

BOARD OF DIRECTORS MEETING – MINUTES-- NOVEMBER 22, 2018

4pm – Chamber Office

1. Welcome and Call to Order 4:03pm

We would like to acknowledge the Ucluelet First Nation on whose Traditional Territories the Chamber of Commerce Operates.

2. Attendance & Quorum--Present: Laurie Gehrke, Dian McCreary, Dustin Riley, Lara Kemps, Rebekka Lim, Sandy Rantz, Bernie Herbert, Suzanne Ryles.

3. Adoption of Agenda--Motion by Dustin, Second by Laurie

4. Adoption of Minutes October 25, 2018--Motion by Dustin, Second by Laurie

5. Financial Reports - October, 2018-- Motion by Bernie, Second by Rebekka

6. President's Report --See attached report.

7. Office Manager Report--See Attached.

8. UBERE Update – Jamie Vann Struth - See Attached.

Motion to accept report: By Laurie, Second by Bernie.

9. Committee Reports

- a. **TU Report--Call-out for artists for the banner program. Also Ambassador program is live on social media. Discussed TU Memberships.**
- b. **Airport Committee Report--None.**
- c. **Parks Canada Report – Dave Tovell – Visitor Experience Manager (Unavailable)**
- d. **District of Ucluelet Report – Mayco Noel --Unavailable. Report by Lara Kemps: Nov 29th Non-profit societies invited for an open-house with Ucluelet Council. Motion to Accept Committee Reports: By Rebekka, Second by Suzanne.**

10. New Business:

- a. **Sail past--Dec.12 at 7pm. at the Whiskey Dock. Balloons, cookies, hot chocolate, and more. Along with the best boat trophy, we are giving away dinner for 2, donated by Heartwood Kitchen. Breakfast with Santa--Dec 15th. We are still collecting volunteers for this event. Business Décor Contest--Dec 15th winner will be announced. Decor will be both inside and outside local businesses.**
- b. **Christmas Lights in Town--We don't have the electrical connections in the light posts to have Christmas lights at this time. Funding and Hydro capability needs to be discussed first.**
- c. **Pot Holes in Parking Lot--This duty falls to the Chamber to amend. We will be looking into quotes for the repairs of the lot.**

- d. 2019 Budget --Meeting with Exec. is set for Jan 14th at 4pm in Chamber office.
- e. General Meeting By Laws--Set for Nov.29th at 4pm in Chamber office.
- f. 2019 Membership Package--Is being sent out to board members to look over before distribution.
- g. AGM Date--Looking at mid-February. Waiting to confirm date. Discussing UCC instead of Black Rock Ballroom.

11. Correspondence

Sent: Thank you Letters to Sponsors for Memorial Bench.
Rebekka Lim - Petro Can and Dustin Riley, Blue Room

Received: None.

12. Next Meeting – December 20, 2018

13. Motion to suspend regular meeting for in-camera--By Suzanne, Second by Bernie.

14. Motion to adjourn In-Camera--By Laurie, Second by Bernie.

15. Motion to re-open regular meeting: By Laurie, Second by Dustin.

16. Motion to adjourn. By Laurie.