

**DISTRICT OF UCLUELET**  
**MINUTES OF THE REGULAR COUNCIL MEETING**  
**HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE**  
**Tuesday, April 12, 2016 at 7:30 PM**

Present:       **Chair:**           Mayor St. Jacques  
                 **Council:**       Councillors McEwen, Oliwa, Mole, and Noel  
                 **Staff:**             Jeanette O'Connor, Chief Financial Officer (Acting CAO);  
  Morgan Dosdall, Recording Secretary

Regrets:

**1      CALL TO ORDER**

**1.1    Mayor St. Jacques called the meeting to order at 7:30pm**

**2      ADDITIONS TO AGENDA**

**3      ADOPTION OF MINUTES**

**3.1    March 22, 2016 Regular Minutes**

2016-142            **It was moved by Marilyn McEwen and seconded by Randy Oliwa**  
                          **THAT the March 22, 2016 Regular Minutes be adopted as presented.**

**CARRIED.**

**4      UNFINISHED BUSINESS**

**5      MAYOR'S ANNOUNCEMENTS**

**6      PUBLIC INPUT, DELEGATIONS & PETITIONS**

6.1    Public Input

(a)    **R. Myck** requested an update on the progress of the He-Tin-Kis / Coast Guard Road sidewalk

- Council responded that the project is moving steadily forward but cannot speak to specifics due to legal restrictions

(b)    **C. Smith** requested that the District provide road maintenance in the OceanView development area (Marine Drive and Cynamocka Road)

- Council thanked Mr. Smith for speaking

(c) **R. Parlee relayed the Harbour Advisory Commission's desire to have been consulted on decisions regarding new members to the commission**

- Council explained the Harbour Authority's process in making commission appointments and thanked Mr. Parlee for speaking

6.2 Delegations

(a) **Ucluelet Volunteer Fire Brigade Ranking and Swearing In Ceremony**

- Delegates were welcomed and the ceremony introduced; a moment of silence was held for recently deceased RCMP Constable Sarah Beckett; UVFB officers and members were recognized and given their badges and collar pins; a 20-year service pin was presented to Captain Millar; 5-year service pins were presented to Captains Anderson and Galloway, and Member Schmidt; the UVFB recited the Swearing In Oath

7 **CORRESPONDENCE**

7.1 **Proclamation Request re: May as Missing Children's Month and May 25 as Missing Children's Day.  
Child Find BC**

2016-143 **It was moved by Randy Oliwa and seconded by Marilyn McEwen**  
*THAT Council approve the following resolution:*

*WHEREAS Child Find British Columbia, a provincial member of Child Find Canada is a non-profit, registered charitable organization, incorporated in 1984;*

*AND WHEREAS the Mandate of Child Find British Columbia is to educate children and adults about abduction prevention; to promote awareness of the problem of missing children, and to assist in the location of missing children;*

*AND WHEREAS Child Find has recognized Green as the colour of Hope, which symbolizes a light in the darkness for all missing children;*

*AND WHEREAS Child Find's annual Green Ribbon of Hope Campaign will be held in the month of May and May 25th is National Missing Children's Day;*

*THEREFORE BE IT RESOLVED THAT I, Mayor St. Jacques of the District of Ucluelet, do hereby proclaim May as Child Find's Green Ribbon of Hope month and May 25th as National Missing Children's day. I urge our citizens to wear a green ribbon as a symbol of Hope for the recovery of all missing children; and*

*to remain vigilant in our common desire to protect and nurture the youth of our Province.*

CARRIED.

**7.2 Meeting Request re: Shared Service Agreements  
Alberni-Clayoquot Regional District**

2016-144

**It was moved by Sally Mole and seconded by Marilyn McEwen**

*THAT Council approve attending a meeting on April 20, 2016 in Port Alberni with ACRD member municipalities and First Nation governments to consider shared service agreements for the region.*

CARRIED.

