

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, May 10, 2016 at 7:30 PM

Present: **Chair:** Mayor St. Jacques
 Council: Councillors McEwen, Oliwa, and Mole
 Staff: Andrew Yeates, Chief Administrative Officer;
 Morgan Dosedall, Recording Secretary

Regrets: Councillor Noel

1. CALL TO ORDER

1.1 **Mayor St. Jacques called the meeting to order at 7:30pm**

2. ADDITIONS TO AGENDA

3. ADOPTION OF MINUTES

3.1 **April 12, 2016 Public Hearing Minutes**

2016-188 **It was moved by Marilyn McEwen and seconded by Sally Mole**
 THAT Council approve the April 12, 2016 Public Hearing Minutes as presented.

CARRIED.

3.2 **April 26, 2016 Regular Minutes**

2016-189 **It was moved by Randy Oliwa and seconded by Marilyn McEwen**
 THAT Council approve the April 26, 2016 Regular Minutes as presented.

CARRIED.

4. UNFINISHED BUSINESS

5. MAYOR'S ANNOUNCEMENTS

5.1 Mayor St. Jacques announced that Council has donated \$500 on behalf of the community to aid the displaced residents of the Fort McMurray wildfires, to be delivered in person by Sgt. Jeff Swann who will also render aid while in the area

5.2 Mayor St. Jacques congratulated Barbara Schramm and 'Oyster' Jim Martin on their receipt of the BC Community Achievement Award for their work on the Wild Pacific Trail

6. PUBLIC INPUT, DELEGATIONS & PETITIONS

6.1 Public Input

R. Myck commented on the two expropriation signs posted near He-Tin-Kis and inquired as to the timeframe for completion of that process

- CAO responded that the time is indeterminate but that the process is continuing to move forward

6.2 Delegations

**Kate Mantta and Ryan McQuaid, Westcoast Community Resources Society
Re: Request for Bridge Funding of \$5000**

- Council received a verbal presentation from the Westcoast Community Resources Society on their Community Outreach Program and request for \$5000 in bridge funding to support the program due to lack of funding from previous grantor
- Council asked questions with regards to: reason for denial of grant application from previous grantor, District support via in-kind donations, budgeting, and pursuit of other funding avenues

7. CORRESPONDENCE

7.1 Request re: "Straws Suck" Campaign in Ucluelet *Surfrider Foundation, Pacific Rim*

2016-190 **It was moved by Marilyn McEwen and seconded by Sally Mole**
THAT Council direct staff to refer the Surfrider Foundation - Pacific Rim Chapter to the Ucluelet Chamber of Commerce to assist in their request for business contacts in town.

CARRIED.

7.2 Invitation to Attend re: BC Achievement Community Achievement Awards on May 25 *BC Achievement Foundation*

2016-191 **It was moved by Sally Mole and seconded by Randy Oliwa**
THAT Council approve Mayor St. Jacques attending the BC Community Achievement Awards on May 25 in Victoria.

CARRIED.

2016-192 **It was moved by Marilyn McEwen and seconded by Randy Oliwa**
THAT Council direct staff to write a letter to the Wild Pacific Trail Society congratulating members Barbara Schramm and Jim Martin on their Community Achievement Award.

CARRIED.

8. INFORMATION ITEMS

2016-193 **It was moved by Randy Oliwa and seconded by Sally Mole**
THAT Council receive information items 8.1 through 8.5 as a block.

CARRIED.

8.1 **Inquiries on TELUS Small Cell Technology**
Michael Maryka, Resident

8.2 **New Horizons for Seniors Grant Program**
Service Canada

8.3 **Updates for April & May in Pacific Rim National Park Reserve**
Parks Canada

8.4 **Announcement of Joint Arts BC and Heritage BC Conference in 2017**
Pacific Rim Arts Society

2016-194 **It was moved by Marilyn McEwen and seconded by Randy Oliwa**
THAT Council direct staff to send a letter to the Pacific Rim Arts Society congratulating them on their efforts in securing the Pacific Rim for the 2017 joint Arts BC and Heritage BC Conference.

CARRIED.

8.5 **BC Rural Dividend Program**
Ministry of Forests, Lands and Natural Resources

2016-195 **It was moved by Randy Oliwa and seconded by Marilyn McEwen**
THAT Council direct staff to apply for the 'Project Development' funding stream of \$10,000 under the BC Rural Dividend Fund Program with a proposal to update Ucluelet's 2012 Economic Development Strategy.

