

## DISTRICT OF UCLUELET

Minutes of the Harbour Authority and Regular Council Meeting  
held in the George Fraser Room, 500 Matterson Drive,  
Ucluelet, BC on May 13, 2014 at 7:30 pm

### COUNCIL PRESENT:

Mayor Irving  
Councillor Corlazzoli  
Councillor Mole  
Councillor Lyons  
Councillor Oliwa

### STAFF PRESENT:

Andrew Yeates, CAO  
Morgan Dosedall, Recording Secretary

### SPECIAL GUESTS:

Rachel Dziama, USS Student Council  
Sarah Brittain, USS Student Council

### CALL TO ORDER:

Mayor Irving called the meeting to order at 7:34 pm

### APPROVAL OF MINUTES:

#### **MIN-1 April 22, 2014 Public Hearing Minutes**

Moved by Councillor Corlazzoli and seconded by Councillor Lyons

**BE IT RESOLVED:** *THAT the April 22, 2014 Public Hearing minutes be adopted as presented.*

**Carried.**

#### **MIN-2 April 22, 2014 Regular Council Minutes**

Moved by Councillor Corlazzoli and seconded by Councillor Mole

**BE IT RESOLVED:** *THAT the April 22, 2014 Regular Council minutes be adopted as presented.*

**Carried.**

### ERRORS OR OMISSIONS:

None

### BUSINESS OUT OF THE MINUTES:

- ❖ April 22, 2014 Regular Council Minutes, I-1 MMBC, Black Press, and the Future of Community Newspapers in British Columbia: Councillor Mole requested an update on the program and the rollout date

Mayor Irving provided an overview of the contentious issues with the program. The ACRD is voting on the program on May 14, 2014

### PUBLIC INPUT, DELEGATIONS & PETITIONS:

- ❖ Council received a verbal petition against the cutting and removal of the trees in the Village Green

Mayor Irving noted that the public can give their information to District staff if they wish to be contacted when the next public Village Green discussion session will be held

- ❖ Council received a verbal petition against the removal of the crosswalk in front of the elementary school on Peninsula Road

#### **CORRESPONDENCE:**

- C-1 Request to Proclaim May as National Missing Children's Month**  
Crystal Dunahee, President, Child Find BC

Moved by Councillor Mole and seconded by Councillor Corlazzoli

**BE IT RESOLVED:** *THAT Council proclaim May as National Missing Children's Month.*

**Carried.**

- C-2 Earthquake Preparedness Consultation 2014**  
Kristina Karger, Emergency Management BC

Moved by Councillor Oliwa and seconded by Councillor Mole

**BE IT RESOLVED:** *THAT Council receive correspondence item C-2, Earthquake Preparedness Consultation 2014, for discussion.*

**Carried.**

Moved by Councillor Oliwa and seconded by Councillor Mole

**BE IT RESOLVED:** *THAT Council send four District of Ucluelet representatives to attend the workshop in Port Alberni on July 8, 2014 and that the representatives comprise two staff members and two members of Council.*

**Carried.**

#### **INFORMATION ITEMS:**

- I-1 Response to Correspondence regarding Radioactive Material**  
Susan Farlinger, Fisheries & Oceans Canada

- I-2 BCAA Fourth Annual "Worst Roads" Survey**  
Mark Donnelly, Director, Communication & Community

- I-3 ACDC Event at Port Alberni's New Beach - June 14, 2014**  
John Douglas, Mayor, Port Alberni

Moved by Councillor Corlazzoli and seconded by Councillor Lyons

**BE IT RESOLVED:** *THAT Council receive information items I-1 through I-3.*

**Carried.**

Moved by Councillor Mole and seconded by Councillor Corlazzoli

**BE IT RESOLVED:** *THAT Council send a thank-you letter to Mayor John Douglas for the invitation to their June 14, 2014 event.*

**Carried.**

**REPORTS:**

**R-1 Expenditure Voucher G-09/14**  
Jeanette O'Connor, CFO

Moved by Councillor Lyons and seconded by Councillor Corlazzoli

**BE IT RESOLVED:** *THAT report R-1, Expenditure Voucher G-09/14, be approved.*

**Carried.**

**R-2 Edge to Edge Marathon**  
Abby Fortune, Director of Parks & Recreation

Moved by Councillor Corlazzoli and seconded by Councillor Lyons

**BE IT RESOLVED:** *THAT Council approve the recommendation of report R-2, "Edge to Edge Marathon", which states:*

*THAT Council approval the road closures and additional request for operations of the Edge Marathon for June 8, 2014.*