**7.3 Support re: Environmental Rights Resolution  
City of Victoria Residents**

2016-145

**It was moved by Marilyn McEwen and seconded by Sally Mole**

*THAT Council continue to support environmental rights and endorse initiatives that serve to promote and secure the right of every resident to live in a healthy environment, including the right to clean air, clean water, safe food and resilient, fully functioning ecosystems.*

CARRIED.

**7.4 Support re: MFA Fossil-Fuel Divestment Resolution  
District of Tofino**

2016-146

**It was moved by Sally Mole and seconded by Mayco Noel**

*THAT Council endorse the City of Victoria resolution of February 11, 2016 Empowering Local Governments to Pursue Socially Responsible Investing, which states:*

*WHEREAS many local governments have committed to climate action and socially responsible investing;*

*AND WHEREAS a central strategy for climate change mitigation is to reduce emissions into the atmosphere relating to the consumption of fossil fuels, which includes divesting from fossil fuels and reinvesting in renewable sources of energy, employment and revenue;*

*AND WHEREAS local government are empowered in provincial legislation to invest through the Municipal Finance Authority, and the current investment portfolio offered by the Municipal Finance Authority does not include a fossil-fuel free investment option;*

*THEREFORE BE IT RESOLVED THAT the Association of Vancouver Island and Coastal Communities calls on the Municipal Finance Authority to create a fossil-fuel-free investment fund to provide local governments with an investment choice that aligns with priorities for climate action and social responsibility.*

CARRIED.

**8 INFORMATION ITEMS**

**8.1 ACRD Signs Memorandum of Understanding with Tla-o-qui-aht First Nations for West Coast Multiplex  
Alberni-Clayoquot Regional District**

2016-147

**It was moved by Sally Mole and seconded by Marilyn McEwen  
THAT Council receive information items.**

CARRIED.

**9 COUNCIL COMMITTEE REPORTS**

**9.1 Councillor Sally Mole  
Deputy Mayor April – June**

**(a) Ucluelet & Area Child Care Society**

- Upcoming AGM on May 19; will be looking for new members to join their board

**(b) Westcoast Community Resources Society**

**(c) Coastal Family Resource Coalition**

- Met in early April; announcement made that Service Canada will be at the Coalition hub (at the community centre) on April 18 from 9:30-2pm to provide the community with access to their services

**(d) Food Bank on the Edge**

**=> Other Reports**

**9.2 Councillor Marilyn McEwen  
Deputy Mayor July – September**

**(a) West Coast Multiplex Society**

- AGM held April 4
- Group attended a Committee of the Whole meeting on March 29 to update the community on their plans; latest news is the Tla-o-qui-aht First Nation has attained a \$100k grant to go towards a business proposal and feasibility study for the Multiplex

**(b) Ucluelet & Area Historical Society**

- AGM held April 3; new board of eight directors elected, with seven returning; Claudia Cole is a new director

- Met April 11 to elect executives: Barb Gudbranson remains President, Shirley Martin remains Secretary, and Terry Smith remains Treasurer

**(c) Wild Pacific Trail Society**

- Met today with Charles Smith to discuss long term plans for an educational centre; currently looking at potential OceanWest land where building could reside

**(d) Vancouver Island Regional Library Board – Trustee**

**=> Other Reports**

- Council attended the Association of Vancouver Island Coast Communities (AVICC) convention this past weekend; heard the resolutions of coastal communities
- Joined with the Ucluelet Chamber of Commerce for a business walk earlier today
- Council toured the Ucluelet Harbour Seafoods plant today
- Council had an Official Community Plan (OCP) review meeting on April 6
- Attended the April 5 Committee of the Whole Meeting and heard from the Ucluelet & Area Historical Society and the Wild Pacific Trail Society; had discussions regarding the lightkeeper's house and potential uses for it