CARRIED.

9. COUNCIL COMMITTEE REPORTS

9.1 **Councillor Sally Mole**
Deputy Mayor April – June

Ucluelet & Area Child Care Society

- AGM on May 19; advertising for new manager; looking for new directors for their board

Westcoast Community Resources Society

- Next meeting on May 12

Food Bank on the Edge

- Working on building community presence; new fundraiser in the works for end of May to be held at ANAF, will include a barbeque and beauty pageant

9.2 Councillor Marilyn McEwen ***Deputy Mayor July – September***

West Coast Multiplex Society

- Board meeting held May 2; society is agreeable to providing Council with quarterly updates on their progress; are currently updating their communication package
- Fundraising golf tournament set for October 1 - tickets are \$75 per person or \$45 just for the dinner

Ucluelet & Area Historical Society

- Last meeting cancelled; plant sale on May 7 raised \$1200

Wild Pacific Trail Society

- Met May 4; Barbara Schramm and Oyster Jim notified of their receiving the BC Community Achievement Award for work on the trail; society has hired a trail ambassador, Suzy Christoff, for summer season and received funding through Canada Summer Job fund
- AGM on June 5 at Black Rock Resort; will have two vacant board seats

Vancouver Island Regional Library Board – Trustee

- Next meeting on May 28

9.3 Councillor Mayco Noel ***Deputy Mayor October – December*** **N/A**

9.4 Councillor Randy Oliwa ***Deputy Mayor January – March*** **Seaview Seniors Housing Society**

- Very successful raffle held May 9; first prize went to Sharon Stanford, second to Walter McBrine, third to Heidi

Shaw, fourth to Jennifer Yakimishyn; no totals yet on how much was raised

Harbour Advisory Committee

- Met last week; welcomed two new members - John Winpenny and Roy Alexander; committee gave support for breakwater installation plans

9.5 Mayor Dianne St. Jacques

DFO Fisheries Committees for Groundfish & Hake

- Met May 2 in Vancouver; seeing large volumes of Hake, earlier than normal, hopefully indicating a good season; agreed that joint venture ships could be offered opportunity to come in and catch 15k out of 130k metric tonnes; Russia still not buying at Brussels Seafood Show; will be monitoring the catch throughout the season to ensure plants are being supplied
- Biggest concern is with regards to provincial management of fisheries; currently only two staff members in Ministry of Agriculture oversee fisheries for entire province; looking to meet with Minister to discuss importance of manufacturing side of industry and being more involved

=> Other Reports

- Met to discuss rural communities plan; looking to get District's economic development strategy fully reviewed and up-to-date

2016-196

**It was moved by Sally Mole and seconded by Randy Oliwa.
THAT Council accept all committee reports.**

CARRIED.

10. REPORTS

10.1 Expenditure Voucher G-09/16

Jeanette O'Connor, CFO

2016-197

**It was moved by Randy Oliwa and seconded by Marilyn McEwen
THAT Council receive Expenditure Voucher G-09/16.**

CARRIED.

10.2 Porsche Club 'Show and Shine' on May 28, 2016 - Road Closure Karla Robison, Manager of Environmental and Emergency Services

2016-198

It was moved by Sally Mole and seconded by Randy Oliwa

THAT Council approve recommendation 1 of report "Road Closure Request for the Porsche Club 'Show and Shine' Event", which states:

1. THAT Council authorizes the closure of Fraser Lane (in front of the Village Green) and the Main Street Dock from 9:00 a.m. to 4:00 p.m. on Saturday, May 28, 2016 for the Porsche Club 'Show and Shine' event.

CARRIED.

10.3 Edge to Edge Marathon on June 12, 2016 - Road Closure
Abby Fortune, Director of Parks and Recreation

2016-199

It was moved by Marilyn McEwen and seconded by Randy Oliwa

THAT Council approve recommendation 1 of report "Edge to Edge Marathon 2016", which states:

1. THAT Council approves the road closures and additional operational requests for the Edge to Edge Marathon for June 12, 2016.

