady Rose
Marine Services.*

CARRIED.

4. ADOPTION OF MINUTES

4.1 August 09, 2016 Public Hearing Minutes

2016-348 **It was moved by Councillor McEwen and seconded by Councillor Oliwa**
*THAT Council approve the August 9, 2016 Public Hearing Minutes as
presented.*

CARRIED.

4.2 August 09, 2016 Regular Minutes

2016-349 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT Council approve the August 9, 2016 Regular Minutes as presented.

CARRIED.

5. UNFINISHED BUSINESS

6. MAYOR'S ANNOUNCEMENTS

- 6.1 Mayor St. Jacques announced that the District of Ucluelet would begin the Official Community Plan consultation process starting October 1st in partnership with Vancouver Island University; planning students will do multiple public engagement events with residents to collect ideas for the new OCP; Council is looking forward to hearing from the community through this process

7. PUBLIC INPUT, DELEGATIONS & PETITIONS

7.1 Public Input

J. Gray inquired if the upcoming OCP process would include roundtable conversations with a community group, which was the method for the last consultation in 2008

- Council responded that this process would be a little different in that multiple events would be set up, including kitchen table meetings, and then all findings would be presented at an open meeting for the entire community

R. Alexander noted his happiness to see the OCP process begin and noted the potential benefit of educating the VIU students on the fish plants and fishing industry to ensure they are properly recognized in the OCP; R. Alexander also thanked Mayor St. Jacques for her work with the fisheries committees in participation with the Province

- Council encouraged R. Alexander to engage with the students multiple times when they arrive to ensure his thoughts are represented

7.2 Delegations

**Rachelle Cole & Rhiannon Davis, BC Ambulance Service
Re: Tofino/Ucluelet Community Paramedicine Program**

- Council received a verbal presentation from the Tofino and Ucluelet paramedics, who provided an overview of how the paramedicine program began, Ucluelet's role in the program, and what services were and are being provided to the community under the program
- Council asked questions regarding the paramedics' interaction with existing wellness groups in town

**Ray Hunt & Chris Le Fevre, Le Fevre Group
Re: Brief Presentation in Support of Pocket Community
Development**

- Council received a presentation from the Le Fevre Group outlining Mr. Le Fevre's plans for a pocket community development in Ucluelet and noting the particular bylaw stipulations that currently hinder the development from proceeding
- Council asked questions regarding whether a strata would be in place, the number of vehicles permitted per unit, the arrangement of parking in the development, and how maintenance of shared space would be determined

8. CORRESPONDENCE

8.1 Request to Assist with Knotweed Removal Central Westcoast Forestry Society

2016-350 **It was moved by Councillor Noel and seconded by Councillor McEwen**
THAT Council receive correspondence item "Request to Assist with Knotweed Removal" for information.

CARRIED.

8.2 Request for No-Camping Signs Kasia Kromka

2016-351 **It was moved by Councillor Noel and seconded by Councillor McEwen**
THAT Council receive correspondence item "Request for No-Camping Signs" for information.

CARRIED.

8.3 New Funding Opportunity BC Ministry of Energy & Mines

2016-352 **It was moved by Councillor Noel and seconded by Councillor Mole**
THAT Council receive correspondence item "New Funding Opportunity" for information.

CARRIED.

9. INFORMATION ITEMS

10. COUNCIL COMMITTEE REPORTS

10.1 Councillor Sally Mole Deputy Mayor April – June Food Bank on the Edge

- Annual food drive for Thanksgiving happening this week; bags would have been distributed already; pick up will be this Saturday

Westcoast Community Resources Society

- AGM will be October 6 at Long Beach Lodge in Tofino; anyone interested in being a board member is welcome to attend