9.3 Councillor Mayco Noel  
*Deputy Mayor October – December*

**(a) Ucluelet Volunteer Fire Brigade**

- Had quarterly meeting; group is doing well and looked forward to tonight's ceremony; heard comments on Yuułu?iŋ?ath Government losing their fire chief and what effects that will have; suggest reaching out to that community to make inquiries

**(b) Central West Coast Forest Society**

**(c) Ucluelet Chamber of Commerce**

**(d) Tourism Ucluelet**

- Met recently; discussed hotel percentages, which are up 35% from 2014-2015, showing an increase in tourist activity in town; website will be rolling out soon, put out a prototype last week; currently getting good responses from visitor surveys for a visitor services summary, which will be

incorporated in the new website; discussing Tourism Vancouver Island Conference and associated activities to prepare

**(e) Signage Committee**

**=> Other Reports**

- Council attended April 5 Committee of the Whole meeting, as discussed by Councillor McEwen
- Council had a business walk today; want to note that if a business was missed, District should attempt to make the survey available to them

9.4 Councillor Randy Oliwa  
*Deputy Mayor January – March*

**(a) Vancouver Island Regional Library Board - Alternate**

**(b) Harbour Advisory Committee**

**(c) Aquarium Board**

**(d) Seaview Seniors Housing Society**

- Annual fundraising raffle begins April 13 from 3-6pm at the Co-op booth; will also be running on Saturday; Society received donations from local businesses as prizes

**=> Other Reports**

- Attended Integrated Health meeting on April 11 in Yuułu?if?ath community; group meets regularly to communicate on important topics, discern if there are any duplicated efforts, and to move forward on action items; Council is committed to liaising with this group and supporting them wherever possible; current major issue is locating physical space (facilities) to house integrated services; noted that Tofino Hospital now has nighttime admitting (3-11pm) and four new doctors; telehealth is coming to Bamfield; noted difficulty in finding space for nutritionists, as well; there is currently a push and support for hospice and advanced care training on the coast, and training staff in pain management; there is a full pain management clinic in Port Alberni looking to train four new people
- Attended AVICC with Council; enjoyed introduction to two Island Youth Councils, from Duncan and Nanaimo chapters; the youth councils encouraged giving youth an

actual vote through committee admittance; would be interested in these activities coming to Ucluelet; introduced to concept of 'social procurement' where winning bids are given to those that have a social element in their bid (a "community return")

9.5 Mayor Dianne St. Jacques

**(a) Alberni-Clayoquot Regional District**

- Met March 23; Dr. Hasselback gave a presentation on health statistics for the region and re-iterated his willingness to assist local governments in the development of alcohol policy and facilitate discussion around medical marihuana; the CAO of Island Coastal Economic Trust will be visiting municipalities to solicit support in their aim to lobby for additional grant funds; West Coast Aquatic Stewardship Centre and Small Aquarium will open on May 1 in Harbour Quay in Port Alberni

**(b) Coastal Community Network**

- Met at the AVICC convention last weekend; discussed topics of joint interest, including ferries, ports, and derelict vessels; discussed topic of 'social procurement', which is the idea that every tax dollar spent should be leveraged against social benefits and values to ensure these factors are considered alongside financial cost; topic of social procurement will be included in upcoming OCP process for community input

**(c) Groundfish Development Authority**

**(d) DFO Fisheries Committees for Groundfish & Hake**

- Upcoming meeting in Vancouver on April 15; this year's allocation is high at 130,000 metric tonnes; Council recently toured local fish processing facilities, where millions have been spent on updates to machinery and systems in order to process most fish; there are still fishermen who would like to process on foreign factory ships, but Council supports bringing fish to Canadian shores for processing

