

DISTRICT OF UCLUELET  
 MINUTES OF THE REGULAR COUNCIL MEETING  
 HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE  
JANUARY 12, 2016 AT 7:00 PM

Present:	<b>Chair:</b>	Mayor St. Jacques
	<b>Council:</b>	Councillors Mole, McEwen, Oliwa, Noel
	<b>Staff:</b>	Andrew Yeates, Chief Administrative Officer; Morgan Dodsall, Recording Secretary

**1. CALL TO ORDER:**

Mayor St. Jacques called the meeting to order at 7:00 pm

**2. ADOPTION OF MINUTES:**

**2.1 December 8, 2015 Regular Council Minutes**

2016-001 It was moved by Councillor Noel and seconded by Councillor McEwen  
*THAT the December 8, 2015 Regular Council Minutes be adopted as presented.*  
**CARRIED**

**3. UNFINISHED BUSINESS**

None

**4. MAYOR'S ANNOUNCEMENTS**

None

**5. PUBLIC INPUT, DELEGATIONS & PETITIONS**

None

**6. CORRESPONDENCE:**

**6.1 Proclamation Request**

Bill Senghera, Variety the Children's Charity

2016-002 It was moved by Councillor Mole and seconded by Councillor McEwen  
*THAT Council proclaim February 8-14, 2016 as Variety Week in Ucluelet.*  
**CARRIED**

**6.2 Working Group Meeting Invitation**

Robyn Monrufet, Home & Community Care Port Alberni

2016-003 It was moved by Councillor Oliwa and seconded by Councillor Mole  
*THAT Council receive correspondence item 6.2 for information.*  
**CARRIED**

**6.3 Business Excellence Awards Invitation**

Mark MacDonald, Business Examiner

2016-004 It was moved by Councillor Mole and seconded by Councillor McEwen  
*THAT Mayor St. Jacques attend the 16th Annual Vancouver Island Business Excellence Awards subject to a local business being recognized at the event.*  
**CARRIED**

**6.4 Notification of Stolen Tsunami Artifact**  
Kate Le Souef, Vancouver Aquarium

2016-005 It was moved by Councillor McEwen and seconded by Councillor Oliwa  
*THAT Council direct staff to follow up with the Vancouver Aquarium on the theft of a loaned tsunami artifact.*  
**CARRIED**

**7. INFORMATION ITEMS:**

2016-006 It was moved by Councillor McEwen and seconded by Councillor Noel  
*THAT Council receive information items 6.1 through 6.7 as a block.*  
**CARRIED**

**7.1 Community Works Fund**  
Union of BC Municipalities

**7.2 Pre-Hospital Emergency Care**  
BC Emergency Health Services

2016-007 It was moved by Councillor McEwen and seconded by Councillor Oliwa  
*THAT Council direct staff to follow up with Lance Stephenson, Area Director of BC Emergency Health Services, to discuss working together to help improve local emergency preparedness.*  
**CARRIED**

**7.3 Spill Response Regime Project**  
Ministry of Environment

2016-008 It was moved by Councillor Noel and seconded by Councillor Mole  
*THAT Council direct staff to pursue and collect additional information on the Ministry of Environment's Land Based Spill Preparedness and Response in British Columbia regime.*  
**CARRIED**

**7.4 UBCM Update re: Agrifoods**  
Ministry of Agriculture

**7.5 UBCM Update re: Road Improvements in Ucluelet**  
Ministry of Transport and Infrastructure

2016-009 It was moved by Councillor Noel and seconded by Councillor Oliwa  
*THAT Council direct staff to continue to follow up with the Ministry of Transportation and Infrastructure regarding road upgrades and the District's transportation priorities.*  
**CARRIED**

## 7.6 Downloading DNA Costs

District of Kent

## 7.7 Childcare Major Capital Funding Program

CivicInfo BC

2016-010 It was moved by Councillor Oliwa and seconded by Councillor Mole

*THAT Council direct staff to forward information item 7.7 to the Coastal Family Resource Coalition and Ucluelet & Area Childcare Society for their information.*

**CARRIED**

## 8. COUNCIL COMMITTEE REPORTS:

### 8.1 Councillor Mole

#### Food Bank on the Edge

- Packed 104 hampers on Hamper Day with good turnout
- Egg cartons can still be dropped off at Chamber of Commerce

#### Coastal Family Resource Coalition

- Met last week; discussion focused on harm reduction; sharps disposal containers now installed in public washrooms in Tofino; Ucluelet has disposals at the doctor's office and the RCMP station; has been a fentanyl death on the west coast; will attend focus group coming in February to discuss disposal options, education, and prevention
- Community Developer for CFRC has resigned; will have overlap while Coalition looks to fill vacancy