10.2 Councillor Marilyn McEwen
Deputy Mayor July – September

West Coast Multiplex Society

- Met last night; Russel Dyson and Scott Kenny (ACRD), and RecExcellence group visited Shawnigan Lake to tour their ice arena, which is a sprung structure, to ask questions about the arena and its operations; no quote yet on cost for RecExcellence to update the business plan, will be pending a scope determination from society; society will be looking for cost estimate for sprung structure vs. bricks and mortar
- Society is inviting members of all 8 communities to meet with RecExcellence to discuss operations on October 3 at 7pm at the Long Beach Golf Course; another meeting will take place on November 8 to discuss preliminary designs; flyers have been distributed via mail to residents to convey information on the multiplex and advertise for their biggest fundraiser of the year, the golf scramble, happening on October 1

Ucluelet & Area Historical Society

- Met last night; Oak Bay Marine Group holding a dedication for Canadian Princess on September 20 at 1pm at the parking lot; the Society will have an opportunity at that time to identify items from the ship that they would like (such as a wheel and binnacle and log books), but the salvage company will have priority over items
- Society revamping their business plan for use of the Lightkeeper's house; will soon be organizing their storage space at the District office to make room for scanning documents; looking at late September or early October for their literary book launch event

Wild Pacific Trail Society

- Next meeting tomorrow, September 14; group went on bog trail off Coast Guard Road with Andy MacKinnon to identify interesting points along bog that could be capitalized on for

new bog trail; society may get an environmental assessment of the area first; hoping to rehire trail ambassador, Suzy Christoffel, again next year; total visitor counts on interpretive walks is 450; interactive beach program at 29 people; trail counters for August at 121,478 for all sections (compared to 2015 total of 92,952)

=> **Other Reports**

- Council met with MP Gord Johns on August 24; great meeting; he is working hard to support us at federal level

10.3 Councillor Mayco Noel
Deputy Mayor October – December

Central West Coast Forest Society

- Had AGM; reported that over 10 hectares of riparian stream habitat has been restored, removed 3.3 tonnes of garbage; 57 jobs created for the effort; 6 interpretive signs installed, and more to come; over next three years, society has \$800k in funding available

Tourism Ucluelet

- Break in meetings over summer, but will pick up in Fall and push forward on attaining delicate balance with visitor services and see if more Tourism Ucluelet funding can be migrated into supporting visitor services

10.4 Councillor Randy Oliwa
Deputy Mayor January – March

Seaview Seniors Housing Society

- Society has formed Phase 2 sub-committee; hoping to meet the first week of October, will begin looking for additional resources; one of the first tasks will be a needs assessment, which would be a good question for the VIU students to include in their engagement events for the OCP; AGM will be November 6, will be looking for new board members; also looking to increase community and public profile

10.5 Mayor Dianne St. Jacques

Groundfish Development Authority

- Group met mid-August in Vancouver; attendees included 3 members of the Coastal Community Network; group has control over 10% of the hake/groundfish quota; process includes partnerships coming forward between processors and fishermen, group asks questions to determine their contributions, group then rates them on their answers and recommendations on their allocation goes to the Minister, who sets the quota; in total, is a 3-day process; kudos to CCN for their participation in the process

=> Other Reports

- Met with Minister Letnick to discuss fisheries in BC; concern is over the Province's lack of attention to this industry; 15 years ago it was run by 28 people, today it is run by 2; the Minister did acknowledge the poor state of the department; fisheries is a billion dollar industry in BC

2016-353 **It was moved by Councillor Oliwa and seconded by Councillor Mole.**
THAT Council accept all committee reports.

CARRIED.

11. REPORTS

11.1 Expenditure Voucher G-15/16
Jeanette O'Connor, CFO

2016-354 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Council receive Expenditure Voucher G-15/16 for information.

CARRIED.

11.2 Monthly Motion Status Report
Morgan Dosdall, Deputy Clerk

2016-355 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Council receive report item "Monthly Motion Status Report" for information.

CARRIED.

11.3 Proposed Thiepval Cannon Historical Sign
John Towgood, Planner 1

2016-356 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Council receive report item "Proposed Thiepval Cannon Historical Sign" for information.

CARRIED.