**(e) Pacific Rim Harbour Authority**

**=> Other Reports**

- Met with Parks Canada on April 1; discussed their new wells and were assured by Parks that their water is a surface source and should not impact Ucluelet's aquifer; the District will assist Parks in ongoing monitoring of their wells to ensure District staff are alerted if the Parks' water usage does impact the recharging rates of Ucluelet's aquifer
- Upcoming meeting with Parks Canada on April 18; will discuss the new trail going through Pacific Rim National Park, and start planning for the path; trail received a budget of \$17.7 million over 2 years
- Met with Ucluelet & Area Historical Society and Wild Pacific Trail Society on April 5; the WPT Society is expanding their educational programs, which is beneficial for local knowledge and visitor attraction; Council fully supports their endeavours in this area
- Met on April 5 to discuss the Official Community Plan process, which is due to start this fall; Council is looking forward to hearing from the community on topics such as: emergency services, bylaw enforcement officers, environment, parks and playgrounds, and economic development; Council will be looking for input to revisit and refresh the community's values and reflect those in the new OCP
- Council attended AVICC last weekend; met with the president of Vancouver Island University; discussed upcoming OCP process and plans to work with their students as was done during the last OCP process; Mayor attended the Mayor's meeting, which included discussion of shared issues among island municipalities, including: homelessness, RCMP costs and distribution, medical marihuana dispensaries, and doctor recruitment issues; also raised topic of a code of conduct or integrity commissioner to assist Councils when they get 'off track' or have internal difficulties

2016-148

**It was moved by Randy Oliwa and seconded by Sally Mole.**  
*THAT Council accept all committee reports.*

CARRIED.

## 10 REPORTS

### 10.1 Expenditure Voucher G-07/16 *Jeanette O'Connor, CFO*

2016-149

**It was moved by Marilyn McEwen and seconded by Mayco Noel**  
*THAT Council receive Expenditure Voucher G-07/16.*



CARRIED.

## 11 LEGISLATION

### 11.1 Ucluelet Harbour Regulation Bylaw Amendment Report *Jeanette O'Connor, CFO*

2016-150           **It was moved by Marilyn McEwen and seconded by Mayco Noel**  
*THAT Council approve recommendation 1 of legislative report item "Harbour Regulation Bylaw Amendment - Proposed Bylaw No. 1193, 2016", which states:*

1. *THAT Council gives Fourth Reading (and subsequent Adoption) to proposed District of Ucluelet Harbour Regulation Amendment Bylaw No. 1193, 2016.*

CARRIED.

### 11.2 District of Ucluelet Harbour Regulation Amendment Bylaw No. 1193, 2016

2016-151           **It was moved by Marilyn McEwen and seconded by Mayco Noel**  
*THAT Council give Fourth Reading and subsequent Adoption to District of Ucluelet Harbour Regulation Amendment Bylaw No. 1193, 2016.*

CARRIED.

### 11.3 Ucluelet Cemetery Bylaw Amendment Report *Jeanette O'Connor, CFO*

2016-152           **It was moved by Randy Oliwa and seconded by Marilyn McEwen**  
*THAT Council approve recommendation 1 of legislative report item "Ucluelet Cemetery Bylaw Amendment Report", which states:*

1. *THAT Council give Fourth Reading and subsequent Adoption to proposed District of Ucluelet Cemetery Amendment Bylaw No. 1196, 2016.*

CARRIED.

### 11.4 District of Ucluelet Cemetery Amendment Bylaw No. 1196, 2016

2016-153           **It was moved by Marilyn McEwen and seconded by Mayco Noel**  
*THAT Council give Fourth Reading and subsequent Adoption to District of Ucluelet Cemetery Amendment Bylaw No. 1196, 2016.*

CARRIED.

### 11.5 Zoning Bylaw Amendment Report (1601 Peninsula Rd) *John Towgood, Planner I*

2016-154           **It was moved by Randy Oliwa and seconded by Marilyn McEwen**  
*THAT Council approve recommendation 1 of legislative report item "Proposal to amend Zoning Bylaw No. 1160, 2013 by adding the definition for Microbrewery and add Microbrewery as a permissible use to 1601 Peninsula within the Village Square Commercial (CS-1) Zone", which states:*

1. *THAT Zoning Amendment Bylaw No. 1194, 2016 be given First and Second Reading and advanced to a Public Hearing.*

CARRIED.