### 8.2 Councillor McEwen

#### Vancouver Island Regional Library Board

- Will be attending AGM on January 16 in Nanaimo

#### West Coast Multiplex Society

- ACRD has confirmed site for Multiplex on Airport Road; next steps are to revamp the business plan phase, fundraise and seek grants

#### Wild Pacific Trail Society

- Met January 6; 10 benches installed this month; bench material is anti-vandalism; will hold vision session for 5-year plan at Black Rock on January 17 from 9am - 4pm, with Tawney Lem; donation box at Ancient Cedars is getting repeatedly vandalized; society looking into motion sensor cameras; will provide guided tour for Porsche Club in Spring; will write to Onni Group regarding question of using their property for trail parking

#### Ucluelet & Area Historical Society

- Met January 11; Vancouver Opera doing two shows, one on March 10 at 11:00 am for the schools, and second on March 11 at 7:30pm for the public at the UCC; still completing renovations to office at 200 Main Street; looking for District to write a letter to Post Office to verify that they have a physical address

2016-011 It was moved by Councillor McEwen and seconded by Councillor Mole  
*THAT Council direct staff to write a letter to the local Canada Post Office verifying that the Ucluelet & Area Historical Society has a physical address at 200 Main Street.*

**CARRIED**

Other Reports

- Transportation Action Table would like a single representative from west coast to sit at meetings

**8.3 Councillor Noel**

Other Reports

- Met with Harbour Advisory Commission members on January 16; discussed harbour reservation policies; aiming to resolve prior to next season

**8.4 Councillor Randy Oliwa**

Harbour Advisory Committee

- Met on January 16; review of policies will tie in with coming fees and charges bylaw; will see soft launch of changes this year, but stakeholder consultation still needed; aiming for full implementation by 2017

Aquarium Board

- Bill Morrison is the new chair; next meeting forthcoming

Seaview Seniors Housing Society

- Met recently with society and Marcie DeWitt from Alberni Clayoquot Health Network; discussed communication and Wheels for Wellness program; Ucluelet has committed \$5k to the program; communicating to the public that program exists will be crucial to its success; Ucluelet and Ittatsoo also have telehealth services

2016-012 It was moved by Councillor Oliwa and seconded by Councillor Mole  
*THAT Council direct staff invite Marcie DeWitt and Eunice Joe from the Alberni-Clayoquot Health Network, and Marie Duperreault, VIHA Director for Port Alberni and the West Coast, to meet with Council.*

**CARRIED**

Other Reports

- Draft of Age Friendly Plan coming together, looking positive with health initiatives

**8.5 Mayor St. Jacques**

No meetings to report

2016-013 It was moved by Councillor Mole and seconded by Councillor McEwen  
*THAT Council receive all Committee Reports.*

**CARRIED**

**9. REPORTS:**

**9.1 Expenditure Voucher G-01/16**  
Jeanette O'Connor, Chief Financial Officer

2016-014 It was moved by Oliwa and seconded by McEwen  
*THAT Council receive Expenditure Voucher G-01/16.*

**CARRIED**

**9.2 License Amendment Application for Howlers**  
John Towgood, Planner 1

2016-015 It was moved by Councillor Noel and seconded by Councillor McEwen  
*THAT Council direct staff to collect further information from Howler's Restaurant ("the Applicant") with regards to report item 9.2 "Food Primary Liquor License Amendment Application - Howlers Restaurant Service Past Midnight and Patron Participation Entertainment (e.g. Dine and Dance or Karaoke)", to determine: what time the Applicant will stop serving food, if the Applicant intends to remain open until 2am seven days a week, and whether the Applicant's establishment would be a food or liquor primary use.*

**CARRIED**

2016-016 It was moved by Mole and seconded by McEwen  
*THAT Council table report item 9.2 "Food Primary Liquor License Amendment Application - Howlers Restaurant Service Past Midnight and Patron Participation Entertainment (e.g. Dine and Dance or Karaoke)" to appear at a subsequent meeting of Council.*

**CARRIED**

**9.3 Referral for Crown Land Tenure Lot 890**  
John Towgood, Planner 1

2016-017 It was moved by Councillor Oliwa and seconded by Councillor Noel  
*THAT Council approve recommendation 2 of report item 9.3 "Referral for a Crown Land Tenure - District Lot 890 Referral #1401124", which states:*  
*2. THAT Council does not support Crown Land Tenure application #1401124.*