AND WHICH said road closures and additional operational requests are as follows:

- Closure of Fraser Lane and Cedar (in front of the Village Green) from 8:00 am to 4:00 pm on June 12, 2016
- Closure of Cedar and Bay from 8:45 am to 10:45 am on June 12, 2016
- Mileage signs erected along the designated race route
- Road closure signs erected along closed roadways
- Assistance of Public Works staff with sandbag, cone, and bleacher set up
- Assistance of Public Works staff with maintenance of Multi-use Path prior to June 12, 2016 (cutting grass, sweeping gravel, filling pot holes)
- Use of selected areas of the Wild Pacific Trail and Multi-use Path
- Playing music and making loudspeaker announcements

CARRIED.

10.4 Asset Management Policy No.3-1025-1
David Douglas, Manager of Finance

2016-200

It was moved by Randy Oliwa and seconded by Sally Mole

THAT Council approve recommendation 1 of report "Asset Management Policy No. 3-1025-1", which states:

1. THAT Council approves District of Ucluelet Asset Management Policy No. 3-1025-1.

CARRIED.

10.5 Proposed Breakwater for Small Craft Harbour
Morgan Dossall, Deputy Clerk

2016-201

It was moved by Sally Mole and seconded by Randy Oliwa

THAT Council approve recommendation 1 of report "Proposed Breakwater for Small Craft Harbour", which states:

1. THAT Council accept the Phase 1 Plan layout as it appears in Appendix 'A' of this report.

CARRIED.

10.6 Wild Pacific Trail Connector Funding
Jeanette O'Connor, CFO

2016-202 **It was moved by Sally Mole and seconded by Randy Oliwa**
THAT Council receive report "Funding sources for WPT connectors including Marine and He-Tin-Kis" for information.

CARRIED.

11. LEGISLATION

11.1 Water Parcel Tax Bylaw - Three Readings
David Douglas, Manager of Finance

2016-203 **It was moved by Marilyn McEwen and seconded by Randy Oliwa**
THAT Council approve recommendation 1 of legislated report "Water Parcel Tax", which states:
1. *THAT Council consider giving up to three readings to Water Parcel Tax Bylaw No. 1197, 2016".*

CARRIED.

11.2 Water Parcel Tax Bylaw No. 1197, 2016

2016-204 **It was moved by Marilyn McEwen and seconded by Sally Mole**
THAT Council give First Reading to Water Parcel Tax Bylaw No. 1197, 2016.

CARRIED.

2016-205 **It was moved by Randy Oliwa and seconded by Marilyn McEwen**
THAT Council give Second Reading to Water Parcel Tax Bylaw No. 1197, 2016.

CARRIED.

2016-206 **It was moved by Randy Oliwa and seconded by Marilyn McEwen**
THAT Council give Third Reading to Water Parcel Tax Bylaw No. 1197, 2016.

CARRIED.

11.3 Zoning Amendment Bylaw (1601 Peninsula) - Third Reading
John Towgood, Planner I

2016-207 **It was moved by Sally Mole and seconded by Marilyn McEwen**
THAT Council approve recommendation 1 of legislative report "Proposal to amend Zoning Bylaw No. 1160, 2013 by adding the definition for Microbrewery and add Microbrewery as a permissible use to 1601 Peninsula within the Village Square Commercial (CS-1) Zone", which states:
1. *THAT Zoning Amendment Bylaw No. 1194, 2016 be given Third Reading.*

CARRIED.