**11.6 District of Ucluelet Zoning Amendment Bylaw No. 1194, 2016**

2016-155      **It was moved by Marilyn McEwen and seconded by Mayco Noel**  
*THAT Council give First Reading to District of Ucluelet Zoning Amendment Bylaw No. 1194, 2016.*

CARRIED.

2016-156      **It was moved by Sally Mole and seconded by Marilyn McEwen**  
*THAT Council give Second Reading to District of Ucluelet Zoning Amendment Bylaw No. 1194, 2016.*

CARRIED.

**11.7 Zoning Amendment Bylaw Report (Lot 5, Plan VIP76227)**  
***John Towgood, Planner I***

2016-157      **It was moved by Marilyn McEwen and seconded by Mayco Noel**  
*THAT Council approve recommendation 1 of legislative report item "Proposal to amend Zoning Bylaw No. 1160, 2013 by removing Lot: 5, Plan: VIP76227 District: 09 from Section CD-1 and place it in VR-1 – Vacation Rental", which states:*

1. *THAT Zoning Amendment Bylaw No. 1190, 2016 be given Third Reading.*

CARRIED.

**11.8 District of Ucluelet Zoning Amendment Bylaw No. 1190, 2016**

2016-158      **It was moved by Marilyn McEwen and seconded by Mayco Noel**  
*THAT Council give Third Reading to District of Ucluelet Zoning Amendment Bylaw No. 1190, 2016.*

CARRIED.

**11.9 Zoning Amendment Bylaw Report (Lot 50, Plan VIP79602)**  
***John Towgood, Planner I***

2016-159      **It was moved by Mayco Noel and seconded by Randy Oliwa**  
*THAT Council approve recommendation 1 of legislative report "Proposal to amend Zoning Bylaw No. 1160, 2013 by removing Lot: 50, Plan: VIP79602, District: 09, from Section CD-3A.1.4 and place it in GH – Small Lot Single Family Residential ", which states:*

1. *THAT Zoning Amendment Bylaw No. 1191, 2016 be given Third Reading.*

CARRIED.

**11.10 Zoning Amendment Bylaw No. 1191, 2016**

2016-160      **It was moved by Marilyn McEwen and seconded by Mayco Noel**

*THAT Council give Third Reading to Zoning Amendment Bylaw No. 1191, 2016.*

CARRIED.

**12 LATE ITEMS**

*Late items will be addressed here but will appear as addenda items.*

**13 NEW BUSINESS**

**13.1** **Clr. Oliwa raised the question of Council discussing social procurement by means of opening up Island Health food contracts to local farmers; Mayor St. Jacques noted that the current capacity of local farmers is insufficient for Island Health contracts, but that several municipalities are pursuing the question already; Council agreed to entertain future discussion and stay informed on the topic**

**14 QUESTION PERIOD**

**14.1** **Council received questions and/or comments from the public regarding:**

- Clarification on resolution passed in support of MFA fossil-fuel-free investment

**15 CLOSED SESSION**

**15.1** **Procedural Motion to Move In-Camera**

2016-161

**It was moved by Randy Oliwa and seconded by Sally Mole**

*THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(d) and (k) of the Community Charter.*

CARRIED.

**15.2** **Mayor St. Jacques suspended the regular meeting and moved in-camera at 8:48pm**

**16 ADJOURNMENT**

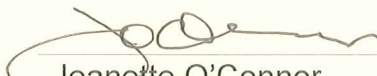
**16.1** **Mayor St. Jacques adjourned the in-camera meeting at 10:20pm and resumed the open meeting at 10:21pm**

**16.2** **Mayor St. Jacques adjourned the regular meeting at 10:22pm**

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, April 12, 2016 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Dianne St. Jacques  
Mayor



Jeanette O'Connor  
CFO/Acting CAO