**Carried.**

**LEGISLATION:**

**L-1 Up to Third Reading of Bylaw No.1169, 2014 – Five Year Financial Plan for 2014 to 2018**  
Jeanette O'Connor, CFO

Moved by Councillor Lyons and seconded by Councillor Corlazzoli

**BE IT RESOLVED:** *THAT Council give First Reading to Bylaw No.1169, 2014.*

**Carried.**

Moved by Councillor Oliwa and seconded by Councillor Lyons

**BE IT RESOLVED:** *THAT Council give Second Reading to Bylaw No.1169, 2014.*

**Carried.**

Moved by Councillor Corlazzoli and seconded by Councillor Oliwa

**BE IT RESOLVED:** *THAT Council give Third Reading to Bylaw No.1169, 2014.*

**Carried.**

**L-2 First, Second, Third, and Fourth Reading of Bylaw No.1170, 2014 - 2014 Tax Rate**  
Jeanette O'Connor, CFO

Moved by Councillor Lyons and seconded by Councillor Corlazzoli

**BE IT RESOLVED:** *THAT Council give First Reading to Bylaw No.1170, 2014.*

**Carried.**

Moved by Councillor Oliwa and seconded by Councillor Lyons

**BE IT RESOLVED:** *THAT Council give Second Reading to Bylaw No.1170, 2014.*

**Carried.**

Moved by Councillor Oliwa and seconded by Councillor Corlazzoli

**BE IT RESOLVED:** *THAT Council give Third Reading to Bylaw No.1170, 2014.*

**Carried.**

**L-3 Fourth Reading of Rezoning #14-01 – To Rezone 1720 Larch Street from R1 Single Family Residential to VR-1 Vacation Rental Zone**

Patricia Abdulla, Manager of Planning

Moved by Councillor Mole and seconded by Councillor Corlazzoli

**BE IT RESOLVED:** *THAT Council give Fourth Reading and Adoption to Bylaw No.1167, 2014.*

**Carried.**

**COM-1 COMMITTEE REPORTS:**

***Councillor Dario Corlazzoli***

❖ **Wild Pacific Trail Society**

Meeting held May 7, 2014

- Election held, with Don Ferris as Chairperson and Treasurer, Barb Schramm as President, and Shannon Szymczakowski as Secretary
- Jim Martin gave five year notice that he will not be continuing the maintenance program; lots of time and opportunity to bring new people in for training and mentorship; District of Ucluelet holds contract and will make final decision
- Financials look good; donations are coming in as trail gets lots of use
- Upgrade to Terrace Beach access is coming along on schedule and on budget

❖ **Ucluelet Chamber of Commerce**

Meeting held May 12, 2014

- Chamber has new brochure that it will give out to new businesses; would like to hand these out when applicants come in for their business licence
- Numbers for marathon participation down slightly, but still have time and have already covered costs
- Survey done to discover where tourists stay on the coast: 70% in Ucluelet, 30% in Tofino
- Overall membership is slightly up at 10-15%, but membership renewal is down; Chamber holding 'reminder' drive and door-to-door campaign
- Government cutbacks on student grants this year; Chamber only able to get 2 students; Chamber facing \$18,000 shortfall this year due to grant cutback and non-renewed memberships
- Report from PRNP that West Coast Trail is open; Long Beach Challenge should be running in June – currently negotiating with Tofino bus to shuttle people

❖ Fisheries

Meeting held May 13, 2014

- Mayor Irving, Councillor Corlazzoli, and District of Ucluelet staff met with Dennis Chalmers, Stuart Nelson, Charlie Minns regarding federal fishing vessels working off shore and issue of long-term planning of factory ships versus onshore processing
- Report commissioned to outline pros and cons and history of situation
- Looking at long term plan with Province on licensing vessels to be more competitive with onshore processing