11.4 Request to Switch Projects and Release of Funds
Abby Fortune, Director of Parks & Recreation

2016-357 **It was moved by Councillor McEwen and seconded by Councillor Noel**

THAT Council approve recommendation 1 and 2 of report item "Switching of Projects for Special Projects Funding: Wild Pacific Trail Society Bog Interpretive Walk to Inspiration Point", which state:

- 1. THAT Council support the Inspiration Point project in place of the Bog Interpretive Walk, and*
- 2. THAT Council authorizes the release of the funds from Special Projects Budget of \$10,000 for the Inspiration Point Project.*

CARRIED.

11.5 Financial Update

Jeanette O'Connor, Chief Financial Officer

2016-358 **It was moved by Councillor Noel and seconded by Councillor Mole**
THAT Council receive report item "Financial Update" for information.

CARRIED.

12. LEGISLATION

12.1 Report - Proposal to Amend District of Ucluelet Official Community Plan Bylaw

John Towgood, Planner 1

2016-359 **It was moved by Councillor Oliwa and seconded by Councillor Noel**
THAT Council approve recommendation 1 of legislative report item "Proposal to Amend Official Community Plan Bylaw No. 1140, 2011 by Removing Lot 2, Plan VIP29229 from the Service Commercial Designation and place it in Residential - Multi Family", which states:

- 1. THAT Official Community Plan Bylaw No. 1205, 2016 be given Fourth Reading (final adoption).*

CARRIED.

12.2 Bylaw No. 1205, 2016 - Official Community Plan Amendment Bylaw

2016-360 **It was moved by Councillor Oliwa and seconded by Councillor Mole**
THAT Official Community Plan Amendment Bylaw No. 1205, 2016 be given Fourth Reading.

CARRIED.

12.3 Report - Proposal to Amend Zoning Bylaw

John Towgood, Planner 1

2016-361 **It was moved by Councillor Oliwa and seconded by Councillor Mole**
THAT Council approve recommendation 1 of legislative report item "Proposal to Amend Zoning Bylaw No. 1160, 2013 by Removing Lot 2, Plan VIP29229 from the CS-2 Service Commercial Zone and plate it in R-2 Zone - Medium Density Residential", which states:

- 1. THAT Zoning Amendment Bylaw No. 1202, 2016 be given Fourth Reading (final adoption).*

CARRIED.

- 12.4 Bylaw No. 1202, 2016 - Zoning Amendment Bylaw**
 2016-362 **It was moved by Councillor McEwen and seconded by Councillor Mole**
 THAT Zoning Amendment Bylaw No. 1202, 2016 be given Fourth Reading.
CARRIED.
- 12.5 Report - District of Ucluelet Cemetery Management Bylaw - 4th Reading and Final Adoption**
Jeanette O'Connor, Chief Financial Officer
- 2016-363 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
 THAT Council approve recommendation 1 of legislative report item "Ucluelet Cemetery Bylaw - Proposed Bylaw No. 1206, 2016", which states:
 1. *THAT Council gives Fourth Reading (and subsequent Adoption) to proposed District of Ucluelet Cemetery Management Bylaw No. 1206, 2016.*
CARRIED.
- 12.6 Bylaw No. 1206, 2016 - District of Ucluelet Cemetery Management Bylaw**
- 2016-364 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
 THAT District of Ucluelet Cemetery Management Bylaw No. 1206, 2016 be given Fourth Reading.
CARRIED.
- 12.7 Report - Ucluelet Municipal Property Tax Exemption Bylaw - Request for three readings**
Jeanette O'Connor, Chief Financial Officer
- 2016-365 **It was moved by Councillor Noel and seconded by Councillor McEwen**
 THAT Council approve recommendation 1 of legislative report item "Ucluelet Municipal Property Tax Exemption Bylaw for the 2017 Tax Year", which states:
 1. *THAT Council gives up to three readings to "Ucluelet Municipal Property Tax Exemption Bylaw No. 1207, 2016".*
CARRIED.
- 12.8 Bylaw No. 1207, 2016 - District of Ucluelet Municipal Property Tax Exemption Bylaw**
- 2016-366 **It was moved by Councillor McEwen and seconded by Councillor Oliwa**
 THAT Ucluelet Municipal Property Tax Exemption Bylaw No. 1207, 2016 be given First Reading.
CARRIED.
- 2016-367 **It was moved by Councillor Noel and seconded by Councillor Mole**
 THAT Ucluelet Municipal Property Tax Exemption Bylaw No. 1207, 2016 be given Second Reading.
CARRIED.
- 2016-368 **It was moved by Councillor Mole and seconded by Councillor McEwen**

