

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
DECEMBER 8, 2015 AT 7:30 PM

Present: **Chair:** Mayor St. Jacques
 Council: Councillors Mole, McEwen, Oliwa, Noel
 Staff: Andrew Yeates, Chief Administrative Officer;
 Morgan Dosdall, Recording Secretary;

1. CALL TO ORDER:

Mayor St. Jacques called the meeting to order at 7:30 pm

2. ADOPTION OF MINUTES:

2.1 November 24, 2015 Regular Council Minutes

2015-306 It was moved by Councillor McEwen and seconded by Councillor Mole
 *THAT the November 24, 2015 Regular Council Minutes be adopted as
 presented.*

CARRIED

3. UNFINISHED BUSINESS

None

4. MAYOR'S ANNOUNCEMENTS

None

5. PUBLIC INPUT, DELEGATIONS & PETITIONS:

- Mrs. Skene presented her concerns over the proposed Spring Cove Boardwalk portion of the Wild Pacific Trail connector

6. CORRESPONDENCE:

6.1 Response re: Arrowsmith Area Timber Supply Review

David Cruickshank, Ministry of Forests, Lands and Natural Resource Operations

2015-307 It was moved by Councillor Oliwa and seconded by Councillor McEwen
 THAT Council receive correspondence item 6.1 for information.

CARRIED

6.2 Clayoquot Biosphere Trust Update

Geoff Lyons, Clayoquot Biosphere Trust

2015-308 It was moved by Councillor McEwen and seconded by Councillor Oliwa
THAT Council receive correspondence item 6.2 for information.

CARRIED

6.3 West Coast General Hospital Foundation Donation Request
Ed Francoeur, West Coast General Hospital Foundation

2015-309 It was moved by Councillor Noel and seconded by Councillor Oliwa
THAT Council forward correspondence item 6.3 to the Grants-in-Aid portion of the budget process.

CARRIED

6.4 Vancouver Island Regional Library Appointments for 2016
Vancouver Island Regional Library

2015-310 It was moved by Mayor St. Jacques and seconded by Councillor Mole
THAT Council appoint Marilyn McEwen, Councillor, as Trustee and Randy Oliwa, Councillor, as Alternate on the Vancouver Island Regional Library Board for the year 2016.

CARRIED

6.5 BC Shrimp Trawling
Lorne Clayton, Pacific Coast Shrimpers Cooperative Association

2015-311 It was moved by Councillor Noel and seconded by Councillor Oliwa
THAT Council write a letter of support for the BC Shrimp-By-Trawl fishery in favour of allowing the use of "BRD-LED" technologies to reduce the by-catch of Eulachon.

CARRIED

7. INFORMATION ITEMS:

2015-312 It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council receive information items 7.1 through 7.4 as a block.

CARRIED

7.1 Local Government Update
Official Spokesperson for Local Government, Sport and Seniors

7.2 PrimeCorp 2015 Annual Report
PrimeCorp

7.3 Bylaw Standards of Agritourism
Ministry of Agriculture

7.4 Wild Pacific Trail Stage 1 Approval
Island Coastal Economic Trust

8. COUNCIL COMMITTEE REPORTS:

8.1 Councillor Mole

Westcoast Community Resources Society

- Executive election conducted last week; Alan Anderson remains Chair, Derek Drake is Co-Chair, and Judy Gray is Treasurer
- Court requires that paperwork is filed in Port Alberni; society can assist by having forms and helping people fill out paperwork correctly
- Community lunch on December 17
- Working on food hamper applications; aiming for 95 food hampers this year; fundraising is going well

Food Bank on the Edge

- Christmas food hampers to be assembled and distributed on December 22 at the UAC Hall

8.2 Councillor McEwen

West Coast Multiplex Society

- Met November 30 at community centre; attendees determined three action items for the business plan - ACRD to draft a letter confirming the site, business plan to be finalized by January 31, 2016, then RFP for construction will be advertised
- Society was successful in receiving 6,000 grant from Clayoquot-Biosphere Trust

