

DISTRICT OF UCLUELET
Minutes of the Regular & Harbour Authority Council Meeting
held in the George Fraser Room, 500 Matterson Drive,
Ucluelet, BC on February 25, 2014 at 7:30 pm

COUNCIL PRESENT:

Mayor Irving
Councillor Corlazzoli
Councillor Mole
Councillor Lyons
Councillor Oliwa

STAFF PRESENT:

Patricia Abdulla, Acting CAO
Jeanette O'Connor, CFO
Morgan Dodsall, Recording Secretary

CALL TO ORDER:

Mayor Irving called the meeting to order at 7:29 pm.

APPROVAL OF MINUTES:

Moved by Councillor Corlazzoli, seconded by Councillor Lyons to adopt the February 11, 2014 Regular Council minutes as presented.

CARRIED

ERRORS OR OMISSIONS:

None

BUSINESS OUT OF THE MINUTES:

None

PUBLIC INPUT, DELEGATIONS & PETITIONS:

None

CORRESPONDENCE:

None

INFORMATION ITEMS:

I-1 Sing Me A Song BC Award

James Hammond, Private Secretary to the Lieutenant Governor of British Columbia

Moved by Councillor Lyons, seconded by Councillor Corlazzoli to direct staff to forward information item I-1 to the relevant individuals and groups to encourage community participation in the music festival.

CARRIED

REPORTS:

R-1 Expenditure Voucher G-04/14

Jeanette O'Connor, CFO

Moved by Councillor Lyons, seconded by Councillor Corlazzoli to approve Expenditure Voucher G-04/14.

CARRIED

LEGISLATION:

L-1 Ucluelet Council Procedure Bylaw No.1166, 2014

Patricia Abdulla, Manager of Planning

Moved by Councillor Corlazzoli, seconded by Councillor Oliwa to approve recommendation 1(a) of the Ucluelet Council Procedure Bylaw No.1166, 2014, which states:

(1) THAT Council consider approval of the following recommendation:

(1a) THAT Ucluelet Council Procedure Bylaw No.1166, 2014 be given FOURTH Reading.

CARRIED

Moved by Councillor Corlazzoli, seconded by Councillor Lyons to give Fourth Reading to Ucluelet Council Procedure Bylaw No.1166, 2014.

CARRIED

COM-1 COMMITTEE REPORTS:

Councillor Dario Corlazzoli

Ucluelet Chamber of Commerce

- Held meeting, facilitated by Ricardo Manmohan of LVI, to discuss its vision, five year plan, ways to improve membership, website updating and content
 - Discussed improving advertising for marathon; very little negative feedback on new route; participation numbers are on par with years' past
 - Discussed information centre at junction: currently open 5 days a week, aim to be open 7 days a week starting March 1, 2014
 - Discussed creating calendar of events, possible tie in with District calendar on Ucluelet web portal
- Held meeting with Tourism Ucluelet, Tourism Tofino, District of Ucluelet, Ucluelet Chamber, Tofino Chamber, Mayor Osborne to discuss getting Tofino more involved with Pacific Rim Visitor Centre
 - Tofino to create ad hoc group to discuss what information they would like to see regionally
 - Encouraging Tofino to become a member to improve their access to information
- Business Fair held February 22-23, 2014; successful event with growers from Port Alberni; lots of questions from local business owners; should be stronger event next year

Ministry Meeting

- Mayor Irving and Councillor Corlazzoli met with Minister Shea and MP Lunney February 21, 2014
- Discussed coast guard land opportunities, offshore fish processing, small craft harbour investment
- Council will invite the Minister to visit the west coast, possibly to match up with grand opening of Barkley Fish Plant

Councillor Geoff Lyons

Food Bank on the Edge

- Met February 13, 2014
- Need for support is growing with significant increase of clients in January
- Hope Farms helpful in supplying food
- December 2013 Christmas hamper drive successful with 88 hampers, lots of volunteers attended; thanks to the Reite's for use of Whale Tail sign
- Looking for help with building maintenance
- Aiming to put more articles in the Westerly to keep people informed on what is happening and how they can become involved; can also visit their Facebook page