***Councillor Geoff Lyons***

❖ Central West Coast Forest Society

Meeting held May 5, 2014

- 2013 an excellent year, focused on fish enhancement and removal of invasive species
- 2014 to re-visit these priorities and to focus on promoting CWCFS as an education source; staff looking for opportunities to sell their capacity in educational qualification
- AGM in June, TBD

❖ Ucluelet & Area Historical Society

Mother's Day event held at UAC on May 10, 2014; went very well

❖ Clayoquot Biosphere Trust Society

Forum held May 9, 2014

- CBT hosted regional education forum open to all communities on coast; CBT will summarize input and arrange follow-up meetings

***Councillor Sally Mole***

❖ Harbour Advisory Committee

Unable to meet this month; next meeting scheduled for first Thursday in June

❖ Ucluelet & Area Childcare Society

Daycare Society AGM on May 20, 2014 at 6pm

- Some directors will step down

❖ Westcoast Coalition of Service Providers

Meeting held May 7, 2014

- Discussion on comprehensive school health; looking at delivering more of a collaborative workshop (smaller group session)

❖ Westcoast Community Resources Society

Meeting held May 8, 2014

- Discussed options for Bay Street property
- Looking at delivering more men's programming (funding coming)
- Auditor will be at next meeting

❖ Alberni-Clayoquot Health Network

Invited to present at sponsored event, Plan H - Healthy Communities BC

- Discussion on how do local governments improve health and well-being of their communities by working with local health authority and service providers
- Student Council members, Rachel Dziama and Sarah Brittain, were also in attendance

*Councillor Randy Oliwa*

❖ School Liaison

UES PAC meeting on May 13, 2014

USS PAC meeting on May 12, 2014

- Have same staffing level as last year, which is positive news as heard there might be up to two teachers lost
- Two week Spring Break next year

❖ Seaview Seniors Housing Society

Fire drill on May 13, 2014

Have outstanding board and maintenance crew

❖ Ucluelet/Provincial Emergency Program

Emergency Preparedness held last week

May 6, 2014 was Ucluelet-wide mock emergency tsunami/earthquake drill; well attended and supplied; fire brigade went door-to-door with pamphlets; District has HAMM radio and certified locals to use it in case of emergency; had 70 attendees at high school (up from 10 in 2013); BC Ambulance participated

Full-on mock scenario would take 2 years of planning

Fire Hall had Open House on May 10, 2014; well attended

❖ Higher Education Forum

May 7, 2014 at Ittatsoo

- Clayoquot Biosphere Trust Society, Ucluelet, Tofino, Yuułu?ił?ath, and Tla-o-qui-aht attended; hosted by West Coast Aquatic; meeting to provide accountability and action items to higher education initiative; will meet every 2 months, have 6-8 month timetable

May 8, 2014 in Tofino

- Hosted by CBT; attended by various groups and organizations on west coast who are involved with education
- Rachel Dziama, USS student council, noted it was an interesting forum and encouraging to see so much interest in improving education
- Sarah Brittain, USS student council, was pleased with the amount of collaboration toward a common goal

*Mayor Irving*

❖ Aquarium Board

Aquarium off to an excellent start this year, even with lack of funding support from federal government

Board is interested in looking forward on next steps and partnerships with District of Ucluelet

Moved by Councillor Mole and seconded by Councillor Corlazzoli

**BE IT RESOLVED:** *THAT Council receive all committee reports.*

**Carried.**

**COM-2 HARBOUR ADVISORY COMMISSION:**

**A March 2014 Report from Harbour Master**  
Kevin Cortes, Harbour Master

Moved by Councillor Mole and seconded by Councillor Corlazzoli

**BE IT RESOLVED:** *THAT Council receive the "March 2014 Report from Harbour Master" for information.*

**Carried.**

**B January 16, 2014 Minutes**  
Harbour Advisory Commission

Moved by Councillor Lyons and seconded by Councillor Mole

**BE IT RESOLVED:** *THAT Council receive the January 16, 2014 Harbour Advisory Commission minutes for information.*

**Carried.**

**LATE ITEMS:**

None

**NEW BUSINESS**

❖ **Ucluelet Radio**

Discussion on revising old agreement for running Ucluelet radio station; idea is to have it in case of emergency; equipment at the Fire Hall currently being repaired