**CARRIED**

**9.4 Development Variance Permit for Imperial Lane**  
John Towgood, Planner 1

2016-018 It was moved by Councillor McEwen and seconded by Councillor Oliwa  
*THAT Council approve recommendation 1 of report item 9.4 "Development Variance Permit for: Lot 3, Plan VIP1116, Section 21, District 09 (1412 Imperial Lane) and Lot 4, Plan VIP1116, Section 21, District 09 (1418 Imperial Lane)", which states:*  
*1. THAT Development Variance Permit DVP15-01 be approved.*

**CARRIED**

## 9.5 Renewal of Development Permit Peninsula Rd

John Towgood, Planner 1

- 2016-019 It was moved by Councillor McEwen and seconded by Councillor Mole  
*THAT Council approve recommendation 1 of report item 9.5 "Renewal of Development Permit for 1601 Peninsula Road", which states:*
1. *THAT the Development Variance Permit DVP13-02 for Lot A, District Lot 282, Clayoquot District, Plan 3550 (1601 Peninsula Road) be renewed.*

**CARRIED**

## 10. LEGISLATION

None

## 11. LATE ITEMS

### 11.1 Ukee Days Location Walkabout

- 2016-020 It was moved by Councillor Noel and seconded by Councillor Mole  
*THAT Ukee Days remain at Seaplane Base Recreation field.*

**CARRIED**

### 11.2 Open Letter re: Marine Communications and Traffic Services Tofino Julius Smolders, MCTS Tofino

- 2016-021 It was moved by Councillor McEwen and seconded by Councillor Mole  
*THAT Council receive late agenda item 11.2 for information.*

**CARRIED**

- 2016-022 It was moved by Councillor Mole and seconded by Councillor Oliwa  
*THAT Council direct staff to forward late agenda item 11.2 to local MP, Gord Johns, and to local MLA, Scott Fraser, for their information.*

**CARRIED**

### 11.3 Council Committee Appointments

- 2016-023 It was moved by Councillor McEwen and seconded by Councillor Mole  
*THAT Council approve the Council Committee Appointments, as presented.*

**CARRIED**

### 11.4 Recreation Commission Terms of Reference and Bylaw Abby Fortune, Director of Parks and Recreation

2016-024 It was moved by Councillor McEwen and seconded by Councillor Noel  
*THAT Council approve recommendation 1 of report item 8.7 "Ucluelet Recreation Commission", which states:*

1. *THAT Council advise staff as to desired next steps in pursuit of re-establishing a Recreation Commission.*

*AND THAT Council direct staff to amend the wording of the Ucluelet Parks and Recreation Terms of Reference, bullet four, under 'Purpose' to read as follows:*  
*"To establish any ad hoc or project committees, as it deems necessary from time to time, to assist the Commission in the performance of its responsibilities".*

**CARRIED**

**12. NEW BUSINESS:**

**12.1 Councillor Oliwa**

2016-025 It was moved by Councillor Oliwa and seconded by Councillor Mole  
*THAT Council direct staff to compile and bring forward information on Ministry of Jobs, Tourism and Skills Training programs including "BC On The Move", "Gaining The Edge", and Destination BC funding opportunities, as well as supporting documentation on Resort Municipality Initiative spending guidelines.*

**CARRIED**

**12.2 Councillor Noel**

No new business

**12.3 Councillor McEwen**

No new business

**12.4 Councillor Mole**

❖ BC's Seniors Advocate will speak in Tofino on January 29 on senior's concerns, needs, and gap assessments

**12.5 Mayor St. Jacques**

❖ Council to meet on January 19 to begin strategic planning

**13. QUESTION PERIOD:**

Council received questions and comments from the public re:

- Changes in the frequency of Council attendance at their committee meetings
- Report item 9.2 and provisions of the *Liquor Control and Licensing Act*

**14. CLOSED SESSION:**

2016-026 It was moved by Councillor Noel and seconded by Councillor Mole  
*THAT the meeting be closed to the public in order to address agenda items under Section 90(1), subsections (g) and (j) of the Community Charter.*

**CARRIED**

Mayor St. Jacques suspended the regular meeting and moved in-camera at 8:21 pm.

**15. ADJOURNMENT:**

Mayor St. Jacques adjourned the in-camera meeting at 8:57 pm and resumed the open meeting at 8:58 pm.

Mayor St. Jacques adjourned the regular council meeting at 9:00 pm.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, January 12, 2016 at 7:00 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.



Dianne St. Jacques  
Mayor



Andrew Yeates  
CAO