Ucluelet & Area Historical Society

- Society is bringing an opera to the area for March 10, 2016; will work with Whale Fest to promote it
- Society looking into redoing their website; Whiskey Dock is the next location for a historical sign; Whiskey Landing has asked for historical photos to display at their resort
- WWII Jeep recovered near the airport; Society will research details on it and then ask Council asking for suggestions as to where to display the Jeep

Wild Pacific Trail Society

- Stage 1 of Island Coastal Economic Trust Grant successful; stage 2 underway, with more details
- Society hosting 5-year planning session at Black Rock on January 17, 2016

Vancouver Island Regional Library Board

- Met on November 21; AGM on January 16, 2016; new directors appointed annually, with maximum service term of 8 years; Penny Cote and Brenda Lee are now off the Board
- Harbour library has completed renovations; open house on November 7; library is receiving an average of 872 visitors per day; rolled out new e-book accessing system on October 14

Other Reports

- Health Network Action Table met December 7; Wheels for Wellness pilot project commences January 21, 2016; looking for volunteer drivers for project

- Other recent meetings include: ongoing budget meetings, joint meeting with Tourism Ucluelet and the Chamber of Commerce, meeting with Harbour Advisory Commission, and meeting with Community Forest Board

8.3 Councillor Noel

Ucluelet Volunteer Fire Brigade

- Fireman's Ball held last weekend; Captain Alan Anderson was named Fireman of the Year

Central West Coast Forest Society

- Wine and Dine event on December 12 at the Wickanninish Inn

Tourism Ucluelet

- Attended recent meeting

8.4 Councillor Randy Oliwa

Other Reports

- ACRD meeting on November 25; received solid waste consultant report on diverting organics from landfill into a composting program; cost an issue, so are looking into how to pool resources from the region to make it viable; proposal to utilize old ADSS property for a multi-faceted long term care facility; ACRD pays \$5,000 for FCM membership, will determine if that includes Ucluelet; requested delegation from Forestry group; Tseshaht First Nation accepted proposed airport expansion; report for \$20k/year three-year contract to establish an ESS Reception Centre was tabled for further discussion; ACRD adopted their financial plan
- ACRD West Coast Multiplex Meeting on November 30; three action items discussed; general concern that formula to fund operations needs review; clear plan devised for raising \$6M by end of 2016
- Harbour Authority Meeting on December 2; Harbour Advisory Commission in attendance; discussed roles, planning, updates, updated Terms of Reference; reviewed HAC bylaw; discussed harbour plan for the inner basin; will need to discuss Department of Fisheries and Oceans requirements for project; Councillor Noel and Councillor Oliwa to attend working meeting on December 16 with the HAC to review rates and fees for Small Craft Harbour
- Marine Accident Tabletop Exercise in Ittatsoo on November 25; well attended; discussed Leviathan accident and issue of keeping track of injured persons; since Ucluelet does not have a hospital, need to determine our triage areas should event occur here; will discuss this concern at next emergency planning group meeting

8.5 Mayor St. Jacques

Alberni-Clayoquot Regional District

- Strategic plan meeting on December 9; Airport Committee meeting on December 10 to discuss improvements; regular board meeting on December 11

Other Reports

- Many meetings last week with volunteer groups

2015-313 It was moved by Councillor Mole and seconded by Councillor Oliwa
THAT Council receive all Committee Reports.

CARRIED

9. REPORTS:

9.1 Expenditure Voucher G-18/15
Jeanette O'Connor, Chief Financial Officer

2015-314 It was moved by Councillor McEwen and seconded by Councillor Oliwa
THAT Council receive Expenditure Voucher G-18/15.

CARRIED

9.2 SCADA Upgrade
Warren Cannon, Superintendent of Public Works

2015-315 It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council approve recommendation 1 of report item 9.2 "SCADA Upgrade", which states:

1. THAT Council award the Municipal SCADA systems Head-End Systems Upgrades proposal to PBX Engineering for the amount of \$57,010.