Moved by Councillor Oliwa and seconded by Councillor Lyons

**BE IT RESOLVED:** *THAT Council direct staff to provide Council with the pre-existing radio agreement and any pertinent background information in preparation for Council meeting with the radio owner.*

**Carried.**

❖ **Higher Education Forum**

Councillor Oliwa discussed economic development strategies with Ucluelet Chamber of Commerce manager at education forum on May 8, 2014; Councillor Oliwa is planning to chair an economic development meeting at end of May

Sue Payne noted she is available over the summer to work on these initiatives

❖ Landfill

Council has received complaints from public about the cost of dumping at the landfill. Councillor Lyons has experienced this personally, and will bring issue to ACRD's attention

❖ Zoning Bylaw

Update from staff that bylaw is scheduled to be on May 27, 2014 Council agenda, and public hearing date will be decided at that meeting

❖ Chamber of Commerce

Funding shortfall a concern this year; difficult circumstances over last 8 months with grant cutback, low membership renewal, and expense of downtown PRVC building; are considering using 90-day option to give up PRVC

COC request to Council to reduce rent by \$1000 each month for remainder of year to allow them to stay in the centre; would amount to grant-in-aid request for \$7000; Councillor Corlazzoli noted strong benefit in supporting the Chamber and having them provide information at junction to promote Ucluelet

Moved by Councillor Corlazzoli seconded by Councillor Mole

**BE IT RESOLVED:** *THAT Council forego a rent of \$1000 a month for the duration of the year to the Chamber of Commerce for their use of the Pacific Rim Visitor Centre on the condition that Council meet with their board in the fall to look at a long-term solution on making their use of the facility viable.*

**No Vote.**

Moved by Councillor Corlazzoli seconded by Councillor Mole

**BE IT RESOLVED:** *THAT Council refer the issue of assisting the Chamber of Commerce financially to the May 27, 2014 Regular Council meeting in order that Council may meet with the Chamber in the interim to discuss the issue.*

**Carried.**

❖ Council Emails

Council requested clarification from staff on the status of the issue of Council's emails not working; Councillor Oliwa suggested that Council check with Ukee Cable to whitelist their IP addresses, as a possible solution

District staff will continue pursuing the issue with IT support

❖ Tla-o-qui-aht

Moved by Councillor Mole seconded by Councillor Oliwa

**BE IT RESOLVED:** *THAT Council send a letter of congratulations to the newly elected Tla-o-qui-aht Chief, Francis Frank.*

**Carried.**



❖ Highway 4 Maintenance

Moved by Mayor Irving seconded by Councillor Corlazzoli

**BE IT RESOLVED:** *THAT Council direct staff to write a letter to Johnathan Tillie with Ministry of Transportation and Infrastructure, to thank him for the hard work done on maintaining Highway 4 and that Council is looking forward to their continued efforts.*

**Carried.**

❖ Meetings with Ministers

Council requested update from staff on arranging of meetings with Minister Stone and Minister Oakes in Victoria

CAO Yeates responded that the Ministers have been either unable or unwilling to confirm a meeting time at this point

Council directed staff to formally write the Ministries with a copy to local MLA in order to assist with solidifying the meeting times

❖ Fish Access

Moved by Mayor Irving seconded by Councillor Corlazzoli

**BE IT RESOLVED:** *THAT Council direct staff to write a letter to Pacific Rim DFO Director Sue Farlinger, to bring two issues to her attention: that the DFO, in their management plan for the Sockeye harvest, recognize the need for access from Area G; and, that Area G be given early access to the Chinook run.*

**Carried.**

❖ Tour

Council requested that staff coordinate a date with Yuulu?i?at? First Nation for a tour of their new building

❖ Student Council

Rachel Dziama and Sarah Brittain expressed their gratitude for the invitation to sit with Council at this meeting; Council expressed their appreciation for their attendance

**PUBLIC QUESTION PERIOD**

Council received an update that the multiplex AGM will be held at Long Beach Lodge at 6pm on May 15, 2014


Council received comments on the PRVC / COC issue

Council received a question regarding report R-1, Expenditure Voucher G-09/14

**ADJOURNMENT:**

Mayor Irving adjourned the regular council meeting at 9:15 pm.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, May 13, 2014 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.



Bill Irving  
Mayor



Andrew Yeates  
CAO