11.4 Zoning Amendment Bylaw No. 1194, 2016

- 2016-208 **It was moved by Sally Mole and seconded by Randy Oliwa**
 THAT Council give Third Reading to Zoning Amendment Bylaw No. 1194, 2016.
- CARRIED.
- 11.5 2016 Five-Year Financial Plan Bylaw - Three Readings**
Jeanette O'Connor, CFO
- 2016-209 **It was moved by Randy Oliwa and seconded by Sally Mole**
 THAT Council approve recommendation 1 of legislative report "2016 Five-Year Financial Plan", which states:
1. *THAT Council give up to three readings to the Five-Year Financial Plan Bylaw No. 1199, 2016.*
- CARRIED.
- 11.6 Five-Year Financial Plan Bylaw No. 1199, 2016**
- 2016-210 **It was moved by Sally Mole and seconded by Marilyn McEwen**
 THAT Council give First Reading to the Five-Year Financial Plan Bylaw No. 1199, 2016.
- CARRIED.
- 2016-211 **It was moved by Marilyn McEwen and seconded by Randy Oliwa**
 THAT Council give Second Reading to the Five-Year Financial Plan Bylaw No. 1199, 2016.
- CARRIED.
- 2016-212 **It was moved by Randy Oliwa and seconded by Sally Mole**
 THAT Council give Third Reading to the Five-Year Financial Plan Bylaw No. 1199, 2016.
- CARRIED.
- 11.7 2016 Tax Rates - Three Readings**
Jeanette O'Connor, CFO
- 2016-213 **It was moved by Marilyn McEwen and seconded by Randy Oliwa**
 THAT Council approve recommendation 1 of legislative report "2016 Tax Rates Bylaw", which states:
1. *THAT Council give up to three readings to the Tax Rate Bylaw No. 1200, 2016.*
- CARRIED.
- 11.8 Tax Rate Bylaw No. 1200, 2016**
- 2016-214 **It was moved by Marilyn McEwen and seconded by Sally Mole**
 THAT Council give First Reading to the Tax Rate Bylaw No. 1200, 2016.
- CARRIED.
- 2016-215 **It was moved by Randy Oliwa and seconded by Sally Mole**
 THAT Council give Second Reading to the Tax Rate Bylaw No. 1200, 2016.

CARRIED.

2016-216

It was moved by Sally Mole and seconded by Randy Oliwa

THAT Council give Third Reading to the Tax Rate Bylaw No. 1200, 2016.

CARRIED.

12. LATE ITEMS

12.1 Request re: Letter of Support for Education Tourism Grant

Clayoquot Biosphere Trust Society

2016-217

It was moved by Sally Mole and seconded by Marilyn McEwen

THAT Council direct staff to write a letter of support for the Clayoquot Biosphere Trust Society's application for funding from the Island Coastal Economic Trust for an Education Tourism grant.

CARRIED.

12.2 Invitation re: Introduction to CBT Investment Manager

Clayoquot Biosphere Trust Society

2016-218

It was moved by Marilyn McEwen and seconded by Randy Oliwa

THAT Council direct staff to invite the Clayoquot Biosphere Trust Society's portfolio manager, JP Harrison, to meet with Council to discuss socially-responsible investment strategy.

CARRIED.

12.3 Monthly Motion Report for Period Covering July 2015 - April 2016

Department Heads

2016-219

It was moved by Marilyn McEwen and seconded by Sally Mole

THAT Council receive late report "Monthly Motion Report for Period Covering July 2015 - April 2016" for information.

CARRIED.

13. NEW BUSINESS

13.1 Councillor Oliwa

- Note from Mayor Osborne discussing possibility of bringing social procurement person to speak to West Coast; currently working on date in early June

13.2 Councillor McEwen

2016-220

It was moved by Marilyn McEwen and seconded by Sally Mole

THAT Council donate \$500 in aid to the residents of Fort McMurray.

CARRIED.

13.3 Councillor Mole

2016-221 **It was moved by Sally Mole and seconded by Marilyn McEwen**
*THAT Council provide \$5000 to the Westcoast Community Resources Society
in contribution to their Community Outreach Program.*

CARRIED.

13.4 Mayor St. Jacques

2016-222 **It was moved by Dianne St. Jacques and seconded by Randy Oliwa**
*THAT Council direct staff to arrange a meeting with the Minister of Agriculture
to discuss fisheries issues in British Columbia.*

CARRIED.

14. QUESTION PERIOD

15. CLOSED SESSION

15.1 Procedural Motion to Move In-Camera

2016-223 **It was moved by Marilyn McEwen and seconded by Sally Mole**
*THAT the meeting be closed to the public in order to address agenda items
under Section 90(1), subsections (c) and (k) of the Community Charter.*

CARRIED.

15.2 Mayor St. Jacques suspended the regular meeting and moved in-camera at 8:39 pm.

16. ADJOURNMENT


**16.1 Mayor St. Jacques adjourned the in-camera meeting at 10:28 pm
and resumed the open meeting at 10:29 pm.**

**16.2 Mayor St. Jacques adjourned the regular council meeting at 10:30
pm.**

CERTIFIED CORRECT: Minutes of the Regular Council Meeting
held on Tuesday, May 10, 2016 at 7:30 pm in the George Fraser
Room, Ucluelet Community Centre, 500 Matterson Road,
Ucluelet, BC.



Dianne St. Jacques
Mayor



Andrew Yeates
CAO