THAT Ucluelet Municipal Property Tax Exemption Bylaw No. 1207, 2016 be given Third Reading.

CARRIED.

12.9 Report - Proposal to Amend Zoning Bylaw for Pocket Neighbourhood Residential
John Towgood, Planner 1

- 2016-369 **It was moved by Councillor McEwen and seconded by Councillor Mole**
THAT Council approve recommendation 1 of legislative report item "Proposal to Amend Zoning Bylaw No. 1160, 2013 by Adding the Definition for a "Pocket Neighbourhood Residential" use and Adding that Use and Association Regulations to Lot 2, Plan VIP80044", which states:
1. *THAT Zoning Amendment Bylaw No. 1208, 2016 be given First and Second Reading and advance to a public hearing.*

CARRIED.

12.10 Bylaw No. 1208, 2016 - Zoning Amendment Bylaw

- 2016-370 **It was moved by Councillor Mole and seconded by Councillor McEwen**
THAT Zoning Amendment Bylaw No. 1208, 2016 be given First Reading.
- 2016-371 **It was moved by Councillor Noel and seconded by Councillor McEwen**
THAT Zoning Amendment Bylaw No. 1208, 2016 be given Second Reading.

CARRIED.

CARRIED.

13. LATE ITEMS

13.1 Request re: Letter of Support for Car Service to Ucluelet Lady Rose Marine Services

- 2016-372 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Council direct staff to send a letter to Lady Rose Marine Services in support for a potential car ferry service to the District of Ucluelet from Port Alberni.

CARRIED.

14. NEW BUSINESS

14.1 COUNCILLOR MOLE

- Elementary school is having to send kids home for lunch as there are not enough staff monitors available to cover the lunch hour; would like to suggest Council follow up on this need at UBCM
- Council will procure something in writing from the schools on this issue to bring to UBCM

15. QUESTION PERIOD

15.1 Council received questions and comments from the public regarding:

- How to apply for property tax exemption
- How knotweed is being addressed in the community, and where

2016-373

It was moved by Councillor Oliwa and seconded by Councillor Mole THAT Council direct staff to arrange a meeting with the organizers of the Otalith festival; AND THAT Council direct staff to obtain a report from the RCMP on issues they addressed due to the event this year.

CARRIED.

16. CLOSED SESSION

16.1 Procedural Motion to Move In-Camera

2016-374

It was moved by Councillor McEwen and seconded by Councillor Oliwa THAT the meeting be closed to the public in order to address agenda items under Section 90(1), subsections (d) and (e) of the Community Charter.

CARRIED.

16.2 Mayor St. Jacques suspended the regular meeting at 8:43 pm and moved in-camera

17. ADJOURNMENT

17.1 Mayor St. Jacques adjourned the in-camera meeting at 9:30 pm and resumed the open meeting

RISE AND REPORT

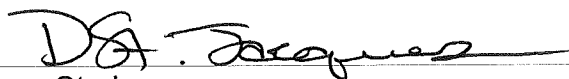
2016-375

It was moved by Mayor St. Jacques and seconded by Councillor McEwen THAT Council approve diverting allocated funds from the 2016 Larch Paving Project, if needed, to paving the He-Tin-Kis to Coast Guard Road path as well as the path along Marine Drive.

Carried.

17.2 Mayor St. Jacques adjourned the regular meeting at 9:39 pm

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, September 13, 2016 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Dianne St. Jacques
Mayor



Andrew Yeates
CAO