CARRIED

9.3 Monthly Motion Report, ending November 2015
District of Ucluelet

2015-316 It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council receive report item 9.3 "Monthly Motion Report, ending November 2015" for information.

CARRIED

9.4 Financial Update
Jeanette O'Connor, Chief Financial Officer

2015-317 It was moved by Councillor Oliwa and seconded by Councillor Mole
THAT Council receive report item 9.4 "Financial Update" for information.

CARRIED

9.5 Crown Land Tenure Referral DL 2099
John Towgood, Planner 1

2015-318 It was moved by Mayor St. Jacques and seconded by Councillor McEwen
THAT Council approve recommendation 2 of report item 9.5 "Crown Land Tenure Referral DL 2099", which states:

2. THAT Council consider the Crown Land Tenure proposed for District Lot 2099 and does not support this Crown Land Tenure application.

CARRIED

9.6 Crown Land Tenure Referral DL 890

John Towgood, Planner 1

- 2015-319 It was moved by Councillor Noel and seconded by Councillor Oliwa
THAT Council send a letter to the Alberni-Clayoquot Regional District requesting their position on support for Crown Land Tenure Referral DL 890 and any information on how the property manages its sewage.

CARRIED

10. LEGISLATION:

None

11. LATE ITEMS:

11.1 Tourism Ucluelet 2016 Marketing Document

- 2015-320 It was moved by Councillor Oliwa and seconded by Councillor McEwen
THAT Council receive late correspondence item "Tourism Ucluelet 2016 Marketing Document" for information.

CARRIED

11.2 Community Paramedicine Initiative

- 2015-321 It was moved by Councillor Mole and seconded by Councillor McEwen
THAT Council receive late information item "Community Paramedicine Initiative" for information.

CARRIED

12. NEW BUSINESS:

12.1 Councilor Noel

- 2015-322 It was moved by Councillor Noel and seconded by Councillor Mole
THAT Council direct staff to contact the Ministry of Transportation and Infrastructure to express concern with the lack of signage for flooding conditions on Highway 4.

CARRIED

12.2 Councillor Oliwa

- 2015-323 It was moved by Councillor Oliwa and seconded by Councillor Mole
THAT Council approve members of Council attending the LGLA seminar, the AVICC conference and the UBCM convention in 2016;
AND THAT a line item be created in the budget to reflect the cost of Council attending those three events.

CARRIED

2015-324 It was moved by Mayor St. Jacques and seconded by Councillor McEwen
THAT Council invite Rebecca Hurwitz of the Clayoquot Biosphere Trust to a Committee of the Whole Meeting in early 2016 to discuss living wages on the West Coast.

CARRIED

13. QUESTION PERIOD:

Council received questions and comments from the public re:

- Ability for the public to have input on the location of Ukee Days

14. CLOSED SESSION:

2015-325 It was moved by Councillor Mole and seconded by Councillor Noel
THAT the meeting be closed to the public in order to address agenda items under Section 90(1), subsections (k), and (e) of the Community Charter.

CARRIED

Mayor St. Jacques suspended the regular meeting and moved in-camera at 8:40 pm.

15. ADJOURNMENT:

Mayor St. Jacques adjourned the in-camera meeting at 9:15 pm and resumed the open meeting at 9:16 pm.

2015-326 It was moved by Councillor Noel and seconded by Councillor McEwen
THAT Council approve the 2016 Tourism Ucluelet budget as presented.

CARRIED

RELEASE OF CLOSED MEETING DECISIONS

2015-327 It was moved by Councillor Oliwa and seconded by Councillor Noel
THAT Council endorse the Clayoquot Biosphere Trust Society as the leading body to pursue and complete the final steps of the 'Advancing the Pacific Rim Knowledge and Innovation Economy' project.

CARRIED

Mayor St. Jacques adjourned the regular council meeting at 9:30 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, December 8, 2015 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.



Dianne St. Jacques
Mayor



Andrew Yeates
CAO