Ucluelet & Area Historical Society

- Met February 17, 2014
- Working on lighthouse and heritage designation
- Mockups of Crow's Nest signs complete; working on The Lodge and St. Aiden's
- Attended a review of bylaws; has necessitated review of own bylaws
- Working with Pacific Rim Arts Society on cultural festival in September 25 - October 5 2014; theme will be 'fishing in the community'

Clayoquot Biosphere Trust Society

- Retreat held at Black Rock on February 21-22, 2014
- Focused on Biosphere Centre discussions, mission and vision
- CBT staff tasked with summarizing and consolidating report of discussed items to aid in determining next steps
- Looking to expand fundraising and grant diversity; looking for investments to increase funding base for grants

Budget Committee

- Meeting on March 5 or 6, 2014

Councillor Sally Mole

Harbour Advisory Committee

- Recommendations from January 9, 2014 meeting:
 - Advertise for new members

Moved by Councillor Mole, seconded by Councillor Corlazzoli to have a sign installed at the public boat launch stating "30 minute loading and unloading only".

CARRIED

- ❖ Staff to provide information to the Harbour Advisory Commission regarding the length of the lease agreement with Barkley Station, if the current usage is in compliance with the terms of the lease agreement, and to determine how many boats are allowed to dock at this facility.

Moved by Councillor Mole, seconded by Councillor Corlazzoli to provide information to the Harbour Advisory Commission on the rules governing cleaning and filleting of fish in the inner boat basin.

CARRIED

- Encourage fish sales in inner boat basin as well as at the government dock
- ❖ Staff to provide clarification to Council on past discussions and recommendations regarding licensing and fish sales issues and whether they are to be encouraged or discouraged from occurring in the inner boat basin.
 - Have a culvert installed in the ditch on Hemlock St to increase the area for boat trailer parking at the small craft harbour

Moved by Councillor Mole, seconded by Councillor Corlazzoli to direct staff to investigate the engineering potential, cost of, and appropriate funding source for installing a culvert in the ditch on Hemlock St. for the purposes of increasing the area for parking at the Small Craft Harbour.

CARRIED

Moved by Councillor Lyons, seconded by Councillor Corlazzoli that all approved minutes of the Harbour Advisory Commission be given first to the CAO to address the recommendations, and to provide a staff report with the minutes on the subsequent Harbour Authority meeting agenda.

CARRIED

Westcoast Coalition of Service Providers

- Hosting transportation consultation at Ucluelet Community Centre from February 26 3pm-7pm to provide opportunity to give input on concerns
- Coalition has bi-annual conferences with broad representation; consistent discussions around lack of transportation in accessing services

Ucluelet Affordable Housing Society

- Met with consultants on February 19, 2014
- Attendees were RCMP Sergeants, Vancouver Island Health Authority, regional representatives, Tofino, services from outside the region
- Met again on February 21 to condense discussions into a report to support ideas for Bay St

Councillor Randy Oliwa

No Committee Reports

Mayor Irving

Alberni-Clayoquot Regional District

- Meeting February 26, 2014
- Will discuss supporting the economic development initiative of the Alberni Valley; Tofino formally announced non-participation, Ucluelet will ask for more information before deciding, regarding specifics on deliverables and funding the west coast for its part in attracting visitors

Pacific Salmon Funding

- West Coast Aquatic Society has put together a package on allocation of funds, but redrafting to create a business plan to address incomplete items and garner First Nation involvement

Moved by Councillor Corlazzoli, seconded by Councillor Mole to receive all committee reports.

CARRIED

COM-2 HARBOUR ADVISORY COMMISSION

❖ Staff to move January 9, 2014 minutes to March 11, 2014 Regular Council agenda

NEW BUSINESS:

Tourism Association of Vancouver Island

- Holding workshop March 28, 2014

Moved by Councillor Mole, seconded by Councillor Corlazzoli that the District of Ucluelet be represented at the Tourism Association of Vancouver Island workshop on March 28, 2014.

CARRIED

Community To Community

- District applying for funding, for local government and First Nations

Moved by Councillor Mole, seconded by Councillor Corlazzoli to direct staff to proceed with efforts in applying for the 'Community to Community' funding.

CARRIED

Ministry of Fisheries Follow-up

Moved by Councillor Corlazzoli, seconded by Councillor Oliwa to direct staff to send a report to Minister Shea specifying targeted items that Council would like to see the Minister take action on, i.e. activity on land transfer, investment opportunities for Ucluelet harbours, and to request that the Minister provide the District with contacts that the District may use in order to stay apprised of progress.

CARRIED

Website

Moved by Councillor Corlazzoli, seconded by Councillor Mole to direct staff to report back to Council by the March 11, 2014 Regular Council meeting with a timeline and plan for the regular updating and maintenance of information on the Ucluelet web portal to ensure it is informative and current.

CARRIED

Highway 4

- Ministry of Highways has promised a report on concerns outlined in a letter sent by the District
- Councillor Lyons would like to send a recommendation to the Ministry of Highways that the Highway 4 cameras also include temperature gauges so that travellers can determine the chances of icy conditions and snowfall
- Another concern is the Kennedy Lake highway camera is unusable at night, as its flash is deactivated by the light of the road sign

Emergency Planning

- In District's emergency plan, the secondary school becomes a vital building in event of a catastrophe, but this has never been formalized with SD70

Moved by Councillor Oliwa, seconded by Councillor Lyons that the District of Ucluelet contact the Board of Education/School District 70 and have administrators from each side plan out steps necessary to create synergy between both organizations' emergency plans.

CARRIED

Water Issue

- As follow-up to recent presentation on dirty water concerns on Marine Drive, District staff have provided a status report on actions taken

Clayoquot Biosphere Trust

- CBT redoing their 'Vital Signs' document
- Council invited to submit any additional information items to be included in new edition

Primary Water Source

- To aid distress caused by discolouration of water, Councillor Lyons suggests, if possible, using Mercantile Creek as primary water source as long as possible, as it is minerals in aquifer that cause discolouration

Speed Limit

- Discussion with Wild Pacific Trail on danger associated with people parking on highway to access the trail; they would like to reduce speed limit in area from 70 to 50km/h
 - Unsure if it is District's responsibility as road is not in District's jurisdiction
 - WPT needs to ask Department of Highways for the change
 - Suggest looking into building dedicated parking lot to take visitors off of the road; will advise WPT to approach landowners on this
- ❖ Staff to provide Council with clarification on District's authority to change speed limits along highway area in question

Ennis

- Service to be held by Ennis family at Ucluelet community centre on March 1, 2014 at 2pm

PUBLIC QUESTION PERIOD

No questions received from the public.

ADJOURNMENT:

Moved by Councillor Mole, seconded by Councillor Corlazzoli that it is in the opinion of Council that the public interest requires that persons other than members of Council and Officers be excluded from the meeting to consider confidential matters related to a legal issue, pursuant to section 90(1), subsections (l) and (g) of the Community Charter and that Council continue the meeting in closed session.

CARRIED

Mayor Irving suspended the regular council meeting at 8:40 pm, and moved in-camera at 8:45 pm.

- No in-camera motions

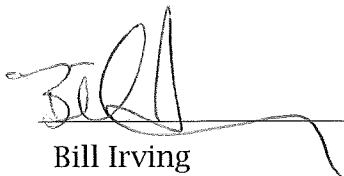
Mayor Irving adjourned the in-camera session at 9:40 pm and resumed the regular council meeting.

SPECIAL NOTE:

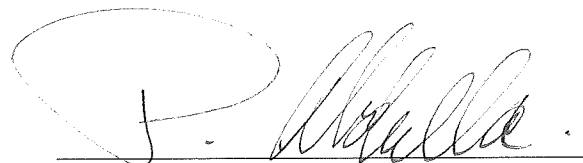
- Wild Pacific Trail Society has identified funds available for trail work this year; possibly partnering with District for extension of trail along Marine Drive
- WPTS also identified need for maintenance and repair of staircase at He-Tin-Kis park down to Terrace Beach; will be pursued in review of District's 5-Year Plan

Mayor Irving adjourned the regular council meeting at 9:48 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, February 25, 2014 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC



Bill Irving
Mayor



Patricia Abdulla
Acting CAO