



BOARD OF DIRECTORS MEETING – MINUTES-- JANUARY 17, 2019

4pm – Chamber Office

Welcome and Call to Order 4:15 pm

We would like to acknowledge the Ucluelethat First Nation on whose Traditional Territories the Chamber of Commerce Operates.

- 1. Attendance & Quorum--Present: Laurie Gehrke, Dian McCreary, Dustin Riley, Sandy Rantz, Suzanne Ryles. Staff: Lara Kemps Ad Hoc: Dave Tovell-Parks
Regrets: Bernie Hebert, Rebekka Lim**
- 2. Adoption of Agenda--Motion by Suzanne, Second by Dustin**
- 3. Adoption of Minutes November 22,2018--Motion by Dustin, Second by Suzanne**
- 4. Financial Reports - November & December, 2018-- Motion by Dustin, Second by Sandy**
- 5. President's Report --See attached report.**
- 6. Office Manager Report--See Attached.**
- 7. UBERE Update – Jamie Vann Struth - See Attached.**

Motion to accept written report: By Dustin, Second by Laurie.

- 8. Committee Reports**
 - a. TU Report - None**
 - b. Airport Committee Report--None.**
 - c. Parks Canada Report – Dave Tovell – Visitor Experience Manager - Lots of storm damage from storm, many trails still remain closed while clean up and rebuilding of boardwalks continues.**
 - d. District of Ucluelet Report – Mayco Noel --Unavailable.**

Motion to Accept Committee Reports: By Dustin, Seconded by Laurie.

- 9. New Business:**
 - a. 2019 Budget/Work Plan, Jan. 14, First Meeting.
Joint Meeting Jan. 17 - In attendance Mayor Noel, Mark Boysen, for the District, Denise Stys Norman – TU, Dian McCreary, Laurie Gehrke - Board of Directors, Lara Kemps – Chamber of Commerce, Joey Rotenberg UBERE. Discussion re Economic Development Grant from District.**

- b. AGM – Date set for February 20th, 2019 at 6.30 p.m. at Community Center. Discussion re Board of Directors nominations, publication in Westerly News, Buzz and FB. Nominations due no later than Feb. 6th, 2019.
Agreed we will provide light refreshment and Wine and Beer at the AGM. Lara will arrange and obtain a Liquor License.
- c. TU Agreement renewal - 3% increase for cost of living. Motion to add 3% increase – Laurie, Seconded Suzanne
- d. Exterior Building Maintenance. Needs pressure washing in preparation, for repainting. Dustin volunteered to arrange pressure washing as weather permits. Will call for a work bee to paint in the spring when the weather is better.
- e. Business Christmas Party for 2019. – We have many small businesses with small staff. Suggestion that Chamber Host an event and businesses can buy a table for their staff. One big event and more affordable. Board felt that this was a good idea.

10. Correspondence

- Sent: - Letter of Support to Multiplex. Motion Dustin. Second Laurie
- Letter to Joseph Rotenberg – 2-month contract to develop Web Tools Project. Funded by District of Ucluelet and ICET Motion Laurie. Second Suzanne.
- Thank You letter to District of Ucluelet for maintenance on our parking lot. Filling holes and grading.
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- Received - Request for Letter of Support from VIU – GHHM Graduate Diploma in Hospitality Management Diploma. Motion to write letter of support Dustin, Second Laurie
- Letter of Support for District Grant Application for Amphitrite Lands. Motion Dustin, Second Suzanne.

11. Next Meeting – AGM – FEBRUARY 20, 2019
Next Regular Board Meeting – March 21, 2019

12. Motion to Adjourn - Dustin