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BOARD OF DIRECTORS MEETING – MINUTES - OCTOBER 25, 2018
4pm – Chamber Office

1. **Welcome and Call to Order---** Called to order at 4:05pm
2. **Attendance & Quorum--Present:** Suzanne Ryles, Dustin Riley, Dian McCreary, Bernie Herbert, Lara
Kemps, Rebekka Lim, Sandy Rantz
Absent: Laurie Gehrke, Robin Hutchings
3. **Adoption of Agenda--Motion by Dustin, Second by Bernie**
4. **Adoption of Minutes – SEPT.20, 2018--Motion by Sandy, Second by Suzanne**
5. **Financial Reports - SEPT, 2018--Motion by Suzanne, Second by Dustin**
6. **President’s Report**
7. **Office Manager Report**
8. **UBERE Update – Jamie Vann Struth--We received our program extension. Continuing the website upgrade and UBERE program. Motion to accept reports by Sandy, Second by Suzanne.**
9. **Committee Reports (None at this time)**
 - a. **TU Report**
 - b. **Airport Committee Report**
 - c. **Parks Canada Report – Dave Tovell – Visitor Experience Manager (Unavailable)**
 - d. **District of Ucluelet Report – Mayco Noel**
10. **New Business:**
 - a. **All Candidates--Was a huge success**
 - b. **ICET Grant-Website - Lara(See Manager’s Report)**
 - c. **DFO Ministers Meeting/Plan of Action Dian/Lara(See Manager’s and President’s Report)**
We have until Nov. 3 to send solutions in to DFO
 - d. **Midnight Madness--Date set for Nov. 30th. Will discuss solutions on date picking for next year soon.**

- e. **Minutes/Agenda for Board Meetings - Motion to add to Soc.Media & Website. Motion by Suzanne, Second by Rebekka .**
- f. **Quote For Chamber Bench Repair/Replace--The bench needs replacement of parts and an upgrade. This bench to become the "Ucluelet Chamber Of Commerce Memorial Bench". It will be designed for inlaid memorial plaques. We have a quote from Brighter Days (Jamie Bone) to replace/repair/refinish said bench for \$1200. Blue Room Bistro and Ucluelet Petro Canada have offered sponsorship to cover the cost of the project. Motion to accept--Motion by Sandy, Second by Suzanne**
- g. **Membership Application Upgrade--The membership application form needs to be upgraded to reflect the changing needs of local businesses. We will be looking at new application form ideas.**

- 11. Correspondence(None)**
- 12. Next Meeting – November 15, 2018**
- 13. Motion to Adjourn: